



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

MINUTES

KALAMAZOO COUNTY BOARD OF COMMISSIONERS

REGULAR MEETING

MARCH 6, 2018

ITEM 1 Call to Order: The Regular Meeting of the Board of Commissioners was called to order by Chairperson Moore, at 7:00 pm in the Board of Commissioner's Room, second floor, County Administration Building, 201 West Kalamazoo Avenue, Kalamazoo, Michigan, on March 6, 2018.

ITEM 2 Invocation: Commissioner Ron Kendall.

ITEM 3 Pledge of Allegiance: Commissioner Kendall led the Pledge of Allegiance.

ITEM 4 Roll Call: Commissioners John Gisler, Tracy Hall, Ron Kendall, Scott McGraw, Stephanie Moore, Mike Quinn, Dale Shugars, and Kevin Wordelman.

Members Absent: Commissioners Julie Rogers, Michael Seals, and Roger Tuinier

Administrators Present: Tracie Moored, County Administrator/Controller; Amber Beebe, Assistant Corporate Counsel; Lisa Henthorn, Deputy County Administrator; Thom Canny, Circuit Court Administrator; Sheriff Rick Fuller; David Rachowicz, Parks Director; Megan Buwalda, Deputy Treasurer; Lotta Jarnefelt, Planning & Community Development Director; Rachael Grover, Resource Coordinator; Timothy A. Snow, County Clerk; Jim VanDyken, Undersheriff; Dina Sutton, Executive Coordinator.

ITEM 5 Approval of Minutes:

Commissioner Wordelman moved and it was duly seconded that the Minutes of the February 20, 2018 Board meeting be approved as distributed.

There being no discussion, the motion carried by a voice vote.



ITEM 6 Communications:

Commissioner Kendall presented the following communications which are on file in the Administrative Services Office unless otherwise noted:

- a) A Resolution from Village of Vicksburg establishing commercial rehabilitation district.
- b) An email from Mr. John Hilliard thanking the Board for putting the Senior Millage on the Ballot.
- c) An email from Ilona Klemm concerning an issue with water quality in her home.
- d) A Notice of Public Hearing from the Village of Vicksburg for an Industrial Facilities Tax Exemption Certificate Transfer for VanElderens, Inc.

Commissioner McGraw stated he received emails from Zach Lassister.

ITEM 7 Citizens' Time

Chairperson Moore stated that Citizens' Time was when any citizen could address the Board on a non-agenda item. She said anyone wishing to address the Board on a non-agenda item should come to the podium, give their name and address, and limit their remarks to four minutes. She said if anyone would like to speak about an item that was on the consent agenda, they could ask that it be removed from the consent agenda at this time or he would provide an opportunity just prior to that section of the agenda.

Mr. Frank Warren, Kalamazoo, stated he was disappointed to see the disrespectfulness towards the American flag.

ITEM 8 For Consideration

CONSENT AGENDA

Buildings & Grounds

A. Request for Approval of a Contract with KSS Enterprises for the Purchase of Janitorial Supplies
That the appropriate County officials be authorized and directed to execute a Contract with KSS Enterprises for the purchase of janitorial supplies in the approximate amount of \$61,500 for the period of January 1, 2018 through December 31, 2018; a copy of said Contract to be attached to the official Minutes of this meeting.

Circuit Court

B. Request for Approval of a Contract Amendment for the Byrne Memorial Justice Assistance Grant with the State Court Administrators Office (SCAO) for the Women's Drug Treatment Court Program
That the appropriate County officials be authorized and directed to execute a Contract Amendment for the Byrne Memorial Justice Assistance Grant with the State Court Administrators Office (SCAO) for funding of the Women's Drug Treatment Court Program for the period of October 1, 2017 through September 30,



2018; a copy of said Contract Amendment to be attached to the official Minutes of this meeting.

C. Request for Approval of a Contract Amendment for the Byrne Memorial Justice Assistance Grant with the State Court Administrators Office (SCAO) for the Men's Drug Treatment Court Program

That the appropriate County officials be authorized and directed to execute a Contract Amendment for the Byrne Memorial Justice Assistance Grant with the State Court Administrators Office (SCAO) for funding of the Men's Drug Treatment Court Program for the period of October 1, 2017 through September 30, 2018; a copy of said Contract Amendment to be attached to the official Minutes of this meeting.

