



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

Kalamazoo County Animal Services & Enforcement Advisory Board Meeting Minutes Kalamazoo County Expo Center, Room D Tuesday, July 9, 2019 at 7:00 pm

ITEM 1 – Call to Order

Meeting was called to order by Chair at 7:05 pm.

ITEM 2 – Roll Call

Members:

Present – Sue Brodasky (Chair), Danielle Gray (Vice Chair), Katie Timber, Dr. Turnera Croom, Robert Cinabro, Samantha Cree

Absent – Aaron Winters, Commissioner Roger Tuinier, Kelly Doyle

KCASE Staff:

Steve Lawrence

County Staff:

Dave Rachowicz (Parks), Lisa Henthorn (Admin.)

ITEM 3 – Approval of Minutes

Motion made by D. Gray to approve minutes from meeting on April 9, 2019; seconded by R. Cinabro. Motion carried.

Motion made by D. Gray to approve minutes from meeting on June 11, 2019; seconded by S. Cree. Motion carried.

ITEM 4 – Citizen's Time

N/A. No citizens present.

ITEM 5 – Commissioner's Time

No Report

ITEM 6 – For Consideration:

A. Chair's Report – S. Brodasky

Nothing new to report.

B. Director's Report – S. Lawrence

S. Lawrence informed the board that cat numbers have been high the past month. Staff has been using all options to increase cat adoptions. Staff has also started preparations for moving into new facility.

C. Animal Services Shelter Project Update

1. Construction Update – D. Rachowicz

D. Rachowicz gave an update on construction progress. Freezer, generator, lighting, and store front are complete. In progress, ceilings, ceramic tile,

epoxy flooring, aluminum trim, door hardware, landscaping, and HVAC. Construction is still scheduled to be completed by end of August.

2. Move & Opening – S. Lawrence

S. Lawrence explained idea of soft opening and grand opening. He stated that the move-in date is still not firm and that staff is planning on how the actual process of moving the animals will take place. Will likely be over a weekend so they can remain open to the public during regular hours.

Discussion then ensued on the grand opening. Gray suggested late October. Timber inquired on how the Board can help. Cree suggested no later than mid-November. Dr. Croom asked if we will provide services or will it just be an open house? S. Brodasky suggested a Sunday for the event and that the date should be set at least 30 days out. She wants to see it as a publicity event, within three months of the move-in and that flyers could be handed out at the shelter prior to the event or with dog license info depending on dates.

S. Brodasky summarized that the two options are November to December or January to February and further discussion needed on if the shelter will be open for all services or if it will just be an open house with tours. Also need to determine if it will be during regular hours or will it be special hours.

Other considerations discussed included plan for fixing animals and the budget for event. S. Brodasky stated that these items and questions will be further discussed at the August Meeting.

ITEM 7 – Other

No other items.

ITEM 8 – Adjournment

Meeting was adjourned by Chair at 8:05 pm.