

MINUTES

KALAMAZOO COUNTY BOARD OF COMMISSIONERS

REGULAR MEETING

MARCH 5, 2013

ITEM 1 Call to Order: The Regular Meeting of the Board of Commissioners was called to order by Chairperson Maturen, at 7:00 pm in the Board of Commissioner's Room, second floor, County Administration Building, 201 West Kalamazoo Avenue, Kalamazoo, Michigan, on March 5, 2013.

ITEM 2 Invocation: Commissioner Michael Seals.

ITEM 3 Pledge of Allegiance: Commissioner Seals led the Pledge of Allegiance.

ITEM 4 Roll Call: Commissioners Carolyn Alford, Jeff Heppler, David Maturen, Julie Rogers, Michael Seals, Phil Stinchcomb, John Taylor, Roger Tuinier and John Zull.

Members Absent: Commissioners Dave Buskirk and Brandt Iden.

Administrators Present: Peter Battani, Administrator; John Faul, Deputy County Administrator; Tracie Moored, Finance Director, Thom Canny, Corporate Counsel; Timothy A. Snow, County Clerk; Tina Becker, Administrative Assistant.

ITEM 5 Approval of Minutes:

Commissioner Zull moved and it was duly seconded that the Minutes of the February 19, 2013, Board meeting be approved as distributed.

There being no discussion, the motion carried by a voice vote.

ITEM 6 Communications:

Commissioner Seals presented the following communications which are on file in the Administrative Services Office unless otherwise noted:

- a) A Resolution from Ottawa County urging the Governor and Legislature to work together to assure that appropriate adjustments are made to the compensation of the Michigan judiciary.
- b) A Notice of Public Hearing from Charter Township of Comstock for an application for an Industrial Facilities Tax Exemption Certificate for Benteler Automotive Corporation.

Commissioner Rogers stated she heard from an Alamo resident about mailbox being damaged and believed it was from Road Commission.,

ITEM 7 Citizens' Time

Chairperson Maturen stated that Citizens' Time was when any citizen could address the Board on a non-agenda item. He said anyone wishing to address the Board on a non-agenda item should come to the podium, give their name and address, and limit their remarks to four minutes. He said if anyone would like to speak about an item that was on the consent agenda, they could ask that it be removed from the consent agenda at this time or he would provide an opportunity just prior to that section of the agenda.

Ms. Cynthia White-Owens, addressed the Board concerning a property in the City of Kalamazoo located at 711 N. Church, for being foreclosed upon by Kalamazoo County Treasurer's office.

Ms. Arlene Larsen, Kalamazoo, addressed the Board stating she had concerns with the foreclosure property belonging to Cynthia Owens-White, and feels she is being treated unfair by the Treasurer. She felt there was a conflict of interest with Prairie Gardens with Balkema Excavating.

Mr. Vencil Oluokun, Kalamazoo, addressed the Board stating he did not feel it was fair that the Treasurer can come and take property from anyone.

ITEM 8 For Consideration

A. Request of Approval of 25 Year Resolution Honoring Kara Griner

Commissioner Seals moved and it was duly seconded that the Board of Commissioners approve the following Resolution:

WHEREAS, Kara L. Griner has served the citizens of Kalamazoo County for twenty-five (25) years as of February 22, 2013; and

WHEREAS, Kara L. Griner has faithfully served as a W.I.C. Technician; and

WHEREAS, the County of Kalamazoo wishes to acknowledge and honor employees who have longevity under the umbrella of County Government, since it is through longevity that expertise in the employee's particular field is achieved.

NOW, THEREFORE, BE IT RESOLVED that the Kalamazoo County Board of Commissioners does hereby acknowledge with gratitude the many years of dedication and service Kara L. Griner has imparted to the citizens of the County and offers its best wishes for many more years of mutual association.

The roll call vote was as follows:

Ayes: All members present
 Nays: None
 Abstains: None
 Absent: Commissioners Dave Buskirk and Brandt Iden

The motion carried.

CONSENT AGENDA

Circuit Court

B. Request for Approval of Lease and Service Agreements for Seven (7) Copy/Printer Machines

That the appropriate County officials be authorized and directed to execute lease and service agreements for 7 copy/printer machines with US Bank in the amount of \$896.98/monthly plus \$0.0047 per page black/white and \$0.05 per page color for 60 months; a copy of said Agreements to be attached to the official Minutes of this meeting.

C. Request for Approval to Apply for the Adult Drug Court Discretionary Grant Program – Enhancement Grant with the US Department of Justice

That the appropriate County officials be authorized and directed to apply for the Adult Drug Court Discretionary Grant Program – Enhancement Grant with the US Department of Justice in the amount of \$199,500 with a match of \$66,500 provided by the Drug Treatment Court Foundation to enhance the Men and Women’s Drug Treatment Court Programs for the period of October 1, 2013 through September 30, 2015; a copy of said Grant to be attached to the official Minutes of this meeting.

