



# KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

## MINUTES

### KALAMAZOO COUNTY BOARD OF COMMISSIONERS

REGULAR MEETING

April 17, 2018

**ITEM 1 CALL TO ORDER**

**ITEM 2 INVOCATION**

Commissioner John Gisler gave Invocation.

**ITEM 3 PLEDGE OF ALLEGIANCE**

Commissioner John Gisler led the Pledge of Allegiance.

**ITEM 4 ROLL CALL**

Roll Call: Commissioners John Gisler, Tracy Hall, Ron Kendall, Scott McGraw, Stephanie Moore, Mike Quinn, Julie Rogers, Michael Seals, Dale Shugars, Roger Tuinier and Kevin Wordelman.

Members Absent: None.

Administrators Present: Tracie Moored, County Administrator/Controller; Beth White, Corporate Counsel; Amanda Morse, Deputy County Administrator; Lisa Henthorn, Deputy County Administrator; Matt Hansen, Equalization Director; Lotta Jarnefelt, Planning & Community Development Director; Thom Canny, Circuit Court Administrator; Undersheriff James VanDyken; Mary Balkema, Treasurer; Jim Rutherford, HCS Director; Timothy A. Snow, County Clerk; Dina Sutton, Executive Coordinator.

**ITEM 5 APPROVAL OF MINUTES**

Commissioner Seals moved and it was duly seconded that the Minutes of the April 3, 2018 Board meeting be approved as distributed.

There being no discussion, the motion carried by a voice vote.

**ITEM 6 COMMUNICATIONS**

Commissioner Gisler presented the following Communication:

- a) An email from Mr. Gary Terpstra expressing his displeasure with the County exploring a lawsuit against manufacturers of opioids.

Ms. Mary Balkema, Treasurer addressed the Board concerning tax-delinquent properties dropping by 10 percent from 2016 to 2017.

Mr. Thom Canny, Circuit Court Administrator invited the Board to the Juvenile Home dinner on Thursday at 6:30 p.m.

**ITEM 7            CITIZENS' TIME**

Chairperson Moore stated that Citizens' Time was when any citizen could address the Board on any topic. She said anyone wishing to address the Board on a non-agenda item should come to the podium, give their name and address, and limit their remarks to four minutes. She said if anyone would like to speak about an item that was on the consent agenda, they could ask that it be removed from the consent agenda at this time or she would provide an opportunity just prior to that section of the agenda.

No citizens' addressed the Board.

**ITEM 8            FOR CONSIDERATION**

A.    Request for Approval of Resolution Declaring April Child Abuse Prevention Month

Commissioner Seals moved and it was duly seconded to approve a Resolution Declaring April Child Abuse Prevention Month.

Commissioner Gisler inquired about the number of cases reported.

Commissioner Rogers stated she attended the KCAN event and encouraged everyone to attend next year.

The roll call vote was as follows:

Ayes:            All members present  
Nays:            None  
Abstains:        None  
Absent:           None

The motion carried.

Mr. Eric Cunningham, KCAN thanked the Board for their support.

B.    Request for Approval of Resolution Declaring April 2018 Sexual Assault Awareness Month

Commissioner Rogers moved and it was duly seconded that the Board of Commissioners approve a Resolution Declaring April 2018 Sexual Assault Awareness Month.

The roll call vote was as follows:

Ayes:            All members present  
Nays:            None  
Abstains:        None  
Absent:           None

The motion carried.

Ms. Grace Lubwama, Executive Director of YWCA thanked the Board for their support.

C.    Request for Approval of Resolution Honoring the 40th Anniversary of Residential Opportunities, Inc.

Commissioner McGraw moved and it was duly seconded that the Board of Commissioners approve a Resolution Honoring the 40th Anniversary of Residential Opportunities.

The roll call vote was as follows:

Ayes: All members present  
Nays: None  
Abstains: None  
Absent: None

The motion carried.

