

MINUTES

KALAMAZOO COUNTY BOARD OF COMMISSIONERS

REGULAR MEETING

MARCH 21, 2017

ITEM 1 Call to Order: The Regular Meeting of the Board of Commissioners was called to order by Chairperson Shugars, at 7:00 pm in the Board of Commissioner's Room, second floor, County Administration Building, 201 West Kalamazoo Avenue, Kalamazoo, Michigan, on March 21, 2017.

ITEM 2 Invocation: Commissioner Ron Kendall.

ITEM 3 Pledge of Allegiance: Commissioner Kendall led the Pledge of Allegiance.

ITEM 4 Roll Call: Commissioners John Gisler, Tracy Hall, Ron Kendall, Scott McGraw, Stephanie Moore, Mike Quinn, Julie Rogers, Michael Seals, Dale Shugars, Roger Tuinier and Kevin Wordelman.

Members Absent: None.

Administrators Present: Tracie Moored, County Administrator/Controller; Thom Canny, Corporate Counsel; Lisa Robert, Finance Director; Kristine Cunningham, Human Resources Director; Jim Rutherford, HCS Director; Mary Balkema, Treasurer; Jeff Getting, Prosecuting Attorney; David Rachowicz, Parks & Expo Center Director; Ann Filkins, District Court Administrator; Kelly Clarke, Land Bank Executive Director; Megan Buwalda, Chief Deputy Treasurer; Timothy A. Snow, County Clerk; Dina Sutton, Office Manager.

ITEM 5 Approval of Minutes:

Commissioner Seals moved and it was duly seconded that the Minutes of the March 7, 2017 Board meeting be approved as distributed.

There being no discussion, the motion carried by a voice vote.

ITEM 6 Communications:

Commissioner Kendall presented the following communications which are on file in the Administrative Services Office unless otherwise noted:

- a) A Resolution from the State of Michigan Proclaiming March 15, 2017 as Michigan Conservation Appreciation Day.

- b) A Letter from Charter Township of Kalamazoo endorsing an initiative for the County of Kalamazoo to have a Farmland Preservation and Open Space Ordinance.
- c) A Resolution from Charter Township of Kalamazoo supporting the County ID Program.
- d) A Call from Ms. Michelle Straube opposed to the County ID Program.
- e) Several calls, emails and letters from citizens supporting the County ID Program.

Commissioner Rogers stated she received an email from Ms. Kathy Schoen asking the Board to consider a resolution for Line 5 of Enbridge.

ITEM 7 Citizens' Time

Chairperson Shugars stated that Citizens' Time was when any citizen could address the Board on a non-agenda item. He said anyone wishing to address the Board on a non-agenda item should come to the podium, give their name and address, and limit their remarks to four minutes. He said if anyone would like to speak about an item that was on the consent agenda, they could ask that it be removed from the consent agenda at this time or he would provide an opportunity just prior to that section of the agenda.

Several citizens addressed the Board in support of the County ID Project.

Mr. Ed Cagney and Ms. Bridgett Bell from the Conservation District indicated the Annual Tree Sale was ongoing right now and wanted to promote conservation.

Mr. Clamsy, Kalamazoo, addressed the Board expressing he was against the County ID Project.

Several citizens urged the Board to pass a resolution concerning Enbridge Line 5.

Mr. Chris Burns, Kalamazoo, encouraged the Board to participate in the Walk to End Homelessness.

Mr. Terry Clark Local 131 Electrical Workers addressed the Board supporting local unions.

ITEM 8 For Consideration

A. Request for Approval of 25 Year Resolution Honoring Dawn Roberts

Commissioner Quinn moved and it was duly seconded that the Board of Commissioners approve the following Resolution:

WHEREAS, Dawn Roberts has served the citizens of Kalamazoo County for twenty-five (25) years as of March 19, 2017; and

WHEREAS, Dawn Roberts has faithfully served as a Court Services Specialist II; and

WHEREAS, the County of Kalamazoo wishes to acknowledge and honor employees who have longevity under the umbrella of County Government, since it is through longevity that expertise in the employee's particular field is achieved.

NOW, THEREFORE, BE IT RESOLVED that the Kalamazoo County Board of Commissioners does hereby acknowledge with gratitude the many years of dedication and service Dawn Roberts has imparted to the citizens of the County and offers its best wishes for many more years of mutual association.

