

MINUTES

KALAMAZOO COUNTY BOARD OF COMMISSIONERS

REGULAR MEETING

MARCH 7, 2017

ITEM 1 Call to Order: The Regular Meeting of the Board of Commissioners was called to order by Chairperson Shugars, at 7:00 pm in the Board of Commissioner's Room, second floor, County Administration Building, 201 West Kalamazoo Avenue, Kalamazoo, Michigan, on March 7, 2017.

ITEM 2 Invocation: Commissioner Roger Tuinier.

ITEM 3 Pledge of Allegiance: Commissioner Tuinier led the Pledge of Allegiance.

ITEM 4 Roll Call: Commissioners John Gisler, Tracy Hall, Ron Kendall, Scott McGraw, Stephanie Moore, Mike Quinn, Julie Rogers, Michael Seals, Dale Shugars, Roger Tuinier and Kevin Wordelman.

Members Absent: None.

Administrators Present: Tracie Moored, County Administrator/Controller; Lisa Robert, Finance Director; Kristine Cunningham, Human Resources Director; Thom Canny, Corporate Counsel; Jim Rutherford, HCS Director; Timothy A. Snow, County Clerk; Dina Sutton, Office Manager.

ITEM 5 Approval of Minutes:

Commissioner Seals moved and it was duly seconded that the Minutes of the February 21, 2017 Board meeting be approved as distributed.

There being no discussion, the motion carried by a voice vote.

ITEM 6 Communications:

Commissioner Tuinier presented the following communications which are on file in the Administrative Services Office unless otherwise noted:

- a) A Thank You card from WMU Athletic Director Ms. Kathy Beauregard and the Bronco Football Team thanking the Board for honoring them.
- b) A Letter from Department of Health & Human Services approving the 2016-2017 Annual Plan and Budget for the Child Care Fund.

- c) An Email from Ms. Veronica Egan supporting the County ID Project.
- d) A Notice of Public Hearing from the City of Portage on an Industrial Facilities Exemption Certificate for Stryker Corporation.
- e) A Letter from the City of Portage supporting the County ID Project.
- f) A Public Notice for the Region 3 – Rural Task Force Meeting.

Commissioner Quinn received communications concerning the Road Commission appointments as well as the County ID Project.

Commissioners Rogers and Seals received several communications supporting the County ID Project.

ITEM 7 Citizens' Time

Chairperson Shugars stated that Citizens' Time was when any citizen could address the Board on a non-agenda item. He said anyone wishing to address the Board on a non-agenda item should come to the podium, give their name and address, and limit their remarks to four minutes. He said if anyone would like to speak about an item that was on the consent agenda, they could ask that it be removed from the consent agenda at this time or he would provide an opportunity just prior to that section of the agenda.

Mr. Frank Warren, Kalamazoo addressed the Board concerning the various committees he works on.

Mr. Paul Seldon, Kalamazoo thanked the Board for all of their hard work on the bike friendly paths.

ITEM 8 For Consideration

A. Workforce Development Presentation

Commissioner Julie Rogers introduced Mr. Ben Damerow, Michigan Works! Director.

Mr. Damerow presented a PowerPoint to the Board for an update on the Workforce Development.

Commissioner Gisler thanked Mr. Damerow for his presentation. Commissioner Gisler inquired about what middle-skilled met and Mr. Damerow stated it was more technical skilled trained, i.e. welder, CNA.

Commissioner Rogers stated Michigan Works! worked with Prison Re-entry Program recipients and wondered how difficult it was to get State ID's. Mr. Damerow indicated it was extremely difficult to help individuals due to a lack of a Prison ID.

Commissioner Rogers stated a Prisoner Re-Entry Coalition was passed by the City of Kalamazoo

and would that be beneficial for other entities to do so and Mr. Damerow indicated it would be very beneficial.

Commissioner Wordelman thanked Mr. Damerow for his presentation. He stated he was interested in the apprentice program. Mr. Damerow indicated it was originally for the cereal companies in Battle Creek but they were looking at reallocating those dollars.

Chair Shugars thanked Mr. Damerow for all of his work.

CONSENT AGENDA

Circuit Court

B. Request for Approval of Statement of Work with Presidio

That the appropriate County officials be authorized and directed to execute a Statement of Work with Presidio for Michigan Avenue Courthouse security system upgrades in the amount of \$39,850 funded through CIP; a copy of said Statement of Work to be attached to the official Minutes of this meeting.

Health & Community Services

C. Request for Approval of the Community Healthcare Assessment Program (CHAP) and Amendment #1 with Kalamazoo Community Mental Health (KCMH) and United Way of the Battle Creek & Kalamazoo Region

That the appropriate County officials be authorized and directed to execute Amendment #1 with Kalamazoo Community Mental Health (KCMH) and United Way of the Battle Creek & Kalamazoo Region and approve participation in CHAP which is a population-based approach to improving health outcomes, raising the quality of care and reducing the healthcare costs for the period of October 1, 2016 through September 30, 2017; a copy of said Amendment #1's to be attached to the official Minutes of this meeting.

