
BOARD OF COMMISSIONERS' MEETING



April 17, 2018



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD OF COMMISSIONERS

NOTICE AND AGENDA FOR

April 17, 2018

PLEASE TAKE NOTICE that a regular meeting of the Kalamazoo County Board of Commissioners is scheduled for **Tuesday, April 17, 2018 at 7:00 PM** in the Board of Commissioners Room, second floor, County Administration Building, 201 West Kalamazoo Avenue, Kalamazoo, Michigan, for the purpose of considering the following items:

- ITEM 1 **CALL TO ORDER**
- ITEM 2 **INVOCATION**
- ITEM 3 **PLEDGE OF ALLEGIANCE**
- ITEM 4 **ROLL CALL**
- ITEM 5 **APPROVAL OF MINUTES**
- ITEM 6 **COMMUNICATIONS**
- ITEM 7 **CITIZENS' TIME**
- ITEM 8 **FOR CONSIDERATION**

- A. Request for Approval of Resolution Declaring April Child Abuse Prevention Month
- B. Request for Approval of Resolution Declaring April 2018 Sexual Assault Awareness Month
- C. Request for Approval of Resolution Honoring the 40th Anniversary of Residential Opportunities, Inc.

CONSENT AGENDA ITEMS

Circuit Court

- D. Request for Approval of Access and Visitation Grant with State Court Administrative Office for the Friend of the Court
- E. Request for Approval of a Grant Agreement with Nicole Triplett for In-Home Family Assistance
- F. Request for Approval of a Contract with Kalamazoo Counseling Connection dba Secure Counseling Services
- G. Request for Approval of WMU Contract for Program Evaluation of the Juvenile Drug Treatment Court Program
- H. Request for Approval of WMU Contract for Program Evaluation of the Family Dependency Treatment Court Program
- I. Request for Approval of WMU Contract for Program Evaluation of the Women's Drug Treatment Court Program

- J. Request for Approval of WMU Contract for Program Evaluation of the Men's Drug Treatment Court Program

Equalization

- K. Request for Approval to Accept the 2018 Kalamazoo County Equalization Report
- L. Request for Approval of Resolution to Adopt the 2018 Kalamazoo County Equalization Report
- M. Request for Approval of a Contract with CSZ Services for 100 Commercial and Industrial Appraisals

Health & Community Services

- N. Request for Approval and Signature of a Memorandum of Understanding with KPEP and the Kalamazoo County Health & Community Services Department for the Purpose of Providing Education and Services to Men in Kalamazoo County
- O. Request for Approval of a Grant Renewal with Susan G Komen (Southwest) Michigan and the Kalamazoo County Health & Community Services Department for the Purpose of BCCCN Program's Wrap Around Services
- P. Request for Approval of the Statement of Grant Award, #2018-3 & #2018-4 from the MI Aging & Adult Services Agency to the Region 3-A Area Agency on Aging for the Purpose of Supporting Older Adult Service Programs
- Q. Request for Approval to Extend the Hours and Work Period of a Temporary Employee Position with the Health Services Administration Program for the Purpose of Continued Program Support of the Online Community Data Hub Project
- R. Request for Approval of Temporary Employee Positions with the Community Action Agency Unit for the purpose of program support
- S. Request for Approval and Signature of Amendment #1 with Western Michigan University Homer Stryker M.D. School of Medicine for the purpose of Medical Examiner services for Kalamazoo County
- T. Request for Approval and KCBOC Signature, to Purchase Target Gift Cards for the purpose of the Kids Connect events

Human Resources

- U. Request for Approval of Nondisclosure and Use Agreement for BCBSM Health Care Provider Information

Board of Commissioners

- V. Request for Approval of Disbursements
- W. Request for Approval of Work-Based Training for Special Populations
- X. Request for Approval of Resolution to Assert the Right by the County Board of Commissioners to Approve or Reject the Kalamazoo County Master Plan
- Y. Request for Approval of Reappointments to the Planning Commission
- Z. Request for Approval of Appointment to the Animal Services & Enforcement Advisory Board
- AA. Request for Approval of Appointment to the Fair Council

NON-CONSENT AGENDA ITEMS

- ITEM 9 OLD BUSINESS**
- ITEM 10 NEW BUSINESS**
- ITEM 11 COUNTY ADMINISTRATOR'S REPORT**
- ITEM 12 MEMBERS' TIME**

- ITEM 13 VICE CHAIRPERSON'S REPORT**
- ITEM 14 CHAIRPERSON'S REPORT**
- ITEM 15 ADJOURNMENT**

MEETINGS OF THE KALAMAZOO COUNTY BOARD OF COMMISSIONERS ARE OPEN TO ALL WITHOUT REGARD TO RACE, SEX, COLOR, AGE, NATIONAL ORIGIN, RELIGION, HEIGHT, WEIGHT, MARITAL STATUS, POLITICAL AFFILIATION, SEXUAL ORIENTATION, GENDER IDENTITY OR DISABILITY. KALAMAZOO COUNTY WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS SIGNERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING/HEARING, TO INDIVIDUALS WITH DISABILITIES AT THE MEETING/HEARING UPON FOUR (4) BUSINESS DAYS' NOTICE TO THE COUNTY. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY BY WRITING OR CALLING:

KALAMAZOO COUNTY GOVERNMENT | 201 West Kalamazoo Avenue | Kalamazoo, Michigan 49007 | (269)384-8111



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: April 17, 2018
DEPARTMENT: Administrative Services
PREPARED BY: Dina Sutton, Administrator's Executive Coordinator
SUBJECT: Request for Approval of Resolution Declaring April Child Abuse Prevention Month

SPECIFIC ACTION REQUESTED:

Request for Approval of Resolution Declaring April Child Abuse Prevention Month

DESCRIPTION OF ACTION (dollar amount, purpose):

n/a

TIME FRAME OF ACTION:

Adoption at the April 17, 2018 Board meeting

FUNDING SOURCE & BUDGET CHANGES:

n/a

PERSONNEL IF REQUIRED:

n/a

NEW OR RENEWAL:

New

ANY OTHER PERTINENT INFORMATION:

This Resolution has been approved annually.