D. Request for Approval of Elimination/Creation of Positions (house keeping)

That the Board of Commissioners Eliminate/Create the following Positions:

Eliminate:

<u>Account #</u>	<u>Title/Position #</u>	<u>Band</u>	<u>FTE</u>	<u>Pay Range</u>	<u>Effective</u>
240-120-704.00	Problem Solving Court Administrator #10374-001	M03	.15	\$21.99--\$31.39/hr	10/01/2012
242-120-704.00	Problem Solving Court Administrator #10374-001	M03	.15	\$21.99--\$31.39/hr	10/01/2012

Create:

<u>Account #</u>	<u>Title/Position #</u>	<u>Band</u>	<u>FTE</u>	<u>Pay Range</u>	<u>Effective</u>
292-676-704.00	Problem Solving Court Administrator #10374-001	M03	.30	\$21.99--\$31.39/hr	10/01/2012

Eliminate:

<u>Account#</u>	<u>Title/Position#</u>	<u>Band</u>	<u>FTE</u>	<u>Pay Range</u>	<u>Effective</u>
240-120-704.00	Problem Solving Court Administrator #10374-001	K09	.10	\$21.17--\$28.58/hr.	01/01/2013
242-120-704.00	Problem Solving Court Administrator #10374-001	K09	.10	\$21.17--\$28.58/hr.	01/01/2013
292-676-704.00	Problem Solving Court Administrator #10374-001	K09	.05	\$21.17--\$28.58/hr.	01/01/2013

Create:

<u>Account#</u>	<u>Title/Position#</u>	<u>Band</u>	<u>FTE</u>	<u>Pay Range</u>	<u>Effective</u>
249-130-704.00	Problem Solving Court Administrator #10374-001	K09	.25	\$21.17--\$28.58/hr.	01/01/2013

District Court

E. Request for Approval of a Contract with Ronald Teesdale for Private Courier Services
That the appropriate County officials be authorized and directed to execute a contract with Ronald Teesdale for private courier services in the amount of \$60/day two times per week for the period of March 4, 2013 through March 3, 2014; a copy of said Contract to be attached to the official Minutes of this meeting.

Finance

F. Request for Approval of Software Support Agreement for GenesisPro TimeClock, WebClock and Telephony Software

That the appropriate County officials be authorized and directed to execute software support Agreement for GenesisPro TimeClock, WebClock and Telephony Software in the amount of \$1,533.78 through December 31, 2013; a copy of said Agreement to be attached to the official Minutes of this meeting.

Health & Community Services

G. Request for Approval of an Agreement with Center for Health Equity and WMU College of Health & Human Services on Behalf of Student Intern Placement & Partnership

That the appropriate County officials be authorized and directed to execute an Agreement with Center for Health Equity and WMU College of Health & Human Services on Behalf of Student Intern Placement & Partnership; a copy of said Agreement to be attached to the official Minutes of this meeting.

H. Request for Professional Services Agreement with Innovatus Consulting LLC for Leadership Development Services

That the appropriate County officials be authorized and directed to execute Professional Services Agreement with Innovatus Consulting LLC for leadership development services for the management team of the Clinical Services Division in an amount not to exceed \$5,940; a copy of said Agreement to be attached to the official Minutes of this meeting.

I. Request for Approval of an Agreement with Jeremy Lwande for Public Media Production & Planning Services

That the appropriate County officials be authorized and directed to execute an Agreement with Jeremy Lwande for public media production & planning services for the Center for Health Equity/Community Action Agency in the amount of \$7,000 for the period of February 19, 2013 through July 19, 2013; a copy of said Agreement to be attached to the official Minutes of this meeting.

J. Request for Approval of Amendment #1 to the Cooperative Agreement and the Local Education Agencies within the Kalamazoo Regional Education Service Agency (KRESA)

That the appropriate County officials be authorized and directed to execute Amendment #1 the Cooperative Agreement and the local education agencies with KRESA to extend the agreement through June 30, 2013; a copy of said Amendment #1 to be attached to the official Minutes of this meeting.

K. Request for Approval of Amendment #6 with Borgess Medical Center for Laboratory Services

That the appropriate County officials be authorized and directed to execute Amendment #6 with Borgess Medical Center for laboratory services to secure the current lab fees for an additional two years and extend the agreement through December 31, 2013; a copy of said Amendment #6 to be attached to the official Minutes of this meeting.

L. Request for Approval to Accept a Grant Extension from the March of Dimes for a Healthy Babies Healthy Start (HBHS) Outreach Project

That the appropriate County officials be authorized and directed to Accept a Grant Extension from the March of Dimes for HBHS outreach project to carry over \$11,874 in funding to be utilized by May 31, 2013; a copy of said Grant Extension to be attached to the official Minutes of this meeting.

