
BOARD OF
COMMISSIONERS'
MEETING



March 21, 2017

**NOTICE AND AGENDA FOR
MARCH 21, 2017 MEETING
OF THE
KALAMAZOO COUNTY BOARD OF COMMISSIONERS**

PLEASE TAKE NOTICE that a regular meeting of the Kalamazoo County Board of Commissioners is scheduled for ***Tuesday, March 21, 2017, at 7:00 p.m.*** in the Board of Commissioners Room, second floor, County Administration Building, 201 West Kalamazoo Avenue, Kalamazoo, Michigan, for the purpose of considering the following items:

- ITEM 1 Call to Order
- ITEM 2 Invocation
- ITEM 3 Pledge of Allegiance
- ITEM 4 Roll Call
- ITEM 5 Approval of Minutes
- ITEM 6 Communications
- ITEM 7 Citizens' Time
- ITEM 8 For Consideration

- A. Request for Approval of 25 Year Resolution Honoring Dawn Roberts
- B. Request for Approval of Resolution Honoring Portage Rotary Club 50th Anniversary
- C. Land Bank Authority Report

CONSENT AGENDA

- D. Request for Approval of 25 Year Resolution Honoring Cindy Faulk
- E. Request for Approval of 25 Year Resolution Honoring Robert Redford
- F. Request for Approval of 25 Year Resolution Honoring Susan Wright

Circuit Court

- G. Request for Approval of Project Agreements with Western Michigan University (WMU) for Evaluation of Juvenile Treatment Court Program, Family Dependency Treatment Court Program, Women's Drug Treatment Court Program, and Men's Drug Treatment Court Program

Finance

- H. Request for Approval of Resolution Authorizing Issuance of 2017 Juvenile Home Facilities Refunding Bonds

Health & Community Services

- I. Request for Approval of Grant Agreement with the Michigan Department of Health & Human Services (MDHHS) and Accept Grant Award from Michigan Public Health Institute (MPHI)
- J. Request for Approval of a CDBG Program Lien Subordination Agreement with Mrs. Hainer
- K. Request for Approval of Household Hazardous Waste (HHW) Amendment #1 with Almena Township and Wakeshma Township
- L. Request for Approval of Addendum to the Healthy Babies Healthy Start (HBHS) Agreement with Challenger Soft, Inc.
- M. Request for Approval of Amendment #3 to the Healthy Babies Healthy Start (HBHS) Agreement with YMCA of Greater Kalamazoo
- N. Request for Approval to Create a Paid Internship Position in Environmental Health

Information Systems

- O. Request for Approval of Renewal of Service Agreement with Spectrum Business

Michigan Works!

P. Request for Approval of Clemens Food Group Project Grant

Parks & Expo Center

Q. Request for Approval to Submit Kalamazoo River Valley Trail Natural Resources Trust Fund Application and Resolution

Sheriff

R. Request for Approval of an Affiliation Agreement with Western Michigan University (WMU) for Intern Nurses to Work at the County Jail

Board of Commissioners

S. Request for Approval of Transfers and Disbursements

T. Request for Approval of Appointments and Removal to Various Advisory Boards

U. Request for Approval of Memorandum of Understanding with the City of Kalamazoo to allow the City of Kalamazoo to Apply for the Michigan Natural Resources Trust Fund Grant for Bronson Park

NON-CONSENT AGENDA ITEMS

The following Items are Non-Consent Agenda Items and will be voted on individually.

ITEM 9 Old Business

ITEM 10 New Business

V. Request for Approval to Submit Grant Application to the Kalamazoo Community Foundation

ITEM 11 County Administrator’s Report

ITEM 12 Chairperson’s Report

ITEM 13 Vice Chairperson’s Report

ITEM 14 Members’ Time

ITEM 15 Adjournment

Dina Sutton

Dina Sutton
Office Manager for Administrative Services

MARCH 15, 2017

MEETINGS OF THE KALAMAZOO COUNTY BOARD OF COMMISSIONERS ARE OPEN TO ALL WITHOUT REGARD TO RACE, SEX, COLOR, AGE, NATIONAL ORIGIN, RELIGION, HEIGHT, WEIGHT, MARITAL STATUS, POLITICAL AFFILIATION, SEXUAL ORIENTATION, GENDER IDENTITY OR DISABILITY. KALAMAZOO COUNTY WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS SIGNERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING/HEARING, TO INDIVIDUALS WITH DISABILITIES AT THE MEETING/HEARING UPON FOUR (4) BUSINESS DAYS' NOTICE TO THE COUNTY. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY BY WRITING OR CALLING:

Dina Sutton
Office Manager for Administrative Services
KALAMAZOO COUNTY GOVERNMENT

201 West Kalamazoo Avenue
Kalamazoo, Michigan 49007
TELEPHONE: (269)384-8111



Kalamazoo County Board of Commissioners
RESOLUTION HONORING

Portage Rotary Club 50th Anniversary

WHEREAS, Rotary International, founded on February 23, 1905 in Chicago, Illinois USA, is the world's first and one of the largest non-profit service organizations; and

WHEREAS, the Portage Rotary Club was formed on March 20, 1967 and celebrated charter night on April 27 of that year; and

WHEREAS, the Rotary motto "Service Above Self" inspires members to provide humanitarian service, encourage high ethical standards, and promote good will and peace in the world; and

WHEREAS, Portage Rotary dedicates itself to five avenues of service for the good of its members, the club and the community: Club Service; Community Service; International Service; Vocational Service; and New Generations; and

WHEREAS, Portage Rotary has a proud tradition of both raising and donating significant funds that address these five avenues, and benefit our community directly. In recent years, the club has annually raised in the neighborhood of \$32,000 for charitable purposes. Recent practice is for two-thirds of these donations to directly benefit the youth of our community through support of Rotary-sponsored Interact Clubs, mentoring programs at the Portage Community High School, and scholarships to worthy students; and

WHEREAS, Rotary members involve themselves with hands-on fund and "fun" raising opportunities, including Portage's Fourth of July Fireworks, the Portage Rotary Golf Outing, the Portage Hockey Classic celebrates the high schools' hockey rivalry at Wings Stadium and the Super Bowl Fundraiser Cards; and

WHEREAS, Portage Rotary is one of more than 32,000 clubs in 200 countries and is comprised by more than 1.2 million Rotary club members; and

WHEREAS, Rotary funds club projects and sponsors volunteers with community expertise to provide medical supplies, health care, clean water, food production, job training, and education to millions in need, particularly in developing countries; and

WHEREAS, Rotary in 1985 launched Polio Plus and spearheaded efforts with the World Health Organization, U.S Centers for Disease Control and Prevention, and UNICEF to immunize the children of the world against polio; and

WHEREAS, polio cases have dropped by 99 percent since 1988 and the world stands on the threshold of eradicating the disease; and

WHEREAS, Rotary is the world's largest privately-funded source of international scholarships and promotes international understanding through scholarships, exchange programs and humanitarian grants.

NOW, THEREFORE, BE IT RESOLVED that the Kalamazoo County Board of Commissioners does hereby Proclaim March 24, 2017 as Rotary Day in the County of Kalamazoo, and encourage all citizens to join in recognizing the Portage Rotary Club for its 50 years of service to improving the human condition in the community.

STATE OF MICHIGAN)
)SS
COUNTY OF KALAMAZOO)

I, Timothy A. Snow, County Clerk Register, do hereby certify that the foregoing is a true copy of a Resolution adopted by the Kalamazoo County Board of Commissioners at a regular session held on March 21, 2017.

Timothy A. Snow
County Clerk/Register

BOARD AGENDA REQUEST FORM**PROPOSED FOR BOARD MEETING OF: March 21, 2017****DEPARTMENT: 9th Circuit Court****PREPARED BY: Sara Green****SUBJECT: Drug Treatment Court Evaluations****SPECIFIC ACTION REQUESTED:**

The 9th Circuit Court is requesting permission to enter into an Agreement with Western Michigan University for the evaluation of the following Courts:

Juvenile Treatment Court Program
Family Dependency Treatment Court Program
Women's Drug Treatment Court Program
Men's Drug Treatment Court Program

DESCRIPTION OF ACTION (dollar amount, purpose):

Western Michigan University provides program evaluation for each of the programs listed above.

TIME FRAME OF ACTION:

January 1, 2017 through December 31, 2017.

