



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD OF COMMISSIONERS

NOTICE AND AGENDA FOR

May 15, 2018

PLEASE TAKE NOTICE that a regular meeting of the Kalamazoo County Board of Commissioners is scheduled for **Tuesday, May 15, 2018 at 7:00 PM** in the Board of Commissioners Room, second floor, County Administration Building, 201 West Kalamazoo Avenue, Kalamazoo, Michigan, for the purpose of considering the following items:

- ITEM 1 CALL TO ORDER**
- ITEM 2 INVOCATION**
- ITEM 3 PLEDGE OF ALLEGIANCE**
- ITEM 4 ROLL CALL**
- ITEM 5 APPROVAL OF MINUTES**
- ITEM 6 COMMUNICATIONS**
- ITEM 7 CITIZENS' TIME**
- ITEM 8 FOR CONSIDERATION**

- A. Discover Kalamazoo Presentation
- B. Request for Approval of Resolution Declaring May Foster Care Month in Kalamazoo County

CONSENT AGENDA ITEMS

- C. Request for Approval of Resolution Honoring Franklin Schenkhuizen for Twenty-Five Years of Service

Circuit Court

- D. Request for Approval to Apply for a Grant through the Irving S. Gilmore Foundation to Support the Problem-solving Courts
- E. Request for Approval to Apply for a Grant through the Stryker Johnston Foundation to Support the Problem-solving Courts

Finance

- F. Request for Elimination and Creation of Positions for 2018 Budget (Housekeeping)
- G. Request to Amend Appropriation for the Survey and Remonumentation Grant Accepted by the Board on January 16, 2018

Health & Community Services

- H. Request for Approval to Submit Grant Application with United Way of the Battle Creek and Kalamazoo Region for the Maternal & Child Health Division

- I. Request Approval and Signature of MDSS Surveillance Data Use Agreement for the purpose of Clinical Services staff to have Statewide access to the MDSS database
- J. Request for Approval of Resolution to Schedule Non-Potable Water Well Program Public Hearing for June 5, 2018
- K. Request for Approval and Signature of Grant Agreement with Michigan Medicare/Medicaid Assistance Program (MMAP) and Area Agency on Aging IIIA for the Purpose of Providing State Health Insurance Assistance Program (SHIP/MMAP) Services

Parks & Expo Center

- L. Request for Approval of Credit Card Processing Hosted Service Agreement with Card Connect
- M. Request for Approval of the 2018 Agreement between Kalamazoo County and the Thunderbirds R/C Club for the Remote Controlled Airplane Field Located at River Oaks County Park
- N. Approve the Markin Glen Mountain Bike Trail Agreement with the Southwest Michigan Mountain Biking Association
- O. Approve an agreement with the National Street Rod Association for the 2020 Street Rod Nationals North at the Kalamazoo County Expo Center
- P. Approve Kalamazoo River Valley Trail Right-of-Way Agreement with the City of Galesburg

Sheriff

- Q. Request for Approval of FY2017-18 Hazardous Materials Emergency Preparedness (HMEP) Planning Program Grant Agreement
- R. Request for Approval to Accept In-Kind Donation and Signature of Gull Lake Marine Center Boat Slip Lease
- S. Approve the contract Addendum between the County of Kalamazoo and McDonald's Towing & Rescue
- T. Request for Approval of a Temporary Employee Position for the Marine Program
- U. Request for Approval of 2017 Emergency Management Homeland Security Grant Acceptance and Signature on Intergovernmental Funding Agreement between County of Van Buren and County of Kalamazoo

Board of Commissioners

- V. Request for Approval of Disbursements
- W. Request for Approval of Fiscal Year 2018 Summer Youth Employment Program (SYEP) for Chafee-Eligible Foster Youth

NON-CONSENT AGENDA ITEMS

- ITEM 9 OLD BUSINESS**
- ITEM 10 NEW BUSINESS**
- ITEM 11 COUNTY ADMINISTRATOR'S REPORT**
- ITEM 12 MEMBERS' TIME**
- ITEM 13 VICE CHAIRPERSON'S REPORT**
- ITEM 14 CHAIRPERSON'S REPORT**
- ITEM 15 ADJOURNMENT**

MEETINGS OF THE KALAMAZOO COUNTY BOARD OF COMMISSIONERS ARE OPEN TO ALL WITHOUT REGARD TO RACE, SEX, COLOR, AGE, NATIONAL ORIGIN, RELIGION, HEIGHT, WEIGHT, MARITAL STATUS, POLITICAL AFFILIATION, SEXUAL ORIENTATION, GENDER IDENTITY OR DISABILITY. KALAMAZOO COUNTY WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS SIGNERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING/HEARING, TO INDIVIDUALS WITH DISABILITIES AT THE MEETING/HEARING UPON FOUR (4) BUSINESS DAYS' NOTICE TO THE COUNTY. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY BY WRITING OR CALLING:

KALAMAZOO COUNTY GOVERNMENT | 201 West Kalamazoo Avenue | Kalamazoo, Michigan 49007 | (269)384-8111



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: May 15, 2018
DEPARTMENT: Administrative Services
PREPARED BY: Dina Sutton, Administrator's Executive Coordinator
SUBJECT: Discover Kalamazoo Presentation

SPECIFIC ACTION REQUESTED:

Discover Kalamazoo Presentation

DESCRIPTION OF ACTION (dollar amount, purpose):

n/a

TIME FRAME OF ACTION:

n/a

FUNDING SOURCE & BUDGET CHANGES:

n/a

PERSONNEL IF REQUIRED:

n/a

NEW OR RENEWAL:

n/a

ANY OTHER PERTINENT INFORMATION:

n/a

PROCUREMENT INFORMATION:

n/a

CONTACT PERSON:

Dina Sutton, Administrator's Executive Coordinator, 269-383-8650



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: May 15, 2018
DEPARTMENT: Administrative Services
PREPARED BY: Dina Sutton, Administrator's Executive Coordinator
SUBJECT: Request for Approval of Resolution Declaring May Foster Care Month in Kalamazoo County

SPECIFIC ACTION REQUESTED:

Resolution Declaring May Foster Care Month in Kalamazoo County

DESCRIPTION OF ACTION (dollar amount, purpose):

n/a

TIME FRAME OF ACTION:

Approve at May 15, 2018 Board Meeting

FUNDING SOURCE & BUDGET CHANGES:

n/a

PERSONNEL IF REQUIRED:

n/a

NEW OR RENEWAL:

New

ANY OTHER PERTINENT INFORMATION:

n/a

PROCUREMENT INFORMATION:

n/a

CONTACT PERSON:

Michael Seals, Commissioner, District 4



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

Kalamazoo County Board of Commissioners

RESOLUTION

A RESOLUTION TO DECLARE MAY FOSTER CARE MONTH IN KALAMAZOO COUNTY

Whereas, Recognizing May as Foster Care Month in the State of Michigan is an opportunity to raise awareness about the challenges of youth in the foster care system, and encouraging legislators to implement policy to improve the lives of youth with experience in foster care.

Whereas, National Foster Care Month was established over 25 years ago to bring foster care issues to the forefront of our minds, highlight the importance of permanency for every child; and recognize the essential role that foster parents, social workers, and advocates have in the lives of children throughout the United States.

Whereas, All children deserve a safe, loving, and permanent home. The primary goal of the foster care system is to ensure the safety and well-being of children while working to provide a safe, loving, and permanent home for each child; and

Whereas, In Michigan there are approximately 12,500 children living in foster care, 422 in Kalamazoo County. Approximately 7,000 youth entered the foster care system in Michigan, and 41% live in a non-relative foster home and remain in care for an average of 18 months; and

Whereas, 31% of Michigan youth in foster care experienced two or more placements. Placement changes disrupt education, routines, extended family connections and familiar surroundings; and

Whereas, Children of color are more likely to stay in the foster care system for longer periods of time and are less likely to be reunited with their biological families; and

Whereas, In 2014, 701 youth emancipated or “aged out” of foster care in Michigan without a permanent legal connection to an adult or family. 22% of these youth had been in care since age 13; and



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: May 15, 2018
DEPARTMENT: Administrative Services
PREPARED BY: Carol Babcock
SUBJECT: Request for Approval of Resolution Honoring
Franklin Schenkhuizen for his Twenty-Five Years of
Service

SPECIFIC ACTION REQUESTED:

Request for Approval of Resolution Honoring Mr. Franklin Schenkhuizen for his twenty-five years of service.

DESCRIPTION OF ACTION (dollar amount, purpose):

na

TIME FRAME OF ACTION:

na

FUNDING SOURCE & BUDGET CHANGES:

na

PERSONNEL IF REQUIRED:

na

NEW OR RENEWAL:

na

ANY OTHER PERTINENT INFORMATION:

na

PROCUREMENT INFORMATION:

na

CONTACT PERSON:

Dina Sutton, Administrator's Executive Coordinator, 269-383-8650



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: May 15, 2018
DEPARTMENT: Circuit Court
PREPARED BY: Sara Green, Problem Solving Courts Administrator
SUBJECT: Request for Approval to Apply for a Grant through the Irving S. Gilmore Foundation to Support the Problem-solving Courts

SPECIFIC ACTION REQUESTED:

9th Circuit Court is requesting permission to apply for a grant through the Irving S. Gilmore Foundation to support the problem-solving courts.

DESCRIPTION OF ACTION (dollar amount, purpose):

The National Association of Drug Court Professionals said it best in the Adult Drug Court Best Practice Standards, Volume II when they said, "It takes innovation, passion, teamwork, and strong judicial leadership for a community to achieve success in rehabilitating persons with severe substance use disorders and concurrent criminal involvement" (p.vi). It is the hope that the 9th Circuit Court Problem-Solving Court can continue to be innovative with a collaboration and teamwork with the passionate Irving S. Gilmore Foundation.

The funding priorities of the Irving S. Gilmore Foundation are to invest and collaborate with organizations and initiatives working to develop and to enrich the Greater Kalamazoo community and its residents through human services, education, community development, and health & well-being.

The 9th Circuit Court Problem-Solving Courts have the same goals as the Irving S. Gilmore Foundation and work diligently to improve the self-esteem of the participants through improved economic security, education, and health and well-being as well as building community spirit along the way. Referrals to community agencies such as

Goodwill Industries, YWCA, Urban Alliance, Michigan Works, Michigan Rehabilitation Services, Department of Health and Human Services, US Department of Veterans Affairs, Kalamazoo Community Mental Health and Substance Abuse Services, etc. are made by problem-solving court staff to meet these goals. Referrals to treatment agencies such as Community Healing Center, Family Counseling and Mediation, Freedom Counseling, Kathy Piecuch Counseling, etc. are a required component to the program to also assist in meeting these goals. 9th Circuit Court is requesting permission to apply for a grant from the Irving S. Gilmore Foundation to assist in the continued funding of the innovative, passionate, team of problem-solving courts. The grant request will be for \$75,000 to assist in the funding associated with required treatment and required substance abuse testing.

