

The logo for Kalamazoo County Government is a semi-circular emblem. It features a stylized landscape with a line of evergreen trees in the foreground and a sun or moon partially obscured by a cloud in the background. The words "KALAMAZOO COUNTY GOVERNMENT" are written in a light, sans-serif font along the top curve of the emblem.

**Board of
Commissioners'
Meeting**

April 21, 2015

**NOTICE AND AGENDA FOR
APRIL 21, 2015 MEETING
OF THE
KALAMAZOO COUNTY BOARD OF COMMISSIONERS**

PLEASE TAKE NOTICE that a regular meeting of the Kalamazoo County Board of Commissioners is scheduled for Tuesday, April 21, 2015, at 7:00 p.m. in the Board of Commissioners Room, second floor, County Administration Building, 201 West Kalamazoo Avenue, Kalamazoo, Michigan, for the purpose of considering the following items:

- ITEM 1 Call to Order
- ITEM 2 Invocation
- ITEM 3 Pledge of Allegiance
- ITEM 4 Roll Call
- ITEM 5 Approval of Minutes
- ITEM 6 Communications
- ITEM 7 Citizens' Time
- ITEM 8 For Consideration

- A. Request for Approval of Resolution Honoring Veterans Service Officer Aaron Edlefson

CONSENT AGENDA

Airport

- B. Request for Approval of Elimination of Position (house keeping)

Buildings & Grounds

- C. Request for Approval of a Contract with Frederick Construction for the Administration Building Parking Ramp Project

District Court

- D. Request for Approval of Grant Extension Awarded by the Irving S. Gilmore Foundation for the Young Adult Diversion Program (YADC)

Equalization

- E. Request for Approval of Resolution Adopting the 2015 Equalization Report
- F. Request for Approval of a Contract with CSZ Services for Commercial and Industrial Appraisals

Finance & Administrative Services

- G. Request for Approval of a Contract with C2 Consulting (Southwest Michigan First) for Training for Administrative Services Departments

Health & Community Services

- H. Request for Approval of Amendment #2 to the 2014-2015 Comprehensive Planning, Budgeting and Contracting (CPBC) Agreement with the Michigan Department of Community Health (MDCH)
- I. Request for Approval of Agreements with Bronson Methodist Hospital and Safe Kids Kalamazoo County for the Safe Sleep Initiative

- J. Request for Approval of Contract Amendment for the Michigan Energy Assistance Program (MEAP) with the Michigan Community Action (MCA)
- K. Request for Approval of Breast and Cervical Cancer Control Program (BCCCP) Updated & Renewed Agreement & Business Associate Agreement with Bronson Healthcare Midwest
- L. Request for Approval of Veterans' Affairs Committee Bylaw Revisions
- M. Request for Approval of Elimination/Creation of Positions – Healthy Families America MIECHV Program (Grant Funds)
- N. Request for Approval of Elimination/Creation of Positions – Healthy Babies Healthy Start Program (Grant Funds)

Michigan Works!

- O. Request for Approval of Appointments to the Workforce Development Board
- P. Request for Approval of Workforce Investment Act Capacity Building & Professional Development 15-XX Trade Adjustment Assistance (TAA)

Parks & Expo Center

- Q. Request for Approval of 2016 National Trappers Association National Convention Contract
- R. Request for Approval of an Agreement with Kalamazoo County Parks Foundation for Continued Partnership for the Kalamazoo River Valley Trail
- S. Request for Approval to Submit a Grant Application to the Michigan Recreation and Park Association

Planning & Community Development

- T. Request for Approval of 2015 Remonumentation Grant from the State of Michigan, Department of Licensing and Regulatory Affairs
- U. Request for Approval of Amendments with Various Surveyors and Approval of a Contract with James Boynton, P.S.

Prosecuting Attorney

- V. Request for Approval to Submit the Smart Prosecuting Grant Application to the Department of Justice, Office of Justice Programs

Board of Commissioners

- W. Request for Approval of Transfers and Disbursements
- X. Request for Approval of Installation of Non-Contact Cooling Water Well in a Groundwater Use Restricted Zone
- Y. Request for Approval of Appointments/Reappointments to the Remonumentation Peer Review Group

NON-CONSENT AGENDA ITEMS

The following Items are Non-Consent Agenda Items and will be voted on individually.

- ITEM 9 Old Business
- ITEM 10 New Business
- ITEM 11 County Administrator's Report
- ITEM 12 Chairperson's Report
- ITEM 13 Vice Chairperson's Report

ITEM 14 Members' Time
ITEM 15 Adjournment

Dina Sutton

Dina Sutton
Office Manager for Administrative Services

APRIL 15, 2015

MEETINGS OF THE KALAMAZOO COUNTY BOARD OF COMMISSIONERS ARE OPEN TO ALL WITHOUT REGARD TO RACE, SEX, COLOR, AGE, NATIONAL ORIGIN, RELIGION, HEIGHT, WEIGHT, MARITAL STATUS, POLITICAL AFFILIATION, SEXUAL ORIENTATION, GENDER IDENTITY OR DISABILITY. KALAMAZOO COUNTY WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS SIGNERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING/HEARING, TO INDIVIDUALS WITH DISABILITIES AT THE MEETING/HEARING UPON FOUR (4) BUSINESS DAYS' NOTICE TO THE COUNTY. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY BY WRITING OR CALLING:

Dina Sutton
Office Manager for Administrative Services
KALAMAZOO COUNTY GOVERNMENT
201 West Kalamazoo Avenue
Kalamazoo, Michigan 49007
TELEPHONE: (269)384-8111

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: April 21, 2015

DEPARTMENT: Airport

PREPARED BY: David Reid

SUBJECT: Elimination of Airport Position (Housekeeping)

SPECIFIC ACTION REQUESTED:

Airport Administration requests Board approval to eliminate a 0.50FTE Accounting Clerk.

DESCRIPTION OF ACTION (dollar amount, purpose):

This position elimination is housekeeping to reconcile funded positions with authorized positions. This position is currently vacant.

TIME FRAME OF ACTION:

Upon Approval.

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

None.

PERSONNEL IF REQUIRED:

Eliminate:

<u>Account:</u>	<u>Position #:</u>	<u>FTE</u>	<u>Grade</u>	<u>Salary</u>	<u>Effective Date</u>
581-581	Accounting Clerk #10862-001	0.50	K02	\$11.31-15.28/Hour	Immediate

NEW OR RENEWAL OR AMENDMENT:

N/A

ANY OTHER PERTINENT INFORMATION:

None.

PROCUREMENT INFORMATION:

None.

