

MINUTES

KALAMAZOO COUNTY BOARD OF COMMISSIONERS

REGULAR MEETING

APRIL 15, 2014

ITEM 1 Call to Order: The Regular Meeting of the Board of Commissioners was called to order by Chairperson Maturen, at 7:00 pm in the Board of Commissioner's Room, second floor, County Administration Building, 201 West Kalamazoo Avenue, Kalamazoo, Michigan, on April 15, 2014.

ITEM 2 Invocation: Commissioner Brandt Iden.

ITEM 3 Pledge of Allegiance: Commissioner Iden led the Pledge of Allegiance.

ITEM 4 Roll Call: Commissioners Carolyn Alford, Dave Buskirk, Jeff Heppler, Brandt Iden, David Maturen, Julie Rogers, Michael Seals, Phil Stinchcomb, John Taylor and Roger Tuinier.

Members Absent: Commissioner John Zull.

Administrators Present: Peter Battani, Administrator; John Faul, Deputy County Administrator; Sheriff Rick Fuller; David Rachowicz, Parks Director; Tracie Moored, Finance Director; Thom Canny, Corporate Counsel; Timothy A. Snow, County Clerk; Dina Sutton, Office Manager.

ITEM 5 Approval of Minutes:

Commissioner Alford moved and it was duly seconded that the Minutes of the April 1, 2014, Board meeting be approved as distributed.

There being no discussion, the motion carried by a voice vote.

ITEM 6 Communications:

Commissioner Iden presented the following communications which are on file in the Administrative Services Office unless otherwise noted:

- a) A Report from Kalamazoo County Public Art Commission.
- b) A Letter from Attorney Virginia Cairns to the Sheriff commending Deputies Ryan and Bowden for their assistance.
- c) A Resolution from Branch County Board of Commissioners supporting the Community Mental Health Fund Appropriation in the State's FY 2014 Budget.

- d) A Notice of Public Hearing from Charter Township of Oshtemo on the Development and Tax Increment Financing Plans for South Drake Road Corridor Improvement Authority.
- e) A Notice of Public Hearing from Charter Township of Comstock on an Industrial Facilities Exemption Certificates for Outdoor Gourmet, LLC, General Mills Operations, LLC, and Bell's Brewery, Inc.

ITEM 7 Citizens' Time

Chairperson Maturen stated that Citizens' Time was when any citizen could address the Board on a non-agenda item. He said anyone wishing to address the Board on a non-agenda item should come to the podium, give their name and address, and limit their remarks to four minutes. He said if anyone would like to speak about an item that was on the consent agenda, they could ask that it be removed from the consent agenda at this time or he would provide an opportunity just prior to that section of the agenda.

No citizen's addressed the Board.

ITEM 8 For Consideration

A. Request for Approval of 9th Annual Children's Mental Health Awareness Day Resolution
Commissioner Alford moved and it was duly seconded that the Board of Commissioners approved the following Resolution:

WHEREAS, addressing the complex mental health needs of children, youth, and families today is fundamental to the future of the County of Kalamazoo; and

WHEREAS, the need for comprehensive, coordinated mental health services for children, youth, and families places upon our county a critical responsibility; and

WHEREAS, it is appropriate that a day should be set apart each year for the direction of our thoughts toward our children's mental health and well-being; and

WHEREAS, Kalamazoo Wraps, through its unique and collaborative approach to serving children, youth, and families, is improving the System of Care supporting the mental health needs of all children, youth, and families in our county; and

WHEREAS, May 1st has been designated "National Children's Mental Health Awareness Day" and Kalamazoo Wraps is committed to caring for every child's mental health through education, raising awareness and eliminating stigma.

NOW, THEREFORE, the Kalamazoo County Board of Commissioners do hereby proclaim Thursday, May 1st, 2014, as NATIONAL CHILDREN'S MENTAL HEALTH AWARENESS DAY in the County of Kalamazoo and urge our citizens and all agencies and organizations interested in

meeting every child's mental health needs to unite on that day in the observance of such exercises as will acquaint the people of the County of Kalamazoo with the fundamental necessity of providing comprehensive and coordinated services for children and youth with mental health needs and their families.

The roll call vote was as follows:

Ayes: All members present
Nays: None
Abstains: None
Absent: Commissioner John Zull

The motion carried.