TIME FRAME OF ACTION:

October 1, 2018-September 30, 2019

FUNDING SOURCE & BUDGET CHANGES:

Local

PERSONNEL IF REQUIRED:

None

NEW OR RENEWAL:

New

ANY OTHER PERTINENT INFORMATION:

N/A

PROCUREMENT INFORMATION:

N/A

CONTACT PERSON:

Sara Green, Problem Solving Courts Administrator, 269-383-6469



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: May 15, 2018
DEPARTMENT: Circuit Court
PREPARED BY: Sara Green, Problem Solving Courts Administrator
SUBJECT: Request for Approval to Apply for a Grant through the Stryker Johnston Foundation to Support the Problem-solving Courts

SPECIFIC ACTION REQUESTED:

9th Circuit Court is requesting permission to apply for a grant through the Stryker Johnston Foundation to support the problem-solving courts.

DESCRIPTION OF ACTION (dollar amount, purpose):

The National Association of Drug Court Professionals said it best in the Adult Drug Court Best Practice Standards, Volume II when they said, "It takes innovation, passion, teamwork, and strong judicial leadership for a community to achieve success in rehabilitating persons with severe substance use disorders and concurrent criminal involvement" (p.vi). It is the hope that the 9th Circuit Court Problem-Solving Court can continue to be innovative with a collaboration and teamwork with the passionate Stryker Johnston Foundation.

The funding priorities of the Stryker Johnston Foundation are to invest and collaborate with organizations and initiatives working towards the *elimination of intergenerational poverty* in Kalamazoo County. They seek to partner with organizations that improve the *economic security, social wellbeing*, and inclusion of all community members as well as organizations that disrupt systems and structures that *perpetuate generational poverty*.

The 9th Circuit Court Problem-Solving Courts have the same goals as the Stryker Johnston Foundation and work diligently to eliminate intergenerational poverty while improving self-esteem through improved economic security, education, and family

dynamics. Referrals to community agencies such as Goodwill Industries, YWCA, Urban Alliance, Michigan Works, Michigan Rehabilitation Services, Department of Health and Human Services, US Department of Veterans Affairs, Kalamazoo Community Mental Health and Substance Abuse Services, etc. are made by problem-solving court staff to meet these goals. Referrals to treatment agencies such as Community Healing Center, Family Counseling and Mediation, Freedom Counseling, Kathy Piecuch Counseling, etc. are a required component to the program to also assist in meeting these goals. 9th Circuit Court is requesting permission to apply for a grant from the Stryker Johnston Foundation to assist in the continued funding of the innovative, passionate, team of problem-solving courts. The grant request will be for \$75,000 to assist in the funding associated with required treatment and required substance abuse testing.

TIME FRAME OF ACTION:

September 2018-September 2019

FUNDING SOURCE & BUDGET CHANGES:

Local

PERSONNEL IF REQUIRED:

None.

NEW OR RENEWAL:

New

ANY OTHER PERTINENT INFORMATION:

N/A

PROCUREMENT INFORMATION:

N/A

CONTACT PERSON:

Sara Green, Problem Solving Courts Administrator, 269-383-6469



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: May 15, 2018
DEPARTMENT: Finance
PREPARED BY: Tim Meeker, Finance Director
SUBJECT: Request for Elimination and Creation of Positions for 2018 Budget (housekeeping)

SPECIFIC ACTION REQUESTED:

Request for approval of housekeeping elimination/creation of position changes based on approvals during 2018 Budget

DESCRIPTION OF ACTION (dollar amount, purpose):

Request for approval of housekeeping elimination/creation of position changes based on approvals during 2018 Budget

1. Approval of reclassification of position for County from Clerk/Register of Deeds to County ID Program activity.
2. Approval of FTE creation for Nurse Supervisor position approved as part of new funding for the 2018 budget.

TIME FRAME OF ACTION:

1/1/2018

FUNDING SOURCE & BUDGET CHANGES:

General Fund

PERSONNEL IF REQUIRED:

ELIMINATION:

Fund &	Position #	Position Title	Band	FTE	Salary Range	Effective
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Activity						Date
101-219	10586-002	Official Document Specialist	K05	0.5	\$17,295.20- \$21,226.40	1/1/2018

CREATION:

Fund & Activity	Position #	Position Title	Band	FTE	Salary Range	Effective Date
101-216	10586-002	Official Document Specialist	K05	0.5	\$17,295.20- \$21,226.40	1/1/2018
101-302	TBD	Nurse Manager	K10	1.0	\$57,803.20- \$70,928.00	1/1/2018

NEW OR RENEWAL:

ANY OTHER PERTINENT INFORMATION:

PROCUREMENT INFORMATION:

CONTACT PERSON:

Amanda Morse, Deputy County Administrator, 269-384-8148



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: May 15, 2018
DEPARTMENT: Finance
PREPARED BY: Tim Meeker, Finance Director
SUBJECT: Request to Amend Appropriation for the Survey and Remonumentation Grant Accepted by the Board on January 16, 2018

SPECIFIC ACTION REQUESTED:

Request for approval to amend the appropriation for the Survey and Remonumentation grant accepted by the Board on January 16, 2018. The 2018 funding for this program exceeds the original budget above the 10% threshold established in the Budget Policy.

DESCRIPTION OF ACTION (dollar amount, purpose):

Increase appropriations in the amount of \$10,600.