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

Local

PERSONNEL IF REQUIRED:

(indicate if elimination or creation and list FTE; job title; grade; full-time salary range; account number; and, if known, position number)

NEW OR RENEWAL OR AMENDMENT:

(If an amendment to a contract/agreement please provide the date in which the original was approved by the Board of Commissioners)

Renewal

ANY OTHER PERTINENT INFORMATION:**PROCUREMENT INFORMATION:**

(indicate if the contract was bid out, if not, state reason(s) why; indicate last time contract was bid out; indicate if awarded bidder was the lowest bidder, if not, indicate why)

CONTACT PERSON WITH PHONE NUMBER:

Sara Green (269) 383-6469

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: March 21, 2017

DEPARTMENT: Office of Finance

PREPARED BY: Lisa Robert, Director of Finance & Internal Services

SUBJECT: Resolution Authorizing Issuance of 2017 Juvenile Home Facilities Refunding Bonds (*Unlimited Tax General Obligation*)

SPECIFIC ACTION REQUESTED: Approval and Adoption of Resolution Authorizing Issuance of 2017 Juvenile Home Facilities Refunding Bonds (*Unlimited Tax General Obligation*) as previously outlined in the Committee of the Whole meeting on March 6, 2017

ANY OTHER PERTINENT INFORMATION:

Under the terms of the 2007 Bond Issue, the County can now refund the bonds. The advantage in refunding the existing bonds and issuing new bonds is that the interest rate on the new bonds will be significantly lower than the interest rate on the original bonds. A financial analysis from Fifth Third Bank estimates that the refinancing will result in a net present value saving to the **Tax Payers**. This resolution is necessary to proceed with the refunding process.

The resolution was prepared based upon the bond specifications and parameters provided by Bendzinski & Co., the County's registered municipal advisor. The Resolution authorizes the issuance of the bonds in an amount *not to exceed* \$23,500,000, and provides for the sale of the bonds through a negotiated sale to Fifth Third Securities, Inc. (the "Underwriter"). The bonds will be secured by an unlimited tax full faith and credit pledge of the County, just as the prior bonds were secured.

The resolution authorizes the Director of Finance & Internal Services and the County Administrator (each designated as an Authorized Officer in the resolution) to negotiate and award the sale of the bonds to the Underwriter (with the assistance of Bendzinski & Co.) pursuant to a negotiated sale, within the parameters set forth in the resolution, and to take all other steps necessary to accomplish the sale, issuance and delivery of the bonds. The bonds may only be issued if the County achieves a net present value savings as a result of the refunding. This resolution constitutes the only action required by the Board of County Commissioners with respect to the issuance of the refunding bonds. This resolution does not obligate the County to move forward with the refunding.

CONTACT PERSON WITH PHONE NUMBER:

Lisa A. Robert, Director of Finance and Internal Services 269-383-8686

BOARD AGENDA REQUEST FORM**PROPOSED FOR BOARD MEETING OF:** March 21, 2017**DEPARTMENT:** Health & Community Services**PREPARED BY:** James Rutherford, MPA, Health Officer/Director**SUBJECT:** APPROVAL OF GRANT AGREEMENT AND ACCEPTANCE OF AWARD FROM TO THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES (MDHHS) AND MICHIGAN PUBLIC HEALTH INSTITUTE (MPHI)**SPECIFIC ACTION REQUESTED:**

HCS Administration requests Board approval of a grant agreement with the Michigan Department of Health and Human Services (MDHHS) and Michigan Public Health Institute (MPHI) and acceptance of grant award for the MI PHAB Accreditation Readiness Mini-Grant Program.

DESCRIPTION OF ACTION (dollar amount, purpose):

This grant, in the amount of \$10,000.00, will help to support a collaborative group (other local health departments of SW Michigan region) that is focused on planning for, hosting and facilitating a regional quality improvement training series. This would be a public health specific quality improvement training series for staff from local health departments in southwest Michigan. Through cross-jurisdictional sharing initiatives this collaborative body has formed to create training opportunities that are interactive, hands-on, and relevant to day to day work of Department staff and to public health services provided to our communities. Additionally, these trainings will be offered in geographic locations that require minimal travel and time away from the office for staff, but would provide increased knowledge for public health specialized quality improvement techniques and activities.

TIME FRAME OF ACTION:

The Board approved the submission of a grant proposal on February 7, 2017. The grant period is March 1, 2017 through August 31, 2017. The County grant application form was completed in advance of grant proposal submission.

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

Funding is awarded from the Michigan Department of Health and Human Services (MDHHS) by way of the Michigan Public Health Institute (MPHI) in the amount of \$10,000.00. No County general funds are requested as a result of this action.

PERSONNEL IF REQUIRED:

N/A

NEW OR RENEWAL:

New

ANY OTHER PERTINENT INFORMATION:

All works have and will continue to better position the Department to achieve national accreditation as well as provide further support to the Department's focus of addressing needs and promoting health for all residents of Kalamazoo County.

PROCUREMENT INFORMATION:

N/A

CONTACT PERSON WITH PHONE NUMBER:

Courtney Davis, MPH, Emergency Preparedness Coordinator, at 373-5025 or cldavi@kalcounty.com.

