



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

MINUTES

KALAMAZOO COUNTY BOARD OF COMMISSIONERS

REGULAR MEETING

MARCH 20, 2018

ITEM 1 Call to Order: The Regular Meeting of the Board of Commissioners was called to order by Chairperson Moore, at 7:00 pm in the Board of Commissioner's Room, second floor, County Administration Building, 201 West Kalamazoo Avenue, Kalamazoo, Michigan, on March 20, 2018.

ITEM 2 Invocation: Commissioner Julie Rogers.

ITEM 3 Pledge of Allegiance: Commissioner Rogers led the Pledge of Allegiance.

ITEM 4 Roll Call: Commissioners John Gisler, Tracy Hall, Ron Kendall, Scott McGraw, Stephanie Moore, Mike Quinn, Julie Rogers, Michael Seals, Dale Shugars, and Roger Tuinier.

Members Absent: Commissioner Kevin Wordelman.

Administrators Present: Tracie Moored, County Administrator/Controller; Beth White, Corporate Counsel; Amanda Morse, Deputy County Administrator; Lisa Henthorn, Deputy County Administrator; Jim Rutherford, HCS Director; Thom Canny, Circuit Court Administrator; Julie Pioch, MSU Ext. Director; Jeff Getting, Prosecuting Attorney; David Rachowicz, Parks Director; Undersheriff James VanDyken; Timothy A. Snow, County Clerk; Dina Sutton, Executive Coordinator.

Chair Moore acknowledged Ms. Beth White, new Corporate Counsel.

Ms. White thanked the Board for their support.

ITEM 5 Approval of Minutes:

Commissioner Hall moved and it was duly seconded that the Minutes of the March 6, 2018 Board meeting be approved as distributed.



There being no discussion, the motion carried by a voice vote.

ITEM 6 Communications:

Commissioner Rogers presented the following communications which are on file in the Administrative Services Office unless otherwise noted:

- a) A Resolution Against Guns in Libraries from the Kalamazoo Public Library.
- b) An Email from Ms. Connie Ferguson supporting the Vicksburg Mill Project.
- c) A Resolution from Oakland County Opposing the State Budget's Office Proposed Amendments to the Michigan Defense Act, MCL 780.991 et a.
- d) An Email from Mr. Zach Lassiter regarding a letter sent to Attorney General.

Commissioner Rogers received communication concerning flooding.

Commissioner Quinn received communication concerning work perceived to be done by the Road Commission.

ITEM 7 Citizens' Time

Chairperson Moore stated that Citizens' Time was when any citizen could address the Board on a non-agenda item. She said anyone wishing to address the Board on a non-agenda item should come to the podium, give their name and address, and limit their remarks to four minutes. She said if anyone would like to speak about an item that was on the consent agenda, they could ask that it be removed from the consent agenda at this time or she would provide an opportunity just prior to that section of the agenda.

Mr. Frank Warren, Kalamazoo, invited the Board to an event at Harold Zeigler on May 26 at 10:00 a.m.

Mr. Thom Canny, Portage, invited the Board to attend the 4th Annual Welcome Home Dinner at the Juvenile Home on April 19th.

ITEM 8 For Consideration

P. Request for Approval of Resolution Recognizing April as Autism Awareness Month

Commissioner McGraw moved and it was duly seconded that the Board of Commissioners approve a Resolution Recognizing April as Autism Awareness Month.

The roll call vote was as follows:

Ayes: All members present



Nays: None
Abstains: None
Absent: Commissioner Wordelman

The motion carried.

Mr. Scott Schrum, ROI, thanked the Board for their support. He invited the Board to attend Drink One Down for Your Town on April 2nd.

Mr. Schrum introduced Dr. Jeana Koerber who provided an overview of the services offered to kids with autism.

Commissioner Seals thanked ROI for their work within the community on behalf of the Community Mental Health Board.

Mr. Zach Lassister requested items A. through N. be removed from the Consent Agenda.

CONSENT AGENDA

A. Request for Approval of Resolution for Public Health Week 2018

This Item was removed from the Consent Agenda.

B. Request for Approval and Signature of Agreement with Kalamazoo Community Mental Health and Substance Abuse Services (KCMHSAS) and the County of Kalamazoo for the provision of Medicaid Outreach Services.