Original budget: \$87,300
Amount of Award: \$97,968

TIME FRAME OF ACTION:

5/15/2018

FUNDING SOURCE & BUDGET CHANGES:

State of Michigan Funding

Budget Changes :

Account Name	Account Number	Increase/Decrease	Amount
Unspecified Grants	342-999-680.02	Increase	\$ 10,600
Appropriation	342-999-969.00	Increase	\$ 10,600

PERSONNEL IF REQUIRED:

N/A

NEW OR RENEWAL:

N/A

ANY OTHER PERTINENT INFORMATION:

N/A

PROCUREMENT INFORMATION:

N/A

CONTACT PERSON:

Amanda Morse, Deputy County Administrator, 269-384-8148



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: May 15, 2018
DEPARTMENT: Health & Community Services
PREPARED BY: James A. Rutherford, MPA
SUBJECT: Request for Approval to Submit Grant Application with United Way of the Battle Creek and Kalamazoo Region for the Maternal & Child Health Division

SPECIFIC ACTION REQUESTED:

HCS Administration requests Board approval to submit the Healthy Babies Healthy Start Care Coordinator-CHW grant application to the United Way of the Battle Creek and Kalamazoo Region for the Maternal & Child Health Division/Kalamazoo County Health & Community Services Department, in the amount of \$74,650 covering the period of July 1, 2018 through June 30, 2019.

DESCRIPTION OF ACTION (dollar amount, purpose):

The purpose of this renewal grant is to continue work in the Healthy Babies Healthy Start Home Visitation Program in addressing the infant mortality issues as identified through our partnership with Cradle Kalamazoo. Goals include support to increase the number of infants who are born healthy and continue to thrive, reduce sleep-related infant deaths and disparities, reduce unintended pregnancies, and promote behavioral health services and other programs.

TIME FRAME OF ACTION:

The grant provides funding from July 1, 2018, through June 30, 2019.

FUNDING SOURCE & BUDGET CHANGES:

The United Way of Battle Creek and Kalamazoo Region.

PERSONNEL IF REQUIRED:

N/A

NEW OR RENEWAL:

Renewal

ANY OTHER PERTINENT INFORMATION:

This CHW position is currently housed at the Family Health Center and provides care coordination efforts between HCS' HBHS program and the Family Health Center's prenatal department. The award of this grant will provide continuation of these services to women seeking prenatal and home visitation services at the FHC as well as augment the efforts to reduce the infant mortality rate of our families of color.

PROCUREMENT INFORMATION:

N/A

CONTACT PERSON:

Lisa Henthorn, Deputy County Administrator, 269-383-8901



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: May 15, 2018
DEPARTMENT: Health & Community Services
PREPARED BY: James A. Rutherford, MPA
SUBJECT: Request Approval and Signature of MDSS Surveillance Data Use Agreement for the purpose of Clinical Services staff to have Statewide access to the MDSS database

SPECIFIC ACTION REQUESTED:

HCS Administration requests Board approval and signature of MDSS Data Use Agreement to allow Clinical Services staff, specifically the Epi Team and the Communicable Disease Nurses, to have State access into the MDSS database.

DESCRIPTION OF ACTION (dollar amount, purpose):

The MDSS agreement allows the HCS Epi Team and Communicable Disease Nurses to access State-wide data. The Kalamazoo County Epi team initially secured regional (5th District) access with a regional agreement that was signed in 2012 by the Health Officer. The MDSS agreement would extend to State-wide, allowing for case management and follow-up with patients only. The people accessing this information have received approval and given permission to access the information at their respective local health department.

TIME FRAME OF ACTION:

This would begin upon Board signature, May 15, 2018, and be open-ended

FUNDING SOURCE & BUDGET CHANGES:

N/A

PERSONNEL IF REQUIRED:

N/A

NEW OR RENEWAL:

New

ANY OTHER PERTINENT INFORMATION:

N/A

PROCUREMENT INFORMATION:

N/A

CONTACT PERSON:

Lisa Henthorn, Deputy County Administrator, 269-383-8901



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: May 15, 2018
DEPARTMENT: Health & Community Services
PREPARED BY: James A. Rutherford, MPA
SUBJECT: Request for Approval of Resolution to Schedule Non-Potable Water Well Program Public Hearing for June 5, 2018

SPECIFIC ACTION REQUESTED:

Request for the County to schedule a Public Hearing for a Non-Potable Water Well Program, for June 5, 2018 at 7:00 p.m.

DESCRIPTION OF ACTION (dollar amount, purpose):

WHEREAS

1. The Board of Commissioners received information from staff at its April 1, 2018 Committee of the Whole meeting describing the need for the regulation of certain non-potable water wells; and
2. A public hearing on this matter is necessary according to the Public Health Code.

IT IS HEREBY MOVED:

1. That a public hearing shall be set for June 5, 2018 at 7:00 p.m. in the County Commission Chambers, Second Floor, Administration Building, 201 Kalamazoo Avenue, Kalamazoo, Michigan to consider the amendment of the County Sanitary Code allowing for the regulation of non-potable water wells that produce less than 70 gallon per minute; and
2. The County Clerk is instructed to post a notice of the hearing 10 days before the public hearing, pursuant to the Public Health Code Section 333.2442. The hearing shall be conducted in compliance with the Michigan Open Meetings Act, being 15.261 et. seq.

TIME FRAME OF ACTION:

June 5, 2018 Public Hearing at KCBOC Regular Meeting.

June 19, 2018 KCBOC Non-Consent Agenda request to approve Non-Potable Water Well Program and Sanitary Code changes.

