

MINUTES

KALAMAZOO COUNTY BOARD OF COMMISSIONERS

REGULAR MEETING

FEBRUARY 17, 2015

ITEM 1 Call to Order: The Regular Meeting of the Board of Commissioners was called to order by Chairperson Taylor, at 7:00 pm in the Board of Commissioner's Room, second floor, County Administration Building, 201 West Kalamazoo Avenue, Kalamazoo, Michigan, on February 17, 2015.

ITEM 2 Invocation: Deacon Pat Catellier, Portage Chapel Hill United Methodist Church gave the Invocation on behalf of Commissioner Julie Rogers.

ITEM 3 Pledge of Allegiance:

ITEM 4 Roll Call: Commissioners John Gisler, Jeff Heppler, Scott McGraw, Stephanie Moore, Larry Provancher, Julie Rogers, Michael Seals, Dale Shugars, John Taylor, Roger Tuinier and Kevin Wordelman.

Members Absent: None.

Administrators Present: John Faul, Interim County Administrator; Tracie Moored, Finance Director; Thom Canny, Corporate Counsel; Drain Commissioner Pat Crowley, Prosecuting Attorney Jeff Getting; Dr. Gillian Stoltman, HCS Director; David Rachowicz, Parks Director; Timothy A. Snow, County Clerk; Dina Sutton, Office Manager.

ITEM 5 Approval of Minutes:

Commissioner Seals moved and it was duly seconded that the Minutes of the February 3, 2015, Board meeting be approved as distributed.

There being no discussion, the motion carried by a voice vote.

ITEM 6 Communications:

Commissioner Rogers stated she received communications concerning the recent snow fall.

ITEM 7 Citizens' Time

Chairperson Taylor stated that Citizens' Time was when any citizen could address the Board on a non-agenda item. He said anyone wishing to address the Board on a non-agenda item should come to the podium, give their name and address, and limit their remarks to four minutes. He said

if anyone would like to speak about an item that was on the consent agenda, they could ask that it be removed from the consent agenda at this time or he would provide an opportunity just prior to that section of the agenda.

Mr. Frank Warren, Kalamazoo, addressed the Board concerning increasing the attendance at the Kalamazoo County Fair. He stated he was working in the Korean War Memorial.

Ms. Kelley Leach, President of the Kalamazoo County Farm Bureau, provided the Board with an update on its purpose and invited the Board to contact her if they had any questions.

ITEM 8 For Consideration

A. Request for Approval of 25 Year Resolution Honoring Robert Smith

Commissioner Wordelman moved and it was duly seconded that the Board of Commissioners approve the following Resolution:

WHEREAS, Robert Smith has served the citizens of Kalamazoo County for twenty-five (25) years as of February 5, 2015; and

WHEREAS, Robert Smith has faithfully served as a Deputy/CO II; and

WHEREAS, the County of Kalamazoo wishes to acknowledge and honor employees who have longevity under the umbrella of County Government, since it is through longevity that expertise in the employee's particular field is achieved.

NOW, THEREFORE, BE IT RESOLVED that the Kalamazoo County Board of Commissioners does hereby acknowledge with gratitude the many years of dedication and service Robert Smith has imparted to the citizens of the County and offers its best wishes for many more years of mutual association.

The roll call vote was as follows:

Ayes: All members present
Nays: None
Abstains: None
Absent: None

The motion carried.

B. Transportation Authority Annual Report

Ms. Linda Teeter, Chair, distributed and presented an Annual Report to the Board of Commissioners. She indicated it was the first year that all three Transportation Authorities were combined into one report.

Commissioner Seals wanted clarification on the millage.

Ms. Teeter indicated everyone in the County paid .4 mills, within the City of Kalamazoo it was .6 mill. Ms. Teeter stated the millage question would be for .25 - .3 mills, she stated within the CCTA Boundaries the millage would be for .75 mills.

Commissioner Moore stated the previous Board had great insight with creating the CCTA. She thanked Ms. Teeter for leading these Authorities. Commissioner Moore inquired about the Public Hearing information, and Ms. Teeter indicated she would get that information to the Board once available.

Commissioner Gisler thanked Ms. Teeter for all her hard work and dedication and without her leadership the Authorities wouldn't be where they are.

Commissioner Rogers stated her appreciation for the Authorities work on the goal to have different shift rides and Sunday rides. She encouraged discussion with Kalamazoo Valley Community College to continue ridership.

Commissioner Wordelman echoed comments made by previous Commissioners.