The roll call vote was as follows:

Ayes: All members present
Nays: None
Abstains: None
Absent: None

The motion carried.

Ms. Roberts stated she had worked for District Court since 1992 and has enjoyed her employment at the County.

B. Request for Approval of Resolution Honoring Portage Rotary Club 50th Anniversary
Commissioner McGraw moved and it was duly seconded that the Board of Commissioners approve the following Resolution:

WHEREAS, Rotary International, founded on February 23, 1905 in Chicago, Illinois USA, is the world's first and one of the largest non-profit service organizations; and

WHEREAS, the Portage Rotary Club was formed on March 20, 1967 and celebrated charter night on April 27 of that year; and

WHEREAS, the Rotary motto "Service Above Self" inspires members to provide humanitarian service, encourage high ethical standards, and promote good will and peace in the world; and

WHEREAS, Portage Rotary dedicates itself to five avenues of service for the good of its members, the club and the community: Club Service; Community Service; International Service; Vocational Service; and New Generations; and

WHEREAS, Portage Rotary has a proud tradition of both raising and donating significant funds that address these five avenues, and benefit our community directly. In recent years, the club has annually raised in the neighborhood of \$32,000 for charitable purposes. Recent practice is for two-thirds of these donations to directly benefit the youth of our community through support of Rotary-sponsored Interact Clubs, mentoring programs at the Portage Community High School, and scholarships to worthy students; and

WHEREAS, Rotary members involve themselves with hands-on fund and “fun” raising opportunities, including Portage’s Fourth of July Fireworks, the Portage Rotary Golf Outing, the Portage Hockey Classic celebrates the high schools’ hockey rivalry at Wings Stadium and the Super Bowl Fundraiser Cards; and

WHEREAS, Portage Rotary is one of more than 32,000 clubs in 200 countries and is comprised by more than 1.2 million Rotary club members; and

WHEREAS, Rotary funds club projects and sponsors volunteers with community expertise to provide medical supplies, health care, clean water, food production, job training, and education to millions in need, particularly in developing countries; and

WHEREAS, Rotary in 1985 launched Polio Plus and spearheaded efforts with the World Health Organization, U.S Centers for Disease Control and Prevention, and UNICEF to immunize the children of the world against polio; and

WHEREAS, polio cases have dropped by 99 percent since 1988 and the world stands on the threshold of eradicating the disease; and

WHEREAS, Rotary is the world’s largest privately-funded source of international scholarships and promotes international understanding through scholarships, exchange programs and humanitarian grants.

NOW, THEREFORE, BE IT RESOLVED that the Kalamazoo County Board of Commissioners does hereby Proclaim March 24, 2017 as Rotary Day in the County of Kalamazoo, and encourage all citizens to join in recognizing the Portage Rotary Club for its 50 years of service to improving the human condition in the community.

The roll call vote was as follows:

Ayes: All members present
Nays: None
Abstains: None
Absent: None

The motion carried.

Mr. Jim Martin thanked the Board for the honor.

C. Land Bank Authority Report

Ms. Mary Balkema, Treasurer presented the annual Land Bank Authority report.

She introduced Kelly Clarke, Executive Director and Sarah Frame from the Land Bank.

Commissioner McGraw thanked the Land Bank staff for their work in Kalamazoo County.

Vice Chair Moore thanked Ms. Clarke for her hard work and dedication. She stated she had seen firsthand the work of the Land Bank.

Chair Shugars thanked the previous Board members for creating the Land Bank. He also thanked the Land Bank Board and staff.

CONSENT AGENDA

D. Request for Approval of 25 Year Resolution Honoring Cindy Faulk

That the Board of Commissioners approve the following Resolution:

WHEREAS, Cindy Faulk has served the citizens of Kalamazoo County for twenty-five (25) years as of March 2, 2017; and

WHEREAS, Cindy Faulk has faithfully served as a Clerk Typist II; and

WHEREAS, the County of Kalamazoo wishes to acknowledge and honor employees who have longevity under the umbrella of County Government, since it is through longevity that expertise in the employee's particular field is achieved.

