



# KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

## MINUTES

### KALAMAZOO COUNTY BOARD OF COMMISSIONERS COMMITTEE OF THE WHOLE

May 1, 2018

PLACE: Room 204, County Administration Building

TIME: 4:01 p.m. – 5:23 p.m.

MEMBERS PRESENT: Commissioners John Gisler, Tracy Hall, Ron Kendall, Scott McGraw, Stephanie Moore, Mike Quinn, Julie Rogers, Michael Seals, Dale Shugars, and Kevin Wordelman

MEMBERS ABSENT: Commissioner Roger Tuinier.

OTHERS PRESENT: Tracie Moored, Lisa Henthorn, Amanda Morse, Kristine Cunningham, Tim Snow, Dina Sutton, Jim VanDyken, Lotta Jarnefelt, Jim Rutherford, Mary Balkema, Pat Crowley, Thom Canny, Matt Hansen, Vern Johnson, Jeff Getting

Chair Moore convened the Committee of the Whole at 4:00 p.m.

1. Closed Session

I move that the Board of Commissioners, functioning as a Committee of the Whole, go into a closed session pursuant to Sections 8 (h) of the Open Meetings Act to consider material exempt from discussion or disclosure by state or federal statute, specifically to consider a written legal opinion of counsel.

The roll call vote was as follows:

Ayes: All present

Nays: None

Abstains: None

Absent: Commissioner Tuinier

The motion carried.

2. Review of Disbursements - Ms. Amanda Morse

Ms. Amanda Morse, Deputy County Administrator indicated there were disbursements in the amount of \$1,669,611.22.

3. Resolution Declaring May Foster Care Month in Kalamazoo County - Commissioner Seals

Commissioner Seals stated it was his hope the Board of Commissioners would adopt a Resolution Declaring May Foster Care Month in Kalamazoo County at the next meeting on May 15, 2018.

4. 9-1-1 Surcharge Collection for 2018-2019 - Ms. Tracie Moored

Ms. Tracie Moored, County Administrator indicated the Board needed to submit its annual 9-1-1 Surcharge Collection letter to the Department of Treasury. She indicated approval of the letter would be on New Business at the evening meeting.

5. Draft Freedom of Information Act (FOIA) Policy Update - Ms. Beth White

Ms. Beth White, Corporate Counsel indicated the County's procedures were included in the packet and would like to construct a policy which mirrored those procedures and bring a recommendation to the Board at the May 15, 2018 meeting.

Commissioner Rogers stated she would like to have a discussion on Commissioner requests for information.

Ms. Moored indicated her and Ms. White had been reviewing this.

Chair Moore stated it was unnecessary for an Elected Official to file a FOIA, and Ms. White indicated that was correct.

Discussion ensued on calculating cost particularly the Affidavit of Indigency.

6. Veterans Office Discussion - Chair Moore, Vice Chair Shugars

Chair Moore stated she along with Vice Chair Shugars had several conversations with Ms. Moored concerning the Veterans Office and felt the Board needed to have a conversation concerning the Committee.

Commissioner Rogers indicated she would like Administrative Staff to reach out to those who had previously applied.

Commissioner Quinn stated that the assertion that Mr. Hencken was the only active member of the Committee.

Ms. Moored reviewed the membership.

Commissioner McGraw inquired if there were attendance requirements of members.

Chair Moore indicated there were attendance requirements and Administration had been gracious and would like the Board Appointment Committee to meet and discuss applications and four additional members were needed.

Discussion ensued.

Chair Moore indicated the County had all advisory board members sign an acknowledgement form regarding their duties and expectations.

Commissioner Quinn stated the Attorney General's opinion indicated that the committee was an administrative committee.

Commissioner Wordelman stated he felt the County was moving in a positive direction. He stated it was a great community collaboration. He stated he would like to see the following happen:

1. Transparency; notify the Board when interviews were scheduled
2. List of all applications
3. Give current members a priority to be re-appointed

Commissioner Rogers stated she agreed that this was a great opportunity to have a collaborative partnership with Community Mental Health.

Commissioner Seals stated he too felt the collaboration would work. He stated he had concerns with the accreditation process and would like Administration to resubmit that question to the Attorney General's office. He stated he would like the Bylaws reviewed. He stated once the Committee was established he would like the Committee to be involved with every aspect of the transfer.

Chair Moore stated the County was moving forward with the accreditation process.

Commissioner Kendall stated what if the Committee did not want to collaborate with the transfer what recourse did the County have. He stated the Committee needed to be made whole and that it was imperative.

Chair Moore indicated she would like to appoint Commissioners Seals and Tuinier to the Committee for 45 days until the permanent members would be appointed.

Ms. White indicated she would need to review the Bylaws before giving an opinion.

Discussion ensued on appointments.

Discussion ensued.

Chair Moore reiterated the Board would:

1. Post vacancies for Veterans Affairs Committee for 30 days and fill as soon as possible

2. Appoint Commissioners Seals and Tuinier on an interim basis until terms are filled

Ms. Moored indicated there would only be one Committee and Judge Bell's Committee would not be formed.

Chair Moore stated to Mr. Hencken that the Board does not allow individuals to address the Board, however she would allow him the opportunity to address the Board.

Mr. Hencken stated he did not feel the Committee had an issue with a quorum issue. He also cautioned the Board with doing interim appointments.

Mr. Hencken recommended:

1. Increase size of Committee
2. Amend Bylaws
3. Look for qualified people who meet the new State criteria

Chair Moore thanked Mr. Hencken for his comments.

7. Any other items

8. Adjournment

There being no further business to come before the Board, Chairperson Moore adjourned the meeting at TIME pm.

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Stephanie Moore, Chairperson  
Kalamazoo County Board of Commissioners