Ms. Pat Weighman, Senior Executive for Children, Youth and Families at Kalamazoo Community Mental Health and Substance Abuse Services and Mr. Alex Cicalese, Advocacy for Children thanked the Board for doing this Resolution and invited them to upcoming events.

CONSENT AGENDA

Animal Services & Enforcement

B. Request for Approval to Submit a Grant Application to Two Seven Oh Inc.

That the appropriate County officials be authorized and directed to submit a Grant Application to Two Seven Oh Inc. to purchase two horse trailers and electric brake controls for an Animal Services truck in the amount of \$12,543.70; a copy of said Grant to be attached to the official Minutes of this meeting.

Circuit Court

C. Request for Approval to Extend Temporary Referee Position (General Fund)

That the Board of Commissioners approve the extension of a temporary Referee position.

D. Request for Approval to Submit a Grant Application to the Dorothy U. Dalton Foundation

That the appropriate County officials be authorized and directed to submit a Grant Application to the Dorothy U. Dalton Foundation for continued funding for the Youthful Offender Transitions Program in the amount of \$25,000 for the period of March 1, 2014 through February 28, 2015; a copy of said Grant to be attached to the official Minutes of this meeting.

E. Request for Approval to Submit a Grant Application to Consumers Energy

That the appropriate County officials be authorized and directed to submit a Grant Application to Consumers Energy for continued funding for the Youthful Offender Transitions Program in the amount of \$25,000 for the period of March 1, 2014 through February 28, 2015; a copy of said Grant to be attached to the official Minutes of this meeting.

District Court

F. Request for Approval of Michigan Mental Health Court Grant Program (MMHCGP) Subcontracts with Office of Community Corrections (OCC)

That the appropriate County officials be authorized and directed to execute a Subcontract Agreement with OCC for drug testing of Mental Health Recovery Court participants in the amount of \$4,680 for the period of October 1, 2013 through September 30, 2014; a copy of said Subcontract to be attached to the official Minutes of this meeting.

Equalization

G. Request for Approval of Resolution Adopting the 2014 Equalization Report

This Item was removed from the Consent Agenda.

H. Request for Approval of a Contract with CSZ Services for Commercial and Industrial Appraisals

That the appropriate County officials be authorized and directed to execute a Contract with CSZ Services for commercial and industrial appraisals in the amount not to exceed \$17,500; a copy of said Contract to be attached to the official Minutes of this meeting.

Health & Community Services

I. Request for Approval of Amendment #2 to the 2013/2014 Comprehensive Planning, Budgeting and Contracting (CPBC) Agreement with the Michigan Department of Community Health (MDCH)

That the appropriate County officials be authorized and directed to execute Amendment #2 to CPBC Agreement with MDCH for the period of October 1, 2013 through September 30, 2014 in the amount of \$44,523 for a total amount of \$3,527,075; a copy of said Amendment #2 to be attached to the official Minutes of this meeting.

J. Request for Approval of an Agreement with the Michigan Office of Services to the Aging to Conduct the Savvy Caregiver Program

That the appropriate County officials be authorized and directed to execute an Agreement with Michigan Office of Services to the Aging to conduct the Savvy Caregiver Program, aka Creating Confident Caregivers in the amount of \$3,000 for the period of March 10, 2014 through August 31, 2014; a copy of said Agreement to be attached to the official Minutes of this meeting.

K. Request for Approval to Accept Statement of Work from the Michigan Office of Services to the Aging

That the appropriate County officials be authorized and directed to accept Statement of Work from the Michigan Office of Services to the Aging with regard to the Civil Monetary Penalty funding to support mentoring and technical assistance for local ombudsmen for the period of March 10, 2014 through September 30, 2014 in the amount of \$25,000; a copy of said Statement of Work to be attached to the official Minutes of this meeting.

L. Request for Approval of Amendment #6 to LCA 13-39015 Low Income Home Energy Assistance Program Crisis Assistance (LCA) Deliverable Fuel Award from the Michigan Department of Human Services (MDHS)

That the appropriate County officials be authorized and directed to execute Amendment #6 to LCA 13-39015 LIHEAP LCA Deliverable Fuel Agreement from the MDHS for the period of September 1, 2013 through August 31, 2014; a copy of said Amendment to be attached to the official Minutes of this meeting.

