BOARD OF COMMISSIONERS' MEETING

KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

March 20, 2018

KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD OF COMMISSIONERS

NOTICE AND AGENDA FOR

March 20, 2018

PLEASE TAKE NOTICE that a regular meeting of the Kalamazoo County Board of Commissioners is scheduled for **Tuesday, March 20, 2018 at 7:00 PM** in the Board of Commissioners Room, second floor, County Administration Building, 201 West Kalamazoo Avenue, Kalamazoo, Michigan, for the purpose of considering the following items:

ITEM 1	**CALL TO ORDER**
ITEM 2	**INVOCATION**
ITEM 3	**PLEDGE OF ALLEGIANCE**
ITEM 4	**ROLL CALL**
ITEM 5	**APPROVAL OF MINUTES**
ITEM 6	**COMMUNICATIONS**
ITEM 7	**CITIZENS' TIME**
ITEM 8	**FOR CONSIDERATION**

CONSENT AGENDA ITEMS

Health & Community Services

A. Request for Approval of Resolution for Public Health Week 2018

B. Request for Approval and Signature of Agreement with Kalamazoo Community Mental Health and Substance Abuse Services (KCMHSAS) and the County of Kalamazoo for the provision of Medicaid outreach services.

C. Request for Approval and Signature of the Affiliate Membership Application, the Partnership & Data Sharing Agreement and the Business Associate Agreement between the Upper Peninsula Health Care Solutions (UPHCS) and the Kalamazoo County Health & Community Services Department

D. Request for Approval and Signature of Partnership Agreement between YWCA and the County of Kalamazoo for Maternal Child Health Unit for the Safe Sleep Initiative

E. Request for Approval and Acceptance of United Way of the Battle Creek & Greater Kalamazoo Region Grant Funds for the Nurse Family Partnership Program

F. Request for Approval and Acceptance of Grant Award from Health Resources and Services Administration (HRSA) for the Healthy Start Initiative to Kalamazoo County Health & Community Services Department and Request for Approval of Position Reduction in the Healthy Babies Healthy Start (HBHS) Program due to HRSA Grant Award

G. Request for Approval and Signature of a Memorandum of Understanding with Kalamazoo Gospel Mission and the Kalamazoo County Health & Community Services Department for the purpose of providing education and services to men in Kalamazoo County

Human Resources

H. Request for Approval of Davenport University MOU

Office of Community Corrections

I. Request for Approval of a Contract with Neuropsychology Associates for Delivery of Cognitive Training Courses

Parks & Expo Center

J. Request for Approval of Comstock Lions 2018 Club Bingo Contract

K. Request for Approval of Expo Center Agreement for the United Kennel Club 2020 Premier Dog Show

Planning

L. Request for Approval of Agreement with KATS (Kalamazoo Area Transportation Study) for In-kind Contribution for KATS FY 2019 Unified Planning Work Program

Board of Commissioners

M. Request for Approval of Disbursements

N. Request for Approval of Reappointments to the Remonumentation Peer Review Group

NON-CONSENT AGENDA ITEMS

O. Request for Approval of Elimination/Creation of Positions - 2018 Budget Position Changes

P. Request for Approval of Resolution Recognizing April as Autism Awareness Month

ITEM 9 **OLD BUSINESS**

ITEM 10 **NEW BUSINESS**

ITEM 11 **COUNTY ADMINISTRATOR'S REPORT**

ITEM 12 **MEMBERS' TIME**

ITEM 13 **VICE CHAIRPERSON'S REPORT**

ITEM 14 **CHAIRPERSON'S REPORT**

ITEM 15 **ADJOURNMENT**

MEETINGS OF THE KALAMAZOO COUNTY BOARD OF COMMISSIONERS ARE OPEN TO ALL WITHOUT REGARD TO RACE, SEX, COLOR, AGE, NATIONAL ORIGIN, RELIGION, HEIGHT, WEIGHT, MARITAL STATUS, POLITICAL AFFILIATION, SEXUAL ORIENTATION, GENDER IDENTITY OR DISABILITY. KALAMAZOO COUNTY WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS SIGNERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING/HEARING, TO INDIVIDUALS WITH DISABILITIES AT THE MEETING/HEARING UPON FOUR (4) BUSINESS DAYS' NOTICE TO THE COUNTY. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY BY WRITING OR CALLING:

KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF:	March 20, 2018
DEPARTMENT:	Health & Community Services
PREPARED BY:	Jim Rutherford, Director
SUBJECT:	Request for Approval of Resolution for Public Health Week 2018

SPECIFIC ACTION REQUESTED:

HCS Administration request Board approval for a proclamation to recognize National Public Health Week April 2-8, 2018 during the County Board of Commissioners Meeting.

