

MINUTES

KALAMAZOO COUNTY BOARD OF COMMISSIONERS

REGULAR MEETING

APRIL 1, 2014

ITEM 1 Call to Order: The Regular Meeting of the Board of Commissioners was called to order by Chairperson Maturen, at 7:00 pm in the Board of Commissioner's Room, second floor, County Administration Building, 201 West Kalamazoo Avenue, Kalamazoo, Michigan, on April 1, 2014.

ITEM 2 Invocation: Ms. Meredith Loomis Quinlan from Michigan United on behalf of Commissioner Julie Rogers.

ITEM 3 Pledge of Allegiance: Commissioner Rogers led the Pledge of Allegiance.

ITEM 4 Roll Call: Commissioners Carolyn Alford, Dave Buskirk, Jeff Heppler, Brandt Iden, David Maturen, Julie Rogers, Michael Seals, Phil Stinchcomb, John Taylor, Roger Tuinier and John Zull.

Members Absent: None.

Administrators Present: Peter Battani, Administrator; Tracie Moored, Finance Director; Linda Vail, HCS Director; Josh Jacobs, HCS Deputy Director; Thom Canny, Corporate Counsel; Timothy A. Snow, County Clerk; Dina Sutton, Office Manager.

ITEM 5 Approval of Minutes:

Commissioner Taylor moved and it was duly seconded that the Minutes of the March 18, 2014, Board meeting be approved as distributed.

There being no discussion, the motion carried by a voice vote, with one abstention.

ITEM 6 Communications:

Commissioner Rogers presented the following communications which are on file in the Administrative Services Office unless otherwise noted:

- a) A Resolution from Gogebic and Antrim Counties supporting HB 5215.
- b) A Resolution from Gogebic and Antrim Counties supporting HB 5253.

- c) A Resolution from Gogebic County calling for the expansion and availability of natural gas service to Gogebic County residents.
- d) A Resolution from Antrim County opposing SB 636
- e) Constituent call concerning increased traffic on D Avenue and Ravine Road.
- f) Constituent complaints concerning the Alamo Road Assessment.
- g) Constituent complaint concerning damage to her mailbox done by the Kalamazoo County Road Commission plow and their unwillingness to pay for a replacement one.

ITEM 7 Citizens' Time

Chairperson Maturen stated that Citizens' Time was when any citizen could address the Board on a non-agenda item. He said anyone wishing to address the Board on a non-agenda item should come to the podium, give their name and address, and limit their remarks to four minutes. He said if anyone would like to speak about an item that was on the consent agenda, they could ask that it be removed from the consent agenda at this time or he would provide an opportunity just prior to that section of the agenda.

Mr. Frank Warren, Kalamazoo stated he was pleased to be working with the Fair Council on this year's Fair.

ITEM 8 For Consideration

A. Request for Approval of Resolution Declaring April Child Abuse Prevention Month

Commissioner Buskirk moved and it was duly seconded that the Board of Commissioners approve the following Resolution:

WHEREAS, in Michigan, 33,600 children were abused or neglected last year; and, 6,112 calls of suspected maltreatment of children were received by our local Children's Protective Services; and

WHEREAS, child abuse is considered to be one of the most serious public health issues, with scientific studies documenting the link between the abuse and neglect of children and a wide range of medical, emotional, psychological and behavioral disorders, including depression, alcoholism, drug abuse and juvenile delinquency; and,

WHEREAS, child abuse costs our nation an estimated annual direct cost of \$124 billion, about \$1,400 for the average American family each year; and,

WHEREAS, child abuse prevention strengthens families, is cost-effective and is an acknowledged community responsibility; collectively, we must promote family cohesion and resiliency, provide social support systems and encourage child development education in order to prevent the maltreatment of children; and,

Chm Initial _____

Clk Initial _____

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WHEREAS, we stand with the Kalamazoo County Child Abuse and Neglect Prevention Council to encourage all residents to join the fight against child abuse and neglect; especially during Child Abuse Prevention Month;

NOW, THEREFORE, BE IT RESOLVED, that the Kalamazoo County Board of Commissioners do hereby proclaim the month of April 2014 as CHILD ABUSE PREVENTION MONTH in Kalamazoo County, and call upon all citizens to join us in dedicating their energies to cherishing Kalamazoo County children and helping them grow and develop free from physical, emotional, and sexual harm.