CONTACT PERSON WITH PHONE NUMBER:

David Reid, 388-3690

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: April 21, 2015

DEPARTMENT: Buildings and Grounds

PREPARED BY: Randy E. Winterowd

SUBJECT: Administration Building Parking Ramp Demolition and Remodel

SPECIFIC ACTION REQUESTED:

Request approval to award contract for the demolition and site redevelopment for the Kalamazoo Administration Building parking ramp in amounts listed below in the description of action.

DESCRIPTION OF ACTION (dollar amount, purpose):

The project is to demolish the existing parking structure and replace it with a flat parking lot per bid documents.

Low Bidder (Frederick Construction) Amount:	\$ 469,000.00	(as compared to below)
Testing and Inspection (Driesenga Associates, Inc.)	\$ 4,400.00	
Project Contingency Amount (12%):	\$ 70,000.00	
Sub Total project cost:	\$ 543,400.00	
Project pre-approved costs with Purchase Order:		
Project A/E Nehil Sivak/OCBA	\$ 33,560.00	
Asbestos NESHAPS Report- Delisle	\$ 760.00	
Total Project Amount:	\$ 577,720 .00	

TIME FRAME OF ACTION:

Immediate - Construction to begin July 2015 thru October 2015.

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

Capital Parking Ramp Fund

PERSONNEL IF REQUIRED:

(Indicate if elimination or creation and list FTE; job title; grade; full-time salary range; account number; and, if known, position number)

NEW OR RENEWAL:

NEW

ANY OTHER PERTINENT INFORMATION:

Other bids: Homrich - \$527,000.00, AVB Construction - \$579,962.00, Dore & Associated - \$627,000.00

PROCUREMENT INFORMATION:

Low bidder is the recommended bidder for the project.

CONTACT PERSON WITH PHONE NUMBER:

Randy Winterowd 269 383-8954

BOARD AGENDA REQUEST FORM**PROPOSED FOR BOARD MEETING OF: Tuesday, April 21, 2015****DEPARTMENT:** 8th District Court**PREPARED BY:** Lynn Kirkpatrick, Probation Services Director**SUBJECT:** Grant extension.**SPECIFIC ACTION REQUESTED:**

8th District Court requests Board approval of a grant extension awarded by the Irving S. Gilmore Foundation. Original grant period ends April 30, 2015. Due to the fact that funds from this grant (\$50,000) are still available for the courts Young Adult Diversion Program (YADC), the Gilmore Foundation has extended the term of this grant to August 31, 2015.

DESCRIPTION OF ACTION (dollar amount, purpose):**TIME FRAME OF ACTION:**

Grant Agreement for the period of June 1, 2014 through August 31st, 2015.

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

.Local: Irving S. Gilmore Foundation

PERSONNEL IF REQUIRED:

(indicate if elimination or creation and list FTE; job title; grade; full-time salary range; account number; and, if known, position number)

NEW OR RENEWAL:**ANY OTHER PERTINENT INFORMATION:****PROCUREMENT INFORMATION:**

N/A

CONTACT PERSON WITH PHONE NUMBER:

Lynn Kirkpatrick, Probation Services Director, 383-8966.

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: April 21, 2015

DEPARTMENT: Equalization

PREPARED BY: Mathew Hansen

SUBJECT: 2015 Commercial and Industrial Equalization Study

SPECIFIC ACTION REQUESTED:

Approval of a contract with CSZ Services for up to 100 commercial and industrial appraisals.

DESCRIPTION OF ACTION (dollar amount, purpose):

Total cost of the project not to exceed \$17,500 (seventeen thousand five hundred dollars).

TIME FRAME OF ACTION:

April 22, 2015 – August 31, 2015

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

Funding to be paid out of the department's line item budget – Contractual Services.
Account Number: 101-225-808.00

PERSONNEL IF REQUIRED:

N/A

NEW OR RENEWAL OR AMENDMENT:

Renewal, original contract approved April 15, 2014

ANY OTHER PERTINENT INFORMATION:

PROCUREMENT INFORMATION:

The contract was not bid out. The last contract was bid out Feb. 2014. CSZ Services was the lowest bidder. A good working relationship was established with CSZ Services during the 2014 contract. The rate remained the same for the 2015 contract.

CONTACT PERSON WITH PHONE NUMBER:

Mathew Hansen
Equalization Director
269-383-8960

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: April 21, 2015

DEPARTMENT: Finance and Administrative Services

PREPARED BY: Tracie Moored, Administrative Services Director

SUBJECT: Training for Administrative Services Departments

SPECIFIC ACTION REQUESTED:

Approval of training proposal with C2 Consulting (Southwest Michigan First).

DESCRIPTION OF ACTION (dollar amount, purpose):

Facilitating an outside professional training program for all internal service employees (Finance, Human Resources, Information Systems, Building and Grounds and Equalization). This is a comprehensive curriculum focusing on building an internal culture of excellence and high performance. \$10,000 for approximately 100 employees (\$100 per employee).

TIME FRAME OF ACTION:

90 days ~ beginning May 1.

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

There will not need to be an additional General Fund allocation. These funds will be spread within the Internal Service training budgets. Due to the dollar amount, this proposal needs Board authorization.

PERSONNEL IF REQUIRED:

(indicate if elimination or creation and list FTE; job title; grade; full-time salary range; account number; and, if known, position number)

NA

NEW OR RENEWAL OR AMENDMENT:

(If an amendment to a contract/agreement please provide the date in which the original was approved by the Board of Commissioners)

NA

ANY OTHER PERTINENT INFORMATION:

NA

PROCUREMENT INFORMATION:

(indicate if the contract was bid out, if not, state reason(s) why; indicate last time contract was bid out; indicate if awarded bidder was the lowest bidder, if not, indicate why) Two companies offered proposals with the same dollar amount. The other company was out of state.

CONTACT PERSON WITH PHONE NUMBER:

Tracie Moored, Administrative Services Director 269/383-8843



Kalamazoo County

Health & Community Services

3299 Gull Road, P.O. Box 42, Nazareth, MI 49074-0042

DATE: April 21, 2015
TO: County Board of Commissioners
FROM: Gillian A. Stoltman, Ph.D, M.P.H, Director/Health Officer
RE: ITEMS FOR YOUR CONSIDERATION

A. APPROVAL OF AMENDMENT #2 TO THE 2014/2015 COMPREHENSIVE PLANNING, BUDGETING AND CONTRACTING (CPBC) AGREEMENT WITH THE MICHIGAN DEPARTMENT OF COMMUNITY HEALTH

ACTION REQUESTED

HCS Administration requests Board approval of amendment #2 to the FY 2014/2015 Comprehensive Planning, Budgeting and Contracting (CPBC) agreement with the Michigan Department of Community Health (MDCH) for the period of October 1, 2014 to September 30, 2015 in an amount of \$3,761,123.

