

## MINUTES

### KALAMAZOO COUNTY BOARD OF COMMISSIONERS

#### REGULAR MEETING

APRIL 2, 2013

ITEM 1 Call to Order: The Regular Meeting of the Board of Commissioners was called to order by Chairperson Maturen, at 7:00 pm in the Board of Commissioner's Room, second floor, County Administration Building, 201 West Kalamazoo Avenue, Kalamazoo, Michigan, on April 2, 2013.

ITEM 2 Invocation: Commissioner John Taylor.

ITEM 3 Pledge of Allegiance: Commissioner Taylor led the Pledge of Allegiance.

ITEM 4 Roll Call: Commissioners Carolyn Alford, Dave Buskirk, Jeff Heppler, Brandt Iden, David Maturen, Julie Rogers, Michael Seals, Phil Stinchcomb, John Taylor, Roger Tuinier and John Zull.

Members Absent: None.

Administrators Present: Peter Battani, Administrator; John Faul, Deputy County Administrator; Tracie Moored, Finance Director; Thom Canny, Corporate Counsel; Jason Gainsley, Human Resources Director; Mary Balkema, Treasurer; Timothy A. Snow, County Clerk; Dina Sutton, Office Manager.

ITEM 5 Approval of Minutes:

Commissioner Taylor moved and it was duly seconded that the Minutes of the March 19, 2013, Board meeting be approved as distributed.

There being no discussion, the motion carried by a voice vote, with one abstention.

ITEM 6 Communications:

Commissioner Taylor presented the following communications which are on file in the Administrative Services Office unless otherwise noted:

- a) A Letter and Petition from Northside residents opposing liquor store on the corner of Alamo and Douglas.
- b) A Resolution from Delta County Board of Commissioners opposing any legislation or attempts to infringe on the inalienable rights; supporting the 2<sup>nd</sup> Amendment.

- c) A Resolution from Van Buren County Board of Commissioners urging Governor Snyder and Michigan legislators to save taxpayer dollars, save lives, and improve the economy by making the necessary investments to repair the roads and bridges.
- d) A Letter from WoodsEdge Learning Center thanking the Board for its memorial contribution on behalf of Shannon McCarthy.

ITEM 7      Citizens' Time

Chairperson Maturen stated that Citizens' Time was when any citizen could address the Board on a non-agenda item. He said anyone wishing to address the Board on a non-agenda item should come to the podium, give their name and address, and limit their remarks to four minutes. He said if anyone would like to speak about an item that was on the consent agenda, they could ask that it be removed from the consent agenda at this time or he would provide an opportunity just prior to that section of the agenda.

Mr. Frank Thompson, Kalamazoo, stated he attended the Ribbon Cutting Ceremony at the Jail earlier today.

Mr. Frank Warren, Kalamazoo, stated he attended the Ribbon Cutting Ceremony at the Jail earlier today.

Ms. Cynthia Owens-White, Kalamazoo, addressed the Board concerning a property in the City of Kalamazoo located on 711 N. Church, for being foreclosed upon by Kalamazoo County Treasurer's office.

ITEM 8      For Consideration

A.      Request for Approval of Resolution Proclaiming April as Child Abuse Prevention Month  
Commissioner Zull moved and it was duly seconded that the Board of Commissioners approve the following Resolution:

WHEREAS, preventing child abuse and neglect is a community problem that depends on involvement among people throughout the community;

WHEREAS, last year, 6,469 calls of suspected maltreatment of children were received by the local Children's Protective Services;

WHEREAS, the majority of child abuse cases stem from situations and conditions that are preventable in an engaged and supportive community;

WHEREAS, child abuse and neglect can be reduced by making sure each family has the support they need to raise their children in a healthy environment;

WHEREAS, child abuse and neglect not only directly harms children, but also increases the likelihood of criminal behavior, substance abuse, health problems such as heart disease and obesity, and risky behavior such as smoking;

WHEREAS, all citizens should become involved in supporting families in raising their children in a safe, nurturing environment;

WHEREAS, effective child abuse prevention programs, like the Kalamazoo County Child Abuse and Neglect Prevention Council, succeed because of partnerships created among social service agencies, schools, faith communities, civic organizations, law enforcement agencies, and the business community;

NOW THEREFORE, the Kalamazoo County Board of Commissioners does hereby proclaim April as **Child Abuse Prevention Month** in the County of Kalamazoo and call upon all citizens, community agencies, faith groups, medical facilities, and businesses to increase their participation in our efforts to support families, thereby preventing child abuse and strengthening the communities in which we live.

The roll call vote was as follows:

Ayes: All members present  
 Nays: None  
 Abstains: None  
 Absent: None

The motion carried.

Ms. Karen M. Hayter, Executive Director, Kalamazoo County Child Abuse and Neglect Prevention Council thanked the Board, she stated the number of children being abused had increased but it was preventable.

Dr. Angela Moe, President, KCAN, thanked the Board for their support. She invited the Board to attend upcoming events on April 5 and April 12 thru 14.