DESCRIPTION OF ACTION (dollar amount, purpose):

Local Health Departments across the nation will be participating in National Public Health Week April 2-8, 2018. This week allows HCS to show our support in sharing strategies for successful partnerships and championing the role of a strong public health system in Kalamazoo County. A Board supported proclamation would highlight the importance of public health within the County of Kalamazoo as well as an opportunity for the Board of Commissioners to show support for the program and services HCS provides to residents.

TIME FRAME OF ACTION:

April 2-8, 2018

FUNDING SOURCE & BUDGET CHANGES:

N/A

PERSONNEL IF REQUIRED:

N/A

NEW OR RENEWAL:

New

ANY OTHER PERTINENT INFORMATION:

The Kalamazoo County Board of Commissioners signed a proclamation for National Public Health Week in 2015 and 2016.

PROCUREMENT INFORMATION:

N/A

CONTACT PERSON:

Lisa Henthorn, Deputy County Administrator, 269-383-8901

KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

Kalamazoo County Board of Commissioners
RESOLUTION

Public Health Week 2018

WHEREAS, a safe and healthy community is sustained through public health measures such as vaccination, childhood lead poisoning prevention, access to safe and healthy food, and provision of clean drinking water;

WHEREAS, all sectors – public and private - have a role and responsibility in reducing health disparities and to support pre- and post-natal care as well as young people to reach their best academic and health potentials;

WHEREAS, public health, along with many partners, ardently works to create a community where all residents are supported to be successful and where social justice and health equity have become pillars of county works and collaborations;

WHEREAS, Kalamazoo County celebrates the power of prevention, advocacy for healthy and fair policies for all residents and increased strategies and partnerships for success in building strong public health systems to benefit and improve our overall community health outcomes;

WHEREAS, Kalamazoo County Government recognizes the importance of good health among its residents as a key factor in building a strong economy and an environment for all people to participate in the opportunities, benefits, and responsibilities of society;

WHEREAS, NOW, THEREFORE, BE IT RESOLVED that the Kalamazoo County Board of Commissioners does herby proclaim the week of April 2nd through the 8th as Public Health Week in Kalamazoo County.

STATE OF MICHIGAN }
} SS
COUNTY OF KALAMAZOO }

I, Timothy A. Snow, County Clerk/Register, do hereby certify that the foregoing is a true copy of a Resolution adopted by the Kalamazoo County Board of Commissioners at a regular session held on March 20, 2018.

_____

Timothy A. Snow, County Clerk/Register

KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF:	March 20, 2018
DEPARTMENT:	Health & Community Services
PREPARED BY:	Jim Rutherford, Director
SUBJECT:	Requests for Approval and Signature of Agreement with Kalamazoo Community Mental Health and Substance Abuse Services (KCMHSAS) and the County of Kalamazoo for the provision of Medicaid outreach services.

SPECIFIC ACTION REQUESTED:

HCS Administration requests Board approval and signature of the agreement between Kalamazoo Community Mental Health and Substance Abuse Services (KCMHSAS) and the County of Kalamazoo, by and through the Health and Community Services Department for the provision of Medicaid Outreach services.

DESCRIPTION OF ACTION (dollar amount, purpose):

Medicaid Outreach activities are utilized to improve health outcomes, raise the quality of care and reduce the healthcare costs for eligible Kalamazoo County residents. Eligible Medicaid Outreach activities that are approved by the Centers for Medicare and Medicaid Services, are eligible for reimbursement.

Currently, these eligible Medicaid Outreach activities are being completed by KCMHSAS, but there is no direct reimbursement to them for this work. As a Medicaid participant, HCS will leverage funding from the Michigan Department of Health and Human Services (MDHHS) to support these eligible Medicaid Outreach activities performed by KCMHSAS.

