



**Kalamazoo County Animal Services & Enforcement
Advisory Board Meeting Minutes
Kalamazoo County Expo Center, Room C
Tuesday, December 12th, 2017 at 7:00 pm**

ITEM 1 – Call to Order

Meeting was called to order by Chair at 7:07 pm.

ITEM 2 – Roll Call

Members:

Present – Sue Brodasky (Chair), Danielle Gray (Vice Chair), Dr. Christopher Rohwer, Aaron Winters

Late Arrival – Debra Wall (7:26 pm)

Absent – Jonathan Morgan, Scott Thrasher, Commissioner Roger Tuinier
Commissioner Tracy Hall (Alt.), Dr. Rhonda Prince, Samantha Cree

KCASE Staff:

Steve Lawrence, Jenny McGinnis

Guests:

Dave Rachowicz, Lisa Henthorn (County Administration)

ITEM 3 – Approval of Minutes

Motion made by C. Rohwer to approve minutes from meeting on November 14th, 2017; seconded by A. Winters. Request by Chair for SOS handout to be included as an appendix. Motion carried unanimously, as corrected.

In the future, all provided handouts will be included as an appendix to the minutes.

ITEM 4 – Citizen’s Time

No comments

ITEM 5 – Commissioner’s Time

No Commissioners present

ITEM 6 – For Consideration:

Animal Services Shelter Project

a) Building Design Update

D. Rachowicz presented the latest program plan provided by CHMP via projector. At this point, the design process is 80% complete. There will likely be minor changes to the interior, such as the location of doors, but the basic footprint is complete. As the project moves forward, there are three proposed alternate bids: #1 – a multipurpose room, #2 – a second Sally port and #3 – an additional dog control ward. These are anticipated to be completed in numerical order.

During the shelter 'walk-through' facilitated by D. Rachowicz, board member discussion ensued. There are concerns that the group cat rooms are too small and could potentially benefit by being consolidated into one or two larger areas. There are also concerns that there isn't enough storage space and that the evaluation room is too small to serve its intended purpose. C. Rohwer would like to see the intake exam room moved to the hallway adjacent to the dog control wards. It was also suggested that the outdoor play area be surfaced with pea gravel as an effective cost-saving measure.

b) Project Schedule – D. Rachowicz

The County leadership team meets with CHMP/Tevis tomorrow (12/13/17). At this meeting, the group will focus on several areas, including: the restroom layout, the lobby/reception area, storage space and the location of the grooming room. A general concept of the shelter elevations is expected.

D. Rachowicz will be meeting with the Drain Office and the Township of Kalamazoo within the next couple of weeks. He is hopeful that the project will be on the consent agenda at the County Board of Commissioners meeting on 12/19/17; however, the vote could be delayed without warning. Regardless, advisory board members are encouraged to approach the podium during Citizen's Time and to voice their support of the project.

MOTION: C. Rohwer made motion to support the current program and to move forward with presentation to the County board; D. Gray seconded. Carried unanimously.

ITEM 7 – Other

S. Lawrence shared that, as of 12/11/17, the shelter is at a 92% save rate as opposed to the 90% that was obtained on the same date in the previous year.

ITEM 8 – Adjournment

Meeting was adjourned by Chair at 8:31 pm.

APPENDIX A – Shelter Statistics, 11-Dec-17

Minutes submitted by Kalamazoo County Animal Services & Enforcement Senior Administrative Assistant, Jennifer McGinnis



ANIMAL SERVICES AND ENFORCEMENT SHELTER STATISTICS

MONTH:
11-Dec-17

	2016	%		2017	%
DOGS					
ADOPTED	309	31%		298	31%
REDEEMED	422	43%		417	44%
TRANSFERRED	139	14%		131	14%
EUTHANIZED	<div style="display: flex; justify-content: space-around; align-items: center;"> ⊘ 82 ⊘ 17 ⊘ 12 </div>	11%		<div style="display: flex; justify-content: space-around; align-items: center;"> ⊘ 86 ⊘ 6 ⊘ 10 </div>	11%
TOTALS	981			948	
CATS					
ADOPTED	232	21%		209	19%
REDEEMED	43	4%		48	4%
TRANSFERRED	270	25%		378	34%
EUTHANIZED	<div style="display: flex; justify-content: space-around; align-items: center;"> ⊘ 311 ⊘ 145 ⊘ 44 </div>	50%		<div style="display: flex; justify-content: space-around; align-items: center;"> ⊘ 332 ⊘ 110 ⊘ 49 </div>	44%
TOTALS	1081			1126	
OTHER					
ADOPTED	35	48%		42	57%
REDEEMED	16	22%		5	7%
TRANSFERRED	3	4%		21	28%
EUTHANIZED	<div style="display: flex; justify-content: space-around; align-items: center;"> ⊘ 16 ⊘ 3 ⊘ 0 </div>	26%		<div style="display: flex; justify-content: space-around; align-items: center;"> ⊘ 6 ⊘ 0 ⊘ 0 </div>	8%
TOTALS	73			74	
TOTAL STRAYS	2135			2148	
% SAVED	69%			72%	
% Adoptable Saved	90%			92%	

⊘ UNADOPTABLE

⊘ TREATABLE

⊘ ADOPTABLE



KALAMAZOO COUNTY GOVERNMENT

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