

MINUTES

KALAMAZOO COUNTY BOARD OF COMMISSIONERS

REGULAR MEETING

FEBRUARY 19, 2013

ITEM 1 Call to Order: The Regular Meeting of the Board of Commissioners was called to order by Chairperson Maturen, at 7:00 pm in the Board of Commissioner's Room, second floor, County Administration Building, 201 West Kalamazoo Avenue, Kalamazoo, Michigan, on February 19, 2013.

ITEM 2 Invocation: Commissioner Julie Rogers.

ITEM 3 Pledge of Allegiance: Commissioner Rogers led the Pledge of Allegiance.

ITEM 4 Roll Call: Commissioners Carolyn Alford, Dave Buskirk, Jeff Heppler, Brandt Iden, David Maturen, Julie Rogers, Michael Seals, Phil Stinchcomb, John Taylor, Roger Tuinier and John Zull.

Members Absent: None.

Administrators Present: Peter Battani, Administrator; John Faul, Deputy County Administrator; Tracie Moored, Finance Director; Thom Canny, Corporate Counsel; Sue Darling, Circuit Court Administrator; Judge Stephen Gorsalitz; Marc Meulman, Deputy HCS Director; David Rachowicz, Parks Department; Timothy A. Snow, County Clerk; Dina Sutton, Office Manager.

ITEM 5 Approval of Minutes:

Commissioner Seals moved and it was duly seconded that the Minutes of the February 5, 2013 Board meeting be approved as distributed.

There being no discussion, the motion carried by a voice vote.

ITEM 6 Communications:

There were no communications.

ITEM 7 Citizens' Time

Chairperson Maturen stated that Citizens' Time was when any citizen could address the Board on a non-agenda item. He said anyone wishing to address the Board on a non-agenda item should come to the podium, give their name and address, and limit their remarks to four minutes. He said if anyone would like to speak about an item that was on the consent agenda, they could ask that it

be removed from the consent agenda at this time or he would provide an opportunity just prior to that section of the agenda.

Mr. Frank Warren, Kalamazoo stated he had calendars available for the drug court recipients.

Ms. Arlene Larsen, Kalamazoo, thanked Commissioner Alford for meeting with her and others concerned with the Prairie Gardens Project. She also stated she would like to see a county-wide ordinance on using lawn chemicals. Ms. Larsen addressed an issue that occurred with Treasurer Balkema.

Ms. Cynthia White-Owens, addressed the Board concerning a property in the City of Kalamazoo located on 711 N. Church, for being foreclosed upon by Kalamazoo County Treasurer's office.

ITEM 8 For Consideration

A. State of the Courts Presentation

Judge Stephen Gorsalitz presented the Board with the State of Circuit Court. He thanked the Board for their support. He reviewed accomplishments and highlights for 2012.

Commissioner Zull thanked the Judge for his presentation.

Commissioner Taylor inquired if there had been any further discussions with Lansing concerning indigent defense and Judge Gorsalitz stated a committee had made recommendations to the State and it was with the legislators at this time.

Commissioner Rogers thanked Judge Gorsalitz for his presentation. She stated she was particularly interested in the child neglect/abuse cases.

Commissioner Seals thanked Judge Gorsalitz for his presentation.

CONSENT AGENDA

Buildings & Grounds

B. Request for Approval of Contract with Emerson Network Power, Liebert Services Inc.

That the appropriate County officials be authorized and directed to execute a Contract with Emerson Network Power, Liebert Services, Inc. for service on the Liebert UPS System in the Information Systems Computer Room in the amount of \$3,247.04; a copy of said Contract to be attached to the official Minutes of this meeting.

Circuit Court

C. Request for Approval of Grant Agreement with Irving S. Gilmore Foundation for the Youthful Offender Transition Program (YOTP)

That the appropriate County officials be authorized and directed to execute Grant Agreement with Irving S. Gilmore Foundation in the amount of \$53,000 to fund operation of the YOTP for the period of March 1, 2013 through February 28, 2014; a copy of said Agreement to be attached to the official Minutes of this meeting.

D. Request for Approval of Lease Agreement with Park Trade Center for Youthful Offender Transition Program (YOTP)

That the appropriate County officials be authorized and directed to execute Lease Agreement with Park Trade Center for YOTP in the amount of \$7,140 for the period of March 1, 2013 through February 28, 2014; a copy of said Agreement to be attached to the official Minutes of this meeting.

E. Request for Approval of Drug Treatment Court Provider Contracts

That the appropriate County officials be authorized and directed to execute Provider Contracts with Various Providers for treatment services for the Adult and Juvenile Drug Treatment Court Programs for the period of January 1, 2013 through December 31, 2014; a copy of said Contracts to be attached to the official Minutes of this meeting.