Medicaid Outreach funding is only available to local health departments, so HCS will partner with KCMHSAS to serve as a "pass-thru" entity for service reimbursement for KCMHSAS. This partnership will ensure reimbursement for care provided is received and

that KCMHSAS may continue to provide needed Medicaid Outreach activities to the Kalamazoo community. The amount of reimbursement is not to exceed Twenty Thousand Three Hundred Sixteen dollars ($20,316.00).

TIME FRAME OF ACTION:
Funding is 10/1/2017 – 9/30/2018

FUNDING SOURCE & BUDGET CHANGES:
State of Michigan Department of Health and Human Services as part of the annual Comprehensive Agreement.

PERSONNEL IF REQUIRED:
N/A

NEW OR RENEWAL:
New

ANY OTHER PERTINENT INFORMATION:
N/A

PROCUREMENT INFORMATION:
N/A

CONTACT PERSON:
Lisa Henthorn, Deputy County Administrator, 269-383-8901

KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: March 20, 2018
DEPARTMENT: Health & Community Services
PREPARED BY: Jim Rutherford, Director
SUBJECT: Request for Approval and Signature of the Affiliate Membership Application, the Partnership & Data Sharing Agreement and the Business Associate Agreement between the Upper Peninsula Health Care Solutions (UPHCS) and the Kalamazoo County Health & Community Services Department

SPECIFIC ACTION REQUESTED:

HCS Administration requests Board approval and signature of the 1) Affiliate Membership Application, 2) the UPHCS Participation Agreement and 3) the Business Associate Agreement with UPHCS for purposes of data transfer from Patagonia Health EHR software system.

DESCRIPTION OF ACTION (dollar amount, purpose):

This would facilitate automatic, near-real time data transfer of HCS immunization records from Patagonia Health EHR to the Michigan Care Improvement Registry (MCIR). This was an anticipated ancillary service in conjunction with the purchase of Patagonia Health EHR in December 2017. The total annual cost for the HIE service would be up to $100 per year. The data transfer would commence with the implementation and go-live of Patagonia Health later in 2018. Patagonia Health will provide technical services to configure and facilitate the data transfer.

The Michigan HIE network, of which UPHIE is a member, provides data transfer services to various Michigan state agencies, such as MCIR. HCS is responsible for updating MCIR with HCS immunization records. Without the UPHIE service, HCS would need to do update MCIR manually.

TIME FRAME OF ACTION:
UPHCS costs would be renewable annually.

FUNDING SOURCE & BUDGET CHANGES:
1) The annual Affiliate Member Fee of up to $100 annually will be paid through HCS Administration's operating budget, which is fund via the General Fund.
2) and 3) There is no additional cost(s) associated with either the Participation Agreement or the Business Associate Agreement.

PERSONNEL IF REQUIRED:
N/A

NEW OR RENEWAL:
New

ANY OTHER PERTINENT INFORMATION:
UPHCS agreement documents have been approved by Information Systems and County Legal Counsel.

PROCUREMENT INFORMATION:
N/A

CONTACT PERSON:
Lisa Henthorn, Deputy County Administrator, 269-383-8901

KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: March 20, 2018
DEPARTMENT: Health & Community Services
PREPARED BY: Jim Rutherford, Director
SUBJECT: Request for Approval and Signature of Partnership Agreement between YWCA and the County of Kalamazoo for Maternal Child Health Unit for the Safe Sleep Initiative

SPECIFIC ACTION REQUESTED:

HCS Administration requests Board approval and signature of a partnership agreement between the YWCA and the County of Kalamazoo for the Health and Community Services Department, Maternal Child Health Unit, for the provision of outreach and educational activities as defined through the Michigan Department of Health & Human Services' (MDHHS) Safe Sleep Initiative grant.

DESCRIPTION OF ACTION (dollar amount, purpose):

The Maternal Child Health Unit continues to work with community partners toward the reduction of infant deaths related to unsafe sleep practices. YWCA will provide education and outreach activities, provider training and community baby events. Total partnership agreement amount is NTE (not-to-exceed) $6,300.00.