D. Request for Approval of Grant Agreement with the Michigan Department of Health & Human Services (MDHHS) and Accept Grant Award from Michigan Public Health Institute (MPHI)

This Item was removed from the Agenda.

E. Request for Approval of DOE13-39015-3 Weatherization Subcontract Agreement

That the appropriate County officials be authorized and directed to execute DOE13-39015-3 Weatherization Subcontract Agreement for the period of March 1, 2017 through April 30, 2018; a copy of said Subcontracts to be attached to the official Minutes of this meeting.

Subcontract Agreement with:

- Athena Construction – Quality Control Inspector

F. Request for Approval of Household Hazardous Waste (HHW) Amendment #1 with Vicksburg Village and Climax Village

That the appropriate County officials be authorized and directed to execute HHW Amendment #1 with Vicksburg Village and Climax Village for the period of January 1, 2017 through December 31, 2017; a copy of said Amendment #1's to be attached to the official Minutes of this meeting.

GOVERNMENTAL UNITS AND FUNDING

1. Vicksburg Village \$650.00
2. Climax Village \$700.00

SheriffG. Request for Approval of an Agreement with AVI Systems, Inc. to Purchase a Server to be Utilized for the Cellblock 2 Classroom Programming

That the appropriate County officials be authorized and directed to execute an Agreement with AVI Systems, Inc. to purchase a server to be utilized for the Cellblock 2 Classroom Inmate Program in the amount of \$17,251.67; a copy of said Agreement to be attached to the official Minutes of this meeting.

H. Request for Approval to Submit the 2017 Marine Safety Grant Application to the Michigan Department of Natural Resources (MDNR)

That the appropriate County officials be authorized and directed to submit the 2017 Marine Safety Grant Application to the MDNR for Marine Patrol of County lakes and waterways in the amount of \$109,192.00 for the period of January 1, 2017 through September 30, 2017; a copy of said Grant to be attached to the official Minutes of this meeting.

I. Request for Approval of Civil Process Services Contract Extension with Karen B. Hencken Process Service

That the appropriate County officials be authorized and directed to execute Civil Process Services Contract Extension with Karen B. Hencken Process Service for the period of July 1, 2017 through June 30, 2018; a copy of said Contract Extension to be attached to the official Minutes of this meeting.

Board of CommissionersJ. Request for Approval of Transfers and Disbursements

That the Board of Commissioners approve the Transfers and Disbursements as defined and set forth in the document entitled, "Recommended Transfers and Disbursements, dated March 7, 2017", noting claims in the total amount of \$1,593,467.17 be approved; that the County Clerk be authorized to certify to the County Treasurer that the Board has approved on this date the disbursements in the list dated March 7, 2017, and the Director of Finance be authorized to make budgetary transfers, as listed.

K. Request for Approval of Appointment to Board of Public Works

That the Board of Commissioners approve the appointment of Corina Hilbert to the Board of Public Works for a term commencing January 1, 2017 through December 31, 2019.

L. Request for Approval of Land Swap Negotiated Agreement and Begin the Process to Hire an Owners Representative

This Item was removed from the Consent Agenda.

Commissioner Tuinier moved and it was duly seconded that Items B. through K., with the exception of Item D., be voted on at one time by a roll call vote and be considered as a consent agenda by the Board.

The roll call vote was as follows:

Ayes: All members present
Nays: None
Abstains: None
Absent: None

The motion carried.

NON-CONSENT AGENDA ITEMS

The following Items are Non-Consent Agenda Items and will be voted on individually.

L. Request for Approval of Land Swap Negotiated Agreement and Begin the Process to Hire an Owners Representative

Commissioner Wordelman moved and it was duly seconded that the Board of Commissioners approve and direct the Administrator to negotiate Land Transfer Agreement with MW Acquisitions, LLC for the Michigan Avenue Courthouse and Arcadia Commons West property and bring the final Agreement to the Board of Commissioners for final review and approval. Also begin the process to initiate steps to select an owner's representative for the Construction Project.

Commissioner Rogers stated she needed clarification on the Restricted Deed Covenant of the Michigan Avenue Courthouse.

Mr. Thom Canny, Corporate Counsel indicated the County could legally sell the land to a private entity, however, a Quiet Title Action would need to be obtained and Mr. Canny was working on the issue.

Commissioner Rogers inquired if there would be further discussion after it went through the Court system. Mr. Canny indicated it would be included in the Agreement.

Commissioner Rogers stated she was supportive of the project, however, was showing some caution due to this piece of the project.

Ms. Tracie Moored, County Administrator stated there were contingencies and parameters in the draft Agreement.

Commissioner Seals inquired about existing items on the property, i.e. statues, etc. Ms. Moored stated that in the Agreement the County had the right to tag and keep historical items.

Commissioner McGraw stated he was pleased with the progress made. He applauded the work of Ms. Moored, Mr. Canny and Board Leadership. He stated he was excited about the economic development possibilities.

Chair Shugars apologized for the last minute notice of the photo opportunity. He stated a photo of the full Board would also be done.