Chairman Taylor thanked Ms. Teeter for her hard work and leadership and he stated her efforts would pay off in other dividends in other areas within the community.

CONSENT AGENDA

Building & Grounds

C. Request for Approval of an Agreement for Temporary Parking Services

That the appropriate County officials be authorized and directed to execute an Agreement with Ampco System Parking for 14 temporary parking spaces in the Rose Street Ramp at the rate of \$90/space/month in the total amount of \$6,300 for the period 5 months; a copy of said Agreement to be attached to the official Minutes of this meeting.

Circuit Court

D. Request for Approval of an Amendment to the Agreement for the Purchase of Services with Borgess Medical Center

That the appropriate County officials be authorized and directed to execute an Amendment to the Agreement with Borgess Medical Center for physician services for juveniles lodged at the Juvenile Home in the increased amount of \$425/month for a total of \$1,900/month effective April 1, 2015; a copy of said Amendment to be attached to the official Minutes of this meeting.

E. Request for Approval of a Contract for Professional Services with Carol Cramer Brooks

That the appropriate County officials be authorized and directed to execute a Contract for Professional Services with Carol Cramer Brooks to design, research and prepare for implementation of a Juvenile Mental Health Court in the amount of \$34,000 for the period of February 20, 2015 through September 30, 2015; a copy of said Contract to be attached to the official Minutes of this meeting.

Chm Initial _____

Clk Initial _____

29601

F. Request for Approval of a Temporary Employee (Grant/General Funds)

That the Board of Commissioners approve a Temporary Employee to image files in the Friend of the Court that will not be moved to the new Gull Road Courthouse for the period of nine months.

District Court

G. Request for Approval Elimination/Creation of Positions

That the Board of Commissioners approve the following Elimination/Creation of Positions:

Position #	Position Title	Grade	FTE	Rate	Account
CREATIONS:					
TBD	Probation Assistant	K04	2.0	12.75-17.22	101-136-704.00
TBD	Court Specialist I	K04	9.5	12.75-17.22	101-136-704.00
TBD	Court Specialist II	K05	13.5	14.32-19.33	101-136-704.00
TBD	Bench Clerk/Bailiff	K06	5.0	15.61-21.07	101-136-704.00
TBD	Lead Court Specialist	K06	1.0	15.61-21.07	101-136-704.00
TDB	Probation Assistant	K04	1.0	12.75-17.22	104-136-704.00
TBD	Court Specialist II	K05	4.0	14.32-19.33	104-136-704.00
TBD	Lead Court Specialist	K06	1.0	15.61-21.07	104-136-704.00
TBD	Bench Clerk/Bailiff	K06	1.0	15.61-21.07	104-136-704.00
TBD	LEIN Terminal Agency Coordinator	K06	1.0	15.61-21.07	104-136-704.00

ELIMINATIONS:

10722	Probation Assistant	D15	2.0	12.79-15.50	101-136-704.00
10723	Senior Deputy Clerk	D15	20.0	12.79-15.50	101-136-704.00
10724	Magistrate Assistant	D16	1.0	13.11-15.89	101-136-704.00
10725	Senior Deputy Clerk LEIN	D16	2.0	13.11-15.89	101-136-704.00
10726	Bench Clerk	D21	5.0	14.83-17.97	101-136-704.00
10728	Swing Senior Deputy Clerk	D21	1.0	14.83-17.97	101-136-704.00
10722	Probation Assistant	D15	1.0	12.79-15.50	104-136-704.00
10723	Senior Deputy Clerk	D15	1.0	12.79-15.50	104-136-704.00
10725	Senior Deputy Clerk LEIN	D16	3.0	13.11-15.89	104-136-704.00
10726	Bench Clerk	D21	1.0	14.83-17.97	104-136-704.00
10727	LEIN Terminal Agency Coordinator	D21	1.0	14.83-17.97	104-136-704.00
10728	Swing Senior Deputy Clerk	D21	1.0	14.83-17.97	104-136-704.00

Drain Commission

H. Request for Approval to Submit a Grant Application to the Michigan's Volunteer River, Stream and Creek Cleanup Program

That the appropriate County officials be authorized and directed to submit a Grant Application to the Michigan's Volunteer River Stream and Creek Cleanup Program in the amount of \$1,585 for

the InterFaith Celebration and Clean Up being held on October 3, 2015.