M. Request for Approval of Revised Community Development Block Grant Program Guidelines

That the Board of Commissioners approve the revised Community Development Block Grant Program Guidelines as required by MSHDA.

N. Request for Approval of a Letter of Agreement with Oaklawn Hospital, Ella E. M. Brown Charitable Circle

That the appropriate County officials be authorized and directed to execute a Letter of Agreement with Oaklawn Hospital, Ella E. M. Brown Charitable Circle to add Breast and Cervical Cancer Control Program (BCCCP) services effective immediately; a copy of said Letter of Agreement to be attached to the official Minutes of this meeting.

Human Resources

O. Request for Approval of a Contract with HelpNet for Services for the Employee Assistance Program

That the appropriate County officials be authorized and directed to execute a Contract with HelpNet for services for the Employee Assistance Program in the amount of \$18,000 annually effective July 1, 2014 for a period of three years; a copy of said Contract to be attached to the official Minutes of this meeting.

Parks & Expo Center

P. Request for Approval to Request Funds from the Markin Glen Endowment Fund

That the appropriate County officials be authorized and directed to request funds from the Markin Glen Endowment Fund for the maintenance and operation of the Markin Glen Park in the amount of \$26,965.

Q. Request for Approval to Request Funds from the Kalamazoo River Valley Trail Endowment Fund

That the appropriate County officials be authorized and directed to request funds from the Kalamazoo River Valley Trail (KRVT) Endowment Fund for maintenance and operation of the KRVT in the amount of \$11,910.59.

R. Request for Approval of a Contract with Thunderbirds R/C Club

That the appropriate County officials be authorized and directed to execute a Contract with Thunderbirds R/C Club to operate remote controlled airplanes, helicopters, and control-line flight planes at River Oaks County park in the amount of \$155 per month; a copy of said Contract to be attached to the official Minutes of this meeting.

S. Request for Approval of a Contract with Charter Township of Comstock for the River Oaks Wenke Softball Complex

That the appropriate County officials be authorized and directed to execute a Contract with Charter Township of Comstock to lease the River Oaks Wenke Softball Complex in the amount of \$1,238/month through December 31, 2014; a copy of said Contract to be attached to the official Minutes of this meeting.

T. Request for Approval of an Agreement with Wightman & Associates for River Oaks HMA Paving Project

That the appropriate County officials be authorized and directed to execute an Agreement with Wightman & Associates for River Oaks HMA Paving Project in the amount of \$12,350 to be paid from the Enbridge Energy Funds held in escrow; a copy of said Agreement to be attached to the official Minutes of this meeting.

Sheriff

U. Request for Approval to Transfer Ownership of 2004 Enclosed 12' Trailer to South Kalamazoo County Fire Authority

That the Board of Commissioners approve the transfer of ownership of 2004 enclosed 12' trailer to South County Fire Authority.

Board of Commissioners

V. Request for Approval of Transfers and Disbursements

That the Board of Commissioners approve the Transfers and Disbursements as defined and set forth in the document entitled, "Recommended Transfers and Disbursements, dated April 15, 2014", noting claims in the total amount of \$2,286,295.07, be approved; that the County Clerk be authorized to certify to the County Treasurer that the Board has approved on this date the disbursements in the list dated April 15, 2014, and the Director of Finance be authorized to make budgetary transfers, as listed.

Commissioner Iden moved and it was duly seconded that Items B. through V., with the exception of Item G., be voted on at one time by a roll call vote and be considered as a consent agenda by the Board.

The roll call vote was as follows:

- Ayes: All members present
- Nays: None
- Abstains: None
- Absent: Commissioner John Zull

The motion carried.

NON-CONSENT AGENDA ITEMS

The following Items are Non-Consent Agenda Items and will be voted on individually.

G. Request for Approval of Resolution Adopting the 2014 Equalization Report

Commissioner Seals moved and it was duly seconded that the Board of Commissioners approve the following Resolution:

WHEREAS, Section 211.34, as amended, of the Compiled Property Tax Laws of Michigan requires that the County Board of Commissioners shall examine the assessment rolls of each township and city within the County and shall equitably and uniformly equalize the Real and Personal Property separately by adding to or deducting from the valuation of taxable property in

any township or city such an amount as in its judgment will produce an equitable County total equalized valuation; and

WHEREAS, the Kalamazoo County Board of Commissioners has received a copy of the 2014 Equalized Valuation Report prepared by the Equalization Department; and

WHEREAS, the Kalamazoo County Board of Commissioners does hereby approve the 2014 equalized valuations of Kalamazoo County as presented in the Equalization Report.

