



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

MINUTES

KALAMAZOO COUNTY BOARD OF COMMISSIONERS

May 1, 2018

ITEM 1 CALL TO ORDER

The Regular Meeting of the Board of Commissioners was called to order by Chairperson Moore, at 7:00 pm in the Board of Commissioner's Room, second floor, County Administration Building, 201 West Kalamazoo Avenue, Kalamazoo, Michigan, on May 1, 2018.

ITEM 2 INVOCATION

Pastor Jerry DeBoer gave the Invocation on behalf of Chair Shugars.

ITEM 3 PLEDGE OF ALLEGIANCE

Vice Chair Shugars led the Pledge of Allegiance.

ITEM 4 ROLL CALL

Commissioners:

Commissioners John Gisler, Tracy Hall, Ron Kendall, Scott McGraw, Stephanie Moore, Mike Quinn, Julie Rogers, Michael Seals, Dale Shugars, and Kevin Wordelman.

Members Absent: Commissioner Roger Tuinier.

Administrators Present: Tracie Moored, County Administrator; Lisa Henthorn, Deputy County Administrator; Amanda Morse, Deputy County Administrator; Kristine Cunningham, Human Resources Director; Undersheriff Jim VanDyken; Thom Canny, Circuit/Probate Court Administrator; Dina Sutton, Executive Coordinator; Tim Snow, Clerk.

ITEM 5 APPROVAL OF MINUTES

Commissioner Seals moved and it was duly seconded that the Minutes of the April 17, 2018 Board meeting be approved as distributed.

ITEM 6 COMMUNICATIONS

Vice Chair Shugars presented the following Communications:

1. A Letter from the State of Michigan, Department of Health & Human Services conferring accreditation status for the County's Health Department.
2. A Resolution from Antrim County Opposing Amendatory Legislation to Michigan Public Act 93-2013.
3. An Email from Arnold Mackey asking the County to order the City of Kalamazoo to Cease and Desist from removing the Fountain from Bronson Park

Commissioner Gisler received an email from Trevor Bernard regarding prescription abuse prevention.

ITEM 7 CITIZENS' TIME

Chairperson Moore stated that Citizens' Time was when any citizen could address the Board on any topic. She said anyone wishing to address the Board on a non-agenda item should come to the podium, give their name and address, and limit their remarks to four minutes. She said if anyone would like to speak about an item that was on the consent agenda, they could ask that it be removed from the consent agenda at this time or she would provide an opportunity just prior to that section of the agenda.

Mr. Thom Canny, Circuit Court Administrator, stated the Juvenile Home Coming Home Dinner event was successful and thanked Commissioner Rogers for attending.

ITEM 8 FOR CONSIDERATION

CONSENT AGENDA ITEMS

Circuit Court

- A. Request for Application & Acceptance of the Kalamazoo Community Foundation Grant to Support the FY18 Drug Treatment Court Programs and Approval of Field of Interest Grant Agreement Associated with the Same

That the appropriate County officials be authorized and directed to submit application and acceptance of the Kalamazoo Community Foundation Grant to Support the FY18 Drug Treatment Court Programs and approval of Field of Interest Grant Agreement in the amount of \$225,000 for the period of October 1, 2017 through September 30, 2018.

- B. Request for Approval of Child Care Budget Summary Amendment

That the Board of Commissioners approve Child Care Budget Summary Amendment to increase Independent Living as an increased number of children have been placed effective May 1, 2018:

Decrease Family Foster Care \$100,000
Decrease Institutional Care \$399,000
Increase Independent Living \$499,000

Health & Community Services

- C. Request for Approval and Signature of Household Hazardous Waste Program Amendment #2 with Twenty-five Municipalities and Amendment #1 with Two Municipalities for the Purpose of Collections and Disposal Costs

That the appropriate County officials be authorized and directed to execute Household Hazardous Waste Program Amendment #2 with Twenty-Five Municipalities and Amendment #1 with Two Municipalities for the purpose of collections and disposal costs for the period of January 1, 2018 through December 31, 2018.