NOW, THEREFORE, BE IT RESOLVED that the Kalamazoo County Board of Commissioners does hereby acknowledge with gratitude the many years of dedication and service Cindy Faulk has imparted to the citizens of the County and offers its best wishes for many more years of mutual association.

E. Request for Approval of 25 Year Resolution Honoring Robert Redford

That the Board of Commissioners approve the following Resolution:

WHEREAS, Robert Redford has served the citizens of Kalamazoo County for twenty-five (25) years as of March 20, 2017; and

WHEREAS, Robert Redford has faithfully served as an Expo Center Operations Coordinator; and

WHEREAS, the County of Kalamazoo wishes to acknowledge and honor employees who have longevity under the umbrella of County Government, since it is through longevity that expertise in the employee's particular field is achieved.

NOW, THEREFORE, BE IT RESOLVED that the Kalamazoo County Board of Commissioners does hereby acknowledge with gratitude the many years of dedication and service Robert Redford has imparted to the citizens of the County and offers its best wishes for many more years of mutual association.

F. Request for Approval of 25 Year Resolution Honoring Susan Wright

That the Board of Commissioners approve the following Resolution:

WHEREAS, Susan Wright has served the citizens of Kalamazoo County for twenty-five (25) years as of March 18, 2017; and

WHEREAS, Susan Wright has faithfully served as a Financial Services Director; and

WHEREAS, the County of Kalamazoo wishes to acknowledge and honor employees who have longevity under the umbrella of County Government, since it is through longevity that expertise in the employee's particular field is achieved.

NOW, THEREFORE, BE IT RESOLVED that the Kalamazoo County Board of Commissioners does hereby acknowledge with gratitude the many years of dedication and service Susan Wright has imparted to the citizens of the County and offers its best wishes for many more years of mutual association.

Circuit Court

G. Request for Approval of Project Agreements with Western Michigan University (WMU) for Evaluation of Juvenile Treatment Court Program, Family Dependency Treatment Court Program, Women's Drug Treatment Court Program, and Men's Drug Treatment Court Program

That the appropriate County officials be authorized and directed to execute Project Agreements with WMU for Evaluation of Juvenile Treatment Court Program, Family Dependency Treatment Court Program, Women's Drug Treatment Court Program, and Men's Drug Treatment Court Program for the period of January 1, 2017 through April 30, 2017; a copy of said Agreements to be attached to the official Minutes of this meeting.

Finance

H. Request for Approval of Resolution Authorizing Issuance of 2017 Juvenile Home Facilities Refunding Bonds

That the Board of Commissioners approve a Resolution Authorizing Issuance of 2017 Juvenile Home Facilities Refunding Bonds.

Health & Community Services

I. Request for Approval of Grant Agreement with the Michigan Department of Health & Human Services (MDHHS) and Accept Grant Award from Michigan Public Health Institute (MPHI)

That the appropriate County officials be authorized and directed to execute Grant Agreement with MDHHS and accept Grant Award from MPHI to help support a collaborative group in the amount of \$10,000 for the period of March 1, 2017 through August 31, 2017; a copy of said Grant Agreement to be attached to the official Minutes of this meeting.

J. Request for Approval of a CDBG Program Lien Subordination Agreement with Mrs. Hainer
That the appropriate County officials be authorized and directed to execute a CDBG Program Lien Subordination Agreement with Mrs. Hainer effective March 22, 2017; a copy of said Subordination Agreement to be attached to the official Minutes of this meeting.

K. Request for Approval of Household Hazardous Waste (HHW) Amendment #1 with Almena Township and Wakeshma Township

That the appropriate County officials be authorized and directed to execute HHW Amendment #1 with Almena Township and Wakeshma Township for the period of January 1, 2017 through December 31, 2017; a copy of said Amendment #1's to be attached to the official Minutes of this meeting.

GOVERNMENTAL UNITS AND FUNDING

1. Almena Township \$4,800.00
2. Wakeshma Township \$450.00

L. Request for Approval of Addendum to the Healthy Babies Healthy Start (HBHS) Agreement with Challenger Soft, Inc.

That the appropriate County officials be authorized and directed to execute Addendum to HBHS Agreement with Challenger Soft, Inc. for the provision of computer related services for the HBHS Project in the amount not to exceed \$11,200 for the period of April 1, 2017 through March 31, 2018; a copy of said Addendum to be attached to the official Minutes of this meeting.

