

MINUTES

KALAMAZOO COUNTY BOARD OF COMMISSIONERS

REGULAR MEETING

MAY 20, 2014

ITEM 1 Call to Order: The Regular Meeting of the Board of Commissioners was called to order by Chairperson Maturen, at 7:00 pm in the Board of Commissioner's Room, second floor, County Administration Building, 201 West Kalamazoo Avenue, Kalamazoo, Michigan, on May 20, 2014.

ITEM 2 Invocation: Commissioner Roger Tuinier.

ITEM 3 Pledge of Allegiance: Commissioner Tuinier led the Pledge of Allegiance.

ITEM 4 Roll Call: Commissioners Dave Buskirk, Jeff Heppler, Brandt Iden, David Maturen, Julie Rogers, Michael Seals, Phil Stinchcomb, Roger Tuinier and John Zull.

Members Absent: Commissioners Carolyn Alford and John Taylor.

Administrators Present: Peter Battani, Administrator; John Faul, Deputy County Administrator; Tracie Moored, Finance Director; Thom Canny, Corporate Counsel; Timothy A. Snow, County Clerk; David Rachowicz, Parks Director; Sheriff Fuller; Lynne Norman, Deputy HCS Director; Lucinda Stinson, HCS Deputy Director; Karika Phillips Community Action Agency Director; Dina Sutton, Office Manager.

ITEM 5 Approval of Minutes:

Commissioner Seals moved and it was duly seconded that the Minutes of the May 6, 2014, Board meeting be approved as distributed.

There being no discussion, the motion carried by a voice vote.

ITEM 6 Communications:

Commissioner Tuinier presented the following communications which are on file in the Administrative Services Office unless otherwise noted:

- a) A Resolution from Wexford County Opposing HB 5097 and SB 850.
- b) A Resolution from Huron County Supporting HB 5456.

- c) A Notice of Public Hearing from City of Portage for an Industrial Facilities Tax Exemption Certificate for Mann & Hummel Corporation.
- d) A Notice of Public Hearing from Township of Schoolcraft for an Industrial Facilities Tax Exemption Certificate for J. Rettenmaier USA, LP.

Commissioner Heppler stated he received a communication from Mr. Manly concerning motorcycle riders in Cooper Township.

Commissioner Seals stated he received a call from Ms. Barker concerning the Household Hazardous Waste.

ITEM 7 Citizens' Time

Chairperson Maturen stated that Citizens' Time was when any citizen could address the Board on a non-agenda item. He said anyone wishing to address the Board on a non-agenda item should come to the podium, give their name and address, and limit their remarks to four minutes. He said if anyone would like to speak about an item that was on the consent agenda, they could ask that it be removed from the consent agenda at this time or he would provide an opportunity just prior to that section of the agenda.

Mr. Frank Warren, Kalamazoo stated on Sunday at 2 p.m. at Ft. Custer there would be a Memorial Day celebration. He stated the Fair Council had been working on details of the upcoming Fair.

ITEM 8 For Consideration

A. Request for Approval of Resolution Honoring 50th Anniversary of Community Action Agency
Commissioner Seals moved and it was duly seconded that the Board of Commissioners approve the following Resolution:

WHEREAS, Community Action Agencies were created when the Economic Opportunity Act of 1964 was signed into law; and

WHEREAS, Community Action Agencies have a 50-year history of promoting self-sufficiency for those with limited income, and

WHEREAS, Community Action Agencies have made an essential contribution to individuals and families in Kalamazoo County by providing them with innovative and cost effective programs, and

WHEREAS, Community Action Agencies are needed as major participants in the reform of the welfare system as we know it; and

WHEREAS, welfare reform in Michigan has benefited from the State's partnership with Community Action Agencies; and

Chm Initial _____

Clk Initial _____

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WHEREAS, those with limited income continue to need opportunities to improve their lives and their living conditions, thus ensuring that all citizens are able to live in dignity; and

WHEREAS, Kalamazoo County, Michigan and the entire United States must continue to promote economic security by providing support and opportunities for all citizens in need of assistance;

In honor of the 50th Anniversary of Community Action, NOW, THEREFORE, We, the Kalamazoo County Board of Commissioners, do hereby proclaim May 2014 as

COMMUNITY ACTION MONTH

In Kalamazoo County in recognition of the hard work and dedication of the County's Community Action Agency.