DESCRIPTION OF SUBJECT

The CPBC is the contracting mechanism whereby funding is provided for the delivery of public health services in accordance with minimum program requirements and applicable federal, state and local laws and regulations. The purpose of amendment #2 is to reduce Essential Local Public Health Service (ELPHS) funding for the net amount of \$44,681.

RELATIONSHIP TO GOALS

The funding provided through the CPBC is relative to all Health and Community Services Department goals.

FUNDING SOURCE

The \$3,761,123 funding level is comprised of a combination of Federal and State funds contracted via the Michigan Department of Community Health.

PERSONNEL

There are no needed position actions.

ISSUES/CONCERNS

If you have any questions, please contact Ryan Post, Deputy Director, Financial Management & Administration, at 373-5254 or rjpost@kalcounty.com

B. APPROVAL OF AGREEMENTS BETWEEN KALAMAZOO COUNTY AND THE HEALTH & COMMUNITY SERVICES DEPARTMENT/ MATERNAL & CHILD HEALTH (MCH) AND MULTIPLE ENTITIES FOR SAFE SLEEP INITIATIVE

ACTION REQUESTED

HCS Administration requests Board approval of Agreements between Kalamazoo County Health & Community Services/ Maternal & Child Health (MCH) and the following entities for the provision of outreach and program coordination services for MDCH grant for the Safe Sleep Initiative:

<u>Entity</u>	<u>Funding</u>	<u>Contract Term</u>	<u>Services</u>
Bronson Methodist	\$5,000.00	1/1/15 -9/30/15	Health Educators, Class Coordination and execution, nutritional supplements
Safe Kids Kalamazoo County	\$7,225.00	10/1/14-9/30/15	Outreach & marketing support, Purchase & distribution of PacknPlays Coordination & planning of annual meeting

DESCRIPTION OF SUBJECT

The Maternal & Child Health Division continues its collaborative effort toward reduction of the high infant mortality rate in Kalamazoo County by focusing on those geographic areas with the highest concentration of infant and fetal deaths. The Safe Sleep Initiative is an extension of this and allows for KCHCS – MCH programs and staff to work and build relationships with other community providers to better serve the families of Kalamazoo.

RELATIONSHIP TO GOALS

It is one of the goals of HCS to improve the overall health of the community by reducing preventable deaths and disease. The Maternal & Child Health Division works to reduce the fetal and infant deaths in Kalamazoo County through its programs.

FUNDING SOURCE

No County funds are required as a result of this action. The funding source for this agreement comes from the MDCH – Family & Community Health Division through the CPBC grant.

PERSONNEL

There are no new personnel associated with this request.

PROCUREMENT

There is no procurement associated with this request.

ISSUES/CONCERNS

There are no issues or concerns. If you have any questions, please contact Deb Lenz, Maternal & Child Health Division Manager at 373-5024 or dllenz@kalamazoo.org

C. ACCEPTANCE OF CONTRACT AMENDMENT FOR THE MICHIGAN ENERGY ASSISTANCE PROGRAM (MEAP) FROM MICHIGAN COMMUNITY ACTION (MCA).

ACTION REQUESTED

HCS Administration requests Board approval to accept the Contract Amendment from Michigan Community Action in the amount of \$30,205 for the Kalamazoo County Community Action Agency grant period of October 1, 2014 through September 30, 2016. This is an increase of MEAP funds for the current funding year. The Board approved the original contract on 10/21/14

DESCRIPTION OF SUBJECT

The purpose of this funding is to intervene in energy crisis situations and provide energy assistance program services that will help eligible low-income households meet home energy costs for their primary residence. This is accomplished through payment or partial payment of bills for electricity, natural gas, propane, heating oil, or any other type of fuel used to heat the primary residence of a vulnerable Kalamazoo County resident during the 2014-2015 heating season.

RELATIONSHIP TO GOAL

The Health and Community Services Department has defined the overall goal of the Community Action Agency as improvement of the life conditions of the families served. These funds will assist in keeping our low-income families warm this heating season and as a means to increase self-sufficiency.

FUNDING SOURCE

No County funds are required as a result of this request. Funding is designated from the Michigan Energy Assistance Program (MEAP), administered and distributed by the Michigan Community Action. Funding awarded is for the first year of contract 10/1/14 to 9/30/15. Total funding amount is now \$285,775.96.

PERSONNEL

At this time there are no new personnel associated with this request. Additional personnel may be required in the future and will be brought to the Board for approval at a later date if deemed necessary to appropriately manage awarded funds.

PROCUREMENT

There is no procurement associated with this request.

ISSUES/CONCERNS

There are no issues or concerns. If you have questions, please contact Amber Leverette, Housing & Neighborhood Coordinator, at 373-5101 or at arleve@kalcounty.com.

D. APPROVAL OF A BREAST AND CERVICAL CANCER CONTROL PROGRAM (BCCCP) UPDATED & RENEWED AGREEMENT AND BUSINESS ASSOCIATE AGREEMENT

ACTION REQUESTED

HCS Administration requests Board approval of a new Agreement and Business Associate Agreement (BAA) with Bronson Healthcare Midwest, whose provider contract has automatically renewed for 10 years or more. The updated agreement will ensure services continue according to current program requirements. Agreement is effective March 1, 2015 and will automatically renew each year thereafter.

DESCRIPTION OF SUBJECT

The Breast and Cervical Cancer Control Program (BCCCP) is a Center for Disease Control and Prevention funded program under Title XV, which seeks to reduce the unacceptably high prevalence of breast and cervical cancer among poor, older women in the country. Kalamazoo County Health and Community Services Department serves an eight-county region through contracted providers who screen the targeted population. Medical providers who have agreed to participate in BCCCP will provide all or a portion of the enrollment, screening examination, diagnostic and consultation services for eligible women. Payment for the services described in the contract will be made by the State of Michigan at the standard Medicare based rates set annually by the Michigan Department of Community Health.

RELATIONSHIP TO GOALS

HCS works to improve the overall health of the community by reducing preventable disabilities and deaths. Deaths from breast and cervical cancer are preventable, and this program allows us to assist low-income women in obtaining early diagnosis of breast and cervical cancer.

FUNDING SOURCE

No County funds are required as a result of this action. Funding for this agreement is from the Michigan Department of Community Health through the CPBC Agreement.

PERSONNEL

There are no new personnel associated with this request.

ISSUES/CONCERNS

There are no issues or concerns. If you have any questions, please contact Lynn Ann Jones, Women's Health Supervisor at 269-373-5383 or lajone@kalcounty.com

E. APPROVAL OF THE VETERANS' AFFAIRS COMMITTEE BYLAW REVISIONS

ACTION REQUIRED

On behalf of the Veterans' Affairs Committee (VAC), HCS Administration and Veterans Service Office is seeking the Board of Commissioners' approval of their revised bylaws.