This Item was removed from the Consent Agenda.

C. Request for Approval and Signature of the Affiliate Membership Application, the Partnership & Data Sharing Agreement and the Business Associate Agreement between the Upper Peninsula Health Care Solutions (UPHCS) and the Kalamazoo County Health & Community Services Department

This Item was removed from the Consent Agenda.

D. Request for Approval and Signature of Partnership Agreement between YWCA and the County of Kalamazoo for Maternal Child Health Unit for the Safe Sleep Initiative

This Item was removed from the Consent Agenda.

E. Request for Approval and Acceptance of United Way of the Battle Creek & Greater Kalamazoo Region Grant Funds for the Nurse Family Partnership Program

This Item was removed from the Consent Agenda.

F. Request for Approval and Acceptance of Grant Award from Health Resources and Services Administration (HRSA) for the Healthy Start Initiative to Kalamazoo County Health & Community Services Department and Request for Approval of Position Reduction in the Healthy Babies Healthy Start (HBHS) Program due the HRSA Grant Award



This Item was removed from the Consent Agenda.

G. Request for Approval and Signature of a Memorandum of Understanding with Kalamazoo Gospel Mission and the Kalamazoo County Health & Community Services Department for the purpose of providing education and services to men in Kalamazoo County

This Item was removed from the Consent Agenda.

Human Resources

H. Request for Approval of Davenport MOU

This Item was removed from the Consent Agenda.

Office of Community Corrections

I. Request for Approval of a Contract with Neuropsychology Associates for Delivery of Cognitive Training Courses

This Item was removed from the Consent Agenda.

Parks & Expo Center

J. Request for Approval of Comstock Lions Club Bingo 2018 Contract

This Item was removed from the Consent Agenda.

K. Request for Approval of Expo Center Agreement for the United Kennel Club 2020 Premier Dog Show

This Item was removed from the Consent Agenda.

Planning

L. Request for Approval of Agreement with KATS (Kalamazoo Area Transportation Study) for In-kind Contribution for KATS FY 2019 Unified Planning Work Program

This Item was removed from the Consent Agenda.

Board of Commissioners

M. Request for Approval of Disbursements

This Item was removed from the Consent Agenda.

N. Request for Approval of Reappointments to the Remonumentation Peer Review Group

This Item was removed from the Consent Agenda.

NON-CONSENT AGENDA ITEMS

The following Items are Non-Consent Agenda Items and will be voted on individually.

A. Request for Approval of Resolution for Public Health Week 2018

Commissioner Rogers moved and it was duly seconded that the Board of Commissioners approve a Resolution for Public Health Week 2018.



The roll call vote was as follows:

Ayes: All members present, except
Nays: Commissioner Kendall
Abstains: None
Absent: Commissioner Wordelman

The motion carried.

B. Request for Approval and Signature of Agreement with Kalamazoo Community Mental Health and Substance Abuse Services (KCMHSAS) and the County of Kalamazoo for the provision of Medicaid Outreach Services.

Commissioner Rogers moved and it was duly seconded that the appropriate County officials be authorized and directed to execute an Agreement with KCMHSAS for the provision of Medicaid outreach services in the amount of \$20,316 for the period of October 1, 2017 through September 30, 2018; a copy of said Agreement to be attached to the official Minutes of this meeting.

There being no discussion, the motion carried by a voice vote.

C. Request for Approval and Signature of the Affiliate Membership Application, the Partnership & Data Sharing Agreement and the Business Associate Agreement between the Upper Peninsula Health Care Solutions (UPHCS) and the Kalamazoo County Health & Community Services Department

Commissioner Rogers moved and it was duly seconded that the appropriate County officials be authorized and directed to execute Affiliate Membership Application, UPHCS Participation Agreement, and the Business Associate Agreement with UPHCS for the purposes of data transfer from Patagonia Health HER software system to the Care Improvement Registry (MCIR) in the annual amount of \$100 effective March 20, 2018; a copy of said Agreements to be attached to the official Minutes of this meeting.

There being no discussion, the motion carried by a voice vote.