F. Request for Approval to Create a Temporary Interstate Auditor Position

That the Board of Commissioners approve the Creation of the following Temporary Position:

Create Temporary:

<u>Job Title</u>	<u>Grade</u>	<u>Salary Range</u>	<u>Account Number</u>	<u>Position #</u>
Interstate Auditor	k04	25,750.40-34,756.80	215-141	10762-XX

Community Corrections

G. Request for Approval of Contract with Kalamazoo Community Mental Health Services for On-Site Screenings of Clients

That the appropriate County officials be authorized and directed to execute a Contract with Kalamazoo Community Mental Health Services for on-site screening of clients in the amount of \$6,000 for the period of October 1, 2012 through September 30, 2013; a copy of said Contract to be attached to the official Minutes of this meeting.

District Court

H. Request for Approval of Grant Agreement with Kalamazoo Community Foundation for Young Adult Diversion Court Pilot Program

That the appropriate County officials be authorized and directed to execute a Grant Agreement with Kalamazoo Community Foundation for funding of the Young Adult Diversion Court Pilot Program in the amount of \$150,000 for the period of March 1, 2013 through February 28, 2015; a copy of said Agreement to be attached to the official Minutes of this meeting.

I. Request for Approval of Elimination of Deputy/Corrections Officer II Position

That the Board of Commissioners approve the Elimination of the following Position:

Eliminate:

10437-015 Deputy/CO II - Portage Court F19 1.0 \$99,372.21 Salary/Fringe 101-136-704.29

Health & Community Services

J. Request for Approval of Amendment #1 to Grant Agreement from the Michigan Medicare/Medicaid Assistance Program (MMAP) for the State Health Insurance Assistance Program (SHIP)

That the appropriate County officials be authorized and directed to execute Amendment #1 with MMAP for SHIP in the amount of \$18,377.79 for the period of April 1, 2012 through March 31, 2013; a copy of said Amendment to be attached to the official Minutes of this meeting.

K. Request for Approval of Limited Data Set Use Agreement with Borgess Medical Center

That the appropriate County officials be authorized and directed to execute Limited Data Set Use Agreement with Borgess Medical Center to identify the number of older adults that have been in the emergency rooms for a falls related injury effective February 19, 2013; a copy of said Agreement to be attached to the official Minutes of this meeting.

L. Request for Approval of an Amendment #2 to the 2012/2013 Comprehensive Planning, Budgeting and Contracting (CPBC) Agreement with the Michigan Department of Community Health (MDCH)

That the appropriate County officials be authorized and directed to execute Amendment #2 to the 2012/2013 CPBC Agreement with MDCH to increase funding in the amount of \$73,581 for the period of October 1, 2012 through September 30, 2013; a copy of said Amendment #2 to be attached to the official Minutes of this meeting.

M. Request for Approval to Extend Temporary Employee for an Additional Sixty (60) Days

That the Board of Commissioners extend a temporary employee in the HCS Financial Management Services Unit for an additional 60 days.

N. Request for Approval of Amendment #4 to the Agreement with Department of Human Services (MDHS) for DOE-12 Weatherization Assistance Program

That the appropriate County officials be authorized and directed to execute Amendment #4 with MDHS for DOE-12 Weatherization Assistance Program to extend the current agreement to June 30, 2013; a copy of said Amendment #4 to be attached to the official Minutes of this meeting.

O. Request for Approval to Accept US Department of Energy Funds, Notice of Funds Available (NFA) #3 from the Michigan Department of Human Services (MDHS)

That the appropriate County officials be authorized and directed to accept NFA #3 from MDHS in the amount of \$49,725 for the period of April 1, 2012 through March 31, 2013; a copy of said NFA to be attached to the official Minutes of this meeting.

P. Request for Approval of Multiple Dispensing Site Agreements

That the appropriate County officials be authorized and directed to execute Dispensing Site Agreements for the Emergency Preparedness Program; a copy of said Agreements to be attached to the official Minutes of this meeting.

