



**Kalamazoo County Animal Services & Enforcement
Advisory Board Meeting Minutes
Kalamazoo County Expo Center, Room C
Tuesday, September 11th, 2018 at 7:00 pm**

ITEM 1 – Call to Order

Meeting was called to order by Chair at 7:07 pm.

ITEM 2 – Roll Call

Members:

Present – Sue Brodasky (Chair), Danielle Gray (Vice Chair), Aaron Winters, Katie Timber, Robert Cinabro, Samantha Cree
Absent – Commissioner Roger Tuinier, Commissioner Tracy Hall, Dr. Turnera Croom, Debra Wall

KCASE Staff:

Steve Lawrence, Jennifer McGinnis

County Staff:

Dave Rachowicz (Parks), Lisa Henthorn (Admin.)

ITEM 3 – Approval of Minutes

Motion made by S. Cree to approve minutes from meeting on July 10th, 2018; seconded by D. Gray. Motion carried; all ayes.

ITEM 4 – Citizen's Time

N/A. No citizens present.

ITEM 5 – Commissioner's Time

N/A. No commissioners present.

ITEM 6 – For Consideration:

A. Chair's Report – S. Brodasky

S. Brodasky provided a brief recap of the Groundbreaking Ceremony on 9/5. Chair is very pleased with the photograph/press release and expressed thanks to the members of the advisory board in attendance, as well as D. Rachowicz for organizing the event.

B. Director's Report – S. Lawrence

The shelter recently obtained approval from the Board of Commissioners to accept a grant for the purchase of several stainless steel utility carts. The carts will be stored until the move and will be invaluable to daily operations at the new building.

C. 2019 License Fees – Recommendation to BOC

As discussed at the last meeting, the shelter is looking to raise the price of 2019 dog licenses. The last increase to the price of altered licenses was in 2008 and to unaltered licenses in 2014. In 2014, the price of licenses purchased through veterinarians decreased by \$2 to allow for uniform pricing regardless of purchase location. The shelter

will be seeking approval to raise license prices from the County Board of Commissioners on 9/18.

MOTION: S. Cree made a motion to approve recommendation to the County Board to increase the cost of 2019 dog licenses; R. Cinabro seconded. Motion carried; all ayes.

D. Animal Services Shelter Project Update – D. Rachowicz

Only 10 more months to go! The project got off to a quick start: the exterior foundation is finished, the exterior walls are being erected and interior footings are currently being poured. Completing the roof prior to winter is a top priority with installation currently slated for the beginning of December. So far, there have been no big surprises and the project is staying within budget.

Once the slab has been installed, the advisory board will be invited for a walk-through of the building. S. Lawrence will continue to send board members drone photos of the building's progress on a weekly basis (weather permitting).

ITEM 7 – Other

None

ITEM 8 – Adjournment

Meeting was adjourned by Chair at 7:22 pm.

APPENDIX A – “Animal Services & Enforcement Shelter Statistics, 6-Sept-18” Handout

APPENDIX B – Proposed Motion Handout – Re: 2019 Dog License Fees

Minutes submitted by Kalamazoo County Animal Services & Enforcement Senior Administrative Assistant, Jennifer McGinnis



ANIMAL SERVICES AND ENFORCEMENT SHELTER STATISTICS

MONTH:
6-Sep-18

	2017	%	2018	%	
DOGS					
ADOPTED	229	33%	200	29%	
REDEEMED	302	43%	324	47%	
TRANSFERRED	103	15%	86	13%	
EUTHANIZED	53 2 9	64	68 2 7	77	11%
TOTALS	698		687		
CATS					
ADOPTED	152	18%	147	22%	
REDEEMED	32	4%	40	6%	
TRANSFERRED	276	33%	275	41%	
EUTHANIZED	258 77 29	364	194 8 10	212	31%
TOTALS	824		674		
OTHER					
ADOPTED	23	45%	22	73%	
REDEEMED	3	6%	2	7%	
TRANSFERRED	20	39%	5	17%	
EUTHANIZED	5 0 0	5	1 0 0	1	3%
TOTALS	51		30		
TOTAL STRAYS	1573		1391	-8%	
% SAVED	72%		79%		
% Adoptable Saved	93%		98%		

UNADOPTABLE

TREATABLE

ADOPTABLE

Animal Services Advisory Board Meeting: September 11, 2018

SUBJECT: Increased 2019 Dog License Fees

SPECIFIC ACTION REQUESTED:

Motion to recommend approval of increasing the Dog License Fees for the 2019 Dog licenses, by the Board of Commissioners

DESCRIPTION OF ACTION (dollar amount, purpose):

Animal Services & Enforcement is requesting approval of the following fee increases for 2019 by the BOC:

Dog License fees - \$5.00, for altered dogs, dogs less than one year old, & for the unaltered dogs one year old or older.

Delinquent Dog License Fee for an altered or less than one year old dog to \$30.00

Delinquent Dog License Fee for an unaltered dog one year old or over to \$65.00

Replacement Dog License Fee to \$3.00

Fees are consistent with counties of similar population size.

Title	Current Fee	New Fee
License/Full Year Altered	\$10	\$15
License/Full Year Unaltered	\$40	\$45
License/Half Year Altered	\$5	\$7.50
License/Half Year Unaltered	\$20	\$22.50
License Replacement	\$2	\$3
Delinquent License Altered	\$25	\$30
Delinquent License Unaltered	\$55	\$65

TIME FRAME OF ACTION:

This would take effect December 1, 2018 at the start of the Dog License Season.

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

None

CONTACT PERSON WITH PHONE NUMBER:

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