PROCUREMENT INFORMATION:

n/a

CONTACT PERSON:



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

Kalamazoo County Board of Commissioners RESOLUTION

CHILD ABUSE PREVENTION MONTH

- WHEREAS, Child abuse is defined as a parent or caregiver, whether through action or failing to act, causes injury, death, emotional harm, or risk of serious harm to a child. There are many forms of child maltreatment including neglect, physical abuse, sexual abuse, exploitation, and emotional abuse; and,
- WHEREAS, on average, 13 new cases of child abuse and neglect are reported in Kalamazoo County every day; and,
- WHEREAS, the Kalamazoo County Child Abuse and Neglect Prevention Council works to educate our children on personal safety, parents on safe sleep practices, and professionals on recognizing and reporting signs of child abuse and neglect; and,
- WHEREAS, the Kalamazoo County Child Abuse and Neglect Prevention Council specializes in multiple programs including: Kids are Special, Kcan Family Help Book, Mandated Reporter Training; and,
- WHEREAS, the Kalamazoo Child Abuse and Neglect Prevention Council recognizes the need to be proactive in the prevention of child abuse along with continuously building relationships throughout the county of Kalamazoo; and

NOW THEREFORE, Kalamazoo County does hereby proclaim does hereby proclaim April as **Child Abuse Prevention Month** in Kalamazoo County and call upon all citizens, community agencies, faith groups, medical facilities, and businesses to increase their participation in the effort to support families, thereby preventing child abuse and strengthening the community in which we live.

STATE OF MICHIGAN)
)SS
COUNTY OF KALAMAZOO)

I, Timothy A. Snow, County Clerk/Register, do hereby certify that the foregoing is a true copy of a Resolution adopted by the Kalamazoo County Board of Commissioners at a regular session held on April 17, 2018.

Timothy A. Snow
County Clerk/Register



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: April 17, 2018
DEPARTMENT: Administrative Services
PREPARED BY: Dina Sutton, Administrator's Executive Coordinator
SUBJECT: Request for Approval of Resolution Declaring April 2018 Sexual Assault Awareness Month

SPECIFIC ACTION REQUESTED:

Request for Approval of Resolution Declaring April 2018 Sexual Assault Awareness Month

DESCRIPTION OF ACTION (dollar amount, purpose):

n/a

TIME FRAME OF ACTION:

Approve at the April 17, 2018 Board meeting

FUNDING SOURCE & BUDGET CHANGES:

n/a

PERSONNEL IF REQUIRED:

NEW OR RENEWAL:

n/a

ANY OTHER PERTINENT INFORMATION:

n/a

PROCUREMENT INFORMATION:

n/a

CONTACT PERSON:



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

Kalamazoo County Board of Commissioners

RESOLUTION

RESOLUTION PROCLAIMING SEXUAL ASSAULT AWARENESS MONTH APRIL 2018

Sexual Assault refers to unwanted sexual contact against or without a person's consent. This type of assault encompasses more than violent physical incidents; sexual assault refers to any sexual, physical, verbal or visual act that forces a person against his/her/their will to join in unwanted sexual contact or attention (Joyful Heart Foundation, 2018).

WHEREAS, according to the 2016 Michigan Incident Crime Report data; there were 525 offenses in regards to rape/sexual assault in Kalamazoo County (Michigan Incident Crime Reporting, 2018).

WHEREAS, as reported in the 2016 United States Census Bureau, Kalamazoo County's population totals 261,654, with women comprising 51% of the total.

WHEREAS, every 98 seconds; an American is sexually assaulted and every 8 minutes, that victim is a child. 1 out of every 6 women and 1 out of every 33 men have been the victim of an attempted or completed sexual assault in his/her/their lifetime. Only 6 out of 1,000 rapists will go to prison. (RAINN, 2018).

WHEREAS, based on the above information, it is estimated that 22,240 females and 3,885 males who are victims/survivors of sexual assault, reside in Kalamazoo County.

WHEREAS, in 2017, the YWCA of Kalamazoo provided sexual assault nurse examinations for 127 adults and 36 children. These numbers do not reflect the number of individuals in our community who require on-going therapy, counseling, advocacy, and safe shelter; nor do they reflect the number of individuals who did not feel safe to come forward for examination.

WHEREAS, victims of sexual assault are:

- 3x more likely to suffer from depression
- 6x more likely to suffer from PTSD and;
- 4x more likely to contemplate suicide

WHEREAS, YWCA Kalamazoo, in partnership with Kalamazoo County, is dedicated to supporting survivors of sexual assault as well as working to end sexual violence within our community.

NOW, THEREFORE, Kalamazoo County does hereby proclaim April 2018 as SEXUAL ASSAULT AWARENESS MONTH in Kalamazoo and applauds the efforts of the many victim service providers, police

officers, sheriff's office, office of the prosecutor, national and community organizations, and private sector supporters for their efforts in promoting awareness about sexual assault.

STATE OF MICHIGAN)
 }SS
COUNTY OF KALAMAZOO)

I, Timothy A. Snow, County Clerk/Register, do hereby certify that the foregoing is a true copy of a Resolution adopted by the Kalamazoo County Board of Commissioners at a regular session held on April 17, 2018.

Timothy A. Snow
County Clerk/Register



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: April 17, 2018
DEPARTMENT: Administrative Services
PREPARED BY: Dina Sutton, Administrator's Executive Coordinator
SUBJECT: Request for Approval of Resolution Honoring the 40th Anniversary of Residential Opportunities, Inc.

SPECIFIC ACTION REQUESTED:

Request for Approval of Resolution Honoring the 40th Anniversary of Residential Opportunities, Inc.

DESCRIPTION OF ACTION (dollar amount, purpose):

n/a

TIME FRAME OF ACTION:

Board approval on April 17, 2018.

FUNDING SOURCE & BUDGET CHANGES:

n/a

PERSONNEL IF REQUIRED:

n/a

NEW OR RENEWAL:

New

ANY OTHER PERTINENT INFORMATION:

n/a

PROCUREMENT INFORMATION:

n/a

CONTACT PERSON:



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

Kalamazoo County Board of Commissioners RESOLUTION

Special Proclamation on the 40th Anniversary of Residential Opportunities Inc.