BOARD AGENDA REQUEST FORM**PROPOSED FOR BOARD MEETING OF:** March 21, 2017**DEPARTMENT:** Health & Community Services**PREPARED BY:** James Rutherford, MPA, Health Officer/Director**SUBJECT: APPROVAL OF A CDBG PROGRAM LIEN SUBORDINATION BY
THE KALAMAZOO COUNTY HEALTH AND COMMUNITY
SERVICES DEPARTMENT/COMMUNITY ACTION AGENCY****SPECIFIC ACTION REQUESTED:**

HCS Administration requests Board approval of a lien subordination between the KCHCS – Community Action Agency CDBG Program and Mrs. Hainer.

DESCRIPTION OF ACTION:

The purpose of the Community Development Block Grant (CDBG) Home Rehabilitation Program is to ensure access to safe and comfortable housing for low income homeowners in Kalamazoo County. A lien is placed on the home until the amount of the loan is paid off. The County can agree to subordinate its lien if the client is refinancing for a term and/or rate reduction on their mortgage and there will be no cash back. The Hainer home participated in the CDBG program in 2012, her loan amount is for \$24,833.00.

TIME FRAME OF ACTION:

The contract is effective March 22, 2017.

FUNDING SOURCE

No County general funds are required.

PERSONNEL:

N/A

NEW OR RENEWAL:

New

ANY OTHER PERTINENT INFORMATION:

N/A

PROCUREMENT INFORMATION:

N/A

CONTACT PERSON WITH PHONE NUMBER:

Amber Leverette, MPA, CAA Manager, at 373-5101 or arleve@kalcountry.com.

PROCUREMENT INFORMATION:

N/A

CONTACT PERSON WITH PHONE NUMBER:

Courtney Davis, MPH, Emergency Preparedness Coordinator, at 373-5025 or cldavi@kalcounty.com.

BOARD AGENDA REQUEST FORM**PROPOSED FOR BOARD MEETING OF:** March 21, 2017**DEPARTMENT:** Health & Community Services**PREPARED BY:** James Rutherford, MPA, Health Officer/Director**SUBJECT: APPROVAL OF HOUSEHOLD HAZARDOUS WASTE PROGRAM AMENDMENT #1 AND CONTRACT WITH MULTIPLE MUNICIPALITIES****SPECIFIC ACTION REQUESTED:**

HCS Administration requests Board approval of the following amendment and contract between the county governmental units listed below (both in and out-of-county units) and Kalamazoo County Health and Community Services Department for the Household Hazardous Waste Program.

DESCRIPTION OF ACTION (dollar amount, purpose):

The County will provide collection services to each unit's residents at the Household Hazardous Waste Center as long as that unit has funds on account with the County to cover the costs of their citizen's utilization of the service.

GOVERNMENTAL UNITS AND FUNDING

- | | |
|----------------------|------------|
| 1. Almena Township | \$4,800.00 |
| 2. Wakeshma Township | \$450.00 |

TIME FRAME OF ACTION:

These amendments adhere to the Household Hazardous Waste fees for FY16 that were approved by the Board on November 17, 2015 for the purpose of supporting HHW program operations, including being open on ten (10) Saturdays throughout the fiscal year. These amendments are for the period of January 1, 2017 to December 31, 2017 and establish each unit's funding for fiscal year 2017. The contract for Wakeshma Township is for the period of January 1, 2017 – December 31, 2017 and established the funding for fiscal year 2017.

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

Funding amounts for each governmental unit are listed above. Each of the in-county amendments includes a specific amount for operational expenses, which is based upon a cost-sharing formula. Both in-county and out-county are charged based on actual participation by individual households. Out-of-county municipalities are charged for actual participation plus a \$35.00 service fee per household. If the funds for a unit are exhausted before the contract period ends, that unit's residents will not receive collection services unless more funds are transferred to the County.

PERSONNEL IF REQUIRED:

There are no new personnel associated with this request.

NEW OR RENEWAL:

Amendment #1 (Almena Township) and New contract (Wakeshma Township)

ANY OTHER PERTINENT INFORMATION:

These amendment and contract will allow the collection of household hazardous waste in 2017 from each unit's residents and will allow removal of household hazardous waste from the waste stream, thus preventing environmental contamination problems. This program is consistent with the HCS's goal to improve the quality and safety of the physical environment for Kalamazoo County residents.

PROCUREMENT INFORMATION:

There is no procurement associated with this request.

CONTACT PERSON WITH PHONE NUMBER:

Vern Johnson, Environmental Health Division Manager, at 373-5356 or vljohn@kalcounty.com.