D. Request for Approval and Signature of Partnership Agreement between YWCA and the County of Kalamazoo for Maternal Child Health Unit for the Safe Sleep Initiative

Commissioner Rogers moved and it was duly seconded that the appropriate County officials be authorized and directed to execute a Partnership Agreement with YWCA for the provision of outreach and educational activities as defined through the Michigan Department of Health and Human Services Safe Sleep Initiative grant in the amount not to exceed \$6,300 for the period of April 1, 2018 through September 30, 2018; a copy of said Partnership Agreement to be attached to the official Minutes of this meeting.

There being no discussion, the motion carried by a voice vote.



E. Request for Approval and Acceptance of United Way of the Battle Creek & Greater Kalamazoo Region Grant Funds for the Nurse Family Partnership Program

Commissioner Rogers moved and it was duly seconded that the appropriate County officials be authorized and directed to accept grant funds from United Way of the Battle Creek & Greater Kalamazoo Region for the Nurse Family Partnership Program in the additional amount of \$66,400 for the period of November 1, 2016 through June 30, 2018; a copy of Letter of Notification to be attached to the official Minutes of this meeting.

There being no discussion, the motion carried by a voice vote.

F. Request for Approval and Acceptance of Grant Award from Health Resources and Services Administration (HRSA) for the Healthy Start Initiative to Kalamazoo County Health & Community Services Department and Request for Approval of Position Reduction in the Healthy Babies Healthy Start (HBHS) Program due the HRSA Grant Award

Commission McGraw moved and it was duly seconded that the appropriate County officials be authorized and directed to accept a Grant Award from HRSA for the Healthy Start Initiative in the amount of \$242,509 for the period of April 1, 2018 through March 31, 2019 and request for Board approval for the elimination of positions due to reduced funding award; a copy of said Grant Award to be attached to the official Minutes of this meeting.

Commissioner Rogers stated she asked to have this item removed because she had concerns with the lack of grant award. She stated she fully supported this program, but did not want to decrease employees.

Commissioner Tuinier inquired if the positions were not eliminated where would those funds come from and Ms. Moored indicated it was Administration's recommendation to follow the budget policies.

Commissioner Seals stated he also had concerns with decreasing staff.

Discussion ensued.

The roll call vote was as follows:

Ayes: All members present, except
 Nays: Commissioners Quinn, Rogers, Seals
 Abstains: None
 Absent: Commissioner Wordelman

The motion carried.



G. Request for Approval and Signature of a Memorandum of Understanding with Kalamazoo Gospel Mission and the Kalamazoo County Health & Community Services Department for the purpose of providing education and services to men in Kalamazoo County

Commissioner Rogers moved and it was duly seconded that the appropriate County officials be authorized and directed to execute a Memorandum of Understanding with Kalamazoo Gospel Mission for the purpose of providing education and services to men in Kalamazoo County effective March 20, 2018; a copy of said Memorandum of Understanding to be attached to the official Minutes of this meeting.

Commissioner McGraw indicated he served on the Board of Gospel Mission and would be abstaining from voting.

There being no further discussion, the motion carried by a voice vote, with one abstention.

Human Resources

H. Request for Approval of Davenport MOU

Commission Rogers moved and it was duly seconded that the appropriate County officials be authorized and directed to execute a MOU with Davenport University to provide special access to Davenport University's education programs at a reduced rate for employees, spouses and dependents effective March 21, 2018; a copy of said MOU to be attached to the official Minutes of this meeting.

Ms. Moored indicated this Agreement was a benefit to employees.

Vice Chair Shugars thanked Administration for their work on this and would benefit staff and their dependents.

There being no further discussion, the motion carried by a voice vote.

Office of Community Corrections

I. Request for Approval of a Contract with Neuropsychology Associates for Delivery of Cognitive Training Courses

Commission Rogers moved and it was duly seconded that the appropriate County officials be authorized and directed to execute a Contract with Neuropsychology Associates for the delivery of cognitive training courses at the Office of Community Corrections to decrease a 70 person waiting list in the amount of \$4,000/month for the period of March 1, 2018 through September 30, 2018; a copy of said Contract to be attached to the official Minutes of this meeting.

There being no discussion, the motion carried by a voice vote.