Finance

I. Request for Approval of Elimination/Creation of Positions (General Fund)

That the Board of Commissioners approve the Elimination/Creation of the following Positions:

Eliminate:

Account#	Position #	Grade	FTE	Pay Range	Effective Date
101-223	10706-002 Senior Accountant	K09	1.0	\$45,364-\$61,256	02/09/2015

Create:

Account#	Position #	Grade	FTE	Pay Range	Effective Date
101-223	TBD - Accountant II	K08	1.0	\$41,516-\$56,056	02/09/2015

Health & Community Services

J. Request for Approval of Household Hazardous Waste Contracts with Multiple Townships and Municipalities

That the appropriate County officials be authorized and directed to execute Household Hazardous Waste Contracts with Multiple Townships and Municipalities for the period of January 1, 2015 through December 31, 2015 and will establish each unit's funding for fiscal year 2015; a copy of said Contracts to be attached to the official Minutes of this meeting.

GOVERNMENTAL UNITS AND FUNDING

1. Almena Township \$ 4,000
2. Berrien County \$1,500
3. Kalamazoo Township \$13,000
4. Schoolcraft Township \$2,500
5. Richland Village \$550

K. Request for Approval of a Contract for Professional Services with Elder Law of Michigan, Inc.

That the appropriate County officials be authorized and directed to execute a Contract for Professional Services with Elder Law of Michigan, Inc., in the amount of \$5,000 for the period of January 1, 2015 through September 30, 2015; a copy of said Contract to be attached to the official Minutes of this meeting.

L. Request for Approval of a Contract for Professional Services with Patricia Goodman

That the appropriate County officials be authorized and directed to execute a Contract for Professional Services with Patricia Goodman who will provide workshops and leader training services for the Personal Action Toward Health Programs in the amount not to exceed \$9,000 for the period of February 10, 2015 through October 31, 2016; a copy of said Contract to be attached to the official Minutes of this meeting.

M. Request for Approval of a Service Agreement and Business Associate Agreement with Armstrong Nutrition Management

That the appropriate County officials be authorized and directed to execute a Service Agreement and Business Associate Agreement with Armstrong Nutrition Management who provides dietitian

Chm Initial _____

Clk Initial _____

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services for the AAIIIA Program at the hourly rate of \$50 effective December 18, 2014 with automatic annual renewals; a copy of said Agreements to be attached to the official Minutes of this meeting.

N. Request for Approval of an Agreement with Goodwill Industries

That the appropriate County officials be authorized and directed to execute an Agreement with Goodwill Industries for the purpose of marketing for Kalamazoo County Tax Council Initiative in the amount of \$8,000 for the period of November 1, 2014 through June 30, 2015; a copy of said Agreement to be attached to the official Minutes of this meeting.

O. Request for Approval to Submit a Grant Application and Approve a Contract with the Michigan Public Health Institute (MPHI) for the MI PHAB Accreditation Readiness Mini-Grant Program

That the appropriate County officials be authorized and directed to submit a Grant Application and approve a Contract with MPHI for the MI PHAB Accreditation Readiness Mini-Grant Program in the amount of \$10,000 for the period of March 2, 2015 through August 31, 2015; a copy of said Grant and Contract to be attached to the official Minutes of this meeting.

P. Request for Approval of a Business Associate Agreement with Mite E. Exterminating

That the appropriate County officials be authorized and directed to execute a Business Associate Agreement with Mite E. Exterminating to ensure that any potential interactions and access to personal heal information is secured effective November 1, 2014; a copy of said Agreement to be attached to the official Minutes of this meeting.

Q. Request for Approval of a License and Release Agreement with Shattil Rozinski Photography

That the appropriate County officials be authorized and directed to execute a License and Release Agreement with Shattil Rozinski Photography for the settlement of copyright infringement charges in the amount of \$500; a copy of said Agreement to be attached to the official Minutes of this meeting.

R. Request for Approval of the Elimination of a Position

That the Board of Commissioners approve the Elimination of the following Position:

Eliminate:

<u>Account:</u>	<u>Position #</u>	<u>Grade</u>	<u>FTE</u>	<u>Salary</u>	<u>Effective Date</u>
280-144	Lead Ombudsman/Prev Specialist #10348-001	K8	1.0	\$41,516-\$56,056	Immediately

S. Request for Approval of the Creation of a Position (Grant Funds)

That the Board of Commissioners approve the Creation of the following Position:

Create:

Account#	Position/#	Grade	FTE	Pay Range	Effective Date
280-147	Chronic Disease Program Coord/ New-TBD	K08	.8	\$41,516-\$56,056	2/18/15

Human ResourcesT. Request for Approval of an Agreement with Snelling Staffing

That the appropriate County officials be authorized and directed to execute an Agreement with Snelling Staffing to provide temporary employees for the County at the rate of 36% over county wages for the period of February 18, 2015 through September 30, 2015; a copy of said Agreement to be attached to the official Minutes of this meeting.