- D. Request for Approval of the Statement of Grant Award, #2018-5 from the MI Aging & Adult Services Agency to the Region 3-A Area Agency on Aging for the Purpose of Supporting Older Adult Service Programs

That the appropriate County officials be authorized and directed to accept Statement of Grant Award, #2018-5 from the MI Aging & Adult Services Agency to the Region 3-A Area Agency on Aging for the Purpose of Supporting Older Adult Service Programs reflecting the 2018 fiscal year via State sources in the amount of \$437,514 for the period of October 1, 2017 through September 30, 2018 to allow for the

continuation of services to assist older adults.

- E. Request for Approval and Signature of Agreement between Walgreens and the Health & Community Services Department for the Purpose of HIV Testing and Counseling Services at Designated Walgreens Store

That the appropriate County officials be authorized and directed to execute an Agreement with Walgreens and the Health & Community Services Department for the Purpose of HIV Testing and Counseling Services at Designated Walgreens Store for the period of April 4, 2018 through April 4, 2019.

- F. Request for Approval of Amendment #1 and #2 to the 2017-18 Comprehensive Agreement with the Michigan Department of Health & Human Services for the Purpose of Funding for Programs and Services

That the appropriate County officials be authorized and directed to execute Amendment #1 and #2 to the 2017-18 Comprehensive Agreement with the Michigan Department of Health & Human Services for the Purpose of Funding for Programs and Services and the elimination and creation of positions as outlined in the packet for the period October 1, 2017 through September 30, 2018 Amendment #1 and #2 to the 2017-18.

- G. Request for Approval and signature for Purchase of Service (PSA) Agreement with The Regents of the University of Michigan and Kalamazoo County Government through the Michigan Health Endowment Fund for the Purpose of Continued Implementation of a Father-Engagement Curriculum through the Fatherhood Program

That the appropriate County officials be authorized and directed to execute Purchase of Service (PSA) Agreement with The Regents of the University of Michigan and Kalamazoo County Government through the Michigan Health Endowment Fund for the Purpose of Continued Implementation of a Father-Engagement Curriculum through the Fatherhood Program for the period of April 1, 2018 through September 30, 2018.

- H. Request for Approval and Signature of Lease Agreement Amendment #1 with Robert L. Walton for the Purpose of WIC Program Services

That the appropriate County officials be authorized and directed to execute a Lease Agreement Amendment #1 with Robert L. Walton for the Purpose of WIC Program Services in the amount of \$1,500/month through July 31, 2018.

- I. Request for Approval and Signature of MOU Amendment #1 with Family Health Center for the Purpose of WIC Program Services

That the appropriate County officials be authorized and directed to execute MOU Amendment #1 with Family Health Center for the Purpose of WIC Program Services extended through July 31, 2018.

- J. Request for Approval and Acceptance of Notice of Award from MDHHS with Kalamazoo County Health & Community Services Department for the Special Project "Non-Outbreak Local Health Department Intervention for Hepatitis A Workplan" and Request Approval of Position Increase in the Clinical Services Unit due to the Notice of Award

That the appropriate County officials be authorized and directed to accept Notice of Award from MDHHS with Kalamazoo County Health & Community Services Department for the Special Project "Non-Outbreak Local Health Department Intervention for Hepatitis A Workplan" in the amount of \$20,000 and Request Approval of Position Increase (.2FTE) in the Clinical Services Unit due to the Notice of Award through September 30, 2018.

- K. Request for Approval and Signature of License Agreement with Geriatric Resource Network d/b/a Partnership for Healthy Aging for the purpose of Matter of Balance: Lay Leader Model training

That the appropriate County officials be authorized and directed to execute License Agreement with

Geriatric Resource Network d/b/a Partnership for Healthy Aging for the purpose of Matter of Balance: Lay Leader Model training and approval of the elimination/creation of positions as outlined in the packet effective May 1, 2018.

Human Resources

L. Request for Approval of Lease Agreement with Ricoh USA for Copy Machine

That the appropriate County officials be authorized and directed to execute Lease Agreement with Ricoh USA for Copy Machine in the amount of \$90.70/month for the period of May 2, 2018 through May 1, 2023.