The roll call vote was as follows:

Ayes:	All members present
Nays:	None
Abstains:	None
Absent:	Commissioners Alford and Taylor

The motion carried.

Ms. Karika Phillips, Mr. Gary Wager and Ms. Leona Carter on behalf of Community Action Agency thanked the Board for this Resolution.

CONSENT AGENDA

B. Request for Approval of 25 Year Resolution Honoring Beth Drake

That the Board of Commissioners approve the following Resolution:

WHEREAS, Beth Drake has served the citizens of Kalamazoo County for twenty-five (25) years as of May 29, 2014; and

WHEREAS, Beth Drake has faithfully served as a Clerk-Courtroom Domestic; and

WHEREAS, the County of Kalamazoo wishes to acknowledge and honor employees who have longevity under the umbrella of County Government, since it is through longevity that expertise in the employee's particular field is achieved.

NOW, THEREFORE, BE IT RESOLVED that the Kalamazoo County Board of Commissioners does hereby acknowledge with gratitude the many years of dedication and service Beth Drake has imparted to the citizens of the County and offers its best wishes for many more years of mutual association.

Buildings and GroundsC. Request for Approval of Elevator Contract for the Juvenile Home with Otis Elevator Company

That the appropriate County officials be authorized and directed to execute an Elevator Contract for the Juvenile Home with Otis Elevator in the amount of \$290/month effective June 1, 2014 for three years; a copy of said Contract to be attached to the official Minutes of this meeting.

D. Request for Approval of Elimination/Creation of Positions for Airport Personnel (General Fund)

That the Board of Commissioners approve the Elimination/Creation of the following Positions:

ELIMINATE:

Account #	Position/#	Pay Range (annualized)	Grade	FTE	Effective
101-265	Building Operator/	\$26,769.60-31,886.40	S12a	1.0	05/06/2014

CREATE:

Account #	Position/#	Pay Range (annualized)	Grade	FTE	Effective
101-265	Building Operator II/	\$27,289.60-32,531.20	S12b	1.0	05/06/2014

Health & Community ServicesE. Request for Approval of Amendment #3 to the 2013/2014 Comprehensive Planning, Budgeting and Contracting (CPBC) Agreement with the Michigan Department of Community Health (MDCH)

That the appropriate County officials be authorized and directed to execute Amendment #3 to the 2013/2014 CPBC Agreement with MDCH to revise program specific assurance and requirements language in the amount of \$3,527,075 for the period of October 1, 2013 through September 30, 2014; a copy of said Amendment #3 to be attached to the official Minutes of this meeting.

F. Request for Approval of Grant Agreement from the Michigan Medicare/Medicaid Assistance Program (MMAP) to Support the State Health Insurance Assistance Program (SHIP)

That the appropriate County officials be authorized and directed to execute Grant Agreement from MMAP to Support SHIP in the amount of \$15,023 for the period of April 1, 2014 through March 31, 2015; a copy of said Agreement to be attached to the official Minutes of this meeting.

G. Request for Approval to Accept Statement of Grant Award from the MI Office of Services to the Aging (OSA)

That the appropriate County officials be authorized and directed to accept Statement of Grant Award from OSA for a range of services provided by Area Agency on Aging IIIA in the amount of \$82,916 for the period of October 1, 2013 through September 30, 2014.

H. Request for Approval of Multiple Amendments to Purchase of Service Agreements with Various Providers of Service for HCS Area Agency on Aging

That the appropriate County officials be authorized and directed to execute Multiple Amendments to Purchase of Service Agreements with Various Providers of Service for HCS Area Agency on Aging for the period of October 1, 2013 through September 30, 2016; a copy of said Amendments to be attached to the official Minutes of this meeting.