Lynne Norman, Deputy Director – Health Services, at 373-5237 or ldnorm@kalcounty.com.

BOARD AGENDA REQUEST FORM**PROPOSED FOR BOARD MEETING OF:** March 21, 2017**DEPARTMENT:** Health & Community Services**PREPARED BY:** James Rutherford, MPA, Health Officer/Director**SUBJECT:** **APPROVAL OF ADDENDUM TO THE HEALTHY BABIES
HEALTHY START AGREEMENT WITH CHALLENGER SOFT,
INC.****SPECIFIC ACTION REQUESTED:**

HCS Administration requests Board approval to the addendum to the Agreement with the Challenger Soft, Inc. for the provision of computer related services (software) for the Healthy Babies Healthy Start (HBHS) project.

DESCRIPTION OF ACTION (dollar amount, purpose):

The Healthy Babies Healthy Start project is a five-year grant to continue the collaborative effort towards reduction of the infant mortality rate in Kalamazoo County by focusing on those geographic areas with the highest concentration of infant and fetal deaths. Challenger Soft, Inc. supports the program software for submission of data reports to the Healthy Start Initiative funding agency.

TIME FRAME OF ACTION:

This addendum is for the period of April 1, 2017 through March 31, 2018 for an amount not to exceed \$11,200.00. The original agreement was signed on September 17, 2014.

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

No County funds are required as a result of this request. This agreement is funded through the Federal Healthy Start Initiative grant.

PERSONNEL IF REQUIRED:

N/A

NEW OR RENEWAL:

Addendum

ANY OTHER PERTINENT INFORMATION:

N/A

PROCUREMENT INFORMATION:

N/A

CONTACT PERSON WITH PHONE NUMBER:

Debra Lenz, Maternal & Child Health Division Manager, at (269) 373-5024 or dllenz@kalcounty.com.

BOARD AGENDA REQUEST FORM**PROPOSED FOR BOARD MEETING OF:** March 21, 2017**DEPARTMENT:** Health & Community Services**PREPARED BY:** James Rutherford, MPA, Health Officer/Director**SUBJECT:** APPROVAL OF AMENDMENT #3 TO THE HEALTHY BABIES
HEALTHY START (HBHS) AGREEMENT WITH THE YMCA OF
GREATER KALAMAZOO**SPECIFIC ACTION REQUESTED:**

HCS Administration requests Board approval to amend the Agreement with the YMCA of Greater Kalamazoo for the provision of professional fitness education services for the Healthy Babies Healthy Start (HBHS) project.

DESCRIPTION OF ACTION (dollar amount, purpose):

The Healthy Babies Healthy Start project is a five-year grant to continue the collaborative effort towards reduction of the infant mortality rate in Kalamazoo County by focusing on those geographic areas with the highest concentration of infant and fetal deaths. The YMCA of Greater Kalamazoo offers HBHS participants opportunities for increased physical activities through Y classes.

TIME FRAME OF ACTION:

This amendment is for the period of April 1, 2017 through March 31, 2018 for an amount not to exceed \$5,000.00. The original agreement was signed on September 1, 2014 and previous amendments were approved on September 15, 2015 and April 19, 2016.

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

No County funds are required as a result of this request. This agreement is funded through the Federal Healthy Start Initiative grant.

PERSONNEL IF REQUIRED:

N/A

NEW OR RENEWAL:

Amendment #3

ANY OTHER PERTINENT INFORMATION:

N/A

PROCUREMENT INFORMATION:

N/A

CONTACT PERSON WITH PHONE NUMBER:

Debra Lenz, Maternal & Child Health Division Manager, at (269) 373-5024 or dlenz@kalcounty.com.

BOARD AGENDA REQUEST FORM**PROPOSED FOR BOARD MEETING OF:** March 21, 2017**DEPARTMENT:** Health & Community Services**PREPARED BY:** James Rutherford, MPA, Health Officer/Director**SUBJECT: REQUEST FOR APPROVAL OF PAID INTERNSHIP POSITION IN HCS FOR ZIKA MOSQUITO MONITORING AND EDUCATION ACTIVITIES****SPECIFIC ACTION REQUESTED:**

HCS Administration requests Board approval of a paid internship position to support Zika Virus Mosquito Surveillance and Community Support activities at a total cost not to exceed \$11,400.00 including fringe rate.

DESCRIPTION OF ACTION:

The Intern will work with the Environmental Health Specialist assigned to this program and will monitor and identify mosquito species associated with the transmission of the Zika virus and will participate in community education events. It is expected that this position will be filled with an undergraduate or graduate student seeking a degree in the area of Microbiology, Biology, Chemistry or related sciences.