FUNDING SOURCE & BUDGET CHANGES:

N/A

PERSONNEL IF REQUIRED:

N/A

NEW OR RENEWAL:

New

ANY OTHER PERTINENT INFORMATION:

Health & Community Services staff presented to the KCBOC during the Committee of the Whole on April 17, 2018, a proposed amendment to the County Sanitary Code in order to allow for the regulation of non-potable water wells. Changes to the Kalamazoo County Sanitary Code will become effective after KCBOC approval.

PROCUREMENT INFORMATION:

N/A

CONTACT PERSON:

Lisa Henthorn, Deputy County Administrator, 269-383-8901



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

Kalamazoo County Board of Commissioners **RESOLUTION**

Non-Potable Water Wells Public Hearing

WHEREAS:

1. The Board of Commissioners received information from staff at its April 17, 2018 Committee of the Whole meeting describing the need for the regulation of certain non-potable water wells; and
2. A public hearing on this matter is necessary according to the Public Health Code.

IT IS HEREBY MOVED:

1. That a public hearing shall be set for June 5, 2018 at 7:00 p.m. in the County Commission Chambers, Second Floor, Administration Building, 201 Kalamazoo Avenue, Kalamazoo, Michigan to consider the amendment of the County Sanitary Code allowing for the regulation of non-potable water wells that produce less than 70 gallon per minute; and
2. The County Clerk is instructed to post a notice of the hearing 10 days before the public hearing, pursuant to the Public Health Code Section 333.2442. The hearing shall be conducted in compliance with the Michigan Open Meetings Act, being 15.261 et. seq.

STATE OF MICHIGAN }
 }
COUNTY OF KALAMAZOO } SS

I, Timothy A. Snow, County Clerk/Register, do hereby certify that the foregoing is a true copy of a Resolution adopted by the Kalamazoo County Board of Commissioners at a regular session held on May 15, 2018.

Timothy A. Snow, County Clerk/Register



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: May 15, 2018
DEPARTMENT: Health & Community Services
PREPARED BY: James A. Rutherford, MPA
SUBJECT: Request for Approval and Signature of Grant Agreement with Michigan Medicare/Medicaid Assistance Program (MMAP) and Area Agency on Aging IIIA for the Purpose of Providing State Health Insurance Assistance Program (SHIP/MMAP) Services

SPECIFIC ACTION REQUESTED:

HCS Administration request for approval and signature of grant agreement with Michigan Medicare/Medicaid Assistance Program (MMAP) and Area Agency on Aging IIIA for the purpose of providing State Health Insurance Assistance Program (SHIP/MMAP) services.

DESCRIPTION OF ACTION (dollar amount, purpose):

The contract amount is for \$4,176.00 which represents the first quarter funding for the 2018-2019 period.

TIME FRAME OF ACTION:

This contract is effective from April 1, 2018 through March 31, 2019 and represents the first round of funding for the second year of a three year contract (April 1, 2017 to March 31, 2020), which was approved by the Board of Commissioners on May 16, 2017

FUNDING SOURCE & BUDGET CHANGES:

These funds are from the federal government.

PERSONNEL IF REQUIRED:

N/A

NEW OR RENEWAL:

Renewal

ANY OTHER PERTINENT INFORMATION:

This contract was received after the effective date due to the federal government delay of approving the federal budget. This program is sub-contracted to Senior Services Southwest Michigan, Inc. who are responsible for meeting the program guidelines.

PROCUREMENT INFORMATION:

N/A

CONTACT PERSON:

Lisa Henthorn, Deputy County Administrator, 269-383-8901



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: May 15, 2018
DEPARTMENT: Parks & Expo Center
PREPARED BY: David Rachowicz, Parks & Expo Center Director
SUBJECT: Request for Approval of Credit Card Processing Hosted Service Agreement with Card Connect

SPECIFIC ACTION REQUESTED:

Request for Approval of Credit Card Processing Hosted Service Agreement with Card Connect

DESCRIPTION OF ACTION (dollar amount, purpose):

The County Parks and Expo Center receive payment by credit cards for camping, park passes, shelter reservations, room rentals and other park and expo center services. The Department utilizes a software system called RecTrac to manage all reservations and to accept payments.

Michigan Retailers is the credit card merchant for Kalamazoo County and Card Connect is a secure gateway between the reservation/payment system and Michigan Retailers. The County is required to meet Payment Card Industry Data Security Standards(PCI). These standards have changed significantly to add security to transactions and to accommodate EMV chip credit cards. As a result, the parks department purchased an updated software version and will replace hardware to meet the security requirements. The proposed agreement with CardConnect enables to county to meet the new PCI standards and will protect the customer transactions.

TIME FRAME OF ACTION:

This will be complete by end of July 2018.

FUNDING SOURCE & BUDGET CHANGES:

The cost for this service is a typical transaction fee that is paid by the Parks Department with the revenue generated for the services. The cost is \$199 set-up fee, \$20 per month gateway fee, and a \$.10 per transaction

PERSONNEL IF REQUIRED:

NA

NEW OR RENEWAL:

This is a new agreement with CardConnect that replaces a previous agreement with PlugNPay. The change is necessary because PlugNPay is currently not PCI Compliant for these transactions.

ANY OTHER PERTINENT INFORMATION:

Michigan Retailers is used overall by Kalamazoo County for credit card processing. This agreement keeps Michigan Retailers as the credit card processor. We have worked closely with Information Technology and Finance to implement this solution.

PROCUREMENT INFORMATION:

This is currently the only vendor that interfaces with the RecTrac Software that meets current PCI Compliance and interfaces with the standard County Credit card processor, Michigan Retailers.