WHEREAS, in 1978 Residential Opportunities Inc. (ROI) was formed in response to the movement to de-institutionalize the mentally handicapped and began providing services in Kalamazoo at five specialized residentially licensed group homes; and

WHEREAS, ROI began a partnership with Kalamazoo County Community Mental Health in 1980, a partnership that lasts until this day; and

WHEREAS, ROI provides residential and support services to adults, children and families in the following areas:

- 18 group homes in Kalamazoo County, serving 134 individuals with disabilities through their specialized residential licensed group homes;=,
- 97 individuals with disabilities live as independently as possible in the community through their supported living alternatives program,
- 143 individuals with modest incomes are provided affordable rental housing through their affordable rental housing program,
- 267 individuals receive help managing their budget and paying bills through their representative payee services program,
- 16 children on the autism spectrum decreased challenging behavior and learned adaptive skills through the intensive treatment program, and
- 66 children on the autism spectrum developed new social and life skills through the outpatient services program; therefore

LET IT BE KNOWN, that we are proud to join with the staff, officers, and friends of Residential Opportunities, Inc. (ROI) as they gather to mark the 40th Anniversary of providing residential and living supports for individuals with developmental and intellectual disabilities. This milestone is a reflection of their commitment to the community. We offer our thanks as they celebrate 40 years of partnering with children and adults with disabilities and their families so they may live more meaningful, healthy and independent lives in their homes and communities.

IN SPECIAL TRIBUTE, Therefore, this document is signed to commemorate the 40th Anniversary of Residential Opportunities, Inc. We commend everyone who has contributed to its success and thank them for the manner in which their members have strengthened Kalamazoo County. May they provide many more years of leadership and service in the community.

NOW, THEREFORE BE IT RESOLVED, the Kalamazoo County Board of Commissioners does recognize the leadership of ROI in this community in helping those with disabilities live more productive and independent lives and celebrate their 40th anniversary of service to the citizens of Kalamazoo County.

STATE OF MICHIGAN }
 }
COUNTY OF KALAMAZOO }

SS

I, Timothy A. Snow, County Clerk/Register, do hereby certify that the foregoing is a true copy of a Resolution adopted by the Kalamazoo County Board of Commissioners at a regular session held on April 17, 2018.

Timothy A. Snow, County Clerk/Register



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: April 17, 2018
DEPARTMENT: Circuit Court
PREPARED BY: Susan Sayles
SUBJECT: Request for Approval of Access and Visitation Grant with State Court Administrative Office for the Friend of the Court

SPECIFIC ACTION REQUESTED:

The Access and Visitation Grant is an annual grant from the State Court Administrative Office that assists the Friend of the Court in facilitating child access and visitation in domestic relation matters. This year's grant amount is \$5,790.

DESCRIPTION OF ACTION (dollar amount, purpose):

Approval and acceptance of the Grant.

TIME FRAME OF ACTION:

10/01/2017 to 9/30/2018

FUNDING SOURCE & BUDGET CHANGES:

State Court Administrative Office

PERSONNEL IF REQUIRED:

None

NEW OR RENEWAL:

Renewal

ANY OTHER PERTINENT INFORMATION:

N/A

PROCUREMENT INFORMATION:

N/A

CONTACT PERSON:

Susan Sayles, Finance Services Administrator, (269) 383-6415



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: April 17, 2018
DEPARTMENT: Circuit Court
PREPARED BY: Susan Sayles
SUBJECT: Request for Approval of a Grant Agreement with Nicole Triplett for In-Home Family Assistance

SPECIFIC ACTION REQUESTED:

Request for Approval of a Grant Agreement with Nicole Triplett for In-Home Family Assistance

DESCRIPTION OF ACTION (dollar amount, purpose):

Request for Approval of a Grant Agreement with Nicole Triplett to provide for assistance to families that are at risk of having their children removed from their home due to child abuse and/or neglect, and/or to families that are in need of supervised visitations not to exceed \$114,000

TIME FRAME OF ACTION:

10/1/2017-9/30/2018

FUNDING SOURCE & BUDGET CHANGES:

State Child Care Grant Funds 57,000
County general fund 57,000

PERSONNEL IF REQUIRED:

N/A

NEW OR RENEWAL:

New

ANY OTHER PERTINENT INFORMATION:

Legal review and approval completed by Cohl Stoker.

PROCUREMENT INFORMATION:

CONTACT PERSON:

Susan Sayles, Finance Services Administrator, (269) 383-6415



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: April 17, 2018
DEPARTMENT: Circuit Court
PREPARED BY: Susan Sayles
SUBJECT: Request for Approval of a Contract with Kalamazoo Counseling Connection dba Secure Counseling Services

SPECIFIC ACTION REQUESTED:

Request for Approval of a Contract with Kalamazoo Counseling Connection dba Secure Counseling Services

DESCRIPTION OF ACTION (dollar amount, purpose):

Request for approval of grant agreement with Secure Counseling Services to provide counseling services to families that are at risk of having their children removed from their home due to child abuse and/or neglect, and/or to families with severe Domestic Violence issues in an amount not to exceed \$8,000

TIME FRAME OF ACTION:

10/1/2017-9/30/2018

FUNDING SOURCE & BUDGET CHANGES:

State Child Care Grant \$4,000
Local funding \$4,000

PERSONNEL IF REQUIRED:

N/A

NEW OR RENEWAL:

Renewal

ANY OTHER PERTINENT INFORMATION:

Legal review and approval completed by Cohl Stoker.

PROCUREMENT INFORMATION:

N/A

CONTACT PERSON:

Susan Sayles, Finance Services Administrator, (269) 383-6415



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: April 17, 2018
DEPARTMENT: Circuit Court
PREPARED BY: Sara Green, Problem Solving Courts Administrator
SUBJECT: Request for Approval of WMU Contract for
Program Evaluation of the Juvenile Drug Treatment
Court Program

SPECIFIC ACTION REQUESTED:

The 9th Circuit Court is requesting permission to enter into an agreement with Western Michigan University for the evaluation of the Juvenile Drug Treatment Court program.

DESCRIPTION OF ACTION (dollar amount, purpose):

Western Michigan University, Kercher Center for Social Research evaluates the Juvenile Drug Treatment Court Program and provides a thorough report annually. The total cost is \$10,321.09.

TIME FRAME OF ACTION:

January 1, 2018-March 31, 2019

FUNDING SOURCE & BUDGET CHANGES:

Local

PERSONNEL IF REQUIRED:

None.

NEW OR RENEWAL:

Renewal

ANY OTHER PERTINENT INFORMATION:

N/A

PROCUREMENT INFORMATION:

N/A

CONTACT PERSON:

Sara Green, Problem Solving Courts Administrator, 269-383-6469



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: April 17, 2018
DEPARTMENT: Circuit Court
PREPARED BY: Sara Green, Problem Solving Courts Administrator
SUBJECT: Request for Approval of WMU Contract for Program Evaluation of the Family Dependency Treatment Court Program

SPECIFIC ACTION REQUESTED:

The 9th Circuit Court is requesting permission to enter into an agreement with Western Michigan University for the evaluation of the Family Dependency Treatment Court Program.