M. Request for Approval of the Creation of Personnel Policy 3.09 – Trauma Informed Organization

That the Board of Commissioners approve the creation of Personnel Policy 3.09 – Trauma Informed Organization as outlined in the packet.

Probate Court

N. Request for approval of Ricoh USA Inc. Lease and Maintenance Agreement for a Multi-Functional Printer

That the appropriate County officials be authorized and directed to execute Ricoh USA Inc. Lease and Maintenance Agreement for a Multi-Functional Printer in the amount \$110/month plus \$.006 per printed page for the period of 48 months.

Sheriff

O. Request for Approval of Letters of Understanding with the City of Galesburg for the Purpose of Updating the Police Protection Agreement

That the appropriate County officials be authorized and directed to execute Letters of Understanding with the City of Galesburg for the Purpose of Updating the Police Protection Agreement as outlined in the packet for the period of March 10, 2018 through June 30, 2019.

Board of Commissioners

P. Request for Approval of Disbursements

That the Board of Commissioners approve the Disbursements as defined and set forth in the document entitled, "Kalamazoo County Claims List, dated May 1, 2018", noting claims in the total amount of \$1,669,611.22 be approved; that the County Clerk be authorized to certify to the County Treasurer that the Board has approved on this date the disbursements in the list dated May 1, 2018.

NON-CONSENT AGENDA ITEMS

I move that Items A., through P., be voted on at one time as a roll call vote and be considered as a consent agenda by the Board.

Q. Request for approval of changes to Personnel Policy 4.07 (C) - Bereavement - Sick Leave

Commissioner McGraw moved and it was duly seconded that the Board of Commissioners approve changes to Personnel Policy 4.07 (C) - Bereavement - Sick Leave as outlined in the packet.

Commissioner Rogers inquired about the language based solely on out-of-state vs. in-state travel.

Ms. Moored d stated it was the intent to allow the supervisors flexibility when granting for bereavement leave based on the employee engagement survey. She indicated Administration did ask for documentation

from employees that it was granted and warranted. She did indicated it came from the ask from the employees.

Commissioner Rogers stated she would like language for those employees who traveled to the UP.

Commissioner Rogers would like the current spouse be changed to just spouse.

Ms. Kristine Cunningham, HR Director indicated the language came from Labor Attorneys and they were very purposely in their recommendations.

Discussion ensued.

Commissioner Rogers moved and it was duly seconded to amend language to change language to out-of-state funerals as well as Upper Peninsula funerals.

Vice Chair Shugars stated he would prefer deferring the item back to Administration for additional investigation.

The roll call vote on the amended motion was as follows:

Ayes: All members present

Nays: None

Abstains: None

Absent: Commissioners Tuinier

The motion passed.

The roll call vote on the original motion was as follows:

Ayes: All members present

Nays: None

Abstains: None

Absent: Commissioner Tuinier

The motion passed.

R. Request for Approval of a Lease between the City of Kalamazoo and Kalamazoo County Government for the Parcel of Land Commonly Known as "Bronson Park"

Commissioner McGraw moved and it was duly seconded that the appropriate County officials be authorized and directed to execute a Lease between the City of Kalamazoo and Kalamazoo County Government for the Parcel of Land Commonly Known as "Bronson Park" in the amount of \$1.00 for the period not to exceed three years.

Commissioner Seals stated that it had come to his attention that there wasn't anything in the lease indicating the fees would not be waived by the City of Kalamazoo and Ms. White indicated the fee by policy would be \$50.00.

Commissioner Rogers stated she was supportive of a three-year lease vs. a one-year lease, however, she

too had the same concerns as Commissioner Seals. She stated she would like to see additional collaboration and dialogue with the City and County for any future changes to the Park.

Commissioner Gisler stated he would support increasing the lease to \$50/annually.

Commissioner Wordelman stated he thought it was a bad idea to move forward with Commissioner Gisler's recommendation. He stated Bronson Park was a benefit to the City residents.

Commissioner Gisler moved and it was duly seconded to amend the lease fee from \$1 to \$50.

Vice Chair Shugars stated he respected the recommendation by Administration and would not support the motion.

