

MINUTES

KALAMAZOO COUNTY BOARD OF COMMISSIONERS

REGULAR MEETING

FEBRUARY 16, 2016

ITEM 1 Call to Order: The Regular Meeting of the Board of Commissioners was called to order by Chairperson Taylor, at 7:00 pm in the Board of Commissioner's Room, second floor, County Administration Building, 201 West Kalamazoo Avenue, Kalamazoo, Michigan, on February 16, 2016.

ITEM 2 Invocation: Commissioner Roger Tuinier.

ITEM 3 Pledge of Allegiance: Sam Oberlee led the Pledge of Allegiance.

ITEM 4 Roll Call: Commissioners John Gisler, Jeff Heppler, Scott McGraw, Stephanie Moore, Larry Provancher, Julie Rogers, Michael Seals, Dale Shugars, John Taylor, Roger Tuinier and Kevin Wordelman.

Members Absent: None.

Administrators Present: Terrence Neuzil, County Administrator; John Faul, Deputy County Administrator; Thom Canny, Corporate Counsel; Lotta Jarnefelt, Planning & Community Development Director; Drain Commissioner Pat Crowley; Timothy A. Snow, County Clerk; Dina Sutton, Office Manager.

ITEM 5 Approval of Minutes:

Commissioner Seals moved and it was duly seconded that the Minutes of the February 2, 2016, Board meeting be approved as distributed.

There being no discussion, the motion carried by a voice vote.

ITEM 6 Communications:

Commissioner Tuinier presented the following communication, which is on file in the Administrative Services Office unless otherwise noted:

- a) A Notice from Circuit Court stating the Circuit Court Family Division and Friend of the Court Offices would be closed March 3, 2016 through March 8, 2016.

Commissioner Wordelman introduced Sam Oberlee who was a second grader from Parkwood Upjohn who was serving as Commissioner for the Day. He thanked Sam for leading the Board in the Pledge of Allegiance.

ITEM 7 Citizens' Time

Chairperson Taylor stated that Citizens' Time was when any citizen could address the Board on a non-agenda item. He said anyone wishing to address the Board on a non-agenda item should come to the podium, give their name and address, and limit their remarks to four minutes. He said if anyone would like to speak about an item that was on the consent agenda, they could ask that it be removed from the consent agenda at this time or he would provide an opportunity just prior to that section of the agenda.

Ms. Monica Westover, Kalamazoo, addressed the Board concerning the lack of assistance from the State of Michigan, Department of Human Services, as well as being evicted from Ravine Apartments.

Commissioner Moore arrived at 7:08 p.m.

Mr. Frank Warren, Kalamazoo, addressed the Board concerning the Veteran's Drug Court in Calhoun County and hoped Kalamazoo County would get one up and running.

Mr. Steven Cox, Kalamazoo, addressed the Board concerning a composting issue by the company Kalsec. He stated the odor, smell and dust was invading his home and property, as well as his neighbors.

ITEM 8 For Consideration

CONSENT AGENDA

A. Request for Approval of 25 Year Resolution Honoring Ann Haskell

That the Board of Commissioners approve the following Resolution:

WHEREAS, Ann Haskell has served the citizens of Kalamazoo County for twenty-five (25) years as of February 4, 2016 and

WHEREAS, Ann Haskell has faithfully served as a Probation Officer; and

WHEREAS, the County of Kalamazoo wishes to acknowledge and honor employees who have longevity under the umbrella of County Government, since it is through longevity that expertise in the employee's particular field is achieved.

NOW, THEREFORE, BE IT RESOLVED that the Kalamazoo County Board of Commissioners does hereby acknowledge with gratitude the many years of dedication and service Ann Haskell has imparted to the citizens of the County and offers its best wishes for many more years of mutual association.

Animal Services & EnforcementB. Request for Approval to Accept a Grant from William Fenn through Fidelity Charitable Gift Fund

That the appropriate County officials be authorized and directed to accept a Grant from William Fenn through Fidelity Charitable Gift Fund in the amount of \$3,000 to be earmarked for a new Animal Shelter.

C. Request for Approval to Create an Animal Shelter Fund Account

That the Board of Commissioners approve the creation of an Animal Shelter Fund Account to be used for donations earmarked for a new Animal Shelter or specialized equipment for the new shelter.

Circuit CourtD. Request for Approval of Treatment Provider Contracts for Drug Treatment Court

That the appropriate County officials be authorized and directed to execute Treatment Provider Contracts with various vendors for a range of substance abuse services for the Drug Treatment Court participants for the period of January 1, 2016 through December 31, 2018; a copy of said Contracts to be attached to the official Minutes of this meeting.

Clerk/Register of DeedsE. Request for Approval of Elimination/Creation of Positions (housekeeping)

This Item was removed from Agenda.

District CourtF. Request for Approval of a Contract with Transworld Systems, Inc.