DESCRIPTION OF ACTION (dollar amount, purpose):

Western Michigan University, Kercher Center for Social Research evaluates the Juvenile Drug Treatment Court Program and provides a thorough report annually. The total cost is \$9,900.

TIME FRAME OF ACTION:

January 1, 2018-March 31, 2019

FUNDING SOURCE & BUDGET CHANGES:

Local

PERSONNEL IF REQUIRED:

None.

NEW OR RENEWAL:

Renewal

ANY OTHER PERTINENT INFORMATION:

N/A

PROCUREMENT INFORMATION:

N/A

CONTACT PERSON:

Sara Green, Problem Solving Courts Administrator, 269-383-6469



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: April 17, 2018
DEPARTMENT: Circuit Court
PREPARED BY: Sara Green
SUBJECT: Request for Approval of WMU Contract for
Program Evaluation of the Women's Drug
Treatment Court Program

SPECIFIC ACTION REQUESTED:

The 9th Circuit Court is requesting permission to enter into an agreement with Western Michigan University for the evaluation of the Women's Drug Treatment Court Program.

DESCRIPTION OF ACTION (dollar amount, purpose):

Western Michigan University, Kercher Center for Social Research evaluates the Women's Drug Treatment Court Program and provides a thorough report annually. The total cost is \$11,343.

TIME FRAME OF ACTION:

January 1, 2018-March 31, 2019

FUNDING SOURCE & BUDGET CHANGES:

Local

PERSONNEL IF REQUIRED:

None

NEW OR RENEWAL:

Renewal

ANY OTHER PERTINENT INFORMATION:

N/A

PROCUREMENT INFORMATION:

N/A

CONTACT PERSON:

Sara Green, Problem Solving Courts Administrator, 269-383-6469



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: April 17, 2018
DEPARTMENT: Circuit Court
PREPARED BY: Sara Green
SUBJECT: Request for Approval of WMU Contract for
Program Evaluation of the Men's Drug Treatment
Court Program

SPECIFIC ACTION REQUESTED:

The 9th Circuit Court is requesting permission to enter into an agreement with Western Michigan University for the evaluation of the Men's Drug Treatment Court Program.

DESCRIPTION OF ACTION (dollar amount, purpose):

Western Michigan University, Kercher Center for Social Research evaluates the Juvenile Drug Treatment Court Program and provides a thorough report annually. The total cost is \$11,343.

TIME FRAME OF ACTION:

January 1, 2018-March 31, 2019

FUNDING SOURCE & BUDGET CHANGES:

Local

PERSONNEL IF REQUIRED:

None

NEW OR RENEWAL:

Renewal

ANY OTHER PERTINENT INFORMATION:

N/A

PROCUREMENT INFORMATION:

N/A

CONTACT PERSON:

Sara Green, Problem Solving Courts Administrator, 269-383-6469



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: April 17, 2018
DEPARTMENT: Equalization
PREPARED BY: Mathew Hansen
SUBJECT: Request for Approval to Accept the 2018
Kalamazoo County Equalization Report

SPECIFIC ACTION REQUESTED:

Request for Approval to Accept the 2018 Kalamazoo County Equalization Report

DESCRIPTION OF ACTION (dollar amount, purpose):

N/A

TIME FRAME OF ACTION:

FUNDING SOURCE & BUDGET CHANGES:

N/A

PERSONNEL IF REQUIRED:

N/A

NEW OR RENEWAL:

N/A

ANY OTHER PERTINENT INFORMATION:

N/A

PROCUREMENT INFORMATION:

N/A

CONTACT PERSON:

Matt Hansen, Director, 269-383-8961



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: April 17, 2018
DEPARTMENT: Equalization
PREPARED BY: Mathew Hansen
SUBJECT: Request for Approval of Resolution to Adopt the 2018 Kalamazoo County Equalization Report.

SPECIFIC ACTION REQUESTED:

Adopt by Resolution, the 2018 Kalamazoo County Equalization Report

DESCRIPTION OF ACTION (dollar amount, purpose):

N/A

TIME FRAME OF ACTION:

FUNDING SOURCE & BUDGET CHANGES:

N/A

PERSONNEL IF REQUIRED:

N/A

NEW OR RENEWAL:

N/A

ANY OTHER PERTINENT INFORMATION:

N/A

PROCUREMENT INFORMATION:

N/A

CONTACT PERSON:

Matt Hansen, Director, 269-383-8961

RESOLUTION TO ADOPT THE KALAMAZOO COUNTY EQUALIZATION REPORT

WHEREAS, Section 211.34, as amended, of the Compiled Property Tax Laws of Michigan requires that the County Board of Commissioners shall examine the assessment rolls of each township and city within the County and shall equitably and uniformly equalize the Real and Personal Property separately by adding to or deducting from the valuation of taxable property in any township or city such an amount as in its judgment will produce an equitable County total equalized valuation; and

WHEREAS, the Kalamazoo County Board of Commissioners has received a copy of the 2018 Equalized Valuation Report prepared by the Equalization Department.

NOW, THEREFORE, BE IT RESOLVED the Kalamazoo County Board of Commissioners does hereby approve the 2018 equalized valuations of Kalamazoo County as presented in the Equalization Report.

BE IT FURTHER RESOLVED that the Kalamazoo County Board of Commissioners does hereby establish the 2018 County equalized valuation for the County of Kalamazoo as

\$9,956,766,341 (nine billion, nine hundred fifty-six million, seven hundred sixty-six thousand, three hundred forty-one dollars) equalized by class pursuant to MCL 211.34 as follows:

Agricultural - \$ 333,502,116	Timber Cutover - \$ -0-
Commercial - \$ 1,912,116,583	Developmental - \$ -0-
Industrial - \$ 434,847,395	Personal - \$ 640,101,811
Residential - \$ 6,636,198,436	

BE IT FURTHER RESOLVED that the total County equalized valuation is apportioned to the various townships and cities as they are on the detached Equalized Valuation Report.

DATED: April 17, 2018

Stephanie Moore, Chair
Kalamazoo County Board of
Commissioners

STATE OF MICHIGAN)

) SS

COUNTY OF KALAMAZOO)

I, Timothy A. Snow, County Clerk/Register, do hereby certify that the foregoing is a true copy of a Resolution adopted by the Kalamazoo County Board of Commissioners at a regular session held on April 17, 2018

Timothy A. Snow
County Clerk/Register



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: April 17, 2018
DEPARTMENT: Equalization
PREPARED BY: Mathew Hansen
SUBJECT: Request for Approval of a Contract with CSZ
Services for 100 Commercial and Industrial
Appraisals

SPECIFIC ACTION REQUESTED:

Request for Approval of a Contract with CSZ Services for 100 Commercial and Industrial Appraisals.