DESCRIPTION OF SUBJECT

Recently, VAC members reviewed the bylaws that govern committee operations. Primary changes were made to the means for meeting attendance which was revised to include attendance by conference call or other platform for distance communication. This revision is for the purpose of members being able to attend up to 2 regularly scheduled meetings per calendar year through the means above. This is for attendance purposes only, not for meeting a committee quorum or voting purposes. These changes were made by unanimous approval of all members at the April 8th meeting of the committee. A copy of the bylaws is attached for the Board's review.

RELATIONSHIP TO GOALS

This request is consistent with the HCS goal to strengthen the capacity of individuals and families at risk within the community to take control of their lives and work to self-sufficiency.

SOURCE OF FUNDS

There are no County funds required as a result of this request.

PROCUREMENT

There is no procurement issues associated with this request.

PERSONNEL

There are no new personnel associated with this request.

ISSUES/CONCERNS

There are no issues or concerns. If you have any questions, please contact Lucinda M. Stinson, Deputy Director - Health Services at 373-5012 or at lmstin@kalcounty.com

F. POSITION ELIMINATIONS AND CREATIONS IN THE HEALTH & COMMUNITY SERVICES DEPARTMENT - HEALTHY FAMILIES AMERICA (HFA) MIECHV PROGRAM

ACTION REQUESTED

HCS Administration requests Board approval to eliminate .4 FTEs in Care Coordinator positions; and create .3 FTE for the MCH Supervisor position.

DESCRIPTION OF SUBJECT

Healthy Families America (HFA) is an evidence-based home visitation model established through Prevent Child Abuse America. HFA offers home visits and case management to high risk families. HFA program goals include: cultivating the growth of nurturing, responsive parent child relationships, promoting healthy childhood growth and development, building foundations for strong family functioning, and offering resources and support based on the family strengths and circumstances. This is a new State initiative. The requested staff adjustments will change the Care Coordinators from 1.0 FTE to .8 FTE and the MCH Supervisor from a .5 FTE to .8 FTE; these adjustments will better allow home visitation services and training expectations to be met during the implementation phase of this program.

RELATIONSHIP TO GOALS

This change is consistent with the HCS goal to improve the overall health of the community by reducing preventable disabilities and death, and promoting healthy lifestyles and choices.

FUNDING SOURCE

No County funds are required as a result of this request. Funding to support the position creations is allocated through the CPBC grant as a new initiative utilizing Maternal, Infant, Child Health, Home Visitation (MIECHV) funds.

PERSONNEL

Eliminate:

<u>Account #</u>	<u>Position/#</u>	<u>Grade</u>	<u>FTE</u>	<u>Pay Range</u>	<u>Effective</u>
303-143	Care Coordinator	K06	0.2	\$6,493-\$8,765	4/22/15
	#10899-002				
303-143	Care Coordinator	K06	0.2	\$6,493-\$8,765	4/22/15
	#10899-003				

Create:

<u>Account#</u>	<u>Position/#</u>	<u>Grade</u>	<u>FTE</u>	<u>Pay Range</u>	<u>Effective</u>
303-143	MCH Supervisor # 10901-001	K09	0.3	\$13,609-\$18,377	4/22/15

PROCUREMENT

There is no procurement associated with this request.

ISSUES/CONCERNS

There are no issues or concerns. If you have questions please contact Deb Lenz, Maternal and Child Health Division Manager, at 373-5024 or at dllenz@kalamazoo.org.

G. APPROVAL FOR POSITION ELIMINATION AND CREATION IN THE HEALTH AND COMMUNITY SERVICES DEPARTMENT - HEALTHY BABIES HEALTHY START (HBHS) PROGRAM

ACTION REQUESTED

HCS Administration requests Board approval to eliminate a 1.0 FTE Community Educator and create a 1.0 FTE Care Coordinator in the KCHCS – Healthy Babies Healthy Start program.

DESCRIPTION OF SUBJECT

The HBHS project is a 5-year federal grant provided for the reduction of infant mortality and perinatal health disparities in Kalamazoo. Grant requirements have changed focus with the new grant cycle, identifying prenatal caseload as a primary objective. Since the Community Educator is currently vacant, an additional Care Coordinator position will provide assistance in obtaining caseload requirements. Case management services to project participants include but are not limited to social, behavioral, and nutritional services. This FTE creation is in response to the newly awarded Healthy Start grant, approved at the 9/17/14 BOC.

RELATIONSHIP TO GOALS

This funding provides services consistent with the HCS goal to improve the overall health of the community by reducing preventable disabilities and death, and promoting healthy lifestyles and choices.

FUNDING SOURCE

No County funds are required as a result of this request. This position is funded through the Federal Healthy Start grant. Notification of grant award was received September 1, 2014.

PERSONNEL

Eliminate:

<u>Account #</u>	<u>Position/#</u>	<u>Grade</u>	<u>FTE</u>	<u>Pay Range</u>	<u>Effective</u>
297-143	Community Educator #10816-001	K06	1.0	\$32,468-\$43,825	4/22/2015

Create:

<u>Account #</u>	<u>Position/#</u>	<u>Grade</u>	<u>FTE</u>	<u>Pay Range</u>	<u>Effective</u>
297-142	Care Coordinator #10202-TBD	K06	1.0	\$32,468-\$43,825	4/22/2015

PROCUREMENT

There is no procurement issue associated with this request.

ISSUES/CONCERNS

There are no issues or concerns. If you have questions please contact Deb Lenz, Maternal & Child Health Division Manager at 373-5024 or at dllenz@kalcounty.com.

E

KALAMAZOO COUNTY VETERANS' AFFAIRS COMMITTEE

BYLAWS

ARTICLE 1

NAME

The name of this body is the Kalamazoo County Veterans' Affairs Committee.

ARTICLE 2

AUTHORITY

The Kalamazoo County Veterans' Affairs Committee is authorized by Act – 192' of the public Acts of 1953 (Act 192); as amended, and the Resolution to create a County Department of Veterans Affairs and a Kalamazoo County Veterans Affairs Committee approved by the Kalamazoo County Board of Commissioners on October 19, 1999. The Committee shall operate under the County's operating and fiscal policies.

ARTICLE 3

DUTIES AND RESPONSIBILITIES

The committee shall have the following duties and responsibilities:

- A. Administer the County Department of Veterans Veteran's Service Office Affairs pursuant to Act 192
- B. Within the budget set up by the County Board (1) appoint a veterans service Director and such other employees as shall be necessary to provide services to veterans, and (2) incur such other expenses as shall be necessary in carrying out the provisions of the law.
- C. Implement the services authorized under Act 192 of the Public Acts of 1953, as amended; Act 214 of the Public Acts of 1899, as amended; Act 235 of the Public Acts of 1911, as amended; and any other law authorizing benefits to veterans.
- D. The Committee shall have such powers and duties as shall from time to time be provided by law or be assigned by the Kalamazoo County Board of Commissioners.