## **CONSENT AGENDA**

### Circuit Court

B. Request for Approval of Temporary Employee (Court Services Specialist II) for a period of 90 Days

That the Board of Commissioners approve a Temporary Employee for a period of 90 days.

### Create Temporary:

<u>Account #</u>	<u>Position/#</u>	<u>Grade</u>	<u>Pay Range</u>
101-132	10821-xx	K05	\$28,912.00-\$29,020.80

C. Request for Approval to Apply for a Grant to the John and Rosemary Brown Family Foundation for the Youthful Offender Transitions Program (YOTP)

That the appropriate County officials be authorized and directed to apply for a Grant to the John and Rosemary Brown Family Foundation for the Youthful Offender Transitions Program (YOTP) in the amount of \$2,000; a copy of said Grant to be attached to the official Minutes of this meeting.

D. Request for Approval to Apply for a Grant to the H.P. and Genevieve Connable Fund for the Youthful Offender Transitions Program (YOTP)

That the appropriate County officials be authorized and directed to apply for a Grant to the H.P. and Genevieve Connable Fund for the Youthful Offender Transitions Program (YOTP) in the amount of \$2,000; a copy of said Grant to be attached to the official Minutes of this meeting.

E. Request for Approval to Apply for a Grant to the Barbara E. Parish Foundation for the Youthful Offender Transitions Program (YOTP)

That the appropriate County officials be authorized and directed to apply for a Grant to the Barbara E. Parish Foundation for the Youthful Offender Transitions Program (YOTP) in the amount of \$2,000; a copy of said Grant to be attached to the official Minutes of this meeting.

F. Request for Approval to Apply for a Grant to the Stucki Family Foundation for the Youthful Offender Transitions Program (YOTP)

That the appropriate County officials be authorized and directed to apply for a Grant to the Stucki Family Foundation for the Youthful Offender Transitions Program (YOTP) in the amount of \$2,000; a copy of said Grant to be attached to the official Minutes of this meeting.

G. Request for Approval to Apply for a Grant to the William and Katherine Vandomelen Foundation for the Youthful Offender Transitions Program (YOTP)

That the appropriate County officials be authorized and directed to apply for a Grant to the William and Katherine Vandomelen Foundation for the Youthful Offender Transitions Program (YOTP) in the amount of \$2,000; a copy of said Grant to be attached to the official Minutes of this meeting.

Finance

H. Request for Approval of Master Service Agreement Addendum #4, Service Order One (1) with Ricoh

That the appropriate County officials be authorized and directed to execute Master Service Agreement Addendum #4, Service Order One with Ricoh to reflect a revised base Minimum Fee to \$750.00 per month, which results in reduction in the Base Images fee in the amount of \$250.00 per month; a copy of said Addendum #4, Service Order 1 to be attached to the official Minutes of this meeting.

Health & Community Services

I. Request for Approval of Addendum to the Letter of Renewal for 2013 Sublease with Community Mental Health

That the appropriate County officials be authorized and directed to execute an Addendum to the Letter of Renewal for 2013 Sublease with Community Mental Health in the new monthly rental rate of \$14,515.20 effective April 1, 2013; a copy of said Letter of Renewal to be attached to the official Minutes of this meeting.

J. Request for Approval of Service Agreement with the Michigan Veterans' Trust Fund Central Office

That the appropriate County officials be authorized and directed to execute Service Agreement with the Michigan Veterans' Trust Fund (MVTF) Central Office for the purpose of transferring annual administrative fees from (MVTF) to the County in the amount of \$5,000 effective April 1, 2013; a copy of said Agreement to be attached to the official Minutes of this meeting.

K. Request for Approval of Creation/Elimination of Positions in the Women's, Infant, & Children's (WIC) Program

That the Board of Commissioners approve the Creation/Elimination of the following Positions:

*Create:*

Account #	Position/#	Grade	FTE	Pay Range	Effective
323-120	Nutritionist-WIC Position #10051	K07	0.8	\$27,905-\$37,673 Hourly \$16.77-\$22.64	4/3/2013

*Eliminate:*

Account #	Position/#	Grade	FTE	Pay Range	Effective
323-120	WIC RN/Nutritionist Position #10829	K08	0.8	\$32,248-\$43,530 Hourly \$19.38-\$26.16	4/3/2013

Information Systems

L. Request for Approval of Master Order Agreement with Arrow S3

That the appropriate County officials be authorized and directed to execute Master Order Agreement with Arrow S3 to establish and govern general provisions to allow Arrow S3 to sell, install and maintain certain telecommunications equipment; a copy of said Agreement to be attached to the official Minutes of this meeting.

Prosecuting Attorney

M. Request for Approval to Accept 2013 Crime Victim Rights Week Funding from the Prosecuting Attorneys Association of Michigan (PAAM)

That the appropriate County officials be authorized and directed to Accept 2013 Crime Victim Rights Week Funding from the Prosecuting Attorneys Association of Michigan (PAAM) in the amount of \$500; a copy of said Grant to be attached to the official Minutes of this meeting.