Mr. Scott Schrum, Chief Executive Officer and Ms. Dana DeLuca, Director of Development & Public Relations, ROI thanked the Board for their support.

### **CONSENT AGENDA ITEMS**

#### Circuit Court

D. Request for Approval of Access and Visitation Grant with State Court Administrative Office for the Friend of the Court in facilitating child access and visitation in domestic relation matters in the amount of \$5,790 for the period of October 1, 2017 through September 30, 2018.

That the Board of Commissioners approve Access and Visitation Grant with State Court Administrative Office for the Friend of the Court in facilitating access and visitation in domestic relation matters in the amount of \$5,790 for the period of October 1, 2017 through September 30, 2018.

E. Request for Approval of a Grant Agreement with Nicole Triplett for In-Home Family Assistance  
That the appropriate County officials be authorized and directed to execute a Grant Agreement with Nicole Triplett to provide assistance to families that are at risk of having their children removed from their home due to child abuse and/or neglect, and/or to families that are in need of supervised visitations in the amount not to exceed \$114,000 (\$57,000 General Fund, \$57,000 State Child Care Grant Fund) for the period of October 1, 2017 through September 30, 2018.

F. Request for Approval of a Contract with Kalamazoo Counseling Connection dba Secure Counseling Services

That the appropriate County officials be authorized and directed to execute a Contract with Kalamazoo Counseling Connection dba Secure Counseling Services to provide counseling services to families that are at risk of having their children removed from their home due to child abuse and/or neglect, and/or to families with severe Domestic Violence issues in an amount not to exceed \$8,000 (Local Funds \$4,000, State Child Care Grant Funds \$4,000) for the period of October 1, 2017 through September 30, 2018.

G. Request for Approval of WMU Contract for Program Evaluation of the Juvenile Drug Treatment Court Program

That the appropriate County officials be authorized and directed to execute a Contract with WMU for Program Evaluation of the Juvenile Drug Treatment Court in the amount of \$10,321.09 for the period of January 1, 2018 through March 31, 2019.

H. Request for Approval of WMU Contract for Program Evaluation of the Family Dependency Treatment Court Program

That the appropriate County officials be authorized and directed to execute a Contract with WMU for Program Evaluation of the Family Dependency Treatment Court in the amount of \$9,900 for the period of

January 1, 2018 through March 31, 2019.

- I. Request for Approval of WMU Contract for Program Evaluation of the Women's Drug Treatment Court Program

That the appropriate County officials be authorized and directed to execute a Contract with WMU for Program Evaluation of the Women's Drug Treatment Court in the amount of \$11,343 for the period of January 1, 2018 through March 31, 2019.

- J. Request for Approval of WMU Contract for Program Evaluation of the Men's Drug Treatment Court Program

That the appropriate County officials be authorized and directed to execute a Contract with WMU for Program Evaluation of the Men's Drug Treatment Court in the amount of \$11,343 for the period of January 1, 2018 through March 31, 2019.

### Equalization

- K. Request for Approval to Accept the 2018 Kalamazoo County Equalization Report

That the Board of Commissioners accept the 2018 Kalamazoo County Equalization Report.

- L. Request for Approval of Resolution to Adopt the 2018 Kalamazoo County Equalization Report

That the Board of Commissioners approve a Resolution to Adopt the 2018 Kalamazoo County Equalization Report.

- M. Request for Approval of a Contract with CSZ Services for 100 Commercial and Industrial Appraisals

That the appropriate County officials be authorized and directed to execute a Contract with CSZ Services for 100 commercial and industrial appraisals in the amount not to exceed \$17,500 for the period of April 20, 2018 through August 31, 2018.

### Health & Community Services

- N. Request for Approval and Signature of a Memorandum of Understanding with KPEP and the Kalamazoo County Health & Community Services Department for the Purpose of Providing Education and Services to Men in Kalamazoo County

That the appropriate County officials be authorized and directed to execute a Memorandum of Understanding with KPEP for the purpose of providing education and services to men in Kalamazoo County through the Fatherhood Initiative effective April 3, 2018.

