



**Kalamazoo County Animal Services & Enforcement
Advisory Board Meeting Minutes
Kalamazoo County Expo Center, Room C
Tuesday, June 13th, 2017 at 7:00 pm**

ITEM 1 – Call to Order

Meeting was called to order by Chair at 7:06 pm.
(Note: Quorum was not reached until 7:47 pm.)

ITEM 2 – Roll Call

Members:

Present – Sue Brodasky (Chair), Danielle Gray (Vice Chair), Debra Wall
Late Arrival – Commissioner Roger Tuinier (7:08 pm), Aaron
Winters (7:47 pm)

Absent – Jonathan Morgan, Dr. Christopher Rohwer, Scott Thrasher,
Commissioner Tracy Hall (alt.), Samantha Cree

KCASE Staff:

Stephen Lawrence, Jenny McGinnis, Michelle Fruehauf

Guests:

Dave Rachowicz, Patricia Haas

ITEM 3 – Approval of Minutes

Motion made by A. Winters to approve both sets of minutes from meeting on May 15th, 2017 (unofficial) and May 19th, 2017. Motion seconded by D. Gray and carried unanimously.

(Note: Due to absence of quorum, Item was originally skipped. It was readdressed after quorum was reached.)

ITEM 4 – Citizen’s Time

P. Haas addressed the board and expressed her pleasure towards the current state of Animal Services. She’s excited for the new shelter.

ITEM 6 – Commissioner’s Time

No Commissioners present when Item was addressed.

ITEM 5 – For Consideration:

A. Chair’s Report

None

B. SOS Update – S. Brodasky

Item has been postponed until next agenda.

C. Animal Services Shelter Project – D. Rachowicz & S. Lawrence

a) Update

There was a general consensus from the Kalamazoo County Board of Commissioners to move forward on the project at the Committee of the Whole meeting on 6/6/17. D. Rachowicz was glad to have so many members of the board present at the meeting.

b) Discussion

Viewed photographic slideshow of the recent visit to the Kent County Animal Control facility. D. Rachowicz discussed the pros and cons of the building.

At the July meeting, D. Rachowicz would like to examine KCASE's operational needs (such as hours), as well as how partnerships may affect the building's layout. D. Rachowicz will prepare a written report exploring comparable shelters' operational structures; suggestions of additional areas to include in packet were gathered.

D. Project Schedule Update – D. Rachowicz

"Project Schedule" on page 20 of the Animal Services & Enforcement Shelter Project Report was reviewed. Project is progressing into Step #2.

ITEM 7 – Other

S. Lawrence distributed updated copies of the Shelter Statistics, as well as the 2016 Kalamazoo County Animal Services & Enforcement Annual Report.

A. Winters made an announcement that the Kalamazoo Humane Society's Capital Campaign has officially begun. Earlier in the day the organization held a press conference disclosing that 3 million of their 4.75 million dollar goal has already been reached. The group plans to complete construction by the fall of 2019.

ITEM 8 – Adjournment

Meeting was adjourned by Chair at 8:05 pm

Minutes submitted by Kalamazoo County Animal Services & Enforcement Senior Administrative Assistant, Jennifer McGinnis