Q. Request for Approval of Elimination/Creation of Positions in the STD Clinic (grant funded)

That the Board of Commissioners approve the Elimination/Creation of the following Positions:

Eliminate:

<u>Account #</u>	<u>Position/#</u>	<u>Grade</u>	<u>FTE</u>	<u>Pay Range</u>	<u>Effective</u>
221-227	Public Health Nurse Practitioner	K11	2.0	\$54,683-\$73,819	2/20/13

10842-001 & 10842-003

221-225 Public Health K08 0.3125 \$54,683-\$73,819 2/20/13
 Nurse
 10865-002

Create:

Account #	Position/#	Grade	FTE	Pay Range	Effective
221-227	Public Health Nurse 10865-002	K08	.6125	\$40,310-\$54,412	2/20/13
221-227	Public Health Nurse 10865-NEW	K08	1.0	\$40,310-\$54,412	2/20/13
221-227	Public Health Clinic Assistant TBD	K03	1.0	\$24,190-\$32,656	2/20/13

R. Request for Approval of Elimination of Positions in the Area Agency on Aging IIIA (grant funded)

That the Board of Commissioners approve the Elimination of the following Positions:

Eliminate:

Account #	Position/#	Grade	FTE	Pay Range	Effective
282-116	Social Worker #10743-009	K7	.50	\$34,882-\$47,091	3/1/13
282-116	Social Worker #10743-007	K7	.80	\$34,882-\$47,091	3/1/13

Michigan Works!

S. Request for Approval of WIA Incentive Funds Received for PY2011 Performance 12-00

That the appropriate County officials be authorized and directed to execute WIA Incentive Funds Received for PY2011 Performance 12-00 in the amount of \$2,250 for the period of July 1, 2012 through June 30, 2014; a copy of said Plan to be attached to the official Minutes of this meeting.

T. Request for Approval of Appointment to the Kalamazoo-St. Joseph Workforce Development Board's Education Advisory Group

That the Board of Commissioners approve the following Appointment:

Name

Ms. Julia Cady
 Department Analyst
 Prisoner Re-entry

Sector Represented

Michigan Department of Corrections

U. Request for Approval of Appointments to the Kalamazoo-St. Joseph Workforce Development

That the Board of Commissioners approve the following Appointments:

<u>Name</u>	<u>Sector</u>	<u>Representing</u>
Kelly Presta Vice President	Private Sector	Sturgis Molded Products
Michelle Davis Executive Director	Community Based Organization	Housing Resources, Inc

Parks & Expo Center

V. Request for Approval to Submit a Grant Application to the Kresge Foundation for Future Construction of the Kalamazoo River Valley Trail

That the appropriate County officials be authorized and directed to submit a Grant Application to the Kresge Foundation in the amount of \$200,000 for Future Construction of the Kalamazoo River Valley Trail; a copy of said Grant to be attached to the official Minutes of this meeting.

W. Request for Approval to Purchase Equipment and Property for the Kalamazoo County Fair and Expo Center Events from the Kalamazoo Agricultural Society

That the appropriate County officials be authorized and directed to Purchase Equipment and Property for the Kalamazoo County Fair and Expo Center Events from the Kalamazoo Agricultural Society in the amount of \$42,000; a copy of said Contract to be attached to the official Minutes of this meeting.

X. Request for Approval of Funds from the Kalamazoo River Valley Trail Endowment Fund for Maintenance & Operation of the Kalamazoo River Valley Trail

That the appropriate County officials be authorized and directed to request funds in the amount of \$33,386.21 from the Kalamazoo River Valley Trail Endowment Fund for Maintenance & Operation of the Kalamazoo River Valley Trail; a copy of said Grant Form to be attached to the official Minutes of this meeting.

Y. Request for Approval of Funds from the Kalamazoo County Park Endowment Fund for Maintenance & Operation of the Kalamazoo River Valley Trail

That the appropriate County officials be authorized and directed to request funds in the amount of \$5,164.00 from the County Park Endowment Fund for Maintenance & Operation of the Kalamazoo River Valley Trail; a copy of said Grant Form to be attached to the official Minutes of this meeting.

Z. Request for Approval of Enbridge Energy Temporary Access Agreement

That the appropriate County officials be authorized and directed to execute a Temporary Access Agreement with Enbridge Energy through December 31, 2013; a copy of said Agreement to be attached to the official Minutes of this meeting.

Prosecuting Attorney

AA. Request for Approval of Amendment to Byrne Justice Assistance (Byrne JAG) Grant Subcontract with the Michigan State Police for the Southwest Enforcement Team (SWET)

That the appropriate County officials be authorized and directed to execute Amendment to Byrne JAG for funding for a one full-time Assistant Prosecutor to handle criminal cases generated by SWET in the amount of \$51,361, match of \$51,361 provided by SWET for the period of October 1,

2012 through September 30, 2013; a copy of said Subcontract to be attached to the official Minutes of this meeting.

Sheriff

BB. Request for Approval of Temporary Employment Agreement for Local Emergency Planning Committee (LEPC) Position

That the appropriate County officials be authorized and directed to execute Temporary Employment Agreement with Randolph Lawton for LEPC Position at a rate of \$15/hour for the period of March 4, 2013 through June 28, 2013; a copy of said Agreement to be attached to the official Minutes of this meeting.