- O. Request for Approval of a Grant Renewal with Susan G Komen (Southwest) Michigan and the Kalamazoo County Health & Community Services Department for the Purpose of BCCCN Program's Wrap Around Services

That the appropriate County officials be authorized and directed to accept a grant renewal with Susan G. Komen Southwest Michigan to provide breast screening and follow-up diagnostic services as part of the BCCCN Program's Wrap-Around services in the amount of \$29,000 for the period of April 1, 2018 through March 31, 2019.

- P. Request for Approval of the Statement of Grant Award, #2018-3 & #2018-4 from the MI Aging & Adult Services Agency to the Region 3-A Area Agency on Aging for the Purpose of Supporting Older Adult Service Programs

That the appropriate County officials be authorized and directed to accept Statement of Grant Award #2018-3 (\$149,573) & 2018-4 (\$136,022) from the MI Aging & Adult Services Agency for the purpose of supporting older adult service programs for the fiscal year 2018.

- Q. Request for Approval to Extend the Hours and Work Period of a Temporary Employee Position with the Health Services Administration Program for the Purpose of Continued Program Support of the Online Community Data Hub Project

That the Board of Commissioners approve to extend the hours and work period of a temporary employee position for the purpose of continued program support of the online community data hub project in the amount not to exceed \$9,300 for the period of May 1, 2018 through July 31, 2018.

- R. Request for Approval of Temporary Employee Positions with the Community Action Agency Unit for the purpose of program support

That the Board of Commissioners approve temporary employee positions for the Community Action Agency Unit for the purpose of program support in the amount of \$50,700 for the period of April 1, 2018 through September 30, 2018.

- S. Request for Approval and Signature of Amendment #1 with Western Michigan University Homer Stryker M.D. School of Medicine for the purpose of Medical Examiner services for Kalamazoo County

That the appropriate County officials be authorized and directed to execute Amendment #1 with WMU Homer Stryker M.D. School of Medicine for the purpose of Medical Examiner services for Kalamazoo County in the amount of \$403,750 for the remainder of 2018.

- T. Request for Approval and KCBOC Signature, to Purchase Target Gift Cards for the purpose of the Kids Connect events

That the appropriate County officials be authorized and directed to execute a Memorandum of Understanding with Target to purchase Target gift cards in the amount of \$100,000 for the "Kids Connect for Back-to-School" events for the period of May 1, 2018 through September 30, 2018.

#### Human Resources

- U. Request for Approval of Nondisclosure and Use Agreement for BCBSM Health Care Provider Information

That the appropriate County officials be authorized and directed to execute a Nondisclosure and Use Agreement with Blue Cross Blue Shield of Michigan, Nulty Insurance and Zywave, Inc. for BCBSM Health Care Provider Information effective April 1, 2018.

#### Board of Commissioners

- V. Request for Approval of Disbursements

That the Board of Commissioners approve the Disbursements as defined and set forth in the document entitled, "Kalamazoo County Claims List, dated April 17, 2018", noting claims in the total amount of \$1,644,072.40 be approved; that the County Clerk be authorized to certify to the County Treasurer that the Board has approved on this date the disbursements in the list dated April 17, 2018.

- W. Request for Approval of Work-Based Training for Special Populations

That the appropriate County officials be authorized and directed to execute Work-Based Training for Special Populations Plan in the amount of \$21,200 for the period of October 1, 2017 through September 30, 2018.

- X. Request for Approval of Resolution to Assert the Right by the County Board of Commissioners to Approve or Reject the Kalamazoo County Master Plan

That the Board of Commissioners approve a Resolution to Assert the Right by the County Board of Commissioners to approve or reject the Kalamazoo County Master Plan.

Y. Request for Approval of Reappointments to the Planning Commission

That the Board of Commissioners approve the reappointment of Heather Ricketts, Martin Janssen and Vince Carahaly to the Planning Commission for a term commencing April 1, 2018 through March 31, 2021.