Parks & Expo CenterU. Request for Approval of the Markin Glen Mountain Bike Trail Agreement with Southwest Michigan Mountain Biking Association

That the appropriate County officials be authorized and directed to execute an Agreement with Southwest Michigan Mountain Biking Association to develop single track mountain bike trails on the West side of Markin Glen County Park; a copy of said Agreement to be attached to the official Minutes of this meeting.

V. Request for Approval of Funds from the Markin Glen Endowment Fund

That the appropriate County officials be authorized and directed to request funds from the Markin Glen Endowment Fund for operating expenses and acquisition expense of property for Markin Glen Park in the amount of \$29,560.62.

W. Request for Approval of Funds from the Kalamazoo River Valley Trail Endowment Fund

That the appropriate County officials be authorized and directed to request funds from the Kalamazoo River Valley Trail (KRVT) Endowment Fund for maintenance and operation of the KRVT in the amount of \$48,659.36.

X. Request for Approval of a Contract with Charter Township of Comstock for the River Oaks Wenke Softball Complex

That the appropriate County officials be authorized and directed to execute a Contract with Charter Township of Comstock for use of the River Oaks Wenke Softball Complex in the amount of \$1,238/annually (2% increase annually) for the period of February 17, 2015 through December 31, 2019; a copy of said Contract to be attached to the official Minutes of this meeting.

Y. Request for Approval of a Contract with the Thunderbirds R/C Club

That the appropriate County officials be authorized and directed to execute a Contract with the Thunderbirds R/C Club for the club to operate remote controlled airplanes, helicopters, and control-line flight planes at River Oaks County Park in the estimated amount of \$155/month for the period of February 17, 2015 through December 31, 2015; a copy of said Contract to be attached to the official Minutes of this meeting.

Z. Request for Approval of a Contract with the American Youth Soccer (AYSO) Organization
That the appropriate County officials be authorized and directed to execute a Contract with the AYSO for use of the soccer fields at River Oaks County Park in the amount of \$11,500 per year for the period of February 17, 2015 through December 31, 2019; a copy of said Contract to be attached to the official Minutes of this meeting.

Planning & Community Development

AA. Request for Approval of Resolution to Allow Kalamazoo County Access to existing Geographic Information Systems (GIS) Data with the Townships of Charleston, Kalamazoo, Richland and Ross

That the Board of Commissioners approve Resolutions with Various Municipalities to allow Kalamazoo County access to existing GIS Data; a copy of said Resolutions to be attached to the official Minutes of this meeting.

Sheriff

BB. Request for Approval of an Amendment with Telmate, LLC

That the appropriate County officials be authorized and directed to execute an Amendment with Telmate, LLC for an inmate pilot tablet usage program at the rate of 50% for the period of approximately nine months; a copy of said Amendment to be attached to the official Minutes of this meeting.

CC. Request for Approval of an Agreement with Concierge Corrections

This Item was removed from the Agenda.

DD. Request for Approval of a Resolution to Participate with Federal Surplus Assistance Program

That the Board of Commissioners approve a Resolution to participate with Federal Surplus Assistance Program; a copy of said Resolution to be attached to the official Minutes of this meeting.

Board of Commissioners

EE. Request for Approval of Transfers and Disbursements

That the Board of Commissioners approve the Transfers and Disbursements as defined and set forth in the document entitled, "Recommended Transfers and Disbursements, dated February 17, 2015", noting claims in the total amount of \$2,915,894.29, be approved; that the County Clerk be authorized to certify to the County Treasurer that the Board has approved on this date the disbursements in the list dated February 17, 2015, and the Director of Finance be authorized to make budgetary transfers, as listed.

FF. Request for Approval of Resolution to Schedule a Public Hearing to Create a PACE District

That Board of Commissioners approve of a Resolution to Schedule a Public Hearing to Create a PACE District; a copy of said Resolution to be attached to the official Minutes of this meeting.