The roll call vote was as follows:

Ayes:	All members present
Nays:	None
Abstains:	None
Absent:	None

The motion carried.

ITEM 9 Old Business

Commissioner Seals stated he had a better understanding of the Human Resources Specialist position that was presented two weeks ago from Administration. Commissioner Seals moved and it was duly seconded to approve the Human Resources Specialist position and allocate \$64,000 for the position and authorize Administration to fill the position immediately.

Commissioner Rogers asked for clarification of the \$70,000. Ms. Moored indicated the position for salary and fringe was \$64,000.

Commissioner Seals indicated the additional funds would cover operations to support that position.

Commissioner Wordelman stated the title of this position would give future Administrators the option to assign task as necessary. He stated if the position was a Diversity/Inclusion Coordinator then it should be titled as such.

Ms. Moored stated this position of HR specialist focuses on recruitment. The priority was to refine the focus on recruiting candidates.

Commissioner McGraw stated he had a conversation with Ms. Moored concerning the position. Ms. Moored reiterated her statement and position.

Commissioner McGraw stated he supported Administration's recommendation.

Chair Shugars requested a ten minute recess.

Returned to regular session at 8:14 p.m.

Commissioner Hall stated she was appreciative of the communication and clarification of the position over the last few weeks.

Ms. Moored stated it was direct and intentional in its approach with its hiring practice and mirror the employees with the population the County served.

Commissioner Rogers stated she concurred with Commissioner Wordelman's comments. She too wanted to know what the plan was and have an opportunity to review.

Commissioner Gisler moved and it was duly seconded to call the question.

There being no discussion, the motion carried by a voice vote.

The roll call vote on the original motion was as follows:

Ayes:	All members present
Nays:	None
Abstains:	None
Absent:	None

The motion carried.

ITEM 10 New Business

M. Request for Approval of Bargaining Agreement with the Sheriff's Sergeants' Association

Commissioner Seals moved and it was duly seconded that the Board of Commissioners approve a bargaining Agreement as secured by the County's bargaining team between the County of Kalamazoo and the Sheriff Sergeants' Association, and that the County Board Chair and the County Clerk-Register be authorized and directed to sign the aforementioned Agreement, for the period of January 1, 2016 through December 31, 2018; a copy of said Agreement to be attached to the official Minutes of this meeting.

The roll call vote on the original motion was as follows:

Ayes:	All members present
Nays:	None
Abstains:	None
Absent:	None

The motion carried.

N. Request for Approval of Appointments to the Road Commission of Kalamazoo County

Commissioner Gisler moved and it was duly seconded that the Board of Commissioners appoint Mr. Larry Stehouwer and Mr. David Pawloski to the Road Commission of Kalamazoo County for term commencing January 1, 2017 through December 31, 2022.

The roll call vote on the original motion was as follows:

Ayes:	All members present
Nays:	None
Abstains:	None
Absent:	None

The motion carried.

Chair Shugars indicated he would like to meet with Mr. Ken Oscarson to thank him for his services.

ITEM 11 County Administrator's Report

County Administrator Ms. Tracie Moored reminded the Board of a Legislative Meeting on May 19th at 7:30 a.m. She also stated Deputy Sheriff Officer, Mike Boisonault was in a serious accident this weekend and he was doing well. She wanted to thank him and wished him a speedy recovery.

ITEM 12 Chairperson's Report

Chairperson Shugars acknowledged Commissioner Tuinier was serving as an alternate on the Workforce Development Board. He stated Commissioners would take turns participating in Agenda review. He asked the Board to think about where a local arena could be housed. He also asked the Board to be thinking about funding local roads construction. He applauded Administration for the refunding of the Juvenile Home Bonds.

ITEM 13 Vice Chairperson's Report

Vice Chairperson Moore thanked Deputy Misner for his assistance tonight. She indicated the Board Appointment Committee had been meeting regularly. She thanked Commissioners Hall and Kendall for the update on the ID Task Force. She gave all due respect and accolades to Ms. Tracie Moored.

ITEM 14 Members' Time

Commissioner Tuinier also thanked Ms. Moored for her work and her communication.

Commissioner Quinn stated there was an article in the Gazette on Commissioner Rogers concerning the work in Washington, D.C.

Commissioner Rogers stated the Westwood Neighborhood Association was active again. She thanked the Board for allowing her and Vice Chair Moore for the opportunity to attend NACo.

Commissioner Seals stated on April 14 & 15 there would be an Imagine Downtown event. He stated City of Parchment Manager Dennis Durham submitted his resignation at their meeting last evening. He stated at the Community Mental Health Board it was discussed about changes at the State level.

Commissioner Gisler stated he went to the Walnut & Park Café.

Commissioner Wordelman stated the Parks Commission would be extending the Trail to Galesburg High School.

Chm Initial _____

Clk Initial _____

30104

ITEM 15 Adjournment

There being no further business to come before the Board, Chairperson Shugars adjourned the meeting at 8:52 p.m.

Timothy A. Snow
Clerk/Register of Deeds

Dale Shugars, Chairperson
Kalamazoo County Board of
Commissioners