Parks & Expo Center

J. Request for Approval of Comstock Lions Club Bingo 2018 Contract

Commission McGraw moved and it was duly seconded that the appropriate County officials be authorized and directed to execute Comstock Lions Club 2018 Bingo Contract in the amount of



\$17,200 annually for the period of January 1, 2018 through December 31, 2018 a copy of said Contract to be attached to the official Minutes of this meeting.

There being no discussion, the motion carried by a voice vote.

K. Request for Approval of Expo Center Agreement for the United Kennel Club 2020 Premier Dog Show

Commission Rogers moved and it was duly seconded that the appropriate County officials be authorized and directed to execute Expo Center Agreement for the United Kennel Club 2020 Premiere Dog Show in the amount of \$21,646 for the period of June 8 – June 14, 2020; a copy of said Agreement to be attached to the official Minutes of this meeting.

There being no discussion, the motion carried by a voice vote.

Planning

L. Request for Approval of Agreement with KATS (Kalamazoo Area Transportation Study) for In-kind Contribution for KATS FY 2019 Unified Planning Work Program

Commission Rogers moved and it was duly seconded that the appropriate County officials be authorized and directed to execute an Agreement with KATS for in-kind contribution for KATS FY 2019 Unified Planning Work Program for the period of October 1, 2018 through September 30, 2019; a copy of said Agreement to be attached to the official Minutes of this meeting.

There being no discussion, the motion carried by a voice vote.

Board of Commissioners

M. Request for Approval of Disbursements

Commission Rogers moved and it was duly seconded that the Board of Commissioners approve the Disbursements as defined and set forth in the document entitled, "Kalamazoo County Claims List, dated March 20, 2018", noting claims in the total amount of \$2,666,453.58 be approved; that the County Clerk be authorized to certify to the County Treasurer that the Board has approved on this date the disbursements in the list dated March 20, 2018.

There being no discussion, the motion carried by a voice vote.

N. Request for Approval of Reappointments to the Remonumentation Peer Review Group

Commission Rogers moved and it was duly seconded that the Board of Commissioners approve the following Reappointments:

Scott Hopkins and Brian Reynolds to the Remonumentation Peer Review Group for a term commencing March 1, 2018 through February 28, 2021.

There being no further discussion, the motion carried by a voice vote.



O. Request for Approval of Elimination/Creation of Positions- 2018 Budget Position Changes

Commissioner Rogers moved and it was duly seconded that the Board of Commissioners approve the Elimination/Creation of the following Positions:

Elimination

101-102	10170-002	Communications Specialist	K08	1.0	\$49,400
101-136	10907-001	Court Services Specialist II	K05	1.0	\$38,600
101-136	10907-002	Court Services Specialist II	K05	1.0	\$39,800
101-136	10907-003	Court Services Specialist II	K05	1.0	\$40,100
101-136	10907-004	Court Services Specialist II	K05	0.7	\$25,400
101-136	10907-019	Court Services Specialist II	K05	0.5	\$17,900
104-229	10332-001	Chief Assistant Prosecuting Attorney	K15	1.0	\$79,000
104-229	10171-003	Division Chief	K13	1.0	\$69,700
104-229	10171-004	Division Chief	K13	1.0	\$72,000
793-171	10904-001	Community Action Agency Manager	K10	1.0	\$57,800

Creation:

101-103	10170-002	Communications Specialist	K08	1.0	\$49,400
104-136	10907-001	Court Services Specialist II	K05	1.0	\$38,600
104-136	10907-002	Court Services Specialist II	K05	1.0	\$39,800
104-136	10907-003	Court Services Specialist II	K05	1.0	\$40,100

104-136	10907-004	Court Services Specialist II	K05	0.7	\$25,400
104-136	10907-019	Court Services Specialist II	k05	0.5	\$17,900
101-229	10332-001	Chief Assistant Prosecuting	K15	1.0	\$79,000
101-229	10171-003	Division Chief	K13	1.0	\$69,700
101-229	10171-004	Division Chief	K13	1.0	\$72,000
221-221	10904-001	Community Action Agency	K10	1.0	\$57,800

There being no further discussion, the motion carried by a voice vote.

ITEM 9 Old Business

There was no old business.

ITEM 10 New Business

Commissioner Seals read a prepared statement.

Commissioner Seals moved and it was duly seconded that three or more Commissioners be present when meeting with the County Staff and recommended reviewing Board Bylaws to make changes to better reflect expectations.