GG. Request for Approval of Appointments to Community Action Tripartite Advisory Board (CATAB)

That Board of Commissioners approve the following Appointments:

- Jessica Taylor to the Consumer Sector to assume a 3 year term (01/01/2015 – 12/31/2017)
- Anthony Bradley to the Private Sector to assume a 3 year term (01/01/2015 – 12/31/2017)
- Patricia Clark to the Public Sector to assume a 3 year term (01/01/2015 – 12/31/2017)

HH. Request for Approval of Right of Refusal – Rose Street Market

That Board of Commissioners decline the County's right to match the purchase offer and that the County permanently extinguish or waive the County's right of first refusal for any subsequent purchase offers for the Rose Street Market.

Commissioner Rogers moved and it was duly seconded that Items C. through HH., with the exception of Item CC., be voted on at one time by a roll call vote and be considered as a consent agenda by the Board.

Commissioner Moore inquired about the appointments to CATAB and wanted clarification as to why another person was not appointed. Chairman Taylor indicated those individuals did not meet the consumer slots available.

The roll call vote was as follows:

Ayes:	All members present
Nays:	None
Abstains:	None
Absent:	None

The motion carried.

NON-CONSENT AGENDA ITEMS

The following Items are Non-Consent Agenda Items and will be voted on individually.

II. Request for Approval of Amendment to Board Bylaws

Commissioner Shugars moved and it was duly seconded that Board of Commissioners approve the Amendment to the Board Bylaws to add the following paragraph under Section 4.1:

A commissioner should, whenever possible, respect the chain of command understanding the role of a commissioner as a policy-making position as opposed to an administration's responsibility of overseeing the day-to-day operations.

The roll call vote was as follows:

Ayes:	All members present, except
Nays:	Commissioners Wordelman, Provancher, Rogers, Seals
Abstains:	None
Absent:	None

The motion carried.

ITEM 9 Old Business

There was no old business.

ITEM 10 New Business

There was no new business.

ITEM 11 County Administrator's Report

Interim County Administrator Mr. John Faul stated the Consolidated Dispatch Authority met last week and a committee was formed for the RFP Firm selection. He also indicated information was distributed on the FMP – Courthouse. He also stated the investiture of Judge Haineke was being held on Friday. He stated further discussions were being held to discuss restoring Saturday hours at the HHW Center. He also stated a meeting would be held tomorrow with the Family Health Center.

ITEM 12 Chairperson's Report

Chairperson Taylor stated he was excited about the upcoming Retreat.

ITEM 13 Vice Chairperson's Report

Vice Chairman Heppler wanted to remind everyone of the hazardous conditions and urged them to take caution. He attended a recognition ceremony held by Governor Snyder for all the personnel who assisted with the I-94 accident.

ITEM 14 Members' Time

Commissioner Rogers stated she would be attending a meeting at Westwood Neighborhood Association concerning the Kalamazoo Township road millage and road issues. She stated she along with Commissioner Wordelman attended the Parks Charette on the Facilities Master Plan. She stated she would be attended the NACO conference. She stated he would be hosting her Quarterly Coffee on March 14.

Commissioner Seals stated the Road Commission would be discussing a road project. He stated at the next Disaster Committee meeting a briefing on the I-94 incident would be done. He stated the RFP for the Consolidated Dispatch Director was being worked on. He stated curling events were currently being held at Wings Stadium.

Commissioner Shugars stated Texas Township appointed John Hinkle to the Board. He stated he met with Congressman Upton, Senator O'Brien and Senator Peterson concerning road issues, particularly I-94 and the widening of it.

Chm Initial _____

Clk Initial _____

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Commissioner Tuinier thanked Mr. Frank Warren for all his work with the Veterans and the Fair Council. He thanked everyone for their work on transit.

Commissioner McGraw stated he attended a meeting regarding the Austin Lake Authority. He stated he would host a Quarterly Coffee on March 4. He attended a fundraising event for the Gospel Mission and Alternatives last Friday evening at Centerpoint Church.

Commissioner Moore stated she attended the Land Bank Authority meeting and was excited about the Farmers Market project. She congratulated the Douglass Community Association on their 95th Anniversary. She mentioned several community events.

Commissioner Provancher stated the State Mental Health Board held a three day event this week at the Radisson and one of the topics was jail diversion.

ITEM 15 Adjournment

There being no further business to come before the Board, Chairperson Taylor adjourned the meeting at 8:14 p.m.

Timothy A. Snow
Clerk/Register of Deeds

John Taylor, Chairperson
Kalamazoo County Board of
Commissioners