

MINUTES

KALAMAZOO COUNTY BOARD OF COMMISSIONERS COMMITTEE OF THE WHOLE

FEBRUARY 16, 2016

PLACE: Room 207A, County Administration Building

TIME: 4:00 p.m. – 5:58 p.m.

MEMBERS PRESENT: Commissioners John Gisler, Jeff Heppler, Scott McGraw, Stephanie Moore, Larry Provancher, Julie Rogers, Michael Seals, Dale Shugars, John Taylor, Roger Tuinier and Kevin Wordelman

MEMBERS ABSENT: None

OTHERS PRESENT: Terrence Neuzil, Tracie Moored, John Faul, Thom Canny, Jeff Getting, Rick Fuller, Mary Balkema, Pat Crowley, Lisa Bradshaw, Paul Matyas, Tim Snow, Rachel Grover, Randy Winterowd, Eric McNamara, Dina Sutton

Chairman Taylor convened the Committee of the Whole at 4:00 p.m.

1. Public Housing Interview

The Board introduced themselves and interviewed Sister Rose Cadaret for reappointment on the Public Housing Commission for a term ending February 28, 2021.

Commissioner Gisler stated he had concerns with Sister Rose being on the Board for such a long time.

Commissioner Moore stated she too had concerns with having long term members on the Board.

Commissioner Provancher stated Sister Rose was an excellent member of the Public Housing Commission.

Commissioner McGraw stated he had concerns with the Housing Commission's past financial reports. Ms. Moored indicated the Housing Commission did have an annual audit and their financial statements were in order.

Discussion ensued.

Commissioner Wordelman stated he supported the appointment of Sister Rose to the Public Housing Commission. He stated the Board of Commissioners needed to make it very clear to applicants that if appointed it does not automatically mean they will be reappointed.

Commissioner Rogers stated each Commissioner would have different opinions on who should be appointed and urged the Commissioners to recruit for the Boards they serve as liaisons too.

Commissioner Seals stated it was hard to recruit individuals to serve on advisory boards due to past practices. He suggested the Board maybe set term limits for each member.

Chairman Taylor stated the work done by the members of the Public Housing Commission was remarkable, he felt the County needed to ask the State to expand the membership.

2. Review of Transfers and Disbursements

Ms. Tracie Moored, Finance Director stated claims for February 16, 2016 totaled \$2,857,185.82. She indicated there was a formal request from the Dispatch Authority to release funds in the amount of \$62,745.54; she also indicated there were two departmental budgetary transfers.

Commissioner McGraw inquired if a financial arrangement had been made with the Dispatch Authority. Ms. Moored indicated the Authority was on their own.

Commissioner Rogers inquired about the dental services contract and wondered what the length of the contract was and Mr. John Faul, Deputy County Administrator, stated the contract was open ended and could be terminated at any time.

Ms. Moored indicated there was a dental plan and Administrating would be giving an update in the future.

Commissioner Shugars inquired about the request by the Dispatch Authority and stated he was uncomfortable with releasing those funds without advanced notice.

Mr. Terrence Neuzil, County Administrator, stated the Dispatch Authority made the request at their meeting last week Thursday.

3. Amendment to Purchase Agreement Alcott Property

Mr. Thom Canny, Corporate Counsel, reviewed his memo as included in the packet.

Commissioner McGraw wanted to know if there had been any consideration of soil for constructability and Mr. Canny indicated that was not part of the contract and the County would need to look at that further.

Commissioner Shugars inquired about the purchase price and Mr. Canny indicated it was \$300,000 for the land and the County would make a payment in lieu of taxes for 25 years.

4. Purchase of Luzon Argonne Post and Acceptance of Demolition Contract

Mr. Canny reviewed his memo as included in the packet. He indicated the closing on the property would occur tomorrow.

Chairman Taylor thanked Treasurer Balkema for her work on this project.

Vice Chairman Heppler concurred with the Chairman's comments.

Commissioner Shugars inquired about the bid bond listed by two of the companies and Mr. Canny stated per County Purchasing Policy any bid less than \$50,000 it was not required.

Commissioner McGraw inquired if either had a local office.

Mr. Randy Winterowd, B&G Director indicated Pitsch did not have any employees living in Kalamazoo County and Bierlein had 12 employees living in the County.

Commissioner Seals stated he would support Bierlein.

Commissioner Wordelman stated he appreciated all the supporting material and would support Bierlein.

Commissioner McGraw stated he had concerns with not awarding the contract to the lowest bidder.

Ms. Moored indicated the County would incur parking costs during the demolition of the building; therefore, it was a wash.

5. Inmate Trust Fund Update

Ms. Moored reviewed her memo as included in the packet.

Commissioner Seals thanked the staff for all their hard work for reconciling this fund and was pleased to hear there was a plan in place.

Sheriff Fuller also thanked everyone for their work on this project.

Commissioner Shugars inquired about the checks not being voided and if Finance had concerns and Ms. Moored indicated they were concerned and have come up with a plan.

Commissioner McGraw wanted to know if the fund would be balanced in 90 days and Ms. Moored indicated probably not.

Discussion ensued.

6. PA2 Fund Update/Substance Abuse Initiatives

Ms. Mindie Smith, Southwest Michigan Behavioral Health, presented to the Board a power point presentation.

Commissioner Seals thanked Ms. Smith for her presentation to the Board.

Commissioner Rogers inquired if there were any methadone clinics and Ms. Smith indicated there were some in the County. She also stated she was pleased to hear that there was collaboration with the Sheriff's Office.

Commissioner Wordelman inquired if there were any prevention activities for the 12-15 year olds and Ms. Smith indicated a lot of prevention activities were being done in the County. He inquired if there was anything being done at the State level to curb the access and Ms. Smith indicated this was part of the Task Force.

Sheriff Fuller stated the drugs collected were a part of the Commissioner's efforts.

7. Any other items

Chairman Taylor stated Charlotte Smith wanted to hold focus group meetings outside the city limits.

8. Executive Session

There was no Executive Session.

9. Adjournment – no later than 6 p.m.

There being no further business to come before the Board, Chairman Taylor adjourned the meeting at 5:58 p.m.

John Taylor, Chairman
Kalamazoo County Board of Commissioners