ARTICLE 4

COMMITTEE ORGANIZATION

Section 1. Committee Membership: The committee shall consist of five members who shall be appointed or removed by the Chairperson of the County Board, with confirmation of such appointment or removal by a majority of the County Board. Except as otherwise provided in this paragraph, the committee shall be composed of veterans who shall be residents of Kalamazoo County and who have served honorably on active duty in the armed forces as volunteers or regulars or women Marines, or who served actively in a war in which the United State has been, is, or may hereafter be a participant as defined in title 38 of the United States Code, 38 USC 101-8528, including the conflict in Vietnam, to be appointed upon the recommendation of the post of each chartered veterans organization within Kalamazoo county. One member may be a County Commissioner regardless of whether he/she is a veteran. If an opening on the committee occurs, the County Board shall provide notice of that opening to one or more newspapers within the county and to veteran service organizations within the county.

Section 2. Term of Members: the term of office of a committee member shall be four (4) years commencing January 1 of the year of appointment, except that of the members first appointed , two members shall be appointed for a term of four years; one member shall be appointed for a term of three (3) years; one member shall be appointed for a period of two (2) years; one member shall be appointed for a period of one (1) year. Each term shall expire at noon on January 1, and each member shall hold office thereafter until his/her successor is appointed. Members may be re-appointed.

Section 3. Officers: At the first meeting of each calendar year, the committee shall elect one of its members as chairperson, one of its members as vice-chair, one of its members as secretary, and any other officers that it deems appropriate. Each officer shall serve a one (1) year term, and each officer may be re-appointed to more than one term.

Section 4. Vacancies in office: When a vacancy occurs on the committee, either by death, resignation or removal, the vacancy shall be filled by the County Board for the un-expired term in the same manner as the original appointment.

Section 5. Attendance: A member must attend greater than fifty percent of the regularly scheduled committee meetings in a calendar year. A member may participate by conference call

or other platform for communication for no more than 2 regularly scheduled meetings in a calendar year.

Section 6. Neglect of Duties: If any member has missed fifty percent of the regularly scheduled committee meetings in one (1) calendar year, the committee chairperson shall notify the County Board in writing of this fact and request that the County Board institute removal procedures.

Section 7. Removal: The County Board may remove a member for cause provided due written notice of the charges made against him/her are given to the member and the member has an opportunity to appear before the County Board for a hearing on the charges.

Section 8. General Conduct: The Veterans Affairs Committee shall function as a unit; therefore, individual members shall not speak for the committee unless authorized by the committee to do so.

ARTICLE 5

OFFICERS AND STAFF

Section 1. Chairperson: The chairperson shall be elected by and from the membership of the committee. His/her duties and powers shall include the following:

- a. He/she shall preside at all meetings of the committee
- b. He/she shall appoint all standing and special subcommittees of the committee and all commissions or agencies established by law or by the committee, subject to approval of the committee.
- c. He/she shall serve as an ex-officio member of all committees and sub-committees of the committee.
- d. He/she shall be the ceremonial representative of the committee and shall perform such other duties as specified by law, the Kalamazoo County Board of Commissioners, or by custom.

Section 2. Vice- Chairperson: The Vice-Chairperson shall be elected by and from the members of the committee. He/she shall preside in the absence of the Chairperson and shall perform such other duties as may from time to time assigned.

Section 3. Clerical Support: Clerical support for the committee will be provided by the Veterans Affairs Department. The clerical staff shall have the following duties:

- a. Record all proceedings of the committee
- b. Make regular entries of all resolutions and decisions upon all questions.
- c. Record the vote of each member on any questions submitted to the committee, if required by any member present.
- d. Prepare copies of the minutes of the proceedings of the committee for the distribution to the members of the committee pursuant to Article VI, section 6.
- e. Perform such other and further duties as the committee may require.

ARTICLE 6

REGULAR MEETINGS

Section 1. Regular Meetings: Except as otherwise required by law, or provided by the committee, regular meetings of the committee shall be held as follows:

- a. The committee shall meet at least four (4) times per year or at the request of the Veterans Affairs Committee Chairman.
- b. All regular meeting of the committee shall be held at the ~~Human Services Department Nazareth complex~~ Health and Community Services Department unless the committee shall otherwise specify.
- c. All meetings of the committee shall be held in accessible facilities and shall be conducted according to the Open Meetings Act.
- d. Unless a motion of adjournment shall otherwise direct, any regular meeting of the committee may be reconvened by the committee chairperson by serving on the other members a written notice of the time and purpose of any such reconvened meeting; provided, however, service may be waived in writing by a member; said waiver shall become a part of the permanent record. Service of such notice may be waived in writing by a member; said waiver shall become a part of the permanent record.

Service of such notice may be made by delivering the notice to the member personally, or by leaving the same at each members residence with some person of the household at least eighteen (18) hours before such meetings is to take place, or by depositing the same in a government mail receptacle enclosed in a sealed envelope plainly addressed to such member at his/her last known residence address at least seventy-two (72) hours before such meeting is to take place. Such service may be made by a member of the committee or by an employee or agent of the committee. A public notice stating the date, time and place of a re-scheduled regular or special meeting shall be posted in the Veterans Affairs office and the County Board office eighteen (18) hours before the meeting. Any adjournment necessitated because of lack of quorum shall be sine die, subject to being reconvened by the chairperson of the committee as provided in this subsection (MVLS 15.265).

Section 2. Special Meeting: A special meeting may be called by the chairperson or any two (2) members of the committee upon written notice being served to each member at his/her place of residence at least eighteen (18) hours prior to such meeting. Members may waive notice of any special meeting either before or after the holding thereof. A public notice stating the time, date and place of special meeting shall be posted in the Veterans Affairs office and the County Board office at least eighteen (18) hours before the meeting (MCLA 15.265). A member may attend a special meeting by conference call or other platform of communication through advance notification to the committee Chairperson.

Section 3. Adjourned Meetings: Any legal meeting of the committee may be adjourned from time to time as the committee may deem necessary.

Section 4. Quorum: A majority of the members shall constitute a quorum for the transaction of the business of this committee.

Section 5. Voting: Except as otherwise provided by statute, all questions shall be determined by a vote of a majority of the members present.

