



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

**Kalamazoo County Animal Services & Enforcement
Advisory Board Meeting Minutes
Construction Site – 1316 Lamont St
Kalamazoo County Animal Services & Enforcement Conference Room
Tuesday, April 9th, 2019 at 7:00 pm**

Prior to the official Call to Order, advisory board members were taken on a tour of the new shelter.

ITEM 1 – Call to Order

Meeting was officially called to order by Chair at 7:55 pm.

ITEM 2 – Roll Call

Members:

Present – Sue Brodasky (Chair), Danielle Gray (Vice Chair), Commissioner Roger Tuinier, Aaron Winters, Robert Cinabro, Samantha Cree, Katie Timber

Tour only: Commissioner Tracy Hall

Absent – Dr. Turnera Croom

KCASE Staff: Steve Lawrence, Jennifer McGinnis

County Staff: Dave Rachowicz (Parks), Lisa Henthorn (Admin.)

ITEM 3 – Approval of Minutes

Motion made by S. Cree to approve minutes from meeting on February 26th, 2019; seconded by D. Gray. Motion carried; all ayes.

ITEM 4 – Citizen’s Time

Bethany from WMU’s animal training practicum was present and gave a brief introduction. On behalf of SOS, S. Brodasky gave recognition to the class and their positive impact on adoptions.

ITEM 5 – Commissioner’s Time

Commissioner Tuinier is impressed with the progress of the new building and thinks it’s “looking good”.

ITEM 6 – For Consideration:

A. Chair’s Report – S. Brodasky

Chair is also happy with the progress of the new building. She thanked S. Lawrence and D. Rachowicz for the tour.

B. Director’s Report – S. Lawrence

S. Lawrence directed the board’s attention to the most recent stats (Appendix A) and provided a brief explanation. Even though the shelter has seen steady intakes, staff members have done a good job moving animals out; adoption numbers are up.

C. Animal Services Shelter Project Update

1. Construction Update – D. Rachowicz

D. Rachowicz handed out the Construction Schedule (Appendix B) and provided a brief rundown of the contractor's progress. The project is in good shape – all of the custom air handling equipment is on site and bids have been opened on all kennels and cat cages. The internal team will meet tomorrow (4/10) with the mechanical contractor and engineers. At this time, July 30th is estimated to be the project's completion date.

2. Operational Needs – S. Lawrence

S. Lawrence led a discussion focused on the third issue identified at the stakeholder input workshop regarding veterinarian/medical needs of the new facility. At this time, the shelter plans to continue relying on partnerships with local veterinarians to provide medical care for impounded animals. The proposed shelter coordinator position will assess animal health on a daily basis and arrange for care, as needed. Funds will be obtained from the current vet care donations fund, as well as a proposed budgetary medical account. The air quality of the new facility, in tandem with the separation of stray and adoptable animals, will help to improve overall health of the animals leaving the shelter.

In an effort to meet the current standard, adoptions will include additional services at the new facility. The plan includes the addition of heartworm preventative and stool tests/treatments for exiting animals, as appropriate.

ITEM 7 – Other

There were no additional items.

ITEM 8 – Adjournment

Meeting was adjourned by Chair at 8:34 pm.

APPENDIX A – “Animal Services & Enforcement Shelter Statistics, 9-Apr-19” Handout

APPENDIX B – “Cornerstone Construction Management” Handout

Minutes submitted by Kalamazoo County Animal Services & Enforcement Senior Administrative Assistant, Jennifer McGinnis



ANIMAL SERVICES AND ENFORCEMENT SHELTER STATISTICS

MONTH:
9-Apr-19

	2018			%	2019			%
DOGS								
ADOPTED			87	32%			94	41%
REDEEMED			126	46%			91	40%
TRANSFERRED			37	14%			15	7%
EUTHANIZED	21 1 0		22	8%	27 1 0		28	12%
TOTALS	272				228			
CATS								
ADOPTED			30	16%			33	18%
REDEEMED			12	6%			12	7%
TRANSFERRED			99	53%			94	51%
EUTHANIZED	39 6 0		45	24%	43 2 0		45	24%
TOTALS	186				184			
OTHER								
ADOPTED			2	33%			17	89%
REDEEMED			1	17%			0	0%
TRANSFERRED			2	33%			0	0%
EUTHANIZED	1 0 0		1	17%	2 0 0		2	11%
TOTALS	6				19			
TOTAL STRAYS	464				431			
% SAVED	85%				83%			
% Adoptable Saved	98%				99%			

UNADOPTABLE

TREATABLE

ADOPTABLE