TIME FRAME OF ACTION:

April 1, 2018 - September 30, 2018

FUNDING SOURCE & BUDGET CHANGES:

The funding source is MDHHS (State)

PERSONNEL IF REQUIRED:

N/A

NEW OR RENEWAL:

New

ANY OTHER PERTINENT INFORMATION:

N/A

PROCUREMENT INFORMATION:

N/A

CONTACT PERSON:

Lisa Henthorn, Deputy County Administrator, 269-383-8901

KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: March 20, 2018
DEPARTMENT: Health & Community Services
PREPARED BY: Jim Rutherford, Director
SUBJECT: Approval and Acceptance of United Way of the Battle Creek & Greater Kalamazoo Region Grant Funds for the Nurse Family Partnership Program

SPECIFIC ACTION REQUESTED:

HCS Administration requests Board approval to accept United Way of the Battle Creek & Greater Kalamazoo Region grant funding in the amount of $66,400.00.

DESCRIPTION OF ACTION (dollar amount, purpose):

The acceptance of this grant funding in the amount of $66,400.00 allows the Nurse Family Partnership (NFP) Program to continue supporting the additional RN home visitor, which has allowed additional families to be served.

During the first partial year of this award, grant funding was used to support an additional RN home visitor, which has allowed an additional 25 families to be served.

The NFP Program is an evidence-based, proven approach to improving the health and life-course of low-income, first-time mothers and their children. Visits occur during the first pregnancy of the woman and throughout the first two years of her child's life.

TIME FRAME OF ACTION:

November 1, 2016 - June 30, 2018

FUNDING SOURCE & BUDGET CHANGES:

United Way of the Battle Creek & Kalamazoo Region local grant:
- Monthly amount = $8,300.00
- Funding approved by the Board at the September 20, 2016 meeting = $99,600.00
- Requesting remaining continuation funding to be approved = $66,400.00
- Total amount of grant funding for the period covering November 1, 2016 - June 30, 2018 = $166,000.00

Grant Funding Information

Grant Title:	
Grantor Agency:	United Way of Battle Creek & Greater Kalamazoo Region
Grant Period:	11/01/16-06/30/17 07/01/2017-06/30/2018
CFDA #:	
Program Name:	Maternal Child Health Division - Nurse Family Partnership Program
Program:	Maternal Child Health Division - Nurse Family Partnership Program
Grant ID:	
Originating Funding Source:	

PERSONNEL IF REQUIRED:

N/A

NEW OR RENEWAL:

Renewal/Continuation

ANY OTHER PERTINENT INFORMATION:

Original grant award was approved by the BOC on 9/20/2016 in the amount of $99,600.00

PROCUREMENT INFORMATION:

N/A

CONTACT PERSON:

Lisa Henthorn, Deputy County Administrator, 269-383-8901

KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF:	March 20, 2018
DEPARTMENT:	Health & Community Services
PREPARED BY:	Jim Rutherford, Director
SUBJECT:	Request for Approval and Acceptance of Grant Award from Health Resources and Services Administration (HRSA) for the Healthy Start Initiative to Kalamazoo County Health & Community Services Department and Request for Approval of Position Reduction in the Healthy Babies Healthy Start (HBHS) Program due to HRSA Grant Award

SPECIFIC ACTION REQUESTED:

HCS Administration requests Board approval and acceptance of a grant award from HRSA for the Healthy Start Initiatives (Healthy Babies Healthy Start (HBHS) program) at HCS. This award is a partial funding award thus requiring a reduction of positions within the HBHS program.

DESCRIPTION OF ACTION (dollar amount, purpose):

The HBHS program is in the final year of a five-year grant to continue the collaborative efforts toward reduction of the infant mortality rate in Kalamazoo County by focusing on those geographic areas with the highest concentration of infant and fetal deaths. This partial award is in the amount of $242,509.00.

TIME FRAME OF ACTION:

Effective April 1, 2018 – March 31, 2019.

FUNDING SOURCE & BUDGET CHANGES:

Health Resources and Services Administration (HRSA) – Federal Healthy Start Initiative

Grant Funding Information

Grant Title:	
Grantor Agency:	HRSA
Project Period:	07/01/2001-03/31/2019
Budget Period:	04/01/2018-03/31/2019
CFDA #:	93.926
Program Name:	Healthy Start Initiative
Program:	HCS, Maternal Child Health Unit, Healthy Babies Healthy Start Program
Grant ID:	H49MC00047
Award No:	5H49MC000471800
Originating Funding Source:	Federal

PERSONNEL IF REQUIRED:

ELIMINATION:

Fund & Activity	Position #	Position Title	Band	FTE	Salary Range	Effective Date
297-183	10922-001	Community Health Educator	K07	0.2	$20.05-$24.63	4/1/18
297-182	10202-010	Care Coordinator	K06	0.2	$18.14-$22.24	4/1/18
297-182	10202-011	Care Coordinator	K06	0.2	$18.14-$22.24	4/1/18
297-182	10202-012	Care Coordinator	K06	0.2	$18.14-$22.24	4/1/18
297-182	10202-013	Care Coordinator	K06	0.2	$18.14-$22.24	4/1/18
297-182	10202-018	Care Coordinator	K06	0.2	$18.14-$22.24	4/1/18
297-182	10202-019	Care Coordinator	K06	0.2	$18.14-$22.24	4/1/18
297-180	10917-001	Administrative Assistant	K03	0.2	$13.93-$17.08	4/1/18

NEW OR RENEWAL:

Renewal – this is the final year of the 5-year grant cycle.

ANY OTHER PERTINENT INFORMATION:

As a result of the federal government's continuing resolution (CR) status, this Notice of Award (NoA) reflects a reduced, partial funding at the CR rate of 35.65%. Grantees are proposed to receive 90.7% of their requested budget, which for is an annual budget of $680,250.00.

This partial funding award occurred last year as well, and the remaining funding was ultimately released causing minimal program disruption this fiscal year.

PROCUREMENT INFORMATION:

N/A

CONTACT PERSON:

Lisa Henthorn, Deputy County Administrator, 269-383-8901

KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: March 20, 2018
DEPARTMENT: Health & Community Services
PREPARED BY:
SUBJECT: Request for Approval and Signature of a Memorandum of Understanding with Kalamazoo Gospel Mission and the Kalamazoo County Health & Community Services Department for the purpose of providing education and services to men in Kalamazoo County

SPECIFIC ACTION REQUESTED:

HCS Administration requests approval and signature of a Memorandum of Understanding (MOU) with Kalamazoo Gospel Mission and the Kalamazoo County Health & Community Services Department, by and through its Fatherhood Initiative, for the purpose of providing education and services to men in Kalamazoo County.

DESCRIPTION OF ACTION (dollar amount, purpose):

The Fatherhood Initiative plans to continue the collaborative effort toward reduction of the infant mortality rate in Kalamazoo County by focusing on engaging and supporting fathers/male caregivers in high-risk communities through educational opportunities. The Kalamazoo Gospel Mission will offer a neighborhood meeting space for the educational opportunities.

TIME FRAME OF ACTION:

Effective March 20, 2018 and continues to be in effect until terminated by one or both parties.

FUNDING SOURCE & BUDGET CHANGES:

There is no funding being requested as a result of this MOU.

PERSONNEL IF REQUIRED:
N/A

NEW OR RENEWAL:
New

ANY OTHER PERTINENT INFORMATION:
N/A

PROCUREMENT INFORMATION:
N/A

CONTACT PERSON:
Jim Rutherford, Director, 269-373-5160
Lisa Henthorn, Deputy County Administrator, 269-383-8901

KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: March 20, 2018
DEPARTMENT: Human Resources
PREPARED BY: Kristine Cunningham, Director
SUBJECT: Approval of a Memorandum of Understanding (MOU) with Davenport University to provide special access to Davenport University's education programs at a reduced rate for employees, spouses, and dependents.

SPECIFIC ACTION REQUESTED:

Approval of a Memorandum of Understanding (MOU) with Davenport University to provide special access to Davenport University's education programs at a reduced rate for employees, spouses, and dependents.

DESCRIPTION OF ACTION (dollar amount, purpose):

This MOU describes how Davenport University will support Kalamazoo County Government employees and eligible spouses and dependents by providing special access to and financial support for participating in Davenport University's Associate's, Bachelor's and Master's degree programs and non-credit educational programs. Employees will receive a 39% discount off published tuition rates and eligible spouses and dependents will receive a 20% discount off published tuition rates. This program has ZERO cost to the County.

TIME FRAME OF ACTION:

Effective March 21, 2018

FUNDING SOURCE & BUDGET CHANGES:

N/A

PERSONNEL IF REQUIRED:
N/A

NEW OR RENEWAL:
New

ANY OTHER PERTINENT INFORMATION:
N/A

PROCUREMENT INFORMATION:
No other local universities provide this type of program.