CONTACT PERSON:

Lisa Henthorn, Deputy County Administrator, 269-383-8901



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: May 15, 2018
DEPARTMENT: Parks & Expo Center
PREPARED BY: David Rachowicz, Parks & Expo Center Director
SUBJECT: Request for the Approval of the 2018 Agreement between Kalamazoo County and the Thunderbirds R/C Club for the Remote Controlled Airplane Field Located at River Oaks County Park

SPECIFIC ACTION REQUESTED:

Approve the 2018 Agreement between Kalamazoo County and the Thunderbirds R/C Club for the remote controlled airplane field located at River Oaks County Park

DESCRIPTION OF ACTION (dollar amount, purpose):

The proposed contract is a renewal of a long-standing existing agreement. The Club reimburses the County for the maintenance expense. The area used for remote controlled airplanes is located at the north-east corner of River Oaks County Park.

The River Oaks Aero Modeler's Club will provide liability insurance policy with limits of at least \$2,500,000 per occurrence. The County will be named as additional insured.

TIME FRAME OF ACTION:

The agreement is for 2018.

FUNDING SOURCE & BUDGET CHANGES:

Incremental mowing cost, based on seasonal staff labor rate for this area is estimated at \$207 per month. This cost will be reimbursed by the club. In addition, all members of the club will be required to purchase annual park passes and visitors to the site will be required to purchase daily or annual passes.

PERSONNEL IF REQUIRED:

NA

NEW OR RENEWAL:

This is a renewal of existing contract.

ANY OTHER PERTINENT INFORMATION:

The Park Commission approved a recommendation to the County Board of Commissioners at their April 12, 2018 meeting.

PROCUREMENT INFORMATION:

CONTACT PERSON:

Lisa Henthorn, Deputy County Administrator, 269-383-8901



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: May 15, 2018
DEPARTMENT: Parks & Expo Center
PREPARED BY: David Rachowicz, Parks & Expo Center Director
SUBJECT: Approve the Markin Glen Mountain Bike Trail Agreement with the Southwest Michigan Mountain Biking Association

SPECIFIC ACTION REQUESTED:

Approve the Markin Glen Mountain Bike Trail Agreement with the Southwest Michigan Mountain Biking Association

DESCRIPTION OF ACTION (dollar amount, purpose):

In 2015 Kalamazoo County entered into a 3 year agreement with the Southwest Michigan Mountain Biking Association(SWMMBA) to develop Mountain Bike trails located on the west side of Markin Glen County Park. SWMMBA raised well over \$125,000 to construct the trails and the trails opened for public use in 2017. The trails have had a great response from park visitors and Markin Glen attendance and pass sales were both up significantly in 2017. The proposed agreement renewal will allow them to continue to maintain and improve the mountain biking trails.

TIME FRAME OF ACTION:

The proposed agreement is for five years starting on May 15, 2018 and expiring on May 15, 2023

FUNDING SOURCE & BUDGET CHANGES:

No funding is needed for this project. SWMMBA uses fundraising and sponsorship to support the project. This will add at an estimated \$30,000 in revenue to park pass sales.

PERSONNEL IF REQUIRED:

NA

NEW OR RENEWAL:

Renewal of an 2015 agreement.

ANY OTHER PERTINENT INFORMATION:

The Park Commission approved a recommendation to the County Board of Commissioners at their April 12, 2018 meeting.

PROCUREMENT INFORMATION:

NA

CONTACT PERSON:

Lisa Henthorn, Deputy County Administrator, 269-383-8901



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: May 15, 2018
DEPARTMENT: Parks & Expo Center
PREPARED BY: David Rachowicz, Parks & Expo Center Director
SUBJECT: Agreement with the National Street Rod Association for the 2020 Street Rod Nationals North at the Kalamazoo County Expo Center

SPECIFIC ACTION REQUESTED:

Approve an agreement with the National Street Rod Association for the 2020 Street Rod Nationals North at the Kalamazoo County Expo Center. The 2020 event is scheduled for September 11-13.

DESCRIPTION OF ACTION (dollar amount, purpose):

Approve the 2020 National Street Rod Contract for \$17,856.

TIME FRAME OF ACTION:

This contract is for the 2020 Street Rod NATS event.

FUNDING SOURCE & BUDGET CHANGES:

PERSONNEL IF REQUIRED:

NA

NEW OR RENEWAL:

Contracts for the 2018 and 2019 have previously been approved by the Board of Commissioners. This contract will allow for the 34th consecutive Street Rod event at the Expo Center.

ANY OTHER PERTINENT INFORMATION:

The National Street Rod Show contracts are approved by the County Board of Commissioners because the rental income is greater than the \$15,000 limit the County Board has set on Expo Contracts that can be executed by the Park Commission. The National Street Rod Show is the largest annual event hosted at the Expo Center and contributes over \$3.5 million to our local economy. The event attracts 35,000 visitors and utilizes 3880 local hotel nights.

PROCUREMENT INFORMATION:

NA

CONTACT PERSON:

Lisa Henthorn, Deputy County Administrator, 269-383-8901



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: May 15, 2018
DEPARTMENT: Parks & Expo Center
PREPARED BY: David Rachowicz, Parks & Expo Center Director
SUBJECT: Approve Kalamazoo River Valley Trail Right-of-Way Agreement with the City of Galesburg

SPECIFIC ACTION REQUESTED:

Approve Kalamazoo River Valley Trail Right-of-Way Agreement with the City of Galesburg

DESCRIPTION OF ACTION (dollar amount, purpose):

Parks has been working to finalize the last route of the next segment of the KRV Trail from 35th Street to Galesburg Augusta High School. The trail route will go through the City of Galesburg park and City Hall property. The proposed agreement allows the County to construct and operate the trail on the City of Galesburg Property.