Sheriff

N. Request for Approval of Emergency Management Preparedness Grant with the State of Michigan Department of State Police

That the appropriate County officials be authorized and directed to execute Emergency Management Preparedness Grant with the State of Michigan Department of State Police in the total amount of \$21,389; a copy of said Grant to be attached to the official Minutes of this meeting.

Board of Commissioners

O. Request for Approval of Transfers and Disbursements

That the Board of Commissioners approve the Transfers and Disbursements as defined and set forth in the document entitled, "Recommended Transfers and Disbursements, dated April 2,

2013", noting claims in the total amount of \$1,957,834.13, be approved; that the County Clerk be authorized to certify to the County Treasurer that the Board has approved on this date the disbursements in the list dated April 2, 2013, and the Director of Finance be authorized to make budgetary transfers, as listed.

P. Request for Approval of Re-appointments/Appointments to Various Advisory Boards

That the Board of Commissioners approve the following Re-appointments/Appointments:

Building Authority

- The re-appointment of Kevin Werkman to serve another 3-year term that will expire 04/30/2016. Mr. Werkman has served on the Building Authority Board since 07/19/2011.

Community Mental Health (CMH)

- The re-appointment of Moses Walker to serve another 3-year term that will expire 03/31/2016. Mr. Walker has served on the CMH Board since 07/07/1998.
- The re-appointment of Ituhu Cloud to serve another 3-year term that will expire 03/31/2016. Mr. Cloud has served on the CMH Board since 11/07/2012.
- The re-appointment of Denise Martineau to serve another 3-year term that will expire 03/31/2016. Ms. Martineau has served on the CMH Board since 07/07/1998.

Soil Erosion

- The re-appointment of Patrick Hudson to serve another 3-year term that will expire 03/31/2016. Mr. Hudson has served on the Soil Erosion Board since 03/18/2003.
- The re-appointment of Michael Tomlinson to serve another 3-year term that will expire 03/31/2016. Mr. Tomlinson has served on the Soil Erosion Board since 03/18/2003.

Planning Commission

- The re-appointment of Herman Smith to serve another 3-year term that will expire 03/31/2016. Mr. Smith has served on the Planning Commission since 03/03/1998.
- The appointment of Joel Amos to assume a 3-year term that will expire 03/31/2016.

Southcentral Michigan Planning Council

- The appointment of Jennifer Owens to serve a term that will expire 12/31/2014.
- The appointment of Ryan Reffitt to serve a term that will expire 12/31/2015.

Veteran's Affairs

- The appointment of Guy Cherry to assume a term that will expire 12/31/2015.

Commissioner Taylor moved and it was duly seconded that Items B. through P., be voted on at one time by a roll call vote and be considered as a consent agenda by the Board.

The roll call vote was as follows:

Ayes: All members present  
Nays: None  
Abstains: None  
Absent: None

The motion carried.

**NON-CONSENT AGENDA ITEMS**

**The following Items are Non-Consent Agenda Items and will be voted on individually.**

ITEM 9 Old Business

There was no old business.

ITEM 10 New Business

There was no new business.

ITEM 11 County Administrator's Report

County Administrator Battani stated he distributed the agenda for the retreat in Board's mailboxes.

ITEM 12 Chairperson's Report

Chairman Maturen stated he was pleased with the turn out at the Jail Ribbon Cutting Ceremony.

ITEM 13 Vice Chairperson's Report

There was no Vice Chairperson's Report.

ITEM 14 Members' Time

Commissioner Tuinier stated he was impressed with the expansion at the jail.

Commissioner Zull stated he also attended the Jail Ribbon Cutting Ceremony and said it was a good day for the County. He stated he was the Commissioner liaison of the Parks Department and stated there were various events occurring at the parks.

Chm Initial \_\_\_\_\_

Clk Initial \_\_\_\_\_

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Commissioner Alford reminded everyone to shop at Park Street Market. She invited everyone to join in worship at Galilee Baptist Church.

Commissioner Heppler extended a thank you to those who attended the Jail Ribbon Cutting Ceremony and thanked everyone who worked on this project.

Commissioner Iden congratulated Charlotte Hall, for being the first female chair at Kalamazoo College.

Commissioner Rogers congratulated Michael Sinclair for receiving the National Inspirational Teacher Award through the Kennedy Center. She congratulated Natalie Johnson for her journey through the YOU Program. She stated she along with Linda Vail would be attending a health forum in Lansing next week. She also attended the Jail Ribbon Cutting Ceremony.

Commissioner Seals stated he too attended the Jail Ribbon Cutting Ceremony. He stated the expanded jail would assist in reducing recidivism. He stated Community Mental Health would be having furlough days this year. He also stated the 1433 National Guard unit had returned.

ITEM 15     Adjournment

There being no further business to come before the Board, Chairperson Maturen adjourned the meeting at 7:39 p.m.

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Timothy A. Snow  
Clerk/Register of Deeds

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David C. Maturen, Chairperson  
Kalamazoo County Board of  
Commissioners