M. Request for Approval of Amendment #3 to the Healthy Babies Healthy Start (HBHS) Agreement with YMCA of Greater Kalamazoo

That the appropriate County officials be authorized and directed to execute Amendment #3 to the HBHS Agreement with YMCA of Greater Kalamazoo for the provision of professional fitness education services for the HBHS Project in the amount not to exceed \$5,000 for the period of April 1, 2017 through March 31, 2018; a copy of said Amendment #3 to be attached to the official Minutes of this meeting.

N. Request for Approval to Create a Paid Internship Position in Environmental Health

This item was removed from the Consent Agenda.

Information Systems

O. Request for Approval of Renewal of Service Agreement with Spectrum Business

That the appropriate County officials be authorized and directed to execute Renewal of Service Agreement with Spectrum Business to provide upgrades to current "backup" internet services and to reduce monthly costs; a copy of said Service Agreement to be attached to the official Minutes of this meeting.

Michigan Works!

P. Request for Approval of Clemens Food Group Project Grant

That the appropriate County officials be authorized and directed to execute Clemens Food Group Project Grant in the amount of \$325,000 for the period of February 7, 2017 through January 31, 2018; a copy of said Grant to be attached to the official Minutes of this meeting.

Parks & Expo Center

Q. Request for Approval to Submit Kalamazoo River Valley Trail Natural Resources Trust Fund Application and Resolution

That the appropriate County officials be authorized and directed to submit Kalamazoo River Valley Trail Natural Resources Trust Fund Application and the Board of Commissioners approve the following Resolution:

WHEREAS, the County of Kalamazoo, supports the submission of an application titled, "Kalamazoo River Valley Trail 35th Street to Galesburg Augusta High School" to the Michigan Natural Resources Trust Fund for development of 2.25 miles of the Kalamazoo River Valley Trail.; and

WHEREAS, the proposed application is supported by the Kalamazoo County Parks & Recreation Master Plan 2016-2020; and

WHEREAS, Kalamazoo County has made a financial commitment to the project in the amount of \$440,000 matching funds, in cash from the Parks Foundation of Kalamazoo County; and,

NOW, THEREFORE BE IT RESOLVED the Kalamazoo County Board of Commissioners hereby authorizes submission of a Michigan Natural Resources Trust Fund Application for \$300,000, and further resolves to make available its financial obligation amount of \$440,000 (59%) of a total \$740,000 project cost, during the 2018 fiscal year.

Sheriff

R. Request for Approval of an Affiliation Agreement with Western Michigan University (WMU) for Intern Nurses to Work at the County Jail

That the appropriate County officials be authorized and directed to execute an Affiliation Agreement with WMU for Intern Nurses to Work at the County Jail; a copy of said Agreement to be attached to the official Minutes of this meeting.

Board of Commissioners

S. Request for Approval of Transfers and Disbursements

That the Board of Commissioners approve the Transfers and Disbursements as defined and set forth in the document entitled, "Recommended Transfers and Disbursements, dated March 21, 2017", noting claims in the total amount of \$1,923,864.26 be approved; that the County Clerk be authorized to certify to the County Treasurer that the Board has approved on this date the disbursements in the list dated March 21, 2017, and the Director of Finance be authorized to make budgetary transfers, as listed.

T. Request for Approval of Appointments and Removal to Various Advisory Boards

That the Board of Commissioners approve the following:

- ✚ Department of Human Services:
 - Maddy Day for a term commencing November 1, 2016 through October 31, 2019
- ✚ Remonumentation Peer Review Group:
 - Mike Pratt
 - Randy Ligman
 - For terms commencing March 1, 2017 through February 28, 2020
- ✚ Environmental Health Advisory Board:
 - Julie Pioch for a term commencing January 1, 2016 through December 31, 2018

✦ Southcentral Michigan Planning Council:

- Ron Reid for a term commencing January 1, 2017 through December 31, 2019

The Board Appointment Committee is also recommending removal of Clinton Lewis from the Older Adult Services Advisory Board.