TIME FRAME OF ACTION:

Construction for this segment will occur in 2019 or later depending on project funding.

FUNDING SOURCE & BUDGET CHANGES:

There is no cost or fee associated with this agreement. All fees for engineering and design were paid by the Parks Foundation of Kalamazoo County. We have been awarded a \$300,000 MDNR Trust Fund Grant for construction and intend to seek additional grant funding. All other funding needed to complete the project will be paid by the Parks Foundation of Kalamazoo County. The future maintenance and operating fees will be 100% paid by the KRV Trail Endowment Fund held at the Kalamazoo Community Foundation.

PERSONNEL IF REQUIRED:

Eventual Maintenance will be assumed by existing Parks staff.

NEW OR RENEWAL:

This is a new agreement

ANY OTHER PERTINENT INFORMATION:

The Park Commission approved recommendation of the agreement to the Board of Commissioners. The agreement has been approved and executed by the City of Galesburg.

PROCUREMENT INFORMATION:

NA

CONTACT PERSON:

Lisa Henthorn, Deputy County Administrator, 269-383-8901



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: May 15, 2018
DEPARTMENT: Sheriff
PREPARED BY: Terra Mickolatcher, Financial Administrator
SUBJECT: Request for Approval of FY2017-18 Hazardous Materials Emergency Preparedness (HMEP) Planning Program Grant Agreement

SPECIFIC ACTION REQUESTED:

Approve the renewal of the grant agreement of the 2017-18 Hazardous Materials Emergency Preparedness Planning Program Grant, Michigan State Police, and the Homeland Security Division

DESCRIPTION OF ACTION (dollar amount, purpose):

The \$2,250 of funding received will be utilized to continue education for further public sector training on topics such as: hazardous materials emergencies, and other occupational transportation planning.

TIME FRAME OF ACTION:

October 1, 2017-September 30, 2018

FUNDING SOURCE & BUDGET CHANGES:

Federal

PERSONNEL IF REQUIRED:

N/A

NEW OR RENEWAL:

Renewal

ANY OTHER PERTINENT INFORMATION:

In-Kind County Match \$563.00 (rounded \$600)

This match will be met with office space, staff hours, postage and printing expenses.

PROCUREMENT INFORMATION:

N/A

CONTACT PERSON:

Terra Mickolatcher, Finance Administrator



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: May 15, 2018
DEPARTMENT: Sheriff
PREPARED BY: Terra Mickolatcher, Financial Administrator
SUBJECT: Request for Approval to Accept In-Kind Donation and Signature of Gull Lake Marine Center Boat Slip Lease

SPECIFIC ACTION REQUESTED:

Request for acceptance of in-kind donation and signature of Gull Lake Marine Center boat slip lease.

DESCRIPTION OF ACTION (dollar amount, purpose):

Approve the 2018 donation/lease contract terms between Gull Lake Marine Center and the Sheriff's Department for the purpose of docking a recreational boat for the 2018 boating season. The value of this donation is \$3,000.00.

TIME FRAME OF ACTION:

April 15, 2018- November 15, 2018

FUNDING SOURCE & BUDGET CHANGES:

Local

Budget Changes:

Account Name	Account Number	Increase/Decrease	Amount
Appropriation	327-999-969.00	Increase	3,000.00
Unspecified Grants	327-999-680.02	Increase	3,000.00

This budget adjustment is necessary to track the donation and use.

PERSONNEL IF REQUIRED:

N/A

NEW OR RENEWAL:

New

ANY OTHER PERTINENT INFORMATION:

N/A

PROCUREMENT INFORMATION:

N/A

CONTACT PERSON:

Terra Mickolatcher, Finance Administrator



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: May 15, 2018
DEPARTMENT: Sheriff
PREPARED BY: Terra Mickolatcher, Financial Administrator
SUBJECT: Approve the contract Addendum between the County of Kalamazoo and McDonald's Towing & Rescue

SPECIFIC ACTION REQUESTED:

Approve the contract addendum between the County of Kalamazoo and McDonald's Towing & Rescue

DESCRIPTION OF ACTION (dollar amount, purpose):

Approve the contract addendum between the County of Kalamazoo and McDonald's Towing & Rescue for towing services

The fees are determined by the services assessed by the vendor, and the prices are described in the bid section of the contract that was signed on July 7, 2015.

TIME FRAME OF ACTION:

July 15, 2018 to July 14, 2019

FUNDING SOURCE & BUDGET CHANGES:

Sheriff's Department Operating Budget

PERSONNEL IF REQUIRED:

N/A

NEW OR RENEWAL:

Renewal

ANY OTHER PERTINENT INFORMATION:

N/A

PROCUREMENT INFORMATION:

Contract was originally bid in 2015 and a 3 year contract was approved. We are utilizing one of the one year contract extensions approved in the original contract.

CONTACT PERSON:

Terra Mickolatcher, Finance Administrator



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: May 15, 2018
DEPARTMENT: Sheriff
PREPARED BY: Terra Mickolatcher, Financial Administrator
SUBJECT: Request for Approval of a Temporary Employee Position for the Marine Program

SPECIFIC ACTION REQUESTED:

Approval of a temporary Marine Sergeant position to supervise the Marine program that is responsible for the enforcement of boating safety and waterways surrounding Kalamazoo County.

