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COMMITTEE OF THE  
WHOLE MEETING

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May 3, 2017

**NOTICE AND AGENDA  
FOR  
KALAMAZOO COUNTY BOARD OF COMMISSIONERS'  
COMMITTEE OF THE WHOLE MEETING  
MAY 3, 2017**

**PLEASE BE ADVISED** that the Kalamazoo County Board of Commissioners has scheduled a Committee of the Whole meeting on **Wednesday, May 3, 2017, at 4:00 p.m.** for the purpose of:

*Projected Time for Presentation & Discussion*

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|---|------------------|
| 1. Review of Transfers and Disbursements (Item FF.) – Ms. Lisa Robert | 4:00 – 4:05 p.m. |
| 2. Election Results Dispatch Update – Clerk Snow                      | 4:05 – 4:25 p.m. |
| 3. Vicksburg Mill - Treasurer Balkema                                 | 4:35 – 4:45 p.m. |
| 4. 2018 Budget Expectations – Ms. Tracie Moored                       | 4:45 – 5:00 p.m. |
| 5. Aeronautics Board Appointment – Commissioner McGraw                | 5:00 – 5:15 p.m. |
| 6. Any other items  |                  |
| 7. Executive Session  |                  |
| 8. Adjournment – no later than 6 p.m.                                 |                  |

The meeting will be held in the County Administration Building, 201 West Kalamazoo Avenue, Kalamazoo, Michigan, in Room 207A. Questions regarding the meeting may be addressed to the Kalamazoo County Board of Commissioners, 201 West Kalamazoo Avenue, Kalamazoo, MI 49007, or by telephoning (269) 384-8111.

*Dina Sutton*

Dina Sutton  
Office Manager for Administrative Services

APRIL 26, 2017

MEETINGS OF THE KALAMAZOO COUNTY BOARD OF COMMISSIONERS ARE OPEN TO ALL WITHOUT REGARD TO RACE, SEX, COLOR, AGE, NATIONAL ORIGIN, RELIGION, HEIGHT, WEIGHT, MARITAL STATUS, POLITICAL AFFILIATION, SEXUAL ORIENTATION, GENDER IDENTITY OR DISABILITY. KALAMAZOO COUNTY WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS SIGNERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING/HEARING, TO INDIVIDUALS WITH DISABILITIES AT THE MEETING/HEARING UPON FOUR (4) BUSINESS DAYS' NOTICE TO THE COUNTY. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY BY WRITING OR CALLING:

Dina Sutton  
Office Manager for Administrative Services  
KALAMAZOO COUNTY GOVERNMENT  
201 West Kalamazoo Avenue  
Kalamazoo, Michigan 49007  
TELEPHONE: (269)384-8111

**COUNTY OF KALAMAZOO  
RECOMMENDED TRANSFERS AND DISBURSEMENTS  
MAY 3, 2017**

**DISBURSEMENTS**

**CLAIMS**

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Claims	\$1,388,257.79
Claims Requiring Disclosure:	\$0.00
<b>Total Current Claims:</b>	<b>\$1,388,257.79</b>

**RELEASE OF FUNDS**

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**Total Release of Funds:** **\$0.00**

**TRANSFERS**

DEPARTMENT/ACCOUNT	DECREASE	INCREASE
<b>Finance</b>		
Contingencies	101-941-955.00 4,000	
At Large Drains Appropriation	101-445-969.00	4,000

Reason: Budget for 2017 contribution toward Gourdneck Lake Improvement Project approved by BOC 4/18/2017.



## OFFICE OF THE ADMINISTRATOR

Tracie L. Moored, Administrator / Controller

201 WEST KALAMAZOO AVENUE  
KALAMAZOO, MI 49007  
PHONE: (269) 384-8111

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DATE: May 3, 2017  
TO: Board of Commissioners  
FROM: Tracie Moored, County Administrator / Controller  
RE: 2018 Budget Message

The 2018 Kalamazoo County Government budget process has formally started. There are several economic impacts which remain uncertain but we continue to closely monitor information and use that to enhance the clarity of our projections.

Revenue from property taxes and the State of Michigan make up nearly 65% of total operating revenues. The housing market climate has been positive this year and continues to grow, therefore, we are projecting an increase in property tax revenue for 2018. Long term revenue projections from the State of Michigan remain uncertain but all indications reflect stability in current state shared revenue. The federal projections remain the area of greatest volatility. We have many grant programs that rely on federal dollars to remain effective.

As our primary mission is to provide services, our compensation package makes up 65% of the overall expenditure budget. As we refine the revenue portfolio we will bring a recommended salary adjustment within the overall budget process.

Budget requests are due to Administration at the end of June. Through July much dialogue will occur to bring the budget workbook forward for consideration. August will begin Board deliberation and review. Our first meeting in October is the target for budget approval.

Our budget proposal will focus on priorities and our strategic map. Working together, we will again make the 2018 budget process a successful effort.