TIME FRAME OF ACTION:

A paid internship position is requested for up to a maximum of 40 hours per week for the period of May 1, 2017 through September 1, 2017.

FUNDING SOURCE IF REQUIRED:

No County funds are associated with this request. All funding is from the Comprehensive Agreement in the amount of \$20,000.00 awarded by the Michigan Department of Health and Human Services which will be on the April 4, 2017 CBOC Agenda once the Comprehensive Agreement Amendment #2 is issued.

PERSONNEL IF REQUIRED:*CREATE:*

Account:	Position #	FTE	Grade	Salary	Effective
221-503	Intern- Environmental Health #TBD	0.0	00	\$14.00 per hour	04/04/17

NEW OR RENEWAL:

New

PROCUREMENT INFORMATION:

N/A

CONTACT PERSON WITH PHONE NUMBER:

Vern Johnson, Environmental Health Manager, at 373-5356 or vljohn@kalcounty.com.

BOARD AGENDA REQUEST FORM**PROPOSED FOR BOARD MEETING OF: March 21, 2017****DEPARTMENT: Information Systems****PREPARED BY: Lisa Thompson****SUBJECT: Renewal of Service Agreement for "backup" Internet Services provided by Spectrum Business (Charter Communications)****SPECIFIC ACTION REQUESTED:**

Board approval and signature is required on the attached service order with Charter Communications.

DESCRIPTION OF ACTION (dollar amount, purpose):

This is a renewal agreement with Charter Communications for the 1500 Lamont site. This agreement upgrades our current "backup" internet service from 20 Meg service up to 50 Meg service and reduces cost from a current cost of \$953/month to \$699/month.

TIME FRAME OF ACTION:

36 Month Term

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

Technology Fund (Fund 112)

PERSONNEL IF REQUIRED:

N/A

NEW OR RENEWAL:

Renewal (upgrading existing service speeds)

ANY OTHER PERTINENT INFORMATION:

This service acts as the "primary" service if/when there is a loss of the "primary" internet service at 201 W. Kalamazoo Ave. This service is being upgraded from 20 Meg up/down speeds to 50 Meg up/down speeds. This service is also used throughout the day for several high-impact video applications, including court related video conferencing activities, in order to not impact general internet services. The "backup" service is physically located at the Sheriff's Office facility in order to allow for Emergency Management and/or law enforcement to benefit from the ability to maintain internet services at their facility in the case of the Sheriff's Office facility being unable to reach the County Enterprise network.

PROCUREMENT INFORMATION:

A renewal of the current services is being requested at higher speeds and reduced rates. The current services have IP addressing assignments that we would like to keep due to the complexities involved in changing to a new IP address scheme.

CONTACT PERSON WITH PHONE NUMBER:

Lisa Thompson, IS Director, 383-8989, llthom@kalcounty.com

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: March 21, 2017

DEPARTMENT: Michigan Works! Southwest – Upjohn Institute

PREPARED BY: Amy Meyers

SUBJECT: Clemens Food Group Project

SPECIFIC ACTION REQUESTED: Review and approval of Clemens Food Group Project

DESCRIPTION OF ACTION (dollar amount, purpose): \$325,000

This grant provides Michigan Works! Southwest with funding to assist Clemens Food Group, (CFG) a sixth-generation family owned company based out of Hatfield, Pennsylvania that has been in operation for over 120 years, and is expanding into Coldwater, Michigan, a community in Branch County, in the Michigan Works! Southwest Area.

Since the announcement of their expansion, which will result in 850 individuals being hired and trained prior to their scheduled opening on September 4, 2017, Michigan Works! Southwest has served as a partner. The collaboration with Clemens Food Group has thus far resulted in Michigan Works! Southwest dedicating one full time staff to their expansion in Coldwater, as well as additional staff time to assist in events and process development, Business Services Team expertise and assistance in planning, marketing and participating in events to assist in promoting the company and Service Center usage, including space, copying and materials. To ensure their success moving forward, Clemens Food Group has requested assistance from Michigan Works! Southwest with four to six staff dedicated solely to their recruitment and hiring process. This funding will be utilized to fulfill this request.

The goals of this funding are to assist Clemens Food Group in filling their hiring needs prior to their scheduled opening date; provide ongoing hiring assistance through the first months of operation to address the anticipated turnover; and work strategically with other local employers backfilling positions of individuals who have moved along their individual career pathways to fill positions at Clemens Food Group.

