



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

**Kalamazoo County Animal Services & Enforcement
Advisory Board Meeting Minutes – Unofficial (No Quorum)
Kalamazoo County Expo Center, Room C
Tuesday, June 11th, 2019 at 7:00 pm**

Quorum was not reached; therefore, this was not an official meeting and no actions were taken.

ITEM 1 – Call to Order

Unofficial meeting was called to order by Chair at 7:09 pm.

ITEM 2 – Roll Call

Members:

NO QUORUM PRESENT

Present – Sue Brodasky (Chair), Danielle Gray (Vice Chair), Aaron Winters, Samantha Cree

Absent – Commissioner Roger Tuinier, Commissioner Tracy Hall (alt.), Katie Timber, Robert Cinabro, Dr. Turnera Croom DVM, Kelly Doyle

KCASE Staff:

Steve Lawrence, Jennifer McGinnis

County Staff:

Dave Rachowicz (Parks), Lisa Henthorn (Admin.)

Other:

Bethany Hintze (WMU)

ITEM 3 – Approval of Minutes

Could not be approved; no quorum present.

ITEM 4 – Citizen’s Time

No comments.

ITEM 5 – Commissioner’s Time

No Commissioners present.

ITEM 6 – For Consideration:

A. Chair’s Report – S. Brodasky

Chair made board aware of new member, Kelly Doyle. As Kelly was absent, introduction was postponed.

B. Director’s Report – S. Lawrence

S. Lawrence directed the board’s attention to the most recent stats (Appendix A). While euthanasia numbers have slightly increased with increased shelter traffic, so have adoptions. With the recent rainy weather, the shelter has seen a few isolated parvovirus cases, but they’ve tapered off.

C. Animal Services Shelter Project Update

1. Construction Update – D. Rachowicz

While construction is progressing, the schedule has been pushed back; the new anticipated completion date is August 23rd, 2019, but may be later. Since the integrity of the kennel floor is so important, the County wants to insure that the epoxy installation is not rushed. Prior to giving the go-ahead, moisture content within the building needs to be controlled and other trades must be at 90%+ completion.

On the site, gas/electric are functioning and the generator/air handler have been placed. Most of the lights are up and glass installation is almost complete. Landscaping (top soil, tree planting) has started.

The budget is in good shape. At this point, the County does not expect any more surprises and/or change orders.

2. Operational Needs – S. Lawrence

As a means of exploring the topic of education and outreach, S. Lawrence led a brainstorming session at the whiteboard. Board members were encouraged to share what they would like Animal Services to ‘try, see or do’ at the new facility. Board members shared many ideas, including, but not limited to: an educational night, partnerships with elementary schools (reading programs) and high schools (volunteer opportunities), continuing WMU and SOS programs, rabies/license amnesty clinics and increasing seasonal/calendar-based activities.

ITEM 7 – Other

Chair anticipates another shelter walk-through during the July board meeting.

In an effort to save “King Major” and find placement, Save Our Strays was able to raise \$1000 for his heartworm treatment.

ITEM 8 – Adjournment

Meeting was adjourned by Chair at 8:12 pm.

APPENDIX A – “Animal Services & Enforcement Shelter Statistics, 4-Jun-19” Handout

Minutes submitted by Kalamazoo County Animal Services & Enforcement Senior Administrative Assistant, Jennifer McGinnis