Section 6. Distribution of minutes: Proposed minutes shall be available for public inspection not more than eight (8) business days after each meeting. A copy of the proposed minutes shall be mailed to each member not less than six (6) days prior to the next regularly scheduled

meeting. Approved minutes shall be available for public inspection not later than five (5) business days after the meeting in which the minutes are approved by the committee. Corrections to the minutes shall be made no later than the next meeting after the meeting to which the minutes refer. Corrected minutes shall be available no later than the next subsequent meeting after corrections. The corrected minutes shall show both the original entry and the correction.

Section 7. Citizen participation: Any citizen may comment on the agenda items prior to the taking of the vote thereon. Citizens, after being recognized, shall identify themselves by name and address and shall ordinarily limit their presentation to four (4) minutes unless the time is otherwise extended by the chairperson or by the vote of the committee.

Section 8. Open Meeting Act and Freedom of Information Act: The committee is a public body and as such shall be governed by the Michigan Open Meetings Act (Act 267 of the Public Acts of 1976, as amended) and the Michigan Freedom of Information Act (Act 442 of the Public Acts of 1976, as amended).

Section 9. Rules of Order: Robert's Rules of Order, newly revised, shall govern the committee and its subcommittees in all of the deliberations except as modified by these bylaws. The Rules of Order of business may be suspended at any meeting by two-thirds (2/3) vote of those present.

ARTICLE 7

COMMITTEES

Section 1. Subcommittees: The committee may establish a subcommittee structure by which to accomplish its tasks. The committee from time to time may establish special subcommittees as necessary. Subcommittee membership may include non-members of the committee.

Section 2. Appointment of subcommittees: The chairperson of the committee shall have the power to appoint to such subcommittees such members as shall be required thereon.

Section 3. Criteria: Subcommittee members shall be selected on the basis of their qualifications in the subject matter to be considered by the subcommittees and shall, as nearly as possible, be representative of the people of the county.

ARTICLE 8

RULES OF GENERAL CONDUCT AND PROCEDURE

Section 1. General Conduct: A member shall not use profane, intemperate or discourteous language or conduct.

Section 2. Conflict of Interest:

- a. No member shall be a party, directly or indirectly, to any contract between himself/herself and the county except as provided in Subsection C below (MCLA 15.322)
- b. No member shall directly or indirectly solicit any contract between the county and one (1) himself/herself (2) any firm (meaning co-partnership or other unincorporated association) of which he/she is a partner, member, or employee; (3) any private corporation in which he/she is a stockholder owning more than one percent of the total outstanding stock of any class where such stock is not listed on a stock exchange, or of which he/she is a director, officer, or employee; or (4) any trust of which he/she is a beneficiary or trustee; nor shall he /she take any part in the negotiations for such a contract or in the re-negotiation thereof, amendment thereto, or approval thereof; nor shall he/she represent either party in the transaction except as provided in subsection C below (MCLA 15.322)
- c. (1) subsections A and B shall not apply to a member who is paid for working an average of 25 hours or less per week for the county.
(2) A contract as defined in and limited by subsection A and B involving the county and a member shall meet all of the following requirements:
 - (a) the member promptly discloses any pecuniary interest in the contract to the committee which has the power to recommend approval of the contract to the Board of Commissioners, which disclosure shall be made a matter of record in its official proceedings.

(b) The contract is approved by a vote of not less than two-thirds (2/3) of the full membership of the committee in open session without the vote of the member making the disclosure.

(c) The committee discloses the following summary information in its official minutes

(I) The name of each party involved in the contract.

(II) The terms of the contract; including duration, financial consideration between parties, facilities or services of the county included in the contract, and the nature of the degree of assignment of employees of the county for fulfillment of the contract.

(III) The nature of any pecuniary interest.

(MCLA 15.323)

(d) Subsections A, B, and C shall not prevent a member from making a governmental decision to the extent that the member's participation is required by law. If two-thirds (2/3) of the members are not eligible under sub-sections A, B, and C to vote on a contract or to constitute a quorum, a member may be counted for the purposes of a quorum and may vote on the contract if the member will directly benefit from the contract in an amount less than \$250.00 and less than five percent of the public cost of the contract, and the member files a sworn affidavit to that effect with the committee. The affidavit shall be made a part of the public record of the official proceedings. As used in this subsection, "governmental decision" means a determination, action, vote or disposition upon a motion, proposal, recommendation, resolution, ordinance, order or measure on which a vote by members of the committee is required and by which the committee effectuates or formulates public policy (MCLA 15.323).

Section 3. False Statements: No member shall make any false statement for the purpose of receiving compensation or reimbursement for expenditures.

Section 4. Previous Question: Every member present shall have an opportunity to speak to a question before there may be a call for a vote.

ARTICLE 8

AMENDMENT

These by-laws may be amended, altered, changed, added to or repealed by the affirmative vote of a majority of the members of the entire committee at any regular or special meeting, provided notice of the intention to amend and copy of the proposed amendment had been included in the call; however, the adoption of the amendments is subject to the approval of the Board of Commissioners. Further, a two-thirds (2/3) vote of the entire committee shall be required when a motion to amend, alter, change, add to, or repeal these bylaws is not included on the regular call. The Board of Commissioners shall have the right to amend said bylaws at anytime, with, or without action by the Veterans Affairs Committee.

The Kalamazoo County Board of Commissioners approved these bylaws at a regular meeting held on July 5, 2011; and are now approved as amended at a regular meeting held on April 21, 2015

KALAMAZOO COUNTY BOARD OF COMMISSIONERS

John P. Taylor, Chairperson _____ Date _____

Timothy A. Snow, County Clerk _____ Date _____



222 S. Westnedge Avenue, Kalamazoo, Michigan 49007-4628
 TX: 269-349-1533 FAX: 269-349-5505 www.michiganworkssouthwest.org

A Private-Public Partnership serving Branch, Calhoun, Kalamazoo and St. Joseph Counties

DATE: April 3, 2015
TO: Kalamazoo County Board of Commissioners
FROM: Ben Damerow
SUBJECT: Workforce Development Board Appointments

We are requesting consideration and approval of the individual listed below for appointment to the Workforce Development Board for Michigan Works! Southwest (Branch, Calhoun, Kalamazoo, and St. Joseph Counties).

This appointment is for the balance of a three-year term that began on October 1, 2014, for a non-private sector member.

<u>Name</u>	<u>Sector</u>	<u>Representing</u>	<u>Replacing</u>
Omar Alston	At-large - Corrections	Michigan Dept of Corrections	Kim Luther

Additionally, we are requesting consideration and approval of the individual listed below for appointment to the Workforce Development Board for Michigan Works! Southwest (Branch, Calhoun, Kalamazoo, and St. Joseph Counties) as an alternate member.

This appointment is for the balance of a three-year term that began on October 1, 2014, for a non-private sector member.