TIME FRAME OF ACTION: February 7, 2017 through January 31, 2018

FUNDING SOURCE IF REQUIRED (Federal, State, or Local): Federal: Workforce Innovation and Opportunity Act

PERSONNEL IF REQUIRED: Staff hired, on contract, to fulfill the obligations of the grant.

NEW OR RENEWAL: New

ANY OTHER PERTINENT INFORMATION:

CONTACT PERSON WITH PHONE NUMBER: Amy Meyers; 269.385.0414

BOARD AGENDA REQUEST FORM**PROPOSED FOR BOARD MEETING OF:** March 21, 2017**DEPARTMENT:** Parks & Expo Center**PREPARED BY:** David Rachowicz**SUBJECT:** Kalamazoo River Valley Trail Natural Resource and Trust Fund Grant Application**SPECIFIC ACTION REQUESTED:**

Approve Submittal of the Kalamazoo River Valley Trail Natural Resource Trust Fund Application and Resolution.

DESCRIPTION OF ACTION (dollar amount, purpose):

In March 2016, the Board of Commissioners approved the Park & Recreation Master Plan and the proposed project is a high priority in the plan. The total preliminary project budget is \$740,000 and we are seeking \$300,000 in grant funding from the MDNR Natural Resources Trust Fund recreation grant program. The project will include the 2.25 mile section of the KRV Trail from 35th Street to Galesburg Augusta High School.

Currently 22 miles of trail are constructed and the proposed section is the continuation of the original trail plan to connect to the Battle Creek Linear Trail.

TIME FRAME OF ACTION:

The State process is dependent on legislative approval so the timing is not exact but typically grants are approved and contracted within one year and the County has two years to complete the project.

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

Total projected cost is \$740,000. \$300,000 would be provided by the grant and the local match will be \$440,000. All of the local match will be funded with donations through the Parks Foundation of Kalamazoo County and Transportation Alternative Grants to the Michigan Department of Transportation. If the grant is awarded, construction will occur in 2018 or 2019. The Parks Foundation is also funding an Endowment Fund for the KRV Trail that will cover the future operation expenses of the KRV Trail.

PERSONNEL IF REQUIRED: NA**NEW OR RENEWAL OR AMENDMENT:**

This is a new grant request.

ANY OTHER PERTINENT INFORMATION:

If the grant is awarded, the County Board of Commissioners will need to accept the grant funds and enter into a contract with the State of Michigan.

PROCUREMENT INFORMATION: NA**CONTACT PERSON WITH PHONE NUMBER:**

David Rachowicz, 383-8787, dmrach@kalcounty.com

I:\My Files\County Commission\BOC 2017\KRV Trail Grant BOC Form.docx

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: March 21, 2017

DEPARTMENT: Sheriff's Office

PREPARED BY: Paul Matyas, Undersheriff

SUBJECT: Affiliation agreement with WMU for Nurse interns

SPECIFIC ACTION REQUESTED:

Approve an affiliation agreement with Western Michigan University on behalf of the College of Health and Human Services for intern Nurses to work at the County Jail.

DESCRIPTION OF ACTION (dollar amount, purpose):

Agreement for Nurse Interns to work at the County Jail.

TIME FRAME OF ACTION:

Immediate

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

NA

PERSONNEL IF REQUIRED:

None

NEW OR RENEWAL OR AMENDMENT:

New agreement

ANY OTHER PERTINENT INFORMATION:

The Sheriff's Office engages colleges and universities for interns, usually for criminal justice students. This will be the first venture into Nurse interns who will work with the contract nurses. Maxim has given its approval for Nurse interns to work with their nursing staff. This is also a great opportunity to partner with the Kalamazoo area resources that are part of the community.

PROCUREMENT INFORMATION:

NA

CONTACT PERSON WITH PHONE NUMBER:

Paul Matyas, Undersheriff phone: 385-6176



ADMINISTRATIVE SERVICES MEMORANDUM

TO: Board of Commissioners
FROM: Dina Sutton
DATE: March 8, 2017
SUBJECT: Board Appointment Committee Recommendations

For consideration at your March 21, 2017 Board meeting, the Board Appointment Committee is recommending the appointment of the following:

- ✚ Department of Human Services:
 - Maddy Day for a term commencing November 1, 2016 through October 31, 2019
- ✚ Remonumentation Peer Review Group:
 - Mike Pratt
 - Randy Ligman
 - For terms commencing March 1, 2017 through February 28, 2020
- ✚ Environmental Health Advisory Board:
 - Julie Pioch for a term commencing January 1, 2016 through December 31, 2018
- ✚ Southcentral Michigan Planning Council:
 - Ron Reid for a term commencing January 1, 2017 through December 31, 2019

The Board Appointment Committee is also recommending removal of Clinton Lewis from the Older Adult Services Advisory Board.