That the appropriate County officials be authorized and directed to execute a Contract with Transworld Systems, Inc. for collections of outstanding receivables owed to District Court at a rate of 20% commission for the period of February 17, 2016 through November 30, 2016; a copy of said Contract to be attached to the official Minutes of this meeting.

Health & Community ServicesG. Request for Approval of Household Hazardous Waste Program Contracts with Multiple Townships and Municipalities

That the appropriate County officials be authorized and directed to execute Household Hazardous Waste Program Contracts with the following units for the period of January 1, 2016 through December 31, 2016; a copy of said Contracts to be attached to the official Minutes of this meeting.

GOVERNMENTAL UNITS AND FUNDING

- | | |
|-------------------------|----------|
| 1. Richland, Village of | \$ 700 |
| 2. Almena Township | \$ 4,800 |

H. Request for Approval to Waive the Fee for Cremation Permits for the Indigent/Poor in Kalamazoo County

That the Board of Commissioners waive the fee for cremation permits for the indigent/poor in Kalamazoo County.

I. Request for Approval of a Contract with Prevention Works

That the appropriate County officials be authorized and directed to execute a Contract with Prevention Works for educational services at the Edison School Based Health Clinic in the amount of \$3,000 for the period of October 20, 2015 through September 30, 2016; a copy of said Contract to be attached to the official Minutes of this meeting.

J. Request for Approval to Submit a Grant Application to the Michigan Department of Health and Human Services (MDHHS)

That the appropriate County officials be authorized and directed to submit a Grant Application to the MDHHS for the Weatherization Assistance Program to allow for the continuation of the Weatherization Assistance Program in the amount of \$261,924 for the period of July, 1, 2016 through June 30 2019; a copy of said Grant Application to be attached to the official Minutes of this meeting.

K. Request for Approval of a Consulting Contract with Donald Bloom

This Item was removed from Agenda.

L. Request for Approval of a Service Agreement with Peak Performers

That the appropriate County officials be authorized and directed to execute a Service Agreement with Peak Performers for the provision of temporary Dental Professionals for the Dental Program at a rate of \$125.00 per hour plus reimbursement for mileage at \$0.50 per mile, effective February 26, 2016 with automatic annual renewals; a copy of said Agreement to be attached to the official Minutes of this meeting.

M. Request for Approval to Enter Into a Managed Health Plan (MHP) Agreement

That the appropriate County officials be authorized and directed to execute a MHP Agreement with Priority Health Plan to coordinate services with the Children's Special Health Care Services Program effective January 1, 2016 with automatic annual renewals; a copy of said Agreement to be attached to the official Minutes of this meeting.

N. Request for Approval to Submit a Grant Application to the Michigan Public Health Institute (MPHI) and Michigan Department of Health and Human Services (MDHHS)

That the appropriate County officials be authorized and directed to submit a Grant Application to the MPHI and MDHHS for the MI Public Health Accreditation Board (PHAB) Accreditation Readiness Mini-Grant Program in the amount of \$10,000 for a period of April 4, 2016 through August 31, 2016; a copy of said Grant Application to be attached to the official Minutes of this meeting.

O. Request for Approval of Creation of Position (Federal Funds)

That the Board of Commissioners approve the Creation of the following Position:

Create:

<u>Account#</u>	<u>Position/#</u>	<u>Grade</u>	<u>FTE</u>	<u>Pay Range</u>	<u>Effective</u>
297-150	Community Health Educator - # TBD	K07	1.0	\$36,753-\$49,608	2/17/2016

Planning & Community DevelopmentP. Request for Approval of Agreements with Multiple Municipalities and Units of Government for Licensed Pictometry Services

That the appropriate County officials be authorized and directed to execute Agreements with the following units for the Pictometry services; a copy of said Contracts to be attached to the official Minutes of this meeting.

Kalamazoo Twp	\$ 3,375
Oshtemo Twp	\$ 9,450

Q. Request for Approval of 2016 Remonumentation Grant Agreement with the State of Michigan, Department of Licensing and Regulatory Affairs

That the appropriate County officials be authorized and directed to execute 2016 Remonumentation Grant Agreement with the State of Michigan, Department of Licensing and Regulatory Affairs in the amount of \$82,190 for the period of January 1, 2016 through December 31, 2016; a copy of said Agreement to be attached to the official Minutes of this meeting.

SheriffR. Request for Approval to Accept Strategic Traffic Enforcement Grant

That the appropriate County officials be authorized and directed to accept Strategic Traffic Enforcement Grant in the amount of \$84,987 for the period of November 16, 2015 through September 30, 2016; a copy of said Grant Award to be attached to the official Minutes of this meeting.

S. Request for Approval of Contract for Rapid Release Pay/Canteen

That the appropriate County officials be authorized and directed to execute a Contract with Rapid Release Pay/Canteen to replace the current JMS system for the accounting portion due to the current system being inadequate for accounting function; a copy of said Contract to be attached to the official Minutes of this meeting.

