



**Kalamazoo County Animal Services & Enforcement  
Advisory Board Meeting Minutes  
Kalamazoo County Expo Center, Room C  
Tuesday, January 9<sup>th</sup>, 2018 at 7:00 pm**

**ITEM 1 – Call to Order**

Meeting was called to order by Chair at 7:03 pm.

**ITEM 2 – Roll Call**

**Members:**

Present – Sue Brodasky (Chair), Danielle Gray (Vice Chair), Dr. Christopher Rohwer, Aaron Winters, Debra Wall

Late Arrival – Samantha Cree (7:04 pm)

Absent – Commissioner Roger Tuinier, Commissioner Tracy Hall (Alt.)

**KCASE Staff:**

Steve Lawrence, Jenny McGinnis

**Guests:**

Dave Rachowicz

**ITEM 3 – Approval of Minutes**

Motion made by D. Gray to approve minutes from meeting on December 12<sup>th</sup>, 2017; seconded by C. Rohwer. Motion carried; all ayes.

**ITEM 4 – Citizen's Time**

No comments

**ITEM 5 – Commissioner's Time**

No Commissioners present

**ITEM 6 – For Consideration:**

**A. Election of Officers – S. Brodasky**

New term; board must elect officers to fill the roles of Chairperson, Vice Chairperson and Secretary. S. Brodasky solicited nominations.

MOTION: S. Cree made motion to keep the current appointments the same; C. Rohwer seconded. Carried unanimously.

Election results are as follows:

*Chairperson* – Sue Brodasky

*Vice Chairperson* – Danielle Gray

*Secretary* – Aaron Winters

MOTION: D. Gray made motion to observe 2 year term for new elections; S. Brodasky seconded. Carried unanimously.

Current officer elections will remain in effect until January 2020.

**B. Animal Services Shelter Project – D. Rachowicz**

**1. Building Design Update**

D. Rachowicz thanked the board members that attended the Kalamazoo County Board of Commissioners meeting on 12/19/17. The result of the meeting was favorable; the preliminary shelter design was left on the consent agenda and approved by Commissioners, completing Phase 1 of the project.

**2. Presentation of Final Floor Plan**

Via projector, renderings of the elevations/exterior, site plan and floor plan were shown to the board.

Elevations/exterior – The County leadership team is still working with CHMP on finalizing the exterior design. CHMP will be presenting 3 new elevation options, which will be forwarded to members of the advisory board for review.

Site plan - The site plan is finalized, except for a few minor changes that may take place to comply with local ordinances. Details, such as landscaping options, may also change.

Floor plan - The overall floor plan will be built, as shown. Since the last board meeting, there has been a change to the alternate bids: bid #3 is new and will be the addition of 5 kennels to the existing quarantine ward, bid #4 is the addition of a new control ward and bid #5 is the addition of a new adoption ward.

There was a discussion on the possible elimination of the front entrance columns to lower the probability of dogs urinating on the walkway.

**3. Project Schedule**

The project schedule was shown via projector and reviewed. Phase 2 of the project, the construction phase, is just beginning and will include: bidding for the construction contract (end of March) and breaking ground (end of May). The advisory board will be advised of the selected construction firm before presentation to the County board.

D. Rachowicz held an informal review of the project with Kalamazoo Township last Thursday (1/4/18). A formal presentation with the township will be conducted on 2/1/18. During this meeting, we are looking to obtain: 1) site plan approval and 2) rezoning as a multi-use development.

**ITEM 7 – Other**

S. Lawrence distributed copies of the end-of-year shelter statistics. By a small margin, the shelter admitted less strays than the previous year. The overall save rate and adoptable save rate increased by a 2% margin.

A. Winters gave a brief update on the progress of the KHS building campaign. The organization has managed to raise \$4.55 million thus far and are only \$200k away from their goal. The KHS board is currently interviewing architects and will hopefully make a

final decision next Tuesday, 1/16/18. The project should break ground this summer and open within a few month of the Animal Services project.