I. Request for Approval of Breast and Cervical Cancer Control Program (BCCCP) Agreements and Business Associate Agreements with Multiple Service Providers

That the appropriate County officials be authorized and directed to execute BCCCP Agreements and Business Associate Agreements with the following providers:

- Bronson Practice Management dba
Bronson Ob GYN Associates Effective April 1, 2014
- Community Mental Health Services of St. Joseph County dba
St. Joseph County Health Center Effective May 1, 2014

A copy of said Agreements to be attached to the official Minutes of this meeting.

J. Request for Approval to Accept a No Cost Extension to the Grant Award from the Federal Department of Health & Human Services, Health Resources & Services Administration (HRSA)

That the appropriate County officials be authorized and directed to accept a no cost extension to the Grant Award from HRSA for the Healthy Babies Healthy Start project, extending the project through August 2014; a copy of said Award to be attached to the official Minutes of this meeting.

K. Request for Approval to Apply for the Maternal Infant Early Childhood Home Visiting Initiative (MIECHV) Expansion Grant Funding from the Michigan Department of Community Health (MDCH)

That the appropriate County officials be authorized and directed to apply for the MIECHV Expansion Grant Funding from MDCH in the amount of \$550,229 for the period of July 1, 2014 through September 30, 2016; a copy of said Grant to be attached to the official Minutes of this meeting.

L. Request for Approval to Accept CSBG14-39015 Community Service Block Grant (CSBG) Notice of Funds Available (NFA) #2 from the Michigan Department of Human Services (MDHS)

That the appropriate County officials be authorized and directed to accept CSBG14-39015 CSBG NFA #2 from MDHS in the increased funding amount of \$406,364 for the period of October 1, 2013 through September 30, 2014; a copy of said NFA #2 to be attached to the official Minutes of this meeting.

M. Request for Approval of Amendment #3 to the Agreement for the DOE 13-39015 Weatherization Assistance Program from the Michigan Department of Human Services (MDHS)

That the appropriate County officials be authorized and directed to execute Amendment #3 to DOE 13-39015 in the increased funding amount of \$247,221 for the period of July 1, 2013 through June 30, 2016; a copy of said Amendment #3 to be attached to the official Minutes of this meeting.

Parks & Expo Center

N. Request for Approval to Request Funds from the Markin Glen Endowment Fund

That the appropriate County officials be authorized and directed to request funds from the Markin Glen Endowment Fund for the acquisition expense of property for Markin Glen Park in the amount of \$27,305.31.

O. Request for Approval of Cold Brook County Park Boat Ramp Construction Change Order with James Fulton Excavating Contractors

That the appropriate County officials be authorized and directed to execute Change Order with James Fulton Excavating Contractors for Cold Brook County Park Boat Ramp project in the amount of \$5,209.83; a copy of said Change Order to be attached to the official Minutes of this meeting.

Purchasing

P. Request for Approval of Contract Extension for Office Supplies with Zemlick Office Products

That the appropriate County officials be authorized and directed to execute Contract Extension for Office Supplies with Zemlick Office Products for the period of July 1, 2014 through December 31, 2014; a copy of said Contract to be attached to the official Minutes of this meeting.

Sheriff

Q. Request for Approval to Transfer Funds from the Corrections Officers Training Fund to the Life Skills Inmate Rehabilitation Program

That the Board of Commissioners approve the use of up to \$25,000 from the Local Correction Officers Training Fund for the Life Skills inmate rehabilitation program.

R. Request for Approval of Memorandum of Understanding (MOU) with the City of Kalamazoo to Continue as Fiduciary for the JAG Grant and to Accept the 2014 JAG Grant

That the appropriate County officials be authorized and directed to execute Memorandum of Understanding with the City of Kalamazoo to Continue as Fiduciary for the JAG Grant and to Accept the 2014 JAG Grant in the amount of \$12,373 for the period of October 1, 2014 through September 30, 2016; a copy of said MOU to be attached to the official Minutes of this meeting.