<u>Name</u>	<u>Sector</u>	<u>Representing</u>	<u>Alternate To</u>
Kathi Cain-Babbitt	Labor	AFSCME Local 1668 (WMU)	Ken Willcutt

BRANCH COUNTY
 (517) 278-0200 FAX (517) 278-0221

CALHOUN COUNTY
 (269) 660-1412 FAX (269) 965-3653

KALAMAZOO COUNTY
 (269) 383-2536 FAX (269) 383-3785

ST. JOSEPH COUNTY
 (269) 273-2717 FAX (269) 273-3002

*An equal opportunity employer / program supported by the State of Michigan. 1-800-285-WORK (9675).
 Auxiliary aids and services are available upon request. National Relay Center 1-800-435-8910 or TTY 1-888-605-6722.*

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: April 21, 2015

DEPARTMENT: Michigan Works! Southwest – Upjohn Institute

PREPARED BY: Dawn Roberts

SUBJECT: Workforce Investment Act Capacity Building and Professional Development 15-XX Trade Adjustment Assistance (TAA)

SPECIFIC ACTION REQUESTED: Review and approval of the Capacity Building and Professional Development Plan, TAA 15-XX.

DESCRIPTION OF ACTION (dollar amount, purpose): \$10,500.00

A demand-driven workforce system is the State of Michigan’s primary workforce development strategy. Local Workforce Development Boards must identify priority industries and develop and implement appropriate services based upon input received from employers and other key partners. The TAA program can play a key part of the development of this system. The WDA is seeking an increase in the number of TAA Employer-Based Training activities offered in Michigan, focusing in particular on TAA Registered Apprenticeships. The TAA Registered Apprenticeships offer TAA-certified workers both employment and training opportunities, while offering employers assistance with the cost of related technical instruction. Funding awarded in this policy will assist in the effort to increase TAA Registered Apprenticeships.

The CBPD funding will be utilized for, but not limited to, training, meeting local program goals, and ongoing system development. Funds allocated in this policy issuance are available for expenditure for a one-year period, October 1, 2014, through September 30, 2015. Unexpended funding as of September 30, 2015, will be recaptured.

The TAA CBPD funding, **which will benefit the entire Michigan Works! system**, will be allocated using a regional approach. Four MWAs will be awarded the TAA CBPD funding in the amount of \$42,000, in four equal allotments of \$10,500, and serve as regional project managers. The four MWAs are **Michigan Works! Southwest**, the Northwest Michigan Council of Governments, Region 7B Consortium, and the Southeast Michigan Community Alliance (SEMCA).

TIME FRAME OF ACTION: October 1, 2014 through September 30, 2015

FUNDING SOURCE IF REQUIRED (Federal, State, or Local): CBPD/TAA

PERSONNEL IF REQUIRED: N/A

NEW OR RENEWAL: New

ANY OTHER PERTINENT INFORMATION: N/A

CONTACT PERSON WITH PHONE NUMBER: Dawn Roberts 385-0445

**PLEASE ATTACH ALL NECESSARY INFORMATION
i.e. Agreements/Contracts/Applications**

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: April 21, 2015

DEPARTMENT: Parks & Expo Center

PREPARED BY: David Rachowicz

SUBJECT: 2016 National Trappers Association National Convention Contract

SPECIFIC ACTION REQUESTED:

Approve the 2016 National Trappers Association National Convention Contract for the use of the Kalamazoo County Expo Center & Fairground. The event is scheduled for August 18 thru August 21, 2016.

DESCRIPTION OF ACTION (dollar amount, purpose):

Approve the 2016 National Trappers Association National Convention contract for \$17,217.00.

TIME FRAME OF ACTION:

The contract is for the 2016 National Trappers Association National Convention.

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

NA

PERSONNEL IF REQUIRED:

(indicate if elimination or creation and list FTE; job title; grade; full-time salary range; account number; and, if known, position number)

NA

NEW OR RENEWAL:

This is a new event for the Kalamazoo County Expo Center, the event is typically held at a different location each year.

ANY OTHER PERTINENT INFORMATION:

The National Trappers Association National Convention event contract must be approved by the County Board of Commissioners because the rental income is greater than the \$15,000 limit the County Board has set on contracts that can be executed by the Park Commission. The event contract was approved by the County Park on April 2, 2015.

PROCUREMENT INFORMATION:

(indicate if the contract was bid out, if not, state reason(s) why; indicate last time contract was bid out; indicate if awarded bidder was the lowest bidder, if not, indicate why)

CONTACT PERSON WITH PHONE NUMBER:

David Rachowicz, (269) 383-8787

Email: dmrach@kalcounty.com

R.

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: April 21, 2015

DEPARTMENT: Parks

PREPARED BY: David Rachowicz

SUBJECT: Trail programming agreement with Parks Foundation of Kalamazoo County

SPECIFIC ACTION REQUESTED: Approval of an agreement with the Kalamazoo County Parks Foundation to continue to partner on the implementation of programming on the Kalamazoo River Valley Trail.

DESCRIPTION OF ACTION (dollar amount, purpose):

In 2008, a partnership for trail programming was formed between these two parties as a result of the Parks Foundation receiving a grant from the W.K. Kellogg Foundation. The grant has expired, and each party wishes to continue to partner on trail programming; seeking new grants, and implementing a membership program for additional funding.

TIME FRAME OF ACTION:

The agreement has a start date of May 1, 2015

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

Parks Foundation will raise private funds to support and continue trail programming.

PERSONNEL IF REQUIRED:

Current KRV Trail Program Coordinator Position will be supported by this agreement.

NEW OR RENEWAL OR AMENDMENT:

(If an amendment to a contract/agreement please provide the date in which the original was approved by the Board of Commissioners)

New. In 2008, a partnership for trail programming was formed between these two parties as a result of the Parks Foundation receiving a grant from the W.K. Kellogg Foundation. The grant has expired, and each party wishes to continue to partner on trail programming; seeking new grants for additional funding. This agreement replaces the former agreement as the W.K. Kellogg funds are no longer available.

ANY OTHER PERTINENT INFORMATION:

PROCUREMENT INFORMATION: NA

CONTACT PERSON WITH PHONE NUMBER:

David Rachowicz 383-8787

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: April 21, 2015

DEPARTMENT: Parks

PREPARED BY: David Rachowicz

SUBJECT: Approval of Grant Application to Michigan Recreation and Park Association

SPECIFIC ACTION REQUESTED:

Approval of a grant application to the Michigan Recreation and Park Association for weekly walking clubs on the Kalamazoo River Valley Trail in the summer and fall seasons of 2015 and 2016. The walking clubs will meet in Comstock Township and the City of Galesburg, and the goal is to introduce the community to the new segment of trail and in turn improve the health and well-being of residents in these two communities.