Commissioner Kendall requested clarification on what staff meant. Commissioner Seals indicated it was the Administrator.

Commissioner McGraw asked for clarification on meeting vs. a phone conversation.



Commissioner Hall stated the motion was pretty ambiguous but wanted clarification on the intent.

Commissioner Seals withdrew his motion.

Ms. White indicated she would recommend tabling the motion and have legal opinion.

Discussion ensued.

Commissioner McGraw stated in Commissioner Seals' statement referenced FOIA and asked for clarification.

Commissioner Seals indicated he would like the FOIA Policy reviewed and updated and wants guidance for Commissioners.

Discussion ensued.

Chair Moore indicated she had submitted a few FOIA requests.

Commissioner Kendall stated it would be beneficial to have an opinion from Corporate Counsel.

Commissioner Gisler stated he concurred with Ms. White's recommendation.

Ms. Moored clarified the issue.

Commissioner McGraw stated definition was needed.

Vice Chair Shugars urged the Board to take caution and not take a vote on any item. He suggested the Board should have a discussion concerning these issues.

Chair Moore stated she was open to having discussion.

Q. Request for Approval of Letter of Understanding with Kalamazoo County Airport Employees Chapter of AFSCME Local No. 1677.02

Commissioner Rogers moved and it was duly seconded that the Board of Commissioners approve a Letter of Understanding as secured by the County's bargaining team between the County of Kalamazoo and the Kalamazoo County Employees Chapter of AFSCME Local No. 1677.02, to Amend Article 24 – Section 2, and that the County Board Chair and the County Clerk-Register be authorized and directed to sign the aforementioned Letter of Understanding; a copy of said Letter of Understanding to be attached to the official Minutes of this meeting.

There being no discussion, the motion carried by a voice vote.



R. Request for Approval of Letter of Understanding with Kalamazoo County Airport Employees Chapter of AFSCME Local No. 1677.04

Commissioner Rogers moved and it was duly seconded that the Board of Commissioners approve a Letter of Understanding as secured by the County's bargaining team between the County of Kalamazoo and the Kalamazoo County Airport Employees Chapter of AFSCME Local No. 1677.04, to Amend Article 23 – Section 2, and that the County Board Chair and the County Clerk-Register be authorized and directed to sign the aforementioned Letter of Understanding; a copy of said Letter of Understanding to be attached to the official Minutes of this meeting.

There being no discussion, the motion carried by a voice vote.

ITEM 11 County Administrator's Report

County Administrator Ms. Tracie Moored stated tonight was the first test run with CivicClerk. She provided a flood update. She indicated the County Services Building was moving forward with cost options.

ITEM 12 Member's Time

Commissioner Rogers distributed items from NACo. She indicated she attended various breakout sessions and met with legislative delegation.

Commissioner Seals stated Ms. Moored distributed the Veterans packet from NACo. He stated they did receive a flood update from Emergency Management.

Commissioner McGraw stated he felt once the Dispatch was up and running communication would be better. He stated the annual meeting of Portage LDFA was held yesterday. He stated he would miss the April 3rd meeting.

Commissioner Gisler welcomed new Corporate Counsel Beth White. He stated Vicksburg approved a Commercial Rehabilitation Zone. He stated he was disappointed funding was cut for Healthy Babies Healthy Start.

Commissioner Hall welcomed new Corporate Counsel Beth White. She stated there would be a County ID Town Hall meeting upcoming. She stated Mayor Bobby Hopewell would not seek reelection.

ITEM 13 Vice Chairperson's Report

Vice Chair Shugars wanted Administration to write a letter to legislative delegation on behalf of the Board concerning infrastructure spending.

Commissioner Rogers indicated past practice the Board leadership put the letter together and Administration sent on behalf of the Board.



Chm Initial _____

Clk Initial _____

30352

ITEM 14 Chairperson's Report

There was no Chairperson's report.

ITEM 15 Adjournment

There being no further business to come before the Board, Chairperson Moore adjourned the meeting at 8:49 p.m.

Timothy A. Snow
Clerk/Register of Deeds

Stephanie Moore, Chairperson
Kalamazoo County Board of
Commissioners