T. Request for Approval to Submit 2016 Marine Safety Grant Application to the Michigan Department of Natural Resources (MDNR)

That the appropriate County officials be authorized and directed to submit 2016 Marine Safety Grant Application to the MDNR in the amount of \$75,692 for the period of January 1, 2016 through September 30, 2016; a copy of said Grant Application to be attached to the official Minutes of this meeting.

Board of CommissionersU. Request for Approval of Transfers and Disbursements

That the Board of Commissioners approve Transfers and Disbursements as defined and set forth in the document entitled, "Recommended Transfers and Disbursements, dated February 16, 2016", noting claims in the total amount of \$2,857,185.82 to include a release of funds to the Dispatch Authority in the amount of \$62,745.54, be approved and that the County Clerk be authorized to certify to the County Treasurer that the Board has approved on this date the disbursements in the list dated February 16, 2016, and the Director of Finance be authorized to make budgetary transfers, as listed.

V. Request for Approval to Amend Redevelopment and Purchase Agreement with the City of Kalamazoo Brownfield Redevelopment Authority

That the appropriate County officials be authorized and directed to Amend Redevelopment and Purchase Agreement with the City of Kalamazoo Brownfield Redevelopment Authority for property located on Alcott Street; a copy of said Agreement to be attached to the official Minutes of this meeting.

W. Request for Approval to Exercise the County’s Option to Purchase the Luzon Argonne Post of the Veterans of Foreign Wars (VFW) Building

That the appropriate County officials be authorized and directed to Exercise the County’s Option to Purchase the Luzon Argonne Post of the Veterans of Foreign Wars (VFW) Building and direct appropriate officers to act as the County’s official at the closing on the building.

X. Request for Approval of Construction Contract for Demolition of VFW Building

That the appropriate County officials be authorized and directed to execute a Construction Contract with Bierlein for abatement and demolition of VFW Building in the amount of \$46,900; a copy of said Contract to be attached to the official Minutes of this meeting.

Commissioner Tuinier moved and it was duly seconded that Items A. through X., with the exception of Items E., and K., be voted on at one time by a roll call vote and be considered as a consent agenda by the Board.

The roll call vote was as follows:

Ayes:	All members present
Nays:	None
Abstains:	None
Absent:	None

The motion carried.

NON-CONSENT AGENDA ITEMS

The following Items are Non-Consent Agenda Items and will be voted on individually.

ITEM 9 Old Business

There was no old business.

ITEM 10 New Business

There was no new business.

ITEM 11 County Administrator’s Report

County Administrator Mr. Terrence Neuzil read a prepared report as distributed to the Board.

ITEM 12 Chairperson's Report

Chairperson Taylor stated he was pleased the Board created an Animal Shelter Fund and was looking forward to that campaign.

ITEM 13 Vice Chairperson's Report

Vice Chairman Heppler commended the Board, Administration and Department Heads for supporting the community and to help it grow. He thanked the first responders for keeping the community safe as well as thanking military personnel.

ITEM 14 Members' Time

Commissioner Tuinier stated he really appreciated the individuals for serving on the advisory boards; he stated they were volunteers and worked hard on behalf of the County.

Commissioner Wordelman stated the Weatherization Program was vital to the community and he was pleased that the County was awarded grant funds for the Program. He wanted to reiterate to the community that the drinking water was safe; however, there was a risk of increased lead exposure due to lead paint. He thanked Sam for attending tonight's meeting.

Commissioner Gisler mentioned upcoming events in the community of Vicksburg.

Commissioner McGraw stated the Road Commission now had a new three year bargaining agreement with its union members.

Commissioner Moore stated she attended a meeting with Upjohn Institute concerning transportation issues for individuals having issues getting to and from work. She stated she would like to know what collaboration efforts were in place or could occur concerning this issue. She stated she was frustrated with not getting the meeting material for the Community Action Agency meetings in a timely manner. She stated there would be a meeting on lead on March 3rd and further details would be forthcoming.

Commissioner Provancher stated the Public Housing Commission would be meeting at 3:30 p.m. on Thursday instead of 4:30 p.m. He stated he, along with Commissioner Wordelman, attended a dinner for immigrants last evening, which was very informative.

Commissioner Rogers congratulated Kalamazoo Township for receiving the Friend of Bicycling Award. She thanked Dallas Oberlee for her work at Michigan Works! She also stated she would be attending the NACo conference on behalf of the Board and County.

Commissioner Seals stated he would contact Department of Human Services based on Citizen's comments.

Chm Initial _____

Clk Initial _____

29846

Commissioner Shugars asked the Clerk to explain the primary election for President. Clerk Snow indicated the election would be held on March 8th and absentee ballots were available now at local Clerk's offices.

ITEM 15 Adjournment

There being no further business to come before the Board, Chairperson Taylor adjourned the meeting at 7:51 p.m.

Timothy A. Snow
Clerk/Register of Deeds

John Taylor, Chairperson
Kalamazoo County Board of
Commissioners