CONTACT PERSON:
Kristine Cunningham, Director, 269-384-8100

KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: March 20, 2018
DEPARTMENT: Office of Community Corrections
PREPARED BY: Ken Bobo
SUBJECT: Approval of contract with Neuropsychology Associates for the Delivery of Cognitive Training Courses

SPECIFIC ACTION REQUESTED:
Approve contract

DESCRIPTION OF ACTION (dollar amount, purpose):
Contract is with a local provider (Neuropsychology Associates) to provide two personnel, 20 hours/week for the remainder of the year, to conduct cognitive behavioural training classes at the Office of Community Corrections, to decrease a 70-person waiting list.

TIME FRAME OF ACTION:
01 Mar 18 - 30 Sep 18.

FUNDING SOURCE & BUDGET CHANGES:
MDOC FY18 grant (CPS 2018-1-29).

PERSONNEL IF REQUIRED:
None.

NEW OR RENEWAL:
New contract.

ANY OTHER PERTINENT INFORMATION:
None.

PROCUREMENT INFORMATION:

N/A

CONTACT PERSON:

Ken Bobo, Director, 269-383-6447

KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: March 20, 2018
DEPARTMENT: Parks & Expo Center
PREPARED BY: David Rachowicz, Director
SUBJECT: Comstock Lions Club 2018 Bingo Contract

SPECIFIC ACTION REQUESTED:

Approve the 2018 contract for Comstock Lions Club to hold Friday night bingo games at the Kalamazoo County Expo Center, Room A.

DESCRIPTION OF ACTION (dollar amount, purpose):

The contract with the Comostok Lioins Club for 2018 will generate $17,200 in rental income. The Lions Club Bingo is played on Friday nights from 6:30PM to 11:00PM.

TIME FRAME OF ACTION:

The contract is for 2018.

FUNDING SOURCE & BUDGET CHANGES:

NA

PERSONNEL IF REQUIRED:

NA

NEW OR RENEWAL:

This is a renewal contract. The Comstock Lions have been playing bingo on Friday nights at the Expo Center since the mid 1970's.

ANY OTHER PERTINENT INFORMATION:

The Comstock Lions Club Bingo contract is approved by the County Board of

Commissioners because the rental income is greater than the $15,000 limit the County Board has set on contracts that can be executed by the Park Commission. The Park Commission approved recommending the proposed contract to the Board of Commissioners at their meeting on March 1, 2018.

PROCUREMENT INFORMATION:

NA

CONTACT PERSON:

Lisa Henthorn, Deputy County Administrator, 269-383-8901

KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: March 20, 2018
DEPARTMENT: Parks & Expo Center
PREPARED BY: David Rachowicz, Director
SUBJECT: United Kennel Club Premier Dog Show Expo Center Agreement

SPECIFIC ACTION REQUESTED:

Approve the 2020 United Kennel Club Premiere Dog Show Contract for the use of the Kalamazoo County Expo Center.

DESCRIPTION OF ACTION (dollar amount, purpose):

Approve the United Kennel Club Premiere Dog Show contract at the following rates: 2020 = $21,646. The event uses the Expo Center & Fairgrounds from June 8 - June 14, 2020 and the event will be held June 11 - 14, 2020.

TIME FRAME OF ACTION:

The contract is for the 2020 United Kennel Club Premiere Dog Show. This is an annual event and contracts were previously approved for 2018 and 2019.

FUNDING SOURCE & BUDGET CHANGES:

NA

PERSONNEL IF REQUIRED:

NA

NEW OR RENEWAL:

This event has a long history at the Kalamazoo County Expo Center and the UKC is making a long-term commitment to stay at the Expo Center.

ANY OTHER PERTINENT INFORMATION:

United Kennel Club Premiere Dog Show Contracts come to the County Board of Commissioners because the rental income is greater than the $15,000 limit the County Board has set for contracts that can be executed by the Park Commission. The Park Commission has approved recommending the contract to the Board of Commissioners for approval.

PROCUREMENT INFORMATION:

NA

CONTACT PERSON:

Lisa Henthorn, Deputy County Administrator, 269-383-8901

KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF:	March 20, 2018
DEPARTMENT:	Planning
PREPARED BY:	Lotta Jarnefelt, Director
SUBJECT:	Request for Approval of Agreement with KATS for In-kind Contribution for KATS FY 2019 Unified Planning Work Program

SPECIFIC ACTION REQUESTED:

Request for Approval of Agreement with KATS for In-kind Contribution for KATS FY 2019 Unified Planning Work Program

DESCRIPTION OF ACTION (dollar amount, purpose):

KATS staff must satisfy federal and state requirements in the planning process in order to remain certified. Being certified allows federal transportation funding to come to Kalamazoo County for use by local county road and public transit agencies. KATS office operations are paid through Federal Highway Administration and Federal Transit Administration planning dollars.