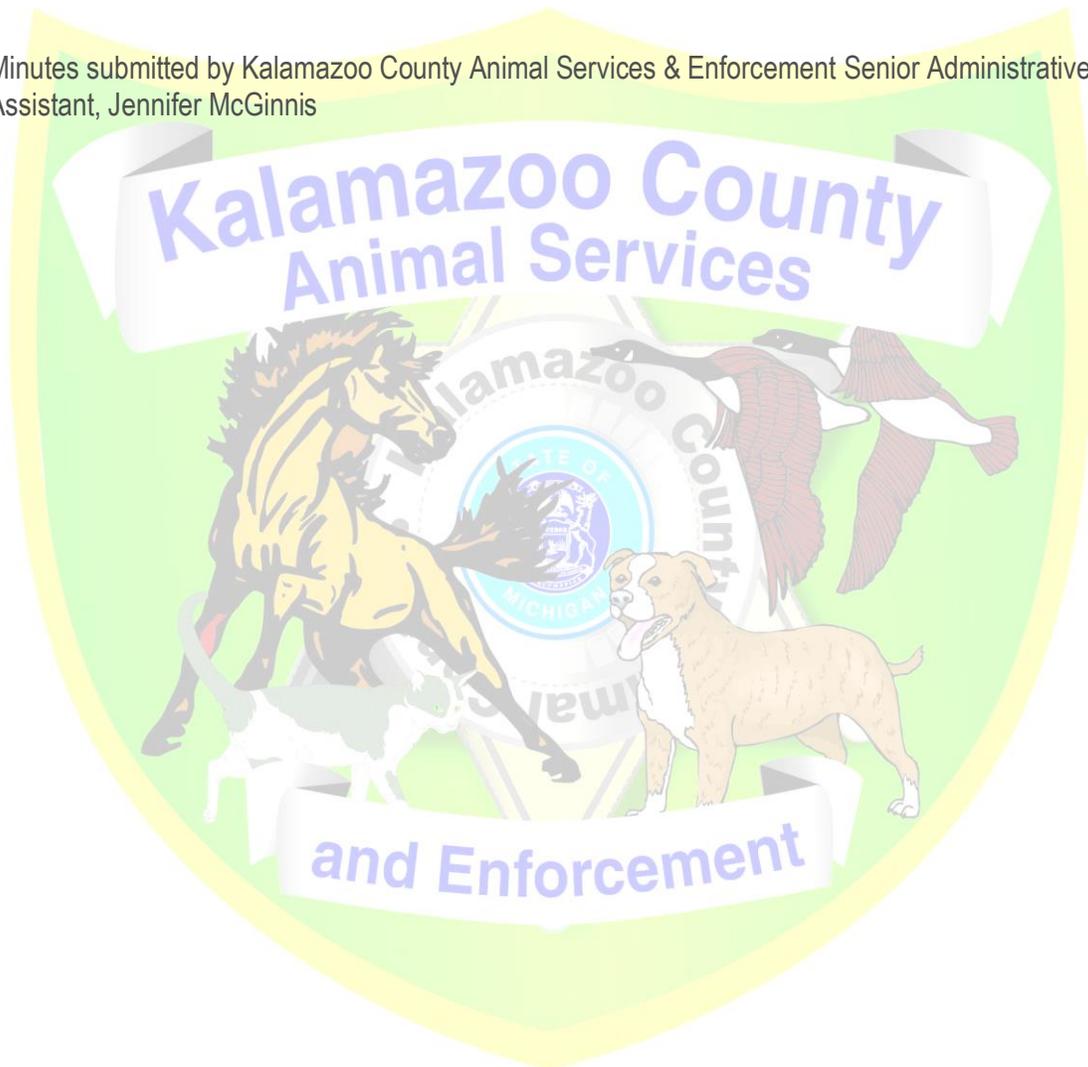
After brief discussion, it was decided to cancel the February advisory board meeting. The board will meet again the second Tuesday in March.

**ITEM 8 – Adjournment**

Meeting was adjourned by Chair at 8:31 pm.

**APPENDIX A – Shelter Statistics, 31-Dec-17**

Minutes submitted by Kalamazoo County Animal Services & Enforcement Senior Administrative Assistant, Jennifer McGinnis





# ANIMAL SERVICES AND ENFORCEMENT SHELTER STATISTICS

MONTH:  
31-Dec-17

|               |                                | 2016        | %   | 2017                          | %   |     |
|---------------|--------------------------------|-------------|-----|-------------------------------|-----|-----|
| <b>DOGS</b>   |                                |             |     |                               |     |     |
| ADOPTED       |                                | 330         | 32% | 307                           | 31% |     |
| REDEEMED      |                                | 445         | 43% | 439                           | 44% |     |
| TRANSFERRED   |                                | 142         | 14% | 137                           | 14% |     |
| EUTHANIZED    | 82            22            12 | 116         | 11% | 89            7            10 | 106 | 11% |
| <b>TOTALS</b> |                                | <b>1033</b> |     | <b>989</b>                    |     |     |

|               |                                  |             |     |                                  |     |     |
|---------------|----------------------------------|-------------|-----|----------------------------------|-----|-----|
| <b>CATS</b>   |                                  |             |     |                                  |     |     |
| ADOPTED       |                                  | 246         | 22% | 221                              | 19% |     |
| REDEEMED      |                                  | 39          | 3%  | 48                               | 4%  |     |
| TRANSFERRED   |                                  | 293         | 26% | 378                              | 33% |     |
| EUTHANIZED    | 349            148            44 | 541         | 48% | 332            112            49 | 500 | 44% |
| <b>TOTALS</b> |                                  | <b>1119</b> |     | <b>1147</b>                      |     |     |

|                          |                              |             |     |                             |     |    |
|--------------------------|------------------------------|-------------|-----|-----------------------------|-----|----|
| <b>OTHER</b>             |                              |             |     |                             |     |    |
| ADOPTED                  |                              | 40          | 55% | 46                          | 58% |    |
| REDEEMED                 |                              | 16          | 22% | 5                           | 6%  |    |
| TRANSFERRED              |                              | 3           | 4%  | 22                          | 28% |    |
| EUTHANIZED               | 11            3            0 | 14          | 19% | 6            0            0 | 6   | 8% |
| <b>TOTALS</b>            |                              | <b>73</b>   |     | <b>79</b>                   |     |    |
| <b>TOTAL STRAYS</b>      |                              | <b>2225</b> |     | <b>2215</b>                 |     |    |
| <b>% SAVED</b>           |                              | <b>70%</b>  |     | <b>72%</b>                  |     |    |
| <b>% Adoptable Saved</b> |                              | <b>90%</b>  |     | <b>92%</b>                  |     |    |

UNADOPTABLE

TREATABLE

ADOPTABLE



**KALAMAZOO COUNTY GOVERNMENT**

In the Pursuit of Extraordinary Governance...