NOW, THEREFORE, BE IT RESOLVED that the Kalamazoo County Board of Commissioners does hereby establish the 2014 County equalized valuation for the County of Kalamazoo as

\$8,631,653,296 (eight billion, six hundred thirty-one million, six hundred fifty-three thousand, two hundred ninety-six dollars) equalized by class pursuant to MCL 211.34 as follows:

Agricultural - \$ 260,740,862	Timber Cutover - \$ -0-
Commercial - \$1,536,258,273	Developmental - \$ -0-
Industrial - \$ 376,652,416	Personal - \$874,725,038
Residential - \$5,583,276,707	

BE IT FURTHER RESOLVED that the total County equalized valuation is apportioned to the various townships and cities as they are on the detached Equalized Valuation Report.

Commissioner Stinchcomb indicated he requested this be pulled of the Consent Agenda as he had questions concerning the report and appreciated the presentation by Mr. Hansen at the Committee of the Whole meeting.

The roll call vote was as follows:

Ayes:	All members present
Nays:	Commissioner Stinchcomb
Abstains:	None
Absent:	Commissioner Zull

The motion carried.

ITEM 9 Old Business

There was no old business.

ITEM 10 New Business

Sheriff

W. Request for Approval of Creation of Position

Commissioner Rogers moved and it was duly seconded that Board of Commissioners approve the creation of the following position:

CREATE:

<u>Account #</u>	<u>Title/Position #</u>	<u>FTE</u>	<u>Grade</u>	<u>Salary/Fringe</u>	<u>Effective</u>
101-301	Account Clerk II 10446	1.0	NF 16a	\$51,667.62-\$62,846.78	04/16/2014

There being no discussion, the motion carried by a voice vote.

Human Resources

X. Request for Approval of Bargaining Agreement with the Michigan Council #25, AFSCME AFL-CIO, Local No. 1677

Commissioner Stinchcomb moved and it was duly seconded that the Board of Commissioners approve a bargaining Agreement as secured by the County's bargaining team between the County of Kalamazoo and the Michigan Council #25, AFSCME AFL-CIO, Local No. 1677, and that the County Board Chair and the County Clerk-Register be authorized and directed to sign the aforementioned Agreement, for the period of April 16, 2014 through December 31, 2014; a copy of said Agreement to be attached to the official Minutes of this meeting.

There being no discussion, the motion carried by a voice vote.

ITEM 11 County Administrator's Report

Deputy County Administrator Mr. John Faul indicated at the last meeting Josh Jacobs was appointed as the Acting Deputy Director of HCS; however he gave his two week notice today.

ITEM 12 Chairperson's Report

Chairperson Maturen stated he was pleased with the information included in the Equalization Report.

ITEM 13 Vice Chairperson's Report

Vice Chairman Buskirk stated he attended the Community Mental Health Legislative meeting yesterday. He stated he also attended the work session at Kalamazoo Township last night concerning consolidated dispatch and transportation.

ITEM 14 Members' Time

Commissioner Iden indicated the Governor had declared a financial emergency in Lincoln Park. He stated on May 23 at K College there would be a debate on minimum wage in which he would be participating in.

Chm Initial _____

Clk Initial _____

29418

Commissioner Rogers stated she attended the Blue Ribbon Ceremony for Child Abuse Awareness. She stated there was a walk for the homeless on Friday. She stated she was proud of the work of the Brownfield Redevelopment Authority.

Commissioner Seals thanked Administration for their work.

Commissioner Stinchcomb wished Commissioner Zull a fast recovery after his hip replacement surgery today.

Commissioner Tuinier stated he would be praying for Commissioner Zull. He thanked Administration for the presentation on the Facilities Master Plan at the Committee of the Whole meeting earlier today.

Commissioner Alford stated she also attended the Community Mental Health Legislative meeting on Monday. She stated there would be a Heart Walk on April 26.

ITEM 15 Adjournment

There being no further business to come before the Board, Chairperson Maturen adjourned the meeting at 7:26 p.m.

Timothy A. Snow
Clerk/Register of Deeds

David C. Maturen, Chairperson
Kalamazoo County Board of
Commissioners