



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

Kalamazoo County Animal Services & Enforcement Advisory Board Meeting Minutes – Unofficial (No Quorum) Kalamazoo County Expo Center, Room C Tuesday, November 5th, 2019 at 7:00 pm

Quorum was not reached; therefore, this was not an official meeting and no actions were taken.

ITEM 1 – Call to Order

Unofficial meeting was called to order by Chair at 7:07 pm.

ITEM 2 – Roll Call

NO QUORUM PRESENT

Members:

Present – Sue Brodasky (Chair), Danielle Gray (Vice Chair), Samantha Cree, Dr. Turnera Croom DVM

Absent – Commissioner Roger Tuinier, Commissioner Tracy Hall (alt.), Aaron Winters, Katie Timber, Kelly Doyle, Robert Cinabro

KCASE Staff:

Steve Lawrence, Jennifer McGinnis

County Staff:

Dave Rachowicz (Parks), Lisa Henthorn (Admin.)

Other:

Bethany Hintze (WMU)

ITEM 3 – Approval of Agenda

Could not be approved; no quorum present.

ITEM 4 – Approval of Minutes

Could not be approved; no quorum present.

ITEM 5 – Public Comment Time

No public comments.

ITEM 6 – Commissioner's Time

No Commissioners present.

ITEM 7 – For Consideration:

A. Chair Report – S. Brodasky

Chair extended a thank you to all organizers and attendees of the ribbon cutting. It was a lovely event and appeared to be well-received.

B. Construction Update – D. Rachowicz

Save for a couple of things to be wrapped up in the next several months, the building is done and Cornerstone has officially handed over the construction keys. As D. Rachowicz will likely not attend future meetings, he extended thanks to everyone on the Animal Services Advisory Board. The board's role, especially in the beginning, was vital to the

project's success. Chair offered formal appreciation from the board to D. Rachowicz, as well.

C. Director Report – S. Lawrence

1. Shelter Stats

S. Lawrence offered an apology; statistics are complete, but were not brought to the meeting. The statistics will be sent to board members in a future email.

While S. Lawrence would have liked the building to open earlier, he noted that moving in mid-November will offer a better year-to-year comparison of shelter statistics between the two buildings and will highlight the new shelter's impact on the community.

2. Move/Opening

Animal Services staff will begin the moving process tomorrow (11/6). The shelter will be closed to the public on Friday (11/8) and staff will complete the move throughout the weekend, as needed. The process of transferring animals is set to take place on Sunday (11/10) at 9:00 am, but is somewhat weather-dependent. If necessary, S. Lawrence will email changes to S. Brodasky and other board members as soon as possible.

The soft opening/first day of business in the new shelter will take place on Tuesday, November 12th. The new hours (including Saturdays) will take effect immediately. The public open house is scheduled for Saturday, November 23rd from 10:00 am to 2:00 pm.

D. Stakeholder Initiatives: Education Program

Chair would like the advisory board to take on the education initiative; to build a program centered on seasonal topics which can be repeated annually with small changes. It was discussed that the program can be built like a curriculum with established and measurable goals. Possible future programming and event frequency was explored. T. Croom offered to host an event for the public open house.

ITEM 7 – Other

The possibility of creating subcommittees was discussed. At the next meeting, Chair wishes to appoint members and allow the board to vote.

ITEM 8 – Adjournment

Meeting was adjourned by Chair at 8:16 pm.

Minutes submitted by Kalamazoo County Animal Services & Enforcement Senior Administrative Assistant, Jennifer McGinnis