D. Request for Approval of Elimination/Creation of Positions Due to Reclassification (grant funds)

That the Board of Commissioners approve the Elimination/Creation of the following Positions:

ELIMINATE

Position #	Job Title	Band	Salary Range	FTE	Account #
10214-001	Women's Drug Treatment Court Case Manager	K08	\$48,214.40-\$59,196.80	1.0	242-170
10934-001	Veterans Treatment Court Case Manager	K07	\$41,704.00-\$51,230.40	0.5	249-174
10933-001	Specialty Court Case Manager	K07	\$41,704.00-\$51,230.40	1.0	249-170/292-676
10215-001	Men's Drug Treatment Court Case Manager	K07	\$41,704.00-\$51,230.40	1.0	240-170
10215-002	Men's Drug Treatment Court Case Manager	K07	\$41,704.00-\$51,230.40	1.0	240-170
10920-001	Treatment & Recovery Court Case Manager	K06	\$37,731.20-\$46,259.20	1.0	249-172

CREATE

Position #	Job Title	Band	Salary Range	FTE	Account #
10215-001	Problem-Solving Court Case Manager	K08	\$48,214.40-\$59,196.80	1.0	240-170
10215-002	Problem-Solving Court Case Manager	K08	\$48,214.40-\$59,196.80	1.0	240-170
10215-003	Problem-Solving Court Case Manager	K08	\$48,214.40-\$59,196.80	1.0	242-170
10215-004	Problem-Solving Court Case Manager	K08	\$48,214.40-\$59,196.80	1.0	249-170
10215-005	Problem-Solving Court Case Manager	K08	\$48,214.40-\$59,196.80	1.0	249-172
10215-006	Problem-Solving Court Case Manager	K08	\$48,214.40-\$59,196.80	.5	249-174

Finance

E. Request for Approval of Engagement Letter with Clark Hill for Pension and Employee Benefit Plan Legal Services

That the appropriate County officials be authorized and directed to execute an Engagement Letter with Clark Hill for pension and employee benefit plan legal services in the hourly amount of \$250 effective immediately; a copy of said Engagement Letter to be attached to the official Minutes of this meeting.

Health & Community Services

F. Request for Approval to Submit a Site Support Letter to Western Michigan University in Support of a Grant Submission for In-home Dementia Care for the Informal Caregiver

That the appropriate County officials be authorized and directed to submit a Site Support Letter to Western Michigan University in Support of a Grant Submission for In-home Dementia Care for the Informal Caregiver; a copy of said Letter to be attached to the official Minutes of this meeting.



G. Request for Approval to Accept Notice of Funds Available #14 & 15 from the Michigan Department of Health & Human Services for the Community Services Block Grant (CSBG-14-39015)

That the appropriate County officials be authorized and directed to Accept Notice of Funds Available #14 & 15 from the Michigan Department of Health & Human Services for the Community Services Block Grant (CSBG-14-39015) in the amount of \$259,687; a copy of said Notice of Funds Available #14 & 15 to be attached to the official Minutes of this meeting.

H. Request for Approval of a Contract with Goodwill Industries of Southwest Michigan for the Kalamazoo County Tax Counseling Initiative through the Community Action Agency Unit

That the appropriate County officials be authorized and directed to execute a Contract with Goodwill Industries of Southwest Michigan for the Kalamazoo County Tax Counseling Initiative through the Community Action Agency Unit in the amount of \$3,000 for the period of March 6, 2018 through April 17, 2018; a copy of said Contract to be attached to the official Minutes of this meeting.

Information Systems

I. Request for Approval of Service Agreement with CTS Telecommunications, Inc. for Internet Service

That the appropriate County officials be authorized and directed to execute a Service Agreement with CTS Telecommunications, Inc. for internet services in the amount of \$578.95 per month for the period of March 19, 2018 through March 18, 2021; a copy of said Service Agreement to be attached to the official Minutes of this meeting.

Parks & Expo

J. Request for Approval of Funds from the Kalamazoo River Valley Trail (KRVT) Endowment Fund for the Maintenance, Operation, and Programming of the KRVT

That the appropriate County officials be authorized and directed to request funds from the Kalamazoo River Valley Trail (KRVT) Endowment Fund for maintaining, operating and programming expenses for the KRVT in the amount of \$58,430.33.