M. Request for Approval of a Professional Services Agreement with Kothari Consulting, Inc.

That the appropriate County officials be authorized and directed to execute a Professional Services Agreement with Kothari Consulting, Inc. to assist in the design, development and implementation of an evaluation of the Maternal & Child Health home visitation programs in the amount not to exceed \$10,000 for the period of December 31, 2012 through March 1, 2013; a copy of said Contract to be attached to the official Minutes of this meeting.

N. Request for Approval of an Agreement with Douglas Hornick, MD, MPH for Medical Director Services

That the appropriate County officials be authorized and directed to execute an Agreement with Douglas Hornick, MD, MPH for Medical Director Services effective July 1, 2013 with automatic annual renewals; a copy of said Agreement to be attached to the official Minutes of this meeting.

O. Request for Approval of Creation of Positions in the Area Agency on Aging Program (grant funded)

That the Board of Commissioners approve the Creation of the following Position:

Create:

Account #	Position/#	Grade	FTE	Pay Range	Effective
280-129	Social Worker #10743-009	K7	.50	\$16.77- 22.64	3/13/13

Planning & Community Development

P. Request for Approval of Remonumentation Grant and Surveyor Contracts with the State of Michigan, Department of Licensing & Regulatory Affairs

That the appropriate County officials be authorized and directed to execute Remonumentation Grant and Surveyor Contracts with the State of Michigan, Department of Licensing & Regulatory Affairs and Amendments with various surveyors through December 31, 2013; a copy of said Contracts to be attached to the official Minutes of this meeting.

Treasurer

Q. Request for Approval to Reallocate Funds for the Land Bank Authority Riverview Project

That the Board of Commissioners approve reallocation of funds in the amount of \$100,000 for the Land Bank Authority Riverview Project.

Board of Commissioners

R. Request for Approval of Transfers and Disbursements

That the Board of Commissioners approve the Transfers and Disbursements as defined and set forth in the document entitled, "Recommended Transfers and Disbursements, dated March 5, 2013", noting claims in the total amount of \$1,820,690.43, be approved; that the County Clerk be authorized to certify to the County Treasurer that the Board has approved on this date the disbursements in the list dated March 5, 2013, and the Director of Finance be authorized to make budgetary transfers, as listed.

S. Request for Approval of Pension Plan Change to Payroll Assumption Rate

That the Board of Commissioners approve the Pension Plan Change to Payroll Assumption Rate as included in the Packet.

T. Request for Approval of Pension Plan Change to Assumed Rate of Return (Discount Rate)

That the Board of Commissioners approve the Pension Plan Change to Assumed Rate of Return (Discount Rate) as included in the Packet.

U. Request for Approval of an Agreement with Bernhard Center for Catering Services for the Board Retreat

That the appropriate County officials be authorized and directed to execute an Agreement with Bernhard Center for catering services for the Board Retreat in the amount of \$310.00; a copy of said Contract to be attached to the official Minutes of this meeting.

V. Request for Approval of an Amendment with Southwest Michigan First

That the Board of Commissioners approve an Amendment to the Economic Development Services Contract with Southwest Michigan Partnership, LLC, formerly known as Southwest Michigan First; a copy of said Amendment to be attached to the official Minutes of this meeting.

W. Request for Approval of Re-Appointments/Appointments to Various Advisory Boards

That the Board of Commissioners approve the following re-appointments/appointments:

- The appointment of Tim Hudson and Christopher Carew to the Economic Development Corporation & Brownfield Redevelopment Authority (EDC/BRA). They both will assume a 6-year term which expires 10/31/18.
- The re-appointment of Stephanie Moore to serve her first 3-year term on the Community Action Tripartite Advisory Board (CATAB) that will expire 12/31/2015. Ms. Moore has served as an elected official on CATAB since 10/02/2012.
- The re-appointment of Joe Schmidt to the Public Housing Board for his first 5-year term that will expire 02/28/2018. Mr. Schmidt has served on the Public Housing Board since 07/10/2010.
- The re-appointment of Bruce Bejcek to the Jury Board to serve another 6-year term that will expire 04/30/2019. Mr. Bejcek has served on the Jury Board since 09/04/2007.

X. Request for Approval of Commissioner Zull to Kalamazoo Area Transportation Study (KATS)

That the Board of Commissioners appoint Commissioner Zull to the KATS Board.

Commissioner Seals moved and it was duly seconded that Items B. through X., be voted on at one time by a roll call vote and be considered as a consent agenda by the Board.

The roll call vote was as follows:

Ayes:	All members present
Nays:	None
Abstains:	None
Absent:	None

The motion carried.

NON-CONSENT AGENDA ITEMS

The following Items are Non-Consent Agenda Items and will be voted on individually.