The roll call vote was as follows:

Ayes: All members present
Nays: None
Abstains: None
Absent: None

The motion carried.

Mr. Pete Feike, Kalamazoo County Child Abuse and Neglect Prevention Council thanked the Board for supporting this Resolution. He stated on Friday at 5:15 p.m. there would be a tree dedication at the Radisson Plaza Hotel.

B. Request for Approval of Resolution Declaring April Parliamentary Law Month

Commissioner Zull moved and it was duly seconded that the Board of Commissioners approve the following Resolution:

WHEREAS, since April is the birth month of Thomas Jefferson, who wrote the first American manual of parliamentary procedure in 1801, it is an appropriate time to honor him and celebrate the use of parliamentary procedure; and

WHEREAS, it is fitting to honor Henry Martyn Robert, author of *Pocket Manual of Rules of Order for Deliberative Assemblies*, also known as *Robert's Rules of Order*; and

WHEREAS, *Robert's Rules of Order Newly Revised* is the most widely recognized and used parliamentary authority in public and private organizations; and

WHEREAS, it is timely to reflect upon the importance of parliamentary procedure in providing for civil discourse, protecting individual rights, ensuring fairness, and in maintaining order in meetings; and

WHEREAS, The National Association of Parliamentarians® has, by adoption of a standing rule, designated the month of April as Parliamentary Law Month; and

WHEREAS, the National Association of Parliamentarians® is a professional society dedicated to educating leaders throughout the world in effective meeting management through the use of parliamentary procedure; and

WHEREAS, the vision of the National Association of Parliamentarians® is to provide parliamentary leadership to the world.

NOW, THEREFORE, BE IT RESOLVED, that the Kalamazoo County Board of Commissioners does hereby proclaim the month of April 2014 as Parliamentary Law Month in Kalamazoo County.

The roll call vote was as follows:

Ayes: All members present
 Nays: None
 Abstains: None
 Absent: None

The motion carried.

Ms. Betty Lee Ongley thanked the Board for passing this Resolution.

CONSENT AGENDA

Health & Community Services

C. Request for Approval of Medical Examiner Services Agreement with Western Michigan University Homer Stryker M.D. School of Medicine

That the appropriate County officials be authorized and directed to execute Service Agreement with WMU Homer Stryker M.D. School of Medicine for Medical Examiner Investigation Requirements and Needs, Body Transport and Medical Examiner Office Administration Needs for the period of May 1, 2014 through April 30, 2018; a copy of said Agreement to be attached to the official Minutes of this meeting.

D. Request for Approval to Accept Two Statement of Grant Awards from the Michigan Office of Services to the Aging (OSA)

That the appropriate County officials be authorized and directed to accept Statement of Grant Awards (SGA) 2014-#6 from the MI Office of Services to the Aging (OSA) in a total amount of \$688,246 for the period of October 1, 2013 through September 30, 2014. The second SGA 2014-#1 is for CMP funding of Long-Term Care Ombudsman (LTC) services in the amount of \$25,000 and is for the period of March 10, 2014 through September 30, 2014; a copy of said Grant Awards to be attached to the official Minutes of this meeting.

E. Request for Approval of an Agreement with Area Agency on Aging Region IV

That the appropriate County officials be authorized and directed to execute an Agreement with Area Agency on Aging Region IV for the purpose of providing outreach and education and enrolling low income beneficiaries in Medicare Savings Programs for the period of February 4, 2014 through September 29, 2014; a copy of said Agreement to be attached to the official Minutes

of this meeting.

F. Request for Approval to Designate Michigan State Housing Development Authority (MSHDA) Authorized Official & Certifying Environmental Review Officer for the Community Development Block Grant (CDBG)

That the Board of Commissioners designate the Acting Public Health Officer and Deputy Director of HCS, Joshua Jacobs, as an authorized official to sign and submit CDBG/MSHDA grant related documents and as the Environmental Review Certifying Officer for all CDBG/MSHDA funds on behalf of the governing board to MSHDA.

