

## MINUTES

### KALAMAZOO COUNTY BOARD OF COMMISSIONERS COMMITTEE OF THE WHOLE

MARCH 5, 2013

PLACE: Room 207A, County Administration Building

TIME: 4:00 p.m. – 5:45 p.m.

MEMBERS PRESENT: Commissioners Carolyn Alford, Jeff Heppler, Dave Maturen, Julie Rogers, Michael Seals, Phil Stinchcomb, John Taylor, Roger Tuinier and John Zull.

MEMBERS ABSENT: Commissioners Dave Buskirk and Brandt Iden.

OTHERS PRESENT: Peter Battani, John Faul, Thom Canny, Tracie Moored, Tina Becker, Lisa Bradshaw, Mary Balkema, Kelly Clarke, Tim Snow, Prosecutor Getting, Lotta Jarnefelt, Lee Adams, Sheriff Fuller, Undersheriff Matyas.

Chairman Maturen convened the Committee of the Whole at 4:00 p.m.

1. Review of Transfers and Disbursements

Ms. Tracie Moored, Finance Director, stated claims for March 5, 2013 totaled \$1,820,690.43.

2. Land Bank Authority Annual Report

Ms. Mary Balkema, Treasurer, provided a handout about the Media Release of the Kalamazoo Area Communities to Share \$1.1 Million State Grant to Eliminate Blight.

Ms. Kelly Clarke, Executive Landbank Director gave a PowerPoint presentation of the Land Bank Authority Annual Report. She reviewed the 2012 Disposition Summary and the stimulus updates as of January 2012.

Commissioner Taylor arrived at 4:08 p.m.

Discussion ensued.

Commissioner Zull recommended the Landbank partner with Kalamazoo Gospel Mission.

Several Commissioners thanked Ms. Balkema and Ms. Clarke for their dedication, staying focused and efforts to save homes and beautify the community.

3. Pension Plan Change/Assumption Recommendations

Ms. Moored reviewed the Employee's Retirement System Supplemental Actuarial Valuation as included in the packet. She stated there was a request on this evening's Board of Commissioners Consent Agenda to approve the Pension Plan Change to Payroll Assumption Rate and to Change to Assumed Rate of Return (Discount Rate).

Some discussion ensued.

Commissioner Taylor felt the County could be doing better than 7.5%.

4. Facilities Master Plan – Healy Street Project Update

Mr. John Faul, Deputy Administrator reviewed his memo in the packet. He stated at the November 20, 2012 Committee of the Whole there had been a discussion of the development of the Healy Street location that would house Video Visitation, the Office of Community Corrections, and State Probation & Parole. Administration asked and received permission to engage with the Arcadia West Collaborative to design the building. He stated after going through the charette/schematic design process, the cost to construct this building was \$5.5 million rather than \$4.5 that was originally was estimated. He stated even though the cost was more than originally anticipated, it was still Administration’s recommendation to build a building to be able to house three occupants.

Discussion ensued.

Commissioner Rogers indicated by moving probation it would eliminate some of her concerns with the Administration Building.

Commissioner Seals supported moving the three together closer to the jail.

Commissioner Heppler had concerns with the building projects the county has taken. He stated in the past Commissioners had been included with these kinds of decisions. He felt Commissioners needed to be kept apprised of the planning process. He stated he agreed with the concept but felt Commissioners needed more information and involvement before making any decisions.

Chair Maturen stated Vice Chair Buskirk and Commissioner Iden did have some involvement with this matter.

Commissioner Taylor supported moving Community Corrections.

Commissioner Tuiner had concerns with counting on revenue sharing with the way the economy was.

Corporate Council Thom Canny stated there was sufficient funds to pay for this.

Chair Maturen asked by a hand vote whether to move forward to obtain Architectural documents drawn up. Consensus approved Administrations request to take the next step and order construction documents.

5. Appointment of Commissioner Zull to KATS

Chair Maturen recommended Commissioner Zull be appointed to KATS.

6. Any other items

There were no other items for discussion.

7. Executive Session

Commissioner Zull moved that the Board of Commissioners, functioning as a Committee of the Whole, go into a closed session pursuant to Sections 8 (h) of the Open Meetings Act to consider material exempt from discussion or disclosure by state statute.

The roll call vote was as follows:

Ayes:	All members present
Nays:	None
Abstains:	None
Absent:	Vice Chair Buskirk and Commissioner Iden

The motion carried.

The motion carried and the Board moved into executive session at 5:25 p.m. and returned to regular session at 5:45 p.m.

8. Adjournment – no later than 6 p.m.

There being no further business to come before the Board, Chairman Maturen adjourned the meeting at 5:45 p.m.

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David C. Maturen, Chairman  
Kalamazoo County Board of Commissioners