



**Kalamazoo County Animal Services & Enforcement
Advisory Board Meeting Minutes
Kalamazoo County Animal Services & Enforcement, Multipurpose Room
Tuesday, December 10th, 2019 at 7:00 pm**

ITEM 1 – Call to Order

Meeting was called to order by Chair at 7:00 pm.

ITEM 2 – Roll Call

Members:

Present – Commissioner Roger Tuinier, Sue Brodasky (Chair), Aaron Winters, Samantha Cree, Kelly Doyle, Robert Cinabro

Late Arrival: Danielle Gray (Vice Chair) - 7:02 pm

Absent – Katie Timber, Dr. Turnera Croom DVM

KCASE Staff: Steve Lawrence, Jennifer McGinnis

County Staff: Lisa Henthorn (Admin.)

ITEM 3 – Approval of Agenda

Motion made by R. Cinabro to approve agenda; seconded by K. Doyle. Motion carried; all ayes.

ITEM 4 – Approval of Minutes

Motion made by R. Tuinier to approve minutes from meeting on October 8th, 2019; seconded by K. Doyle. Motion carried; all ayes.

Motion made by K. Doyle to approve notes from meeting on November 5th, 2019; seconded by D. Gray. Motion carried; all ayes.

ITEM 5 – Public Comment Time

Delegates of Kalamazoo Cat Café addressed the board. The group has received conflicting information regarding the shelter's new transfer policy and is looking for more clarification. S. Lawrence attempted to address the issue, however it was decided by Chair that a separate meeting time would be more productive.

ITEM 6 – Commissioner's Time

R. Tuinier commended everyone for their hard work. He's anxious to hear how the first few weeks have been at the new building.

ITEM 7 – For Consideration:

A. Director Report – S. Lawrence

Using R. Tuinier's segue, S. Lawrence shared that things are going well at the new shelter. Staff members are still getting used to new procedures; it will take some time for things to become routine. Animal euthanasia is still taking place at the old building as the new shelter awaits go-ahead from the DEA.

At a building level, the hanging of pictures and construction of furniture continues. Fencing is scheduled to be completed this month. Small changes in venting and balancing of the air handler is taking place. Music in the animal runs is finally operational; the animals are enjoying Mozart and other classical pieces.

S. Lawrence passed out current shelter statistics. R. Tuinier inquired about the determination of the 'unadoptable' category. D. Gray inquired about staffing levels and the participation of vets since the last meeting.

B. Chair Report – S. Brodasky

1. Stakeholder Initiatives: Education Program

S. Cree ran down a list of potential education topics, which included: dog/cat CPR, vaccines, K9 unit, bathing, overall pet health, safety, farm animal basics, wildlife basics, zoology and holistic health.

K. Doyle inquired about the intended audience and purpose of the educational program. S. Lawrence would like to keep a central focus on 'why animals end up in the shelter' such as lack of socialization, lack of resources, animal anxieties, etc. R. Cinabro liked the momentum of that thought and encourages collaboration with KHS.

2. Subcommittees *(Note: Item was addressed prior to Item 7B1)*

At the last meeting, the creation of two different subcommittees was explored: a Veterinary Care Subcommittee and an Education Program Subcommittee. Chair would like to formalize the creation of the subcommittees.

As a stop-gap solution, a meeting addressing the current veterinary needs already took place. Members of the recent meeting included: T. Croom, A. Winters, S. Lawrence, S. Brodasky and L. Henthorn. It is not expected that the Veterinary Care Subcommittee will need to meet again in the near future. Chair would like T. Croom to head the group.

MOTION: S. Cree made a motion to approve Veterinary Care Subcommittee; D. Gray seconded. Motion carried; all ayes.

The Education Program Subcommittee would be responsible for formalizing educational curriculum. Chair would like S. Cree to lead the group.

MOTION: D. Gray made a motion to approve Education Program Subcommittee; R. Cinabro seconded. Motion carried; all ayes.

Chair requested volunteers to help S. Cree with education; D. Gray accepted.

ITEM 7 – Other

R. Tuinier inquired about the frequency of upcoming meetings. Chair would like the topic to be placed on next month's agenda. Also on the agenda will include elections for Chair and Vice Chair, as well as an update from the two newly-formed subcommittees.

ITEM 8 – Adjournment

Meeting was adjourned by Chair at 8:06 pm.

APPENDIX A – “Animal Services & Enforcement Shelter Statistics, 10-Dec-19” Handout”

Minutes submitted by Kalamazoo County Animal Services & Enforcement Senior Administrative Assistant, Jennifer McGinnis





ANIMAL SERVICES AND ENFORCEMENT SHELTER STATISTICS

MONTH:
10-Dec-19

	2018			%	2019			%
DOGS								
ADOPTED			284	30%			327	36%
REDEEMED			444	47%			382	42%
TRANSFERRED			101	11%			59	6%
EUTHANIZED	97 5 14		116	12%	124 5 12		141	16%
TOTALS			945				909	
CATS								
ADOPTED			227	22%			226	23%
REDEEMED			58	6%			41	4%
TRANSFERRED			382	37%			296	30%
EUTHANIZED	266 83 28		377	36%	253 105 56		414	42%
TOTALS			1044				977	
OTHER								
ADOPTED			28	70%			42	88%
REDEEMED			4	10%			1	2%
TRANSFERRED			5	13%			2	4%
EUTHANIZED	3 0 0		3	8%	3 0 0		3	6%
TOTALS			40				48	
TOTAL STRAYS			2029				1934	
% SAVED			76%				71%	
% Adoptable Saved			94%				91%	

UNADOPTABLE

TREATABLE

ADOPTABLE