Board of Commissioners

S. Request for Approval of Transfers and Disbursements

That the Board of Commissioners approve the Transfers and Disbursements as defined and set forth in the document entitled, "Recommended Transfers and Disbursements, dated May 20, 2014", noting claims in the total amount of \$1,527,413.53, be approved; that the County Clerk be authorized to certify to the County Treasurer that the Board has approved on this date the disbursements in the list dated May 20, 2014, and the Director of Finance be authorized to make budgetary transfers, as listed.

T. Request for Approval of the Appointment of James Spurr to the Economic Development Corporation/Brownfield Redevelopment Authority

That the Board of Commissioners appoint James Spurr to the Economic Development Corporation/Brownfield Redevelopment Authority to assume a term that will expire on October 31, 2018.

U. Request for Approval to Allocate Funds to the Michigan Department of Human Services for the Child Care Fund

That the Board of Commissioners authorize the allocation of \$400,000 to the Michigan

Department of Human Services for the Child Care Fund.

Commissioner Tuinier moved and it was duly seconded that Items B. through U., be voted on at one time by a roll call vote and be considered as a consent agenda by the Board.

The roll call vote was as follows:

Ayes: All members present
Nays: None
Abstains: None
Absent: Commissioners Alford and Taylor

The motion carried.

NON-CONSENT AGENDA ITEMS

The following Items are Non-Consent Agenda Items and will be voted on individually.

ITEM 9 Old Business

There was no old business.

ITEM 10 New Business

V. Request for Approval of a Grant Agreement with Two Seven Oh Inc.

Commissioner Zull moved and it was duly seconded that the appropriate County officials be authorized and directed to execute a Grant Agreement with Two Seven Oh Inc. for the purchase of two horse trailers in the amount of \$12,543.70 for the period of June 1, 2014 through November 1, 2014; a copy of said Agreement to be attached to the official Minutes of this meeting.

There being no discussion, the motion carried by a voice vote.

W. Request for Approval of Memorandum of Understanding Concerning Starting Pay for RN Position

Commissioner Heppler moved and it was duly seconded that the Board of Commissioners approve a Memorandum of Understanding Concerning Starting Pay for RN Position, and that the County Board Chairman and the County Clerk-Register be authorized and directed to sign the aforementioned Agreement; a copy of said Agreement to be attached to the official Minutes of this meeting.

There being no discussion, the motion carried by a voice vote.

ITEM 11 County Administrator's Report

County Administrator Mr. Peter Battani reminded the Board of the Legislative meeting on May 23 at 7:30 a.m. and the Gull Road Court Facility Groundbreaking Ceremony on May 30 at 9 a.m.

ITEM 12 Chairperson's Report

Chairperson Maturen also reminded the Board of the two upcoming meetings. He stated the Board had a good discussion on government at the Committee of the Whole meeting earlier in the day.

ITEM 13 Vice Chairperson's Report

Vice Chairman Buskirk concurred with Chairman's comments as well as the Administrator's comments. He stated tonight he attended a brief ceremony for 40 Years of the Literacy Foundation. He also stated Ft. Custer was located in Kalamazoo and needed to be represented.

ITEM 14 Members' Time

Commissioner Zull stated it was good to be back after surgery. He stated he was disappointed in the quality of the broadcasted meetings via Public Media Network.

Commissioner Heppler asked everyone to thank a Veteran, especially this week and that freedom wasn't free.

Commissioner Iden stated Comstock High School won the Junior Achievement Titan Challenge of Southwest Michigan. He also thanked the Administrator, Deputy County Administrator, Sheriff and Prosecutor for supporting the Junior Achievement event later this week.

Commissioner Rogers congratulated Paula Aldrige for being named Volunteer of the Year at the Literacy Foundation event earlier this evening. She stated the Senate passed a bill allowing direct access to physical therapy without a physicians note and now it was in the House.

Commissioner Seals echoed previous comments made by Commissioners. He stated that Habitat for Humanity has moved to the East Side.

Commissioner Stinchcomb stated the County Parks were now open.

ITEM 15 Adjournment

There being no further business to come before the Board, Chairperson Maturen adjourned the meeting at 7:34 p.m.

Timothy A. Snow
Clerk/Register of Deeds

David C. Maturen, Chairperson
Kalamazoo County Board of
Commissioners