DESCRIPTION OF ACTION (dollar amount, purpose):

Contract with CSZ Services for 100 commercial and industrial appraisals. Total cost of the project not to exceed \$17,500.

TIME FRAME OF ACTION:

April 20, 2018 thru August 31, 2018

FUNDING SOURCE & BUDGET CHANGES:

Funding to be paid out of the department's line item budget - Contractual Services

PERSONNEL IF REQUIRED:

N/A

NEW OR RENEWAL:

N/A

ANY OTHER PERTINENT INFORMATION:

N/A

PROCUREMENT INFORMATION:

The contract was bid out in 2017. The contractor was the only bidder. The price has not changed.

CONTACT PERSON:

Amanda Morse, Deputy County Administrator, 269-384-8148



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: April 17, 2018
DEPARTMENT: Health & Community Services
PREPARED BY: James A. Rutherford, MPA
SUBJECT: Request for Approval and Signature of a Memorandum of Understanding with KPEP and the Kalamazoo County Health & Community Services Department for the Purpose of Providing Education and Services to Men in Kalamazoo County

SPECIFIC ACTION REQUESTED:

HCS Administration requests approval and signature of a Memorandum of Understanding (MOU) with KPEP and the Kalamazoo County Health & Community Services Department, by and through its Fatherhood Initiative, for the purpose of providing education and services to men in Kalamazoo County.

DESCRIPTION OF ACTION (dollar amount, purpose):

The Fatherhood Initiative plans to continue the collaborative effort toward reduction of the infant mortality rate in Kalamazoo County by focusing on engaging and supporting fathers/male caregivers in high-risk communities through educational opportunities. KPEP will offer a neighborhood meeting space for the educational opportunities.

TIME FRAME OF ACTION:

Effective April 3, 2018, and continues to be in effect until terminated by one or both parties.

FUNDING SOURCE & BUDGET CHANGES:

There is no funding being requested as a result of this MOU.

PERSONNEL IF REQUIRED:

N/A

NEW OR RENEWAL:

New

ANY OTHER PERTINENT INFORMATION:

N/A

PROCUREMENT INFORMATION:

N/A

CONTACT PERSON:

Lisa Henthorn, Deputy County Administrator, 269-383-8901



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: April 17, 2018
DEPARTMENT: Health & Community Services
PREPARED BY: James A. Rutherford, MPA
SUBJECT: Request for Approval of a Grant Renewal with Susan G Komen (Southwest) Michigan and the Kalamazoo County Health & Community Services Department for the Purpose of BCCCN Program's Wrap Around Services

SPECIFIC ACTION REQUESTED:

HCS Administration requests the Board approval of a grant renewal with Susan G. Komen (Southwest) Michigan and the Kalamazoo County Health & Community Services Department for the purpose of BCCCN Program's Wrap-Around services.

DESCRIPTION OF ACTION (dollar amount, purpose):

The amount of the grant is \$29,000. HCS's BCCCN Program will provide breast screening and follow-up diagnostic services for participants who are not current participants enrolled in HCS's BCCCN caseload. HCS will coordinate care and provide these participants with services such as clinical breast exams, mammograms, follow-up radiology, surgeon consultations and breast biopsies. Additionally, education and outreach are provided through Navigation services. The targeted audience will be women under age 40 and men.

TIME FRAME OF ACTION:

April 1, 2018 - March 31, 2019

FUNDING SOURCE & BUDGET CHANGES:

No County funds are required as a result of this action

Grant Funding Information

Grant Title:

Grantor Agency: Susan G. Komen
Michigan

Grant Period: 4/1/2018-3/31/2019

CFDA #:

Program Name: Kalamazoo County Health & Community Services Department

Program: SW Michigan BCCNP Wrap-Around Program

Grant ID: CGA-2018-MI101-KALA110-00001

Originating Funding Source:

PERSONNEL IF REQUIRED:

N/A

NEW OR RENEWAL:

Renewal

ANY OTHER PERTINENT INFORMATION:

HCS works to improve the overall health of the community by reducing preventable disabilities and deaths. Deaths from breast cancer are preventable, and this program assists underserved women and men in obtaining an early diagnosis of breast cancer.

PROCUREMENT INFORMATION:

N/A

CONTACT PERSON:

Lisa Henthorn, Deputy County Administrator, 269-383-8901



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: April 17, 2018
DEPARTMENT: Health & Community Services
PREPARED BY: James A. Rutherford, MPA
SUBJECT: Request for Approval of the Statement of Grant Award, #2018-3 & #2018-4 from the MI Aging & Adult Services Agency to the Region 3-A Area Agency on Aging for the Purpose of Supporting Older Adult Service Programs

SPECIFIC ACTION REQUESTED:

HCS Administration requests Board approval to accept Statement of Grant Award #2018-3 for \$149,573.00 from the MI Aging & Adult Services Agency to the Region 3-A Area Agency on Aging for the purpose of supporting older adult service programs.

HCS Administration also requests Board approval to accept Statement of Grant Award #2018-4 for \$136,022.00 from the MI Aging & Adult Services Agency to the Region 3-A Area Agency on Aging for the purpose of supporting older adult service programs.

DESCRIPTION OF ACTION (dollar amount, purpose):

Statement of Grant Award #2018-3 is authorizing funds for the 2018 fiscal year via state and federal sources in the amount of \$149,573.00. SGA #2018-3 brings the fiscal year 2018, October 2017 through February, 2018, total award amount up to \$747,614.

Statement of Grant Award #2018-4 is authorizing funds for the 2018 fiscal year via state and federal sources in the amount of \$136,022.00. SGA #2018-4 brings the fiscal year 2018, October 2017 through March, 2018, total award amount up to \$883,636.

Acceptance of this funding allows the continued provision of a range of services designed to help older adults in the community which are provided by the AAIIIA Unit and

community partners.

TIME FRAME OF ACTION:

SGA #2018-3 October 1, 2017 - February 28, 2018

SGA #2018-4 October 1, 2017 - March 31, 2018

FUNDING SOURCE & BUDGET CHANGES:

The funding represents allocations from the federal Older Americans Act and the Older Michiganian's Act through the MI Aging & Adult Services Agency.