G. Request for Approval of Creation of Position in the Nurse Family Partnership (NFP) Program (Grant Funded)

That the Board of Commissioners approve the Creation of the following Position:

Create:

<u>Account</u>	<u>Title/Position #</u>	<u>FTE</u>	<u>Grade</u>	<u>Salary</u>	<u>Effective</u>
304-130	Program Representative # 10883-001	.20	K4	\$5,200-\$7,022	5/5/14

H. Request for Approval of Elimination of Positions (House Keeping)

That the Board of Commissioners approve the Elimination of the following Positions:

<u>Account #</u>	<u>Title/Position #</u>	<u>FTE</u>	<u>Grade</u>	<u>Salary</u>	<u>Effective</u>
305-130	Immunization Registry Coordinator # 10766-004	1.0	K7	\$35,235-\$47,569	Immediately
280-139	Social Worker #10743-003	.40	K7	\$14,094 - \$19,027	Immediately
690-005	Social Worker #10743-003	.40	K7	\$14,094 - \$19,027	Immediately
690-005	Social Worker #10743-010	.20	K7	\$7,047 - \$9,513	Immediately

Human Resources

I. Request for Approval of Kalamazoo County Employee Welfare Benefit Plan Document and Summary Plan

That the Board of Commissioners approve Kalamazoo County Employee Welfare Benefit Plan Document and Summary Plan; a copy of said Plan to be attached to the official Minutes of this meeting.

J. Request for Approval of Business Associate Contract with Zywave, Inc.

That the appropriate County officials be authorized and directed to execute Business Associate Contract with Zywave, Inc. to release claims data to in order to benchmark, analyze and cost compare our plans with other like plans to ensure the County is continuing to provide appropriate insurance coverage to employees and retirees; a copy of said Contract to be attached to the

official Minutes of this meeting.

Sheriff

K. Request for Approval of Renewal of Intergovernmental Funding Agreement with Van Buren County

That the appropriate County officials be authorized and directed to execute an Intergovernmental Agreement with Van Buren County to allow Van Buren County to serve as the Fiduciary for FY 2013 Homeland Security Grant effective through May 31, 2018; a copy of said Agreement to be attached to the official Minutes of this meeting.

Treasurer

L. Request for Acknowledgement of Deed In Lieu of Foreclosure - Vicksburg Mill Property

That the Board of Commissioners approve a Deed in Lieu of Foreclosure for Vicksburg Mill property; a copy of said Deed to be attached to the official Minutes of this meeting.

Board of Commissioners

M. Request for Approval of Transfers and Disbursements

That the Board of Commissioners approve the Transfers and Disbursements as defined and set forth in the document entitled, "Recommended Transfers and Disbursements, dated April 1, 2014", noting claims in the total amount of \$2,163,206.71, be approved; that the County Clerk be authorized to certify to the County Treasurer that the Board has approved on this date the disbursements in the list dated April 1, 2014, and the Director of Finance be authorized to make budgetary transfers, as listed.

N. Request for Approval of a Contract with Humanergy for E911 Dispatch Consolidation Services

That the appropriate County officials be authorized and directed to execute an Agreement with Humanergy to assist and guide 9-1-1 Task Force in the efforts to align and consolidate dispatch operations with Kalamazoo County in the amount of \$7,700 to be divided by all 5 PSAPs; a copy of said Contract to be attached to the official Minutes of this meeting.

O. Request for Approval to Appoint Joshua Jacobs as Acting Public Health Officer

That the Board of Commissioners approve the appointment of Joshua Jacobs as Acting Public Health Officer effective April 4, 2014.

P. Request for Approval to Appoint Tammy Lahman to the Kalamazoo County Health Plan Board of Directors

That the Board of Commissioners approve the appointment of Tammy Lahman to the Kalamazoo County Health Plan Board of Directors.