The Assurance is provided in support of KATS's request to use in-kind contributions as match to their legislated funding. The Planning and Development Department reports to KATS the value of hours devoted to land use and transportation planning and costs associated with aerial imagery capture that relate to KATS' function. KATS counts these costs as an in-kind contribution and a part of their match for funding. In addition the County pays $100 in annual membership dues.

In the KATS FY 2019, the in-kind contribution is estimated at $6,000. If the Planning Department does not meet this match, and other agencies/municipalities also fall short of their match, there is a potential for KATS invoicing the difference of the pledged contribution and the realized contribution. The likelihood of this happening is very slim, but since there is a potential of a contractual expense of more than $1,000, Board approval for the Assurance is requested.

TIME FRAME OF ACTION:

KATS FY 2019 (Oct 2018-Sept 2019)

FUNDING SOURCE & BUDGET CHANGES:

In the unlikely event that in-kind contributions fall short of the $6,000 value, the difference would be taken from the Planning Department budget (Acct nr 101-801-)

PERSONNEL IF REQUIRED:

NA

NEW OR RENEWAL:

Renewal of agreement of January 17, 2017

ANY OTHER PERTINENT INFORMATION:

NA

PROCUREMENT INFORMATION:

NA

CONTACT PERSON:

Lisa Henthorn, Deputy County Administrator, 269-383-8901

KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF:	March 20, 2018
DEPARTMENT:	Administrative Services
PREPARED BY:	Amanda Morse, Deputy County Administrator - Internal Services
SUBJECT:	Request for Approval of Disbursements

SPECIFIC ACTION REQUESTED:

Request for Approval of Disbursements

DESCRIPTION OF ACTION (dollar amount, purpose):

Request for Approval of Disbursements totaling: $2,666,453.58

TIME FRAME OF ACTION:

Checks will be released 3/21/2018

FUNDING SOURCE & BUDGET CHANGES:

Please see claims list attached with Committee of the Whole agenda.

PERSONNEL IF REQUIRED:

N/A

NEW OR RENEWAL:

N/A

ANY OTHER PERTINENT INFORMATION:

N/A

PROCUREMENT INFORMATION:

N/A

CONTACT PERSON:

Amanda Morse, Deputy County Administrator, 269-384-8148

KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF:	March 20, 2018
DEPARTMENT:	Administrative Services
PREPARED BY:	Dina Sutton, Administrator's Executive Coordinator
SUBJECT:	Request for Approval of Reappointments to the Remonumentation Peer Review Group

SPECIFIC ACTION REQUESTED:

Reappointment of Scott Hopkins and Brian Reynolds to the Remonumentation Peer Review Group for a term commencing March 1, 2018 through February 28, 2021.

DESCRIPTION OF ACTION (dollar amount, purpose):

(dollar amount, purpose)

n/a

TIME FRAME OF ACTION:

Effective March 1, 2018

FUNDING SOURCE & BUDGET CHANGES:

(Federal, State, or Local)

n/a

PERSONNEL IF REQUIRED:

n/a

NEW OR RENEWAL:

Reappointments

ANY OTHER PERTINENT INFORMATION:

Reynolds' attendance since he became a member in 2015, 2016 and 2017: 100%, 80%, 100%

Hopkins attendance since he became a member in 2015, 2016 and 2017: 100%, 100%, 100%

PROCUREMENT INFORMATION:

n/a

CONTACT PERSON:

Dina Sutton, Administrator's Executive Coordinator, 269-383-8650

KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: March 20, 2018
DEPARTMENT: Finance
PREPARED BY: Tim Meeker, Finance Director
SUBJECT: Request for Approval of Elimination/Creation of Positions - 2018 Budget Position Changes

SPECIFIC ACTION REQUESTED:

Housekeeping item necessary due to movement of positions with the 2018 Operating Budget

DESCRIPTION OF ACTION (dollar amount, purpose):

This action will authorize position changes approved with the adoption of the 2018 Budget.