Grant Funding Information

Grant Title: State of Grant Award
Grantor Agency: Michigan Department of Health & Human Services, Aging & Adult Services Agency
Grant Period: 10/01/2017-03/31/2018
CFDA #:
Program Name: Region 3-A Area Agency on Aging
Program:
Grant ID: 20180434;E20182798

Originating Funding Source:

PERSONNEL IF REQUIRED:

N/A

NEW OR RENEWAL:

Continuation

ANY OTHER PERTINENT INFORMATION:

This represents the third and fourth of multiple awards expected throughout the course of the fiscal year. This funding represents a portion of the FY18 Annual Implementation Plan approved by the Board at the 6/20/2017 meeting.

PROCUREMENT INFORMATION:

N/A

CONTACT PERSON:

Lisa Henthorn, Deputy County Administrator, 269-383-8901



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: April 17, 2018
DEPARTMENT: Health & Community Services
PREPARED BY: James A. Rutherford, MPA
SUBJECT: Request for Approval to Extend the Hours and Work Period of a Temporary Employee Position with the Health Services Administration Program for the Purpose of Continued Program Support of the Online Community Data Hub Project

SPECIFIC ACTION REQUESTED:

HCS Administration requests Board approval to extend the hours and working period of a Temporary Employee Position with the Health Services Administration Program for the purpose of continued program support of the Community Data Hub project at a total cost not to exceed \$9,300, including any applicable fringe rates.

DESCRIPTION OF ACTION (dollar amount, purpose):

The temporary employee will continue to support the creation of a community health data hub specifically supporting the Epidemiologist in data analysis activities. The request is to add 607 hours to be worked by the temporary employee position May 1, 2018 through July 31, 2018.

TIME FRAME OF ACTION:

HCS is requesting to extend the position through July 31, 2018.

FUNDING SOURCE & BUDGET CHANGES:

No County General Funds are required for this request. All funding is provided by a Data Hub grant received from the Kalamazoo County Health Plan.

PERSONNEL IF REQUIRED:

The position was approved by the Board at the June 6, 2017 Board meeting.

NEW OR RENEWAL:

New

ANY OTHER PERTINENT INFORMATION:

The position, as approved by the Board, was to work a maximum of 1,214 hours at a salary of \$14.00 per hour not to exceed \$18,500, including applicable fringe rates. Due to additional support being needed to complete the community health data hub, the originally approved hours and funds will be exhausted by April 30, 2018. The requested 607 additional hours will cover the work being performed during the period of May 1, 2018 through July 31, 2018 in order to complete the data hub.

PROCUREMENT INFORMATION:

N/A

CONTACT PERSON:

Lisa Henthorn, Deputy County Administrator, 269-383-8901



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: April 17, 2018
DEPARTMENT: Health & Community Services
PREPARED BY: James A. Rutherford, MPA
SUBJECT: Request for Approval of
Temporary Employee Positions with the
Community Action Agency Unit for the purpose of
program support

SPECIFIC ACTION REQUESTED:

HCS Administration requests Board approval of temporary employee positions to support Community Action Agency Unit activities at a total cost of \$50,700 including fringe rate.

DESCRIPTION OF ACTION (dollar amount, purpose):

The temporary employee positions are requested for up to 40 hours per week from April 1, 2018-September 30, 2018. These temporary employees will provide support for Community Action Agency Unit's assistance program, client intake, and client outreach.

TIME FRAME OF ACTION:

April 1, 2018 - September 30, 2018

FUNDING SOURCE & BUDGET CHANGES:

There are no County funds associated with this action. Funding is from the Community Services Block Grant (CSBG).

PERSONNEL IF REQUIRED:

CREATION:

Fund & Activity	Position #	Position Title	Band	FTE	Salary Range	Effective Date
793-162	TBD-001	CAA Temporary Employee	00	0.00	\$14.00/hour	4/01/2018

793-162	TBD-002	CAA Temporary Employee	00	0.00	\$14.00/hour	4/01/2018
793-162	TBD-003	CAA Temporary Employee	00	0.00	\$14.00/hour	4/01/2018

NEW OR RENEWAL:

New

ANY OTHER PERTINENT INFORMATION:

N/A

PROCUREMENT INFORMATION:

N/A

CONTACT PERSON:

Lisa Henthorn, Deputy County Administrator, 269-383-8901



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: April 17, 2018
DEPARTMENT: Health & Community Services
PREPARED BY: James A. Rutherford, MPA
SUBJECT: Request Approval and Signature of Amendment #1
with Western Michigan University Homer Stryker
M.D. School of Medicine for Medical Examiner
services

SPECIFIC ACTION REQUESTED:

HCS Administration requests Board approval and signature of Amendment #1 with Western Michigan University Homer Stryker M.D. School of Medicine (WMed) who will extend their provided Medical Examiner Services for Kalamazoo County for the period of May 1, 2018 through December 31, 2018.

DESCRIPTION OF ACTION (dollar amount, purpose):

Kalamazoo County is required, by state law, to provide and comply with provisions regarding medical examiner services for Kalamazoo County and to appoint a Medical Examiner and Deputy Medical Examiners to fulfill the duties as outlined in state law. HCS will continue to oversee the contract, vendor interactions, and will monitor performance and assure appropriate communications are maintained.

HCS Administration is requesting that the contract be extended through the 2018 calendar year to align with the County's budget process. WMed will be paid \$403,750 for the remainder of 2018 in the following increments:

May 1, 2018 – July 31, 2018

1. ME Investigation \$25,406.25
 2. Transport \$11,625.00
 3. Administration \$105,000.00
- Three-month Total \$142,031.25
Monthly pay rate \$47,343.75

August 1, 2018 – December 31, 2018

1. ME Investigation \$47,109.50

2. Transport \$20,937.50

3. Administration \$193,671.75

Three-month Total \$261,718.75

Monthly pay rate \$52,343.75

Pricing amounts include Medical Examiner Investigation requirements and needs, Body Transport and Medical Examiner Office Administration needs.

TIME FRAME OF ACTION:

May 1, 2018 – December 31, 2018

FUNDING SOURCE & BUDGET CHANGES:

Currently, the Medical Examiner program is funded by the County General Fund.

Budget Changes:

Account Name	Account Number	Increase/Decrease Amount
General Fund Contingency	101-941-955.00	Decrease \$20,000.00

Budget Changes:

Account Name	Account Number	Increase/Decrease Amount
Contractual Services	101-613-808.00	Decrease \$5,000.00

Budget Changes:

Account Name	Account Number	Increase/Decrease Amount
---------------------	-----------------------	---------------------------------

Contractual Budget Changes:

Services	Account Name	Account Number	Increase/Decrease Amount
	Contractual Services	101-648-808.15	Increase \$25,000.00

PERSONNEL IF REQUIRED:

All personnel for the Medical Examiner Office will be provided by WMed under this contractual agreement.