U. Request for Approval of Memorandum of Understanding with the City of Kalamazoo to allow the City of Kalamazoo to Apply for the Michigan Natural Resources Trust Fund Grant for Bronson Park

That the Board of Commissioners approve a Memorandum of Understanding with the City of Kalamazoo to allow the City of Kalamazoo to apply for the Michigan Natural Resources Trust Fund Grant for Bronson Park.

Commissioner Kendall moved and it was duly seconded that Items D. through U., with the exception of Item N., be voted on at one time by a roll call vote and be considered as a consent agenda by the Board.

The roll call vote was as follows:

Ayes: All members present
 Nays: None
 Abstains: None
 Absent: None

The motion carried.

NON-CONSENT AGENDA ITEMS

The following Items are Non-Consent Agenda Items and will be voted on individually.

N. Request for Approval to Create a Paid Internship Position in Environmental Health

Commissioner Wordelman moved and it was duly seconded that the Board of Commissioners approve the Creation of a Paid Internship in Environmental Health:

CREATE:

<u>Account:</u>	<u>Position #</u>	<u>FTE</u>	<u>Grade</u>	<u>Salary</u>	<u>Effective</u>
221-503	Intern- Environmental Health	0.0	00	\$14.00 per hour	04/04/17
	#TBD				

Commissioner Quinn inquired why this position was necessary since Michigan was not in the zika zone.

Mr. Jim Rutherford, HCS Director, indicated although Michigan was not in the zika zone, there were several cases in Michigan. He indicated MDEQ was allowing 11 counties to do mosquito surveillance.

Commissioner Rogers stated this issue was a topic at NACo and with Kalamazoo having an International Airport it was a great asset to the County.

The roll call vote was as follows:

Ayes: All members present
Nays: None
Abstains: None
Absent: None

The motion carried.

ITEM 9 Old Business

There was no old business.

ITEM 10 New Business

V. Request for Approval to Submit Grant Application to the Kalamazoo Community Foundation

Commissioner Kendall moved and it was duly seconded that the appropriate County officials be authorized and directed to submit a Grant Application to the Kalamazoo Community Foundation to support the Men's/Women's/Juvenile and Family Dependency Treatment Court Programs in the amount of \$225,000 for the period of October 1, 2016 through September 30, 2017.

There being no discussion, the motion carried by a voice vote.

ITEM 11 County Administrator's Report

County Administrator Ms. Tracie Moored stated she appreciated the Board approving refinancing the Juvenile Home Bonds saving the County \$2,000,000. She indicated Officer Mark Vanderberg, from our Animal Services Department, has been awarded the HSUS Humane Law Enforcement award by the Humane Society of the United States for his work on the Kelvin Thomas Dog Fighting Case, February 2016. He was the primary investigator on this case.

ITEM 12 Chairperson's Report

Chairperson Shugars reminded the Board of the Strategic Planning session being held this weekend.

ITEM 13 Vice Chairperson's Report

Vice Chairperson Moore acknowledged Mr. Isiah Livers from Kalamazoo Central for being named Mr. Basketball. She indicated she was looking forward to the Strategic Planning session this weekend. She stated she would be attending the Round Table event in Washington, D.C.

ITEM 14 Members' Time

Commissioner Kendall stated today was National Agricultural Day and the State would be adopting a resolution.

Commissioner Rogers stated she would be attending the Kalamazoo County Foundation Annual Meeting. She stated the Kalamazoo County Health Plan held its final meeting.

Commissioner Hall thanked Vice Chair Moore for attending the ID Task Force meeting last week. She attended the Animal Shelter Input Workshop meeting last week and felt it was very beneficial and was a great time to look at policies and practices.

Commissioner McGraw thanked the Board for supporting the Portage Rotary. He stated he would miss the next Board meeting.

Commissioner Seals stated he recently received a piece of mail anonymously which he submitted to the police. He thanked those who attended the meeting tonight.

Commissioner Wordelman stated as part of the Cradle Kalamazoo he would be participating in a Health Equity meeting being hosted by ERAC. He stated the Facilities Standards Task Force met once and would be meeting again later this week.

Commissioner Quinn thanked those who attended the meeting tonight.

ITEM 15 Adjournment

There being no further business to come before the Board, Chairperson Shugars adjourned the meeting at 9:08 p.m.

Timothy A. Snow
Clerk/Register of Deeds

Dale Shugars, Chairperson
Kalamazoo County Board of
Commissioners