DESCRIPTION OF ACTION (dollar amount, purpose):

The grant will be for the summer and fall seasons of 2015 and 2016, at \$4,500. The total amount of the grant is \$9,000.

TIME FRAME OF ACTION:

Grantees will be notified by April 30, 2015.

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

Michigan Recreation and Park Association

PERSONNEL IF REQUIRED:

No additional staffing required, the grant will be coordinated by the Trail Program Coordinator, Kyle Lewis.

NEW OR RENEWAL OR AMENDMENT:

(If an amendment to a contract/agreement please provide the date in which the original was approved by the Board of Commissioners)

New

ANY OTHER PERTINENT INFORMATION:

PROCUREMENT INFORMATION:

(indicate if the contract was bid out, if not, state reason(s) why; indicate last time contract was bid out; indicate if awarded bidder was the lowest bidder, if not, indicate why)

CONTACT PERSON WITH PHONE NUMBER:

David Rachowicz 269-383-8787

BOARD AGENDA REQUEST FORM**PROPOSED FOR BOARD MEETING OF:** April 21, 2015 BOC Consent agenda**DEPARTMENT:** Planning & Community Development**PREPARED BY:** Lotta Jarnefelt**SUBJECT:**

1. 2015 Remonumentation Grant from the State of Michigan, Department of Licensing and Regulatory Affairs for Kalamazoo County.
2. Amendments to existing contracts between County and five surveyors, and one new contract.

SPECIFIC ACTION REQUESTED:

1. Approve Grant Agreement Between the State of Michigan, Department of Licensing and Regulatory Affairs, and Kalamazoo County.
2. Approve Amendments to the existing contracts between Kalamazoo County and the following 5 surveyors:
 - Wightman & Associates, Inc.
 - Ingersoll, Watson & McMachen, Inc.
 - Evans Land Surveying
 - David Gariepy, P.S.
 - Reynolds-Heritage Land Surveying and Mapping PC
3. Approve new contract between the County and James Boynton, P.S.

DESCRIPTION OF ACTION (dollar amount, purpose):

The Grant offered (\$111,821) will be for the County's annual work program as approved by the State Survey and Remonumentation Grant Administrator and as set forth in the 2015 Survey and Remonumentation Grant Application.

The amendments to the agreements are for the purpose of providing the County Remonumentation Program with professional services relating to research and/or remonumenting section corners. These amendments revise the section corners to be completed by the surveyors. These corners are defined in the 2015 Remonumentation work program.

The agreement with Mr. Boynton is required in order to pay him meeting per diems from the State grant.

TIME FRAME OF ACTION:

Grant is for calendar year 2015. Work to be completed by December 31, 2015 as outlined in the contracts.

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

2015 Remonumentation Grant from the State of Michigan, Department of Licensing and Regulatory Affairs

PERSONNEL IF REQUIRED:

NA

NEW OR RENEWAL OR AMENDMENT:

New:

- 2015 Remonumentation Grant Agreement between the State of Michigan, Department of Licensing and Regulatory Affairs
- Contract with James Boynton, P.S.

Amendments: Contracts between County of Kalamazoo and

- Wightman & Assoc., Inc (11th amendment, last amended 03/18/2014, original 5/16/2006)
- Ingersoll, Watson & McMachen, Inc. (11th amendment, last amended 04/18/2014, original 5/16/2006)
- Evans Land Surveying (10th amendment, last amended 04/18/2014, original 5/16/2006)
- Mr. David Gariepy, P.S. (3rd amendment, last amended 04/18/2014, original 03/05/2013)
- Reynolds-Heritage Land Surveying and Mapping PC (2nd amendment, last amended 04/18/2014 original 12/03/2013)

ANY OTHER PERTINENT INFORMATION:

NA

PROCUREMENT INFORMATION:

(indicate if the contract was bid out, if not, state reason(s) why; indicate last time contract was bid out; indicate if awarded bidder was the lowest bidder, if not, indicate why)

Payment is based on Fee Schedule of 04/21/2015 which is part of the contract with the surveyors.

CONTACT PERSON WITH PHONE NUMBER:

Lotta Jarnefelt, Remonumentation program administrator, 384-8115 or lmjarn@kalcounty.com

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: April 21, 2015

DEPARTMENT: Office of the Prosecuting Attorney

PREPARED BY: Jeff Getting, Prosecutor

SUBJECT: Smart Prosecution Grant application to Department of Justice

SPECIFIC ACTION REQUESTED:

BOC approval for the Prosecutor's Office (OPA) submission of the Smart Prosecution grant application to Department of Justice, Office of Justice Programs. Due to the timing of the grant opportunity announcement and **March 26, 2015 application due date**, the grant was reviewed and approved by County Administration on March 24, 2015. The OPA submitted the grant and all associated documentation to the Department of Justice on March 24, 2015, with the understanding that KCBOC approval would be requested on April 21, 2015.

DESCRIPTION OF ACTION (dollar amount, purpose):

Federal funds totaling \$352,814 will be utilized to reduce the number of homicides and firearm shootings in two high crime geographic contexts – Edison and Northside neighborhoods – by implementing the Group Violence Reduction Strategy, an evidence-based model that has been successfully implemented throughout the country. The Kalamazoo County GVRI will be modeled after the Boston Police Department's Youth Violence Strike Force, **Operation Ceasefire** smart problem-solving police strategy that seeks to reduce gang violence, illegal gun possession, and gun violence in the Kalamazoo community.

TIME FRAME OF ACTION:

Twenty-four month grant period: October 1, 2015 – September 30, 2017.

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

Federal funds from the Department of Justice, Office of Justice Programs. No Match dollars are required, and no State, Local or County Funds are requested.

PERSONNEL IF REQUIRED:

Creation of one full-time Assistant Prosecuting Attorney III position. Account # TBD.

NEW OR RENEWAL:

New

ANY OTHER PERTINENT INFORMATION:

N/A

CONTACT PERSON WITH PHONE NUMBER:

Jeffrey S. Getting, Prosecutor
(269) 383-8900



Y.

ADMINISTRATIVE SERVICES MEMORANDUM

TO: Board of Commissioners
FROM: Tina Becker
DATE: April 15, 2015
SUBJECT: Remonumentation Peer Review Group

The Board Appointments recommends the following reappointments/appointments to the Remonumentation Peer Review Group:

Reappointments

- David Gariepy for a term that will commence through 02/29/2016
- James Boynton for a term that will commence through 02/29/2016
- Mark Evans for a term that will commence through 02/28/2017
- Randy Ligman for a term that will commence through 02/28/2017

Appointments

- Scott Hopkins for a term that will commence through 02/28/2018
- Brian Reynolds for a term that will commence through 02/28/2018