NEW OR RENEWAL:

Amendment #1

ANY OTHER PERTINENT INFORMATION:

N/A

PROCUREMENT INFORMATION:

County procurement policies are being followed in the acquisition of Medical Examiner services for contract starting January 1, 2019. The Request for Proposal (RFP) will be issued through County Purchasing in April 2018.

CONTACT PERSON:

Lisa Henthorn, Deputy County Administrator, 269-383-8901



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: April 17, 2018
DEPARTMENT: Health & Community Services
PREPARED BY: James A. Rutherford, MPA
SUBJECT: Request for Approval and Signature to Purchase Target Gift Cards for Kids Connect Events

SPECIFIC ACTION REQUESTED:

HCS Administration requests Board approval and signature, to purchase Target gift cards up to the amount of \$100,000 for the "Kids Connect for Back-to-School" events. \$50,000 will be allocated for shopping days on May 8-9, 2018, and the remaining \$50,000 will be allocated on shopping days September 11-12, 2018.

DESCRIPTION OF ACTION (dollar amount, purpose):

The Community Action Agency (CAA) will host two "Kids Connect for Back-to-School" events on May 8-9, 2018 and September 11-12, 2018. Kids Connect is a two-day event where up to 200 approved children from low income qualified families will each be provided with a \$250 Target gift card to purchase back-to-school clothes, shoes and outerwear.

TIME FRAME OF ACTION:

May 1, 2018 – September 30, 2018

FUNDING SOURCE & BUDGET CHANGES:

There are no County funds associated with this action. The funding represents allocations from the federal Community Services Block Grant (CSBG) program.

PERSONNEL IF REQUIRED:

N/A

NEW OR RENEWAL:

New

ANY OTHER PERTINENT INFORMATION:

This is the third time that the CAA will be hosting "Kids Connect for Back-to-School". This year CAA will host two, two-day events for Kids Connect. The previous event was held on August 9, 2016 with great success. In an effort to make a large impact within the community, the event has been expanded to two, two-day events allocating a total of \$100,000; no more than \$50,000 per event day. This will allow the CAA to provide a greater number of children with back-to-school clothing, shoes, and outerwear.

PROCUREMENT INFORMATION:

The purchase of gift cards will be procured in accordance with County policy.

CONTACT PERSON:

Lisa Henthorn, Deputy County Administrator, 269-383-8901



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: April 17, 2018
DEPARTMENT: Human Resources
PREPARED BY: Kristine Cunningham, Human Resources Director
SUBJECT: Request for Approval of Nondisclosure and Use Agreement for BCBSM Health Care Provider Information

SPECIFIC ACTION REQUESTED:

Request for Approval of Nondisclosure and Use Agreement for BCBSM Health Care Provider Information

DESCRIPTION OF ACTION (dollar amount, purpose):

The County partners with Blue Cross Blue Shield (BCBS) to provide the administration of health, dental and vision insurance. BCBS has developed an application for Data Analysis Reporting to assist their partners with claims analysis. This data will be used for claims analysis only to allow the County to ensure the appropriate level of benefits for employees and retirees.

In order to take advantage of this reporting product, we must enter into an agreement specific to reporting with BCBS.

The claims data we will receive will not have any distinguishable identifiers on them; therefore, anyone utilizing the data will not be able to gain access to any specific person's private claims information.

This agreement is between Kalamazoo County, Blue Cross Blue Shield of Michigan, Nulty Insurance and Zywave, Inc. as partners in claims analysis.

TIME FRAME OF ACTION:

Effective 4/1/2018

FUNDING SOURCE & BUDGET CHANGES:

N/A

PERSONNEL IF REQUIRED:

N/A

NEW OR RENEWAL:

Renewal

ANY OTHER PERTINENT INFORMATION:

N/A

PROCUREMENT INFORMATION:

N/A

CONTACT PERSON:

Kristine Cunningham, Director, 269-384-8100



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: April 17, 2018
DEPARTMENT: Administrative Services
PREPARED BY: Amanda Morse, Deputy County Administrator -
Internal Services
SUBJECT: Request for Approval of Disbursements

SPECIFIC ACTION REQUESTED:

Request for Approval of Disbursements

DESCRIPTION OF ACTION (dollar amount, purpose):

Request for Approval of Disbursements totaling \$1,644,072.40.

TIME FRAME OF ACTION:

Checks will be released 4/18/2018

FUNDING SOURCE & BUDGET CHANGES:

Please see claims list attached with Committee of the Whole agenda.

PERSONNEL IF REQUIRED:

N/A

NEW OR RENEWAL:

N/A

ANY OTHER PERTINENT INFORMATION:

N/A

PROCUREMENT INFORMATION:

N/A

CONTACT PERSON:

Amanda Morse, Deputy County Administrator, 269-384-8148



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: April 17, 2018
DEPARTMENT: Board of Commissioners
PREPARED BY: Amy Meyers
SUBJECT: Request for Approval of Work-Based Training for Special Populations

SPECIFIC ACTION REQUESTED:

Request for Approval of Work-Based Training for Special Populations

DESCRIPTION OF ACTION (dollar amount, purpose):

The Reemployment Services and Eligibility Assessment (RESEA) program provides customized services to Unemployment Insurance claimants deemed most likely to exhaust their unemployment benefits. This program offers an orientation of the Michigan Works! Service Centers, an eligibility assessment, a work search plan, labor market information, career guidance and reemployment services to the claimants. With this policy, Michigan Works! Southwest received an allocation of \$21,200 for Work-Based Training for Special Populations to provide career services and work-based learning opportunities, such as apprenticeships and On-the-Job Training, to allow claimants at risk of exhausting their unemployment benefits, and other eligible individuals, an opportunity to “earn and learn.”

TIME FRAME OF ACTION:

October 1, 2017 – September 30, 2018

FUNDING SOURCE & BUDGET CHANGES:

Unemployment Insurance Penalty and Interest Funds

PERSONNEL IF REQUIRED:

NEW OR RENEWAL:

New

ANY OTHER PERTINENT INFORMATION:

PROCUREMENT INFORMATION:

CONTACT PERSON:

Amy Meyers, Policy and Planning Manager, 269.385.0414

Work-Based Training for Special Populations

PI 18-07

Background

The Reemployment Services and Eligibility Assessment (RESEA) program provides customized services to Unemployment Insurance claimants deemed most likely to exhaust their unemployment benefits. This program offers an orientation of the Michigan Works! Service Centers, an eligibility assessment, a work search plan, labor market information, career guidance and reemployment services to the claimants. Previously, there was not a paid training component attached to this program.