CC. Request for Approval of Employment Agreement with David Schneider as Temporary Emergency Management Director (revised)

That the appropriate County officials be authorized and directed to execute Employment Agreement with David Schneider as Temporary Emergency Management Director (revised) effective January 12, 2013; a copy of said Agreement to be attached to the official Minutes of this meeting.

DD. Request for Approval of an Agreement with Kalamazoo Department of Public Safety and Portage Department of Public Safety to Appoint Officers as Deputy Sheriffs

That the appropriate County officials be authorized and directed to execute an Agreement with Kalamazoo Department of Public Safety and Portage Department of Public Safety to Appoint Officers as Deputy Sheriffs; a copy of said Agreements to be attached to the official Minutes of this meeting.

Treasurer

EE. Request for Approval of the Sale of 2130 East Cork Street (Parcel 06-35-228-001) to Residential Opportunities, Inc. (ROI)

That the Board of Commissioners approve of the sale of 2130 East Cork Street (Parcel 06-35-228-001) to Residential Opportunities, Inc. (ROI) in the amount of \$11,500.

Board of Commissioners

FF. Request for Approval of Transfers and Disbursements

That the Board of Commissioners approve the Transfers and Disbursements as defined and set forth in the document entitled, "Recommended Transfers and Disbursements, dated February 19, 2013", noting claims in the total amount of \$2,216,028.43, be approved; that the County Clerk be authorized to certify to the County Treasurer that the Board has approved on this date the disbursements in the list dated February 19, 2013, and the Director of Finance be authorized to make budgetary transfers, as listed.

GG. Request for Approval of Re-Appointments/Appointments to Various Advisory Boards

That the Board of Commissioners approve the following re-appointments/appointments:

Southcentral Michigan Planning Council:

- Mr. Ronald Reid
- Mr. Lou Conti

These terms are effective 2/1/13 – 12/31/14

The Board Appointments Committee recommends moving Denise Martineau from the general public sector slot to the family sector slot on the Community Mental Health Board.

Kalamazoo County Transportation Authority:

- Ms. Linda Teeter for another term ending 12/31/15
- Mr. Greg Rosine for another term ending 12/31/15
- Mr. Jeff Breneman for another term ending 12/31/15

Commissioner Rogers moved and it was duly seconded that Items B through GG., be voted on at one time by a roll call vote and be considered as a consent agenda by the Board.

The roll call vote was as follows:

Ayes:	All members present
Nays:	None
Abstains:	None
Absent:	None

The motion carried.

NON-CONSENT AGENDA ITEMS

The following Items are Non-Consent Agenda Items and will be voted on individually.

ITEM 9 Old Business

There was no old business.

ITEM 10 New Business

There was no new business.

ITEM 11 County Administrator's Report

County Administrator Peter Battani provided a written report. He thanked the Chair and Vice Chair for the way they work together and the support they give him.

ITEM 12 Chairperson's Report

Chairman Maturen thanked Mr. Battani for his words.

ITEM 13 Vice Chairperson's Report

Vice Chairman also thanked Mr. Battani for his words.

ITEM 14 Members' Time

Commissioner Rogers stated she would be hosting coffee with her constituent on March 9th at Starbucks on West Main. She touched on the work done by the Nurse Family Partnership.

Commissioner Seals stated he attended the Mental Health Board concerning the new regions; he stated Kalamazoo County would be Region 4. He stated the 507th National Guard Unit would be home on March 14.

Commissioner Stinchcomb stated he attended a meeting by the Road Commission on asset management.

Commissioner Zull stated he attended the Fair Advisory Council meeting.

Commissioner Alford thanked the students in the audience for attending the meeting. She thanked the citizens who addressed the Board during citizen's time; she indicated she had spoke with Ms. Owens-White concerning gaining access to the property to retrieve personal property and he spoke with Mr. Canny and it has been arranged for Ms. Owens-White to be able to retrieve the personal property and indicated it was in the White's family's hands. She offered her condolences to the family who lost three children in yesterday's fire.

Commissioner Iden invited the Board to attend an Emergency Financial Management vs. Munic at Kalamazoo Cityscape Events Center on Monday, February 25 at 5:30 p.m.

ITEM 15 Adjournment

There being no further business to come before the Board, Chairperson Maturen adjourned the meeting at 8:03 p.m.

Timothy A. Snow
Clerk/Register of Deeds

David C. Maturen, Chairperson
Kalamazoo County Board of
Commissioners