Z. Request for Approval of Appointment to the Animal Services & Enforcement Advisory Board

That the Board of Commissioners approve the appointment of Dr. Turnera Croom to the Animal Services & Enforcement Advisory Board for a term commencing January 1, 2018 through December 31, 2020.

AA. Request for Approval of Appointment to the Fair Council

That the Board of Commissioners approve the appointment of Jeanne Comar as the 4-H Horse Council Representative to the Fair Council for a term commencing October 1, 2016 through September 30, 2019.

Commissioner Gisler moved and it was duly seconded that Items D. through Z. be voted on at one time by a roll call vote and be considered as a consent agenda by the Board.

The roll call vote was as follows:

Ayes: All members present  
Nays: None  
Abstains: None  
Absent: None

The motion carried.

**NON-CONSENT AGENDA ITEMS**

X. Request for Approval of Resolution to Assert the Right by the County Board of Commissioners to Approve or Reject the Kalamazoo County Master Plan

Commissioner Gisler moved and it was duly seconded the Board of Commissioners approve a Resolution to Assert the Right by the County Board of Commissioners to approve or reject the Kalamazoo County Master Plan.

Commissioner Rogers stated she was confused by the agenda request.

Ms. Moored indicated the Resolution was the County's assertion to move forward with the process.

Commissioner Kendall stated if the County did not approve this Resolution the County would not have the ability to comment on the Plan.

Commissioner Seals inquired why housing wasn't included in the Master Plan and Ms. Moored indicated she was unaware if it was or wasn't included.

Discussion ensued.

The roll call vote was as follows:

Ayes: All members present  
Nays: None

Abstains: None  
Absent: None

The motion carried.

**ITEM 9 OLD BUSINESS**

There was no old business.

**ITEM 10 NEW BUSINESS**

Commissioners Seals stated he would like the Board to pass a Resolution to adopt a Resolution at the May 1 meeting declaring May as Foster Care Month.

Commissioner Rogers inquired if the item was time sensitive and thought it should be on the May 1 Committee of the Whole meeting for discussion.

**ITEM 11 COUNTY ADMINISTRATOR'S REPORT**

Ms. Moored indicated HCS would be closed July 30 through August 3 and would move into the new Alcott location on August 6. She indicated the State was reviewing the County's Indigent Defense Plan and should know by the end of the week.

**ITEM 12 MEMBERS' TIME**

Commissioner Gisler stated the Road Commission had scheduled joint meetings with the townships. He stated Ms. Joanna Johnson was elected as the Chair of the Road Commission of Michigan.

Commissioner Hall indicated the County ID Program would be launched May 3rd.

Commissioner Rogers stated the Road Commission and Workforce Development Board had joined forces to have an apprenticeship for the Road Commission. She stated she distributed the Dashboard for Michigan Works! She indicated state grants were increased to \$1 billion. She stated she was chosen to attend NACo CLI.

Commissioner Quinn made comments on the American Flag and what it means to say the Pledge of Allegiance.

Commissioner Kendall stated on MLive there was an article regarding housing in the City of Kalamazoo and part of the housing issue was due to the lack of skilled trade members.

Commissioner Seals stated DHS would be moving to Alcott Street. He stated he would miss Frank Warren at the meetings. He stated Frank Barrett of the Eastside Neighborhood Association had passed.

Commissioner McGraw stated the Kalamazoo was named the number one for student homelessness according to a study by the University of Michigan. He indicated he would like a report from the Public Housing Commission.

**ITEM 13      VICE CHAIRPERSON'S REPORT**

There was no Vice Chairperson's Report.

**ITEM 14      CHAIRPERSON'S REPORT**

There was no Chairperson's Report.

**ITEM 15      ADJOURNMENT**

There being no further business to come before the Board, Chairperson Moore adjourned the meeting 8:12 p.m.

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Timothy A. Snow  
Clerk/Register of Deeds

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Stephanie Moore, Chairperson  
Kalamazoo County Board of Commissioners