With this policy, Michigan Works! Southwest received an allocation of \$21,200 for Work-Based Training for Special Populations to provide career services and work-based learning opportunities, such as apprenticeships and On-the-Job Training, to allow claimants at risk of exhausting their unemployment benefits, and other eligible individuals, an opportunity to “earn and learn.”

Individuals Served

Claimants who are referred to the RESEA program, long-term unemployed individuals, returning citizens, Food Assistance Employment and Training (FAE&T) participants and/or Partnership. Accountability. Training. Hope. (PATH) participants are eligible for work-based training services.

Available Training

Work-based training can be an effective training strategy that can provide additional opportunities for participants finding high-quality work and for employers in developing a high-quality workforce.

OJT – intended to provide a participant with the knowledge and skills necessary for the full performance of the job. The OJT is a critical tool that can help job seekers enter into successful employment. The term “on-the-job training” means training by an employer that is provided to a paid participant while engaged in productive work in a job.

Pre-Apprenticeship Training – designed to provide work experiences that can help participants obtain the skills needed to be placed into a registered apprenticeship.

Registered Apprenticeships – designed to combine paid learning on-the-job and related technical instruction in a skilled occupation. This training is an important component of the education and training services that the workforce system can provide to its participants, and should be used as a strategy to train and employ job seekers.

Customized Training – aimed at meeting the special requirements of an employer with a commitment to employ after successful completion of the training.

Funding Summary

Funding Source and Cost Categories

Funding Levels

Funding Summary

Funding Source and Cost Categories	Funding Levels
Allocation	\$21,200
Training Services	\$12,720
Career Services	\$6,360
Administration	\$2,120

Source: PI: 18-07

Technical Information

Program Title/Number	Work-Based Training for Special Populations/PI:18-07
Funding Source	Unemployment Insurance Penalty and Interest Funds
Funding Level	\$21,200
Duration	October 1, 2017 – September 30, 2018
Reference	Talent Investment Agency (TIA) PI: 18-07, February 26, 2018
CFDA Number	N/A



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: April 17, 2018
DEPARTMENT: Planning
PREPARED BY: Lotta Jarnefelt
SUBJECT: Resolution Asserting the Right by the County Board of Commissioners to Approve or Reject the Kalamazoo Master Plan

SPECIFIC ACTION REQUESTED:

Request for Approval for Resolution to Assert the Right by the BOC to Approve or Reject the Kalamazoo County Master Plan

DESCRIPTION OF ACTION (dollar amount, purpose):

(dollar amount, purpose)

The Kalamazoo Metropolitan County Planning Commission (KMPC) is in the final steps of preparing the Kalamazoo County Master Plan. A public hearing and approval by KMPC are expected in May/June. In order for the BOC to have the final say in approving or rejecting the County Master Plan, the BOC has to pass a resolution to assert its right to do so. A resolution is presented here for BOC approval.

TIME FRAME OF ACTION:

Approval at BOC April 17, 2018

FUNDING SOURCE & BUDGET CHANGES:

(Federal, State, or Local)

NA

PERSONNEL IF REQUIRED:

NA

NEW OR RENEWAL:

New

ANY OTHER PERTINENT INFORMATION:

Legal review and approval completed by Cohl Stoker.

PROCUREMENT INFORMATION:

NA

CONTACT PERSON:

Lisa Henthorn, Deputy County Administrator, 269-383-8901



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: April 17, 2018
DEPARTMENT: Administrative Services
PREPARED BY: Dina Sutton, Administrator's Executive Coordinator
SUBJECT: Request for Approval of Reappointments to the Planning Commission

SPECIFIC ACTION REQUESTED:

Request for Approval of Reappointments to the Planning Commission

DESCRIPTION OF ACTION (dollar amount, purpose):

Reappoint Heather Ricketts, Martin Janssen, Vince Carahaly.

TIME FRAME OF ACTION:

For a term commencing April 1, 2018 through March 31, 2021.

FUNDING SOURCE & BUDGET CHANGES:

n/a

PERSONNEL IF REQUIRED:

n/a

NEW OR RENEWAL:

Reappointment.

ANY OTHER PERTINENT INFORMATION:

n/a

PROCUREMENT INFORMATION:

n/a

CONTACT PERSON:

Dina Sutton, Administrator's Executive Coordinator, 269-383-8650



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: April 17, 2018
DEPARTMENT: Administrative Services
PREPARED BY: Dina Sutton, Administrator's Executive Coordinator
SUBJECT: Request for Approval of Appointment to Animal Services & Enforcement Advisory Board

SPECIFIC ACTION REQUESTED:

Request for Approval of Appointment to the Animal Services & Enforcement Advisory Board

DESCRIPTION OF ACTION (dollar amount, purpose):

Appointment of Dr. Turnera Croom.

TIME FRAME OF ACTION:

For a term commencing January 1, 2018 through December 31, 2020.

FUNDING SOURCE & BUDGET CHANGES:

n/a

PERSONNEL IF REQUIRED:

n/a

NEW OR RENEWAL:

New

ANY OTHER PERTINENT INFORMATION:

n/a

PROCUREMENT INFORMATION:

n/a

CONTACT PERSON:

Dina Sutton, Administrator's Executive Coordinator, 269-383-8650



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: April 17, 2018
DEPARTMENT: Administrative Services
PREPARED BY: Dina Sutton, Administrator's Executive Coordinator
SUBJECT: Request for Approval of Appointment to the Fair Council

SPECIFIC ACTION REQUESTED:

Request for Approval of Appointment to the Fair Council.

DESCRIPTION OF ACTION (dollar amount, purpose):

Appoint Jeanne Comar as 4-H Horse Council Representative.

TIME FRAME OF ACTION:

For a term commencing October 1, 2016 through September 30, 2019.

FUNDING SOURCE & BUDGET CHANGES:

n/a

PERSONNEL IF REQUIRED:

n/a

NEW OR RENEWAL:

New

ANY OTHER PERTINENT INFORMATION:

Replacing Valerie Dietrich as the 4-H Horse Council Representative.

PROCUREMENT INFORMATION:

n/a

CONTACT PERSON:

Dina Sutton, Administrator's Executive Coordinator, 269-383-8650