K. Request for Approval of Funds from the Markin Glen Endowment Fund for the 2017 Operating Expenses

That the appropriate County officials be authorized and directed to request funds from the Markin Glen Endowment Fund for operating expenses for Markin Glen Park in the amount of \$9,206.54.

L. Request for Approval of Funds from the Park Endowment Fund for the Maintenance, Operation, and Programming of the Kalamazoo River Valley Trail (KRVT)

That the appropriate County officials be authorized and directed to request funds from the Kalamazoo County Park Endowment Fund for maintenance, operation, and programming of the Kalamazoo River Valley Trail in the amount of \$3,121.48.

Planning & Community Development

M. Request for Approval of Contracts with Scott Hopkins, P.S. and Max George, P.S. to Receive Per Diem Payments from the 2018 Re-monumentation Grant

That the appropriate County officials be authorized and directed to execute Contracts with Scott Hopkins, P.S. and Max George, P.S. to Receive Per Diem Payments from the 2018 Re-monumentation Grant; a copy



of said Contracts to be attached to the official Minutes of this meeting.

N. Request for Approval of Resolution to Support the Acceptance of a Loan and Grant with the Michigan Department of Environmental Quality for Environmental Assessment and Environmental Due Care for the Vicksburg Paper Mill Project

That the Board of Commissioners approve a Resolution to Support the Acceptance of a Loan and Grant with the Michigan Department of Environmental Quality for Environmental Assessment and Environmental Due Care for the Vicksburg Paper Mill Project.

Board of Commissioners

O. Request for Approval of Transfers and Disbursements

That the Board of Commissioners approve the Transfers and Disbursements as defined and set forth in the document entitled, "Recommended Transfers and Disbursements, dated March 6, 2018", noting claims in the total amount of \$2,057,899.00 be approved; that the County Clerk be authorized to certify to the County Treasurer that the Board has approved on this date the disbursements in the list dated March 6, 2018, and the Director of Finance be authorized to make budgetary transfers, as listed.

P. Request for Approval of Appointment and Reappointments to the Central County Transportation Authority (CCTA)

That the Board of Commissioners approve the following appointments:

- ✚ CCTA for a term ending September 16, 2020
 - Curtis Aardema, City of Kalamazoo
- ✚ CCTA for a term ending October 31, 2020
 - Chris Burns, City of Portage

Q. Request for Support of Kalamazoo County Consolidated Dispatch Authority's Competitive Grant Assistance Program (CGAP) Application and Authorize the County Administrator to Sign a Letter on Behalf of the County

This Item was removed from the Agenda.

Commissioner Kendall moved and it was duly seconded that Items A. through P. be voted on at one time by a roll call vote and be considered as a consent agenda by the Board.

The roll call vote was as follows:

Ayes:	All members present
Nays:	None
Abstains:	None
Absent:	Commissioners Rogers, Seals, Tuinier

The motion carried.



NON-CONSENT AGENDA ITEMS

The following Items are Non-Consent Agenda Items and will be voted on individually.

ITEM 9 Old Business

There was no old business.

ITEM 10 New Business

There was no new business.

ITEM 11 County Administrator's Report

County Administrator Ms. Tracie Moored had no report.

ITEM 12 Member's Time

Commissioner Quinn stated the St. Patrick's Day parade was being held on March 17th. He stated he attended the City of Portage's council for a day with high school students.

Commissioner Hall stated the SMART Counties meeting will be held tomorrow.

Commissioner Gisler thanked those who worked on the Vicksburg Mill project. He stated the weight restrictions were still on the roads.

Commissioner Wordelman stated the Nature Center would be holding its Maple Sugar Festival this weekend.

Commissioner McGraw reflected on the loss of Reverend Graham.

ITEM 13 Vice Chairperson's Report

Vice Chairperson Shugars reflected on the loss of a local community member.

ITEM 14 Chairperson's Report

Chairperson Moore thanked the Sheriff and his staff for their assistance on the flood situation. She thanked Commissioners Seals and Rogers for their attendance at NACo. She stated there would be town hall meetings concerning the County ID Program.

ITEM 15 Adjournment



Chm Initial _____

Clk Initial _____

30340

There being no further business to come before the Board, Chairperson Moore adjourned the meeting at 7:28 p.m.

Timothy A. Snow
Clerk/Register of Deeds

Stephanie Moore, Chairperson
Kalamazoo County Board of
Commissioners



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