TIME FRAME OF ACTION:

Effective 1/1/2018

FUNDING SOURCE & BUDGET CHANGES:

General and Law Enforcement Funds

PERSONNEL IF REQUIRED:

Elimination

101-102	10170-002	Communications Specialist	K08	1.0	$49,400
101-136	10907-001	Court Services Specialist II	K05	1.0	$38,600
101-136	10907-002	Court Services Specialist II	K05	1.0	$39,800
101-136	10907-003	Court Services Specialist II	K05	1.0	$40,100
101-136	10907-004	Court Services Specialist II	K05	0.7	$25,400
101-136	10907-019	Court Services Specialist II	K05	0.5	$17,900
104-229	10332-001	Chief Assistant Prosecuting Attorney	K15	1.0	$79,000
104-229	10171-003	Division Chief	K13	1.0	$69,700
104-229	10171-004	Division Chief	K13	1.0	$72,000

793-171	10904-001	Community Action Agency Manager	K10	1.0	$57,800

Creation:

101-103	10170-002	Communications Specialist	K08	1.0	$49,400
104-136	10907-001	Court Services Specialist II	K05	1.0	$38,600
104-136	10907-002	Court Services Specialist II	K05	1.0	$39,800
104-136	10907-003	Court Services Specialist II	K05	1.0	$40,100
104-136	10907-004	Court Services Specialist II	K05	0.7	$25,400
104-136	10907-019	Court Services Specialist II	k05	0.5	$17,900
101-229	10332-001	Chief Assistant Prosecuting Attorney	K15	1.0	$79,000
101-229	10171-003	Division Chief	K13	1.0	$69,700
101-229	10171-004	Division Chief	K13	1.0	$72,000
221-221	10904-001	Community Action Agency Manager	K10	1.0	$57,800

NEW OR RENEWAL:

N/A

ANY OTHER PERTINENT INFORMATION:

N/A

PROCUREMENT INFORMATION:

N/A

CONTACT PERSON:

Amanda Morse, Deputy County Administrator, 269-384-8148

KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: March 20, 2018
DEPARTMENT: Administrative Services
PREPARED BY: Commissioner Scott McGraw
SUBJECT: Request for Approval of Resolution Recognizing April as Autism Awareness Month

SPECIFIC ACTION REQUESTED:
Approve a Resolution Recognizing April as Autism Awareness Month

DESCRIPTION OF ACTION (dollar amount, purpose):
(dollar amount, purpose)

TIME FRAME OF ACTION:

FUNDING SOURCE & BUDGET CHANGES:
(Federal, State, or Local)

PERSONNEL IF REQUIRED:

NEW OR RENEWAL:

ANY OTHER PERTINENT INFORMATION:

PROCUREMENT INFORMATION:

CONTACT PERSON:

Dina Sutton, Administrator's Executive Coordinator, 269-383-8650

KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

Kalamazoo County Board of Commissioners
RESOLUTION

Autism Awareness Month in April

WHEREAS, autism is the fastest growing developmental disability in the United States, affecting more than three million people, and is an urgent public health crisis that demands a national response; and,

WHEREAS, symptoms and characteristics of autism may present themselves in a variety of combinations and can result in the significant lifelong impairment of an individual's ability to learn, develop healthy interactive behaviors, and understand verbal as well as nonverbal communication; and,

WHEREAS, we need to ensure that persons living with autism have access to the lifelong care and services needed to pursue the full measure of personal happiness so they may achieve their greatest potential; and,

WHEREAS, Kalamazoo County is honored to take part in the annual observance of Autism Awareness Month in the hope that it will lead to a better understanding of the disorder;

NOW, THEREFORE, BE IT RESOLVED that the Kalamazoo County Board of Commissioners, recognize the leadership in autism treatment displayed by the Great Lakes Center for Autism Treatment and Research, a division of Residential Opportunities Inc.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Kalamazoo County Board of Commissioners supports Autism Awareness Month in April.

STATE OF MICHIGAN }
} SS
COUNTY OF KALAMAZOO }

I, Timothy A. Snow, County Clerk/Register, do hereby certify that the foregoing is a true copy of a Resolution adopted by the Kalamazoo County Board of Commissioners at a regular session held on March 20, 2018.

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Timothy A. Snow, County Clerk/Register