Q. Request for Approval of Appointments/Reappointments to the Kalamazoo Metropolitan County Planning Commission

That the Board of Commissioners approve the following appointments/reappointments:

Appoint for a 3 year term commencing 04/01/2014 and ending 03/31/2017

- Joseph Hohler

Reappoint for a 3 year term commencing 04/01/2014 and ending 03/31/2017

- Jack Mekemson (current Vice Chair) – has served since 1997
- Jonathan Start – has served since 2005
- Neil Sikora (current Chair) – has served since 2010

Commissioner Rogers moved and it was duly seconded that Items C. through Q., be voted on at one time by a roll call vote and be considered as a consent agenda by the Board.

The roll call vote was as follows:

Ayes:	All members present
Nays:	None
Abstains:	None
Absent:	None

The motion carried.

NON-CONSENT AGENDA ITEMS

The following Items are Non-Consent Agenda Items and will be voted on individually.

ITEM 9 Old Business

There was no old business.

ITEM 10 New Business

R. Request for Approval of a Grant Agreement with the Michigan Department of State

Commissioner Seals moved and it was duly seconded that the appropriate County officials be authorized and directed to execute a Grant Agreement with the Michigan Department of State to upgrade Qualified Voter File (QVF) computers and operating software to meet the objectives of the Michigan HAVA State Plan; a copy of said Agreement to be attached to the official Minutes of this meeting.

Commissioner Rogers stated she was very proud and pleased that the County was doing this.

There being no further discussion, the motion carried by a voice vote.

ITEM 11 County Administrator's Report

County Administrator Mr. Peter Battani stated the Leadership Group of the Dispatch Steering meeting held their first meeting yesterday and it was a very beneficial meeting. He stated this was the last meeting Linda Vail would be at and he thanked her for her service to the County and her level of expertise and professionalism would be missed.

ITEM 12 Chairperson's Report

Chairperson Maturen echoed comments made by Mr. Battani concerning Ms. Vail. He stated he attended the Michigan Association of Counties conference last week as well as the Populous Event on Friday.

ITEM 13 Vice Chairperson's Report

Vice Chairman Buskirk stated he too attended the Michigan Association of Counties conference.

ITEM 14 Members' Time

Commissioner Rogers stated the County received an award at the ISAAC Banquet for the homeless initiative fund. She too expressed her kudos for Ms. Linda Vail.

Commissioner Seals reminded veterans if they did not have an ID card to go to the County Veteran's Office to obtain one. He extended his gratitude to Ms. Linda Vail. He stated he too attended the Populous event. He too thanked ISAAC for the award. He stated he felt the Dispatch meeting was positive and looked forward to the continued work.

Commissioner Stinchcomb wished Ms. Linda Vail well on her next endeavor. He attended the welcoming reception for new City Manager, Jim Ritsema.

Commissioner Taylor thanked Ms. Vail for her service to the County. He thanked Mr. Warren for speaking during citizen's time concerning the Fair and he was very pleased with his work and commitment.

Commissioner Tuinier thanked Ms. Vail for her service to the County.

Commissioner Zull echoed comments made by previous Commissioners concerning Ms. Vail. He stated he would not be at the next meeting due to hip replacement surgery.

Commissioner Alford echoed comments made by previous Commissioners concerning Ms. Vail. She thanked Ms. Ongley and Ms. Weston for attending the meeting tonight to receive the resolution.

Commissioner Heppler echoed comments made by previous Commissioners concerning Ms. Vail. He stated he attended the Dispatch Steering Committee yesterday and was very hopeful things would continue in the right direction.

Commissioner Iden echoed comments made by previous Commissioners concerning Ms. Vail. He Stated Congressman Rogers and Congressman Camp both were retiring and thanked them for their service. He stated on April 23 at 7 p.m. at K College he would be on a panel discussing minimum wage.

ITEM 15 Adjournment

Chm Initial _____

Clk Initial _____

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There being no further business to come before the Board, Chairperson Maturen adjourned the meeting at 7:41 p.m.

Timothy A. Snow
Clerk/Register of Deeds

David C. Maturen, Chairperson
Kalamazoo County Board of
Commissioners