Y. Request for Approval of a Bid Award with Hi-Tech Electric for Nazareth Fire Alarm Repairs

Commissioner Taylor moved and it was duly seconded that the appropriate County officials be authorized and directed to execute a bid award to Hi-Tech Electric in the amount of \$70,933 for fire alarm repairs at the Nazareth complex; a copy of said Contract to be attached to the official Minutes of this meeting.

Commissioner Stinchcomb requested clarification on where RFP were posted. He indicated he had concerns with the bid being awarded to Hi-Tech Electric due to the fact Vice Chair Buskirk worked there. He also had concerns about the fire alarms being updated since the County was renting the Nazareth Campus and plan to leave in two years.

Administrator Peter Battani stated Administration would provide Commissioner Stinchcomb with the details of the bid process.

Commissioner Taylor agreed with Commissioner Stinchcomb's concerns about spending money on fire alarms when the County only planned on staying in the building 2 more years. He stated he would sustain from voting and apologized to Administration for not asking more questions before. He would like more research done and felt \$70,000 seemed too high.

Ms. Tracie Moored, Finance Director stated the current fire alarms were just about to become non-compliant and the upgrade was needed to remain in code.

Corporate Counsel Canny stated purchasing bids from contractors were obtained but wasn't aware where.

Commissioner Rogers moved and it was duly seconded to postpone to next meeting.

Chair Maturen asked for a roll call who would like to postpone this item and bring back in 2 weeks for more discussion.

The roll call vote was as follows:

Ayes:	Commissioners Maturen, Alford, Zull and Tuinier
Nays:	Commissioners Rogers, Seals, Stinchcomb, Taylor and Heppler
Abstains:	None
Absent:	Commissioners Buskirk and Iden

The motion carried.

ITEM 9 Old Business

There was no old business.

ITEM 10 New Business

There was no new business.

ITEM 11 County Administrator's Report

Administrator Battani introduced the new HR Director Mr. Jason Gainsley and stated he would be starting March 18. He stated he and Commissioner Zull just returned from the NACo Conference in Washington DC. He indicated he hadn't had a chance to write up a report of the trip yet but

stated the conference was informative. He stated the transit presentation went well last week ; and there would be an update at the next Committee of the Whole meeting. He indicated the Steering Committee Meeting on Dispatch went well. He mentioned the Shaver Road Court did move out on February 28, 2013. He also stated he attended a presentation by Barry Anderson that involved the next steps to sequestration. He stated he would provide the Commissioners a hard copy of the presentation.

ITEM 12 Chairperson's Report

Chairperson Maturen wished Kalamazoo Gazette reporter Fritz Klug good luck with his new position he is taking in Lansing. He thanked him for his good reporting skills on behalf of the County.

ITEM 13 Vice Chairperson's Report

There was no Vice Chair report.

ITEM 14 Members' Time

Commissioner Seals wished Don Jarzambek success in his retirement. He stated his replacement, Mr. James Tucker would be in the office this coming Friday afternoon if anyone wanted to meet him.

Commissioner Stinchcomb thanked the people who came to the podium. He recommended people to go to the board review as there were a lot of avenues offered to state your case. He stated a big kudos to the City of Portage for putting in Dick's Sporting Goods and a Hobby Lobby.

Commissioner Taylor stated the DC plans were the way to go.

Commissioner Tuinier stated he appreciated the Invocation and the Pledge of Allegiance on the agenda. He stated last night he welcomed his first grandson into the world.

Commissioner Zull thanked the Board for letting him take on the responsibility to attend the NACo Conference. He gave a brief update of some of the highlights of the Conference. He recommended providing pins for new Commissioners.

Commissioner Alford thanked the citizens for coming to the podium to speak. She stated she concurred with Chairperson Maturen about Fritz Klug. She stated she appreciated his good reporting skills. She also thanked Administrator Battani and Commissioner Zull for their comments on the NACo Conference and looked forward to a written report.

Commissioner Rogers congratulated Oshtemo Township for approving a new bridge over US 131 and West Main. She stated she had a complaint from a constituent about her mailbox being hit 3 times by a snow plow and had been in contact with the Road Commission. She indicated she wasn't looking for a replacement; she was upset about her mailbox door opening and her mail being spilled into the wet road. Commissioner Rogers stated she had received emails, calls, and facebook messages from Alamo residents about the proposed noise ordinance. She

Chm Initial _____

Clk Initial _____

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recommended the Interview Committee offer later times in the day to conduct interviews for the boards and commissions.

ITEM 15 Adjournment

There being no further business to come before the Board, Chairperson Maturen adjourned the meeting at 8:04 p.m.

Timothy A. Snow
Clerk/Register of Deeds

David C. Maturen, Chairperson
Kalamazoo County Board of
Commissioners