Thank you for your consideration.



ADMINISTRATIVE SERVICES

MEMORANDUM

TO: BOARD OF COUNTY COMMISSIONERS

FROM: THOM CANNY, CORPORATE COUNSEL

DATE: MARCH 1, 2017

SUBJECT: CITY OF KALAMAZOO; PRESENTATION IN SUPPORT OF REQUEST FOR APPROVAL TO SUBMIT A PLANNING GRANT APPLICATION FOR BRONSON PARK

During the Board of Commissioners' October 4, 2016, Committee of the Whole meeting, Mr. Jeff Chamberlain, Deputy City Manager for the City of Kalamazoo, presented the City's plans and vision for future developments and improvements to Bronson Park. As part of that presentation, Mr. Chamberlain asked, on behalf of the City, that the County adopt a Resolution in support of the City's submission of an application to receive a Michigan State Housing Development Authority (MSHDA) State Historic Preservation Office (SHPO) Certified Local Government (CLG) Grant of \$54,000. If awarded, the grant would be used for Rehabilitation Planning to assist the City in planning the rehabilitation of the Fountain of the Pioneers in Bronson Park. On October 18, 2016, the Board of Commissioners Adopted the Resolution supporting the City's application.¹

As the City of Kalamazoo continues to move forward with plans for improving Bronson Park, it wishes to apply for additional funding opportunities. One of these opportunities is to submit a grant application to the Michigan Natural Resources Trust Fund, which is administered

¹ In January of 2017 the Board of Commissioners adopted an Amendment to the October 2016 Resolution in order to comply with requirements MSHDA imposed upon the City in order to approve the Grant Application.

by the Michigan Department of Natural Resources (MDNR). This grant application will seek \$300,000 for the City to use in further developing Bronson Park according to the Bronson Park Master Plan. The City, as the sole historic lessor of Bronson Park, will be the sole recipient, administrator, fund matcher, and fiscal agent for the Grant. However, the MDNR will require the County, as the legal owner of Bronson Park, to provide its consent to, and agreement with, the City's grant application.

At the March 7, 2017 Committee of the Whole meeting, Mr. Chamberlain and other representatives from the City will provide the Board with an update on the Bronson Park Campaign and plans for the future development of the Park. The City representatives will also provide more information on the MDNR grant application process and how the City will use the funds, if they are awarded. At the March 21, 2017 meeting of the Board of Commissioners we anticipate recommending that the Board approve of, and authorize the City to, submit the grant application to the MDNR.

Thank you for your time and consideration in this matter. Please feel free to contact me at your convenience if you have any questions, comments or concerns regarding this Memorandum or its attachments.

BOARD AGENDA REQUEST FORM**PROPOSED FOR BOARD MEETING OF:** **March 21, 2017****DEPARTMENT:** **9th Circuit Court****PREPARED BY:** **Sara Green****SUBJECT:** **Permission to apply for KCF grant****SPECIFIC ACTION REQUESTED:**

The Drug Treatment Court Programs are seeking permission to apply for a grant from the Kalamazoo Community Foundation-Drug Treatment Court Fund. The grant request is for \$225,000.

DESCRIPTION OF ACTION (dollar amount, purpose):

\$225,000 to support the Men's/Women's/Juvenile and Family Dependency Treatment Court Programs (treatment, program evaluations, training, pro-social activities, life coaching, equipment replacement, drug testing supplies, contractual grant writer, and drug testing costs).

Contractual (pro-social, life coaching, treatment, drug testing costs) = \$139,200

Supplies=\$60,000

Contractual grant writer = \$800

Program Evaluations =\$25,000

**This budget is subject to amendment.

TIME FRAME OF ACTION:

October 1, 2016-September 30, 2017

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

Local

PERSONNEL IF REQUIRED:

(indicate if elimination or creation and list FTE; job title; grade; full-time salary range; account number; and, if known, position number)

N/A

NEW OR RENEWAL OR AMENDMENT:

(If an amendment to a contract/agreement please provide the date in which the original was approved by the Board of Commissioners)

Renewal

ANY OTHER PERTINENT INFORMATION:

PROCUREMENT INFORMATION:

(indicate if the contract was bid out, if not, state reason(s) why; indicate last time contract was bid out; indicate if awarded bidder was the lowest bidder, if not, indicate why)

CONTACT PERSON WITH PHONE NUMBER:

Sara Green 383-6469