DESCRIPTION OF ACTION (dollar amount, purpose):

The temporary F-22 Sergeant position would work from April 2- September 30, 2018. This action fulfills the KCSDA CBA Article XXII, Section 18, and the experience of this employee will continue to provide strong leadership for the program. A back-fill of the current position is necessary during this time period.

TIME FRAME OF ACTION:

April 2, 2018- September 30, 2018.

FUNDING SOURCE & BUDGET CHANGES:

County General Fund (Salary & Fringe)

Budget Changes:

Account Name	Account Number	Increase/Decrease	Amount
Salary Pool	101-303-704.30	Decrease	58,300
Salary Fringe	101-303-710.30	Decrease	31,500
Transfer to Fund 327	101-303-999.76	Increase	89,800
Unspecified Grants	327-999-680.02	Increase	89,800

Appropriations

327-999-969.00

Increase

89,800

PERSONNEL IF REQUIRED:

N/A

NEW OR RENEWAL:

Renewal

ANY OTHER PERTINENT INFORMATION:

The Marine program is an annual program that is important to the residents of the Gull Lake surrounding community. In this program many elements of boating safety are addressed, as are community involvement, waterway safety/regulations, and other organized patrolling.

PROCUREMENT INFORMATION:

N/A

CONTACT PERSON:

Terra Mickolatcher, Finance Administrator



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: May 15, 2018
DEPARTMENT: Sheriff
PREPARED BY: Terra Mickolatcher, Financial Administrator
SUBJECT: Request for Approval of 2017 Emergency Management Homeland Security Grant Acceptance and Signature on Intergovernmental Funding Agreement between County of Van Buren and County of Kalamazoo

SPECIFIC ACTION REQUESTED:

Request for approval of 2017 Emergency Management Homeland Security Grant Acceptance and signature on Intergovernmental Funding Agreement between County of Van Buren and County of Kalamazoo

DESCRIPTION OF ACTION (dollar amount, purpose):

Request for approval of 2017 Emergency Management Homeland Security Grant Acceptance in the amount of \$12,732.65 and signature on Intergovernmental Funding Agreement between County of Van Buren and County of Kalamazoo.

TIME FRAME OF ACTION:

September 1, 2017- May 31, 2020

FUNDING SOURCE & BUDGET CHANGES:

Federal

Budget Changes:

Account Number	Increase/Decrease	Amount
252-999-680.02	Increase	12,700.00

252-999-969.00

Increase

12,700.00

PERSONNEL IF REQUIRED:

N/A

NEW OR RENEWAL:

Renewal

ANY OTHER PERTINENT INFORMATION:

Federal pass through funds to the Region 5 Homeland Security Planning Board Subrecipient for equipment, and other related costs for the program.

PROCUREMENT INFORMATION:

N/A

CONTACT PERSON:

Terra Mickolatcher, Finance Administrator



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: May 15, 2018
DEPARTMENT: Administrative Services
PREPARED BY: Amanda Morse, Deputy County Administrator -
Internal Services
SUBJECT: Request for Approval of Disbursements

SPECIFIC ACTION REQUESTED:

Request for Approval of Disbursements

DESCRIPTION OF ACTION (dollar amount, purpose):

Request for Approval of Disbursements totaling \$1,937,929.96.

TIME FRAME OF ACTION:

Checks will be released 5/16/2018

FUNDING SOURCE & BUDGET CHANGES:

Please see claims list attached with Committee of the Whole agenda.

PERSONNEL IF REQUIRED:

N/A

NEW OR RENEWAL:

N/A

ANY OTHER PERTINENT INFORMATION:

N/A

PROCUREMENT INFORMATION:

N/A

CONTACT PERSON:

Amanda Morse, Deputy County Administrator, 269-384-8148



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: May 15, 2018
DEPARTMENT: Board of Commissioners
PREPARED BY: Amy Meyers
SUBJECT: Request for Approval of Fiscal Year 2018 Summer Youth Employment Program (SYEP) for Chafee-Eligible Foster Youth

SPECIFIC ACTION REQUESTED:

Review and approval of Fiscal Year 2018 Summer Youth Employment Program (SYEP) for Chafee-Eligible Foster Youth

DESCRIPTION OF ACTION (dollar amount, purpose):

Michigan Works! Southwest has been allocated \$24,380 to offer a summer program that provides meaningful employment opportunities for ten youth, ages 14-20, in foster care.

The SYEP may include any combination of allowable WIOA Youth Services that occur during the summer period, as long as it includes a work experience component. Michigan Works! Southwest will provide SYEP participants work experience and employment development opportunities. Michigan Works! Southwest will also provide summer employment opportunities to SYEP participants for a minimum of six weeks, at least 20 hours per week, at no less than minimum wage.

TIME FRAME OF ACTION:

April 1, 2018 to August 31, 2018

FUNDING SOURCE & BUDGET CHANGES:

Michigan Department of Health and Human Services

PERSONNEL IF REQUIRED:

N/A

NEW OR RENEWAL:

New

ANY OTHER PERTINENT INFORMATION:

Eligibility for the SYEP is restricted to “open case” foster youth, ages 14 and older. The MDHHS shall be responsible for determining participant eligibility and referring eligible youth to Michigan Works! Southwest for enrollment, Michigan Works! Southwest will work with the local MDHHS to coordinate the referral process and timeline for referrals.

PROCUREMENT INFORMATION:

N/A

CONTACT PERSON:

Lisa Henthorn, Deputy County Administrator, 269-383-8901