
BOARD OF
COMMISSIONERS'
MEETING



February 7, 2017

**NOTICE AND AGENDA FOR
FEBRUARY 7, 2017 MEETING
OF THE
KALAMAZOO COUNTY BOARD OF COMMISSIONERS**

PLEASE TAKE NOTICE that a regular meeting of the Kalamazoo County Board of Commissioners is scheduled for ***Tuesday, February 7, 2017, at 7:00 p.m.*** in the Board of Commissioners Room, second floor, County Administration Building, 201 West Kalamazoo Avenue, Kalamazoo, Michigan, for the purpose of considering the following items:

- ITEM 1 Call to Order
- ITEM 2 Invocation
- ITEM 3 Pledge of Allegiance
- ITEM 4 Roll Call
- ITEM 5 Approval of Minutes
- ITEM 6 Communications
- ITEM 7 Citizens' Time
- ITEM 8 For Consideration

- A. Request for Approval of 25 Year Resolution Honoring James VanDyken
- B. MAC Update – *Steve Currie*
- C. Recognition of WMU Football Team

CONSENT AGENDA

Clerk/Register of Deeds

- D. Request for Approval of Funding for the May 2, 2017 Election

Health & Community Services

- E. Request for Approval to Submit a Grant Application to the Michigan Department of Health & Human Services (MDHHS)
- F. Request for Approval of Household Hazardous Waste (HHW) Amendment #1 with Multiple Municipalities
- G. Request for Approval to Allow the Health Officer to Sign the U.S. Food & Drug Administration's (FDA) Confidentiality Agreement Form
- H. Request for Approval of 2016-2017 Vision & Hearing Agreement with Kalamazoo Public Schools
- I. Request for Approval to Eliminate Vacant Nurse Position and Redistribute Funds to Create Full-Time Positions Which Currently Are Part-Time

Human Resources

- J. Request for Approval of a Contract Renewal with MLive Media Group

Michigan Works!

- K. Request for Approval of Talent - Investment Agency (TIA) Policy 17-02

Parks & Expo Center

- L. Request for Approval of 2017 Comstock Lions Club Bingo Contract

Planning & Community Development

M. Request for Approval of 2017 Remonumentation Grant Agreement with the State of Michigan, Department of Licensing and Regulatory Affairs

Sheriff

N. Request for Approval to Submit 2016-2017 Office of Highway Safety and Planning (OHSP) Underage Drinking Enforcement Grant

Board of Commissioners

O. Request for Approval of Transfers and Disbursements

P. Request for Approval of Board Bylaws

Q. Request for Approval of Black History Month

NON-CONSENT AGENDA ITEMS

The following Items are Non-Consent Agenda Items and will be voted on individually.

- ITEM 9 Old Business
- ITEM 10 New Business
- ITEM 11 County Administrator's Report
- ITEM 12 Chairperson's Report
- ITEM 13 Vice Chairperson's Report
- ITEM 14 Members' Time
- ITEM 15 Adjournment

Dina Sutton

Dina Sutton
Office Manager for Administrative Services

FEBRUARY 1, 2017

MEETINGS OF THE KALAMAZOO COUNTY BOARD OF COMMISSIONERS ARE OPEN TO ALL WITHOUT REGARD TO RACE, SEX, COLOR, AGE, NATIONAL ORIGIN, RELIGION, HEIGHT, WEIGHT, MARITAL STATUS, POLITICAL AFFILIATION, SEXUAL ORIENTATION, GENDER IDENTITY OR DISABILITY. KALAMAZOO COUNTY WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS SIGNERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING/HEARING, TO INDIVIDUALS WITH DISABILITIES AT THE MEETING/HEARING UPON FOUR (4) BUSINESS DAYS' NOTICE TO THE COUNTY. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY BY WRITING OR CALLING:

Dina Sutton
Office Manager for Administrative Services
KALAMAZOO COUNTY GOVERNMENT
201 West Kalamazoo Avenue
Kalamazoo, Michigan 49007
TELEPHONE: (269)384-8111



Board of Commissioners

201 West Kalamazoo Avenue • Kalamazoo, Michigan 49007-3777
Phone: (269) 384-8111 • Fax: (269) 384-8032

January 17, 2017

Ms. Kathy Beauregard, Director of Athletics
Western Michigan University
Administration (5406) Read Field House
1903 W Michigan Ave
Kalamazoo, MI 49009-5406

RE: Kalamazoo County Board of Commissioners Recognition of Western Michigan University
Football Team

Dear Ms. ~~Beauregard~~ *Kathy*:

The Kalamazoo County Board of Commissioners would like to formally honor the success of the 2016 Western Michigan University Broncos Football Team.

The Team has brought great recognition to the University and greater Kalamazoo County Community through its accomplishments on the field and, as important, the demonstrated leadership and citizenship qualities of which we all are proud.

Following the navigation theme of "Row the Boat", to demonstrate our appreciation for all that the Team has done for the University and Kalamazoo County Community, we would like to present to you and the Team a notification signifying that we are naming a Marine Division Boat as: Bronco 1. The Marine Division is responsible for patrolling our lakes and waterways to make them safe for our citizens and guests.

Cordially, we are inviting you and the Team to receive this notification at our Board of Commissioners meeting February 7, 2017, 7:00 p.m. Our meeting room is at 201 W Michigan Ave, Suite 207A. If this date does not fit into your schedule, please advise if you would prefer a more convenient date. We meet the first and third Tuesday of each month at the same time.

Thank you for your consideration and thank you for the positive representation the Team has made on behalf of the University and Kalamazoo County Community. Congratulations on a season well played!

Respectfully,

A handwritten signature in black ink, appearing to read "Dale".

Dale Shugars
Chair
Board of Commissioners

A handwritten signature in black ink, appearing to read "Stephanie Moore".

Stephanie Moore
Vice Chair
Board of Commissioners

cc: Tracie Moored, County Administrator
Vernon Payne, Associate Vice President for Student Affairs

BOARD AGENDA REQUEST FORM**PROPOSED FOR BOARD MEETING OF:** February 7, 2017**DEPARTMENT:** Clerk/Register (Elections)**PREPARED BY:** Tim Snow, Clerk/Register**SUBJECT:** Funding of May 2 Election**SPECIFIC ACTION REQUESTED:**

Approval of the appropriate funding to pay for the May 2, 2017 Election, as the Board of Commissioners previously called for an election on the 911 Surcharge.

DESCRIPTION OF ACTION (dollar amount, purpose):

Approximately \$180,000. It is expected that General Fund will be responsible for approximately \$95,000 and that K-RESA will reimburse the County approximately \$85,000.

TIME FRAME OF ACTION:

May 2, 2017

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

County. Administration has identified the use of contingency for this action. This will bring the contingency balance to \$5,500 for 2017.

PERSONNEL IF REQUIRED:

(indicate if elimination or creation and list FTE; job title; grade; full-time salary range; account number; and, if known, position number)

None

NEW OR RENEWAL:

New

ANY OTHER PERTINENT INFORMATION:

See attached memo

PROCUREMENT INFORMATION:

(indicate if the contract was bid out, if not, state reason(s) why; indicate last time contract was bid out; indicate if awarded bidder was the lowest bidder, if not, indicate why)

CONTACT PERSON WITH PHONE NUMBER:

Tim Snow, Clerk/Register x8141