Commissioner McGraw stated he agreed with Commissioner Wordelman in that this was not the road the County wanted to go down.

Chair Moore concurred.

There being no further discussion the amended motion failed.

There being no discussion the original motion passed.

ITEM 9 OLD BUSINESS

ITEM 10 NEW BUSINESS

- A. Request for Approval to Authorize the Clerk to Sign Annual 9-1-1 Surcharge Collection Letter for 2018-2019

Commissioner McGraw moved and it was duly seconded that the Board of Commissioners authorize the Clerk to Sign Annual 9-1-1 Surcharge Collection Letter for 2018-2019.

The roll call vote on the motion was as follows:

Ayes: All members present

Nays: None

Abstains: None

Absent: Commissioner Tuinier

The motion passed.

- B. Request for Approval of Second Amendment for Transfer and Exchange of Real Estate with ACW 3, LLC (MW Acquisitions)

Commissioner McGraw moved and it was duly seconded to approve:

WHEREAS:

1. On April 4, 2017 Kalamazoo County and MW Acquisitions, LLC (MWA) entered into a binding Agreement for the Transfer and Exchange of Real Estate bounded by Church Street, Michigan Avenue, Cooley Street and West Kalamazoo Avenue, commonly known as the Michigan Avenue Courthouse; and

2. On August 8, 2017 a First Amendment to the Agreement was executed by the parties, extending the investigation period to July 19, 2017; and
3. On April 13, 2018 the contract was unilaterally assigned by WMA to ACW 3 LLC; and
4. The County has now requested an extension of the closing date in order to assemble the documents necessary to complete the closing; and
5. ACW 3 LLC has agreed to such extension.

IT IS HEREBY MOVED THAT:

1. That the County authorizes a Second Amendment to the Agreement for Transfer and Exchange of Real Estate, rescheduling the closing date from May 4, 2018 to June 4, 2018; and
2. The Chair of the Board of Commissioners is authorized to execute the amendment on behalf of the County; and
3. The Chair of the Board of Commissioners is authorized to execute all documents necessary to complete the closing, with such documents to be in a form to be approved by the County Administrator and Corporation Counsel.

There being no discussion the motion carried

ITEM 11 COUNTY ADMINISTRATOR'S REPORT

Ms. Tracie Moored, County Administrator stated there was an update on the Veterans Affairs Bylaws.

Ms. White stated the statute had specific requirement for when a vacancy occurred and would hold off on any interim appointments.

Ms. Moored stated the budget survey was on the County's website. She stated there were some meetings on the Indigent Defense Plan had and there was an upcoming meeting with the State. She stated the opioid meeting was scheduled for May 22nd.

ITEM 12 MEMBERS' TIME

Commissioner McGraw inquired if there would be an update from the Public Housing Commission concerning the student homelessness rate.

Commissioner Gisler inquired if the budget survey was available in paper form. He stated there would be an experiment with Road Commission and Michigan Tech using recycled tires vs. asphalt

Commissioner Hall stated the County ID launch was being held on Thursday.

Commissioner Rogers stated Workforce Development received notification that the State would waive responsible driver fees. She stated the Public Arts Commission signed a lease with a Slice of Orange piece of art in the Arcadia area. She also stated the Public Arts Commission was asked to sit at the table concerning the removal of the statue at Bronson Park and where to relocate the statue.

Commissioner Quinn thanked Chair Moore for allowing Mr. Hencken to speak at the Committee of the Whole meeting as well as placing the Veterans Affairs Office discussion on the Committee of the Whole agenda.

Commissioner Seals stated he had a teleconference with the Veterans NACo and would report back.

ITEM 13 VICE CHAIRPERSON'S REPORT

No Vice Chair person's report.

ITEM 14 CHAIRPERSON'S REPORT

No Chairperson's Report.

ITEM 15 ADJOURNMENT

There being no further business to come before the Board, Chairperson Moore adjourned the meeting 8:30 p.m.

Timothy A. Snow
Clerk/Register of Deeds

Stephanie Moore, Chairperson
Kalamazoo County Board of Commissioners