

MINUTES

KALAMAZOO COUNTY BOARD OF COMMISSIONERS COMMITTEE OF THE WHOLE

MAY 21, 2013

PLACE: Room 207A, County Administration Building

TIME: 3:00 p.m. – 4:52 p.m.

MEMBERS PRESENT: Commissioners Carolyn Alford, Jeff Heppler, Dave Maturen, Julie Rogers, Michael Seals, Phil Stinchcomb, John Taylor, Roger Tuinier and John Zull

MEMBERS ABSENT: Commissioners Dave Buskirk and Brandt Iden

OTHERS PRESENT: Peter Battani, John Faul, Thom Canny, Tracie Moored, Dina Sutton, Lisa Bradshaw, Sheriff Rick Fuller, Lotta Jarnefelt, Lee Adams, Timothy Snow, Randy Winterowd

Chairman Maturen convened the Committee of the Whole at 3:00 p.m.

1. Community Mental Health Board Interviews

Commissioners interviewed the following individuals for a General Public vacancy:

- Justin Losey
- Ann Pelissier Neeld
- Elizabeth Veenhuis
- Karen Longanecker

Commissioner Heppler arrived at 3:11 p.m.

Commissioners Stinchcomb and Tuinier arrived at 3:17 p.m.

Commissioners introduced themselves and each candidate answered questions.

Commissioner Stinchcomb stated he felt Ms. Veenhuis and Ms. Longanecker both would be valuable to the CMH Board.

Commissioner Taylor stated he felt Ms. Veenhuis would be an asset to the CMH Board.

Commissioner Rogers concurred with Commissioner Taylor.

Discussion ensued and it was the consensus to appoint Ms. Elizabeth Veenhuis.

Commissioner Rogers stated she felt the applications for board appointments needed to be reviewed and possibly revised.

Commissioner Taylor stated he supported Commissioner Rogers's recommendation.

2. Review of Transfers and Disbursements

Ms. Tracie Moored, Finance Director stated claims for May 21, 2013 totaled \$1,864,164.36. She stated there was a release of fund to Community Mental Health (CMH) for their quarterly distribution. She also indicated there was a budget transfer in the Veterans Affairs Office in the amount of \$2,500.

Commissioner Rogers inquired about the \$200,000 dispatch fees paid to the City of Kalamazoo. Sheriff Fuller stated these funds were an annual payment as part of the contract.

3. Gull Road Court Facility Construction Manager At-Risk

Mr. John Faul, Deputy County Administrator reviewed his memo as included in the packet. He indicated it was the recommendation of the Project Team to award the Construction Manager at Risk Services agreement with AVB for the Gull Road Court Facility Project.

Commissioner Stinchcomb stated he felt maybe Treasurer Balkema should be included on the Project Team. Mr. Faul indicated the Team consisted of the end users and members of Administration and Finance.

4. Facilities Master Plan, Deferred Maintenance, Architecture & Engineering Services, Eckert Wordell

Mr. Faul reviewed his memo as included in the packet. He indicated it was the recommendation of the Project Team to award the Architect & Engineers Services agreement with Eckert Wordell for the deferred maintenance portion of Phase 1, Items 3-7, and Facilities Master Plan.

Commissioner Zull inquired if this was bid out and Mr. Faul indicated this was included in the RFQ as part of the Facilities Master Plan.

Mr. Thom Canny, Corporate Counsel stated interviews were conducted for the Gull Road Construction Project and the Project Team felt Tower Pinkster and Eckert Wordell were suited for different portions of the project and that was why they both received contract awards.

Commissioner Tuinier inquired about the time frame of this project and Mr. Faul indicated approximately four years.

Commissioner Alford inquired about the Healy Street Project. Mr. Faul indicated the cost estimates were coming in higher than anticipated and Arcadia West Collaborative was going to double check the numbers and information and get back to him. He wanted to make sure everything was in order before bringing the information to the Board.

Commissioner Rogers inquired about the status of the Jail and when it might be ready for occupancy. Mr. Peter Battani, County Administrator indicated the inmate dorm area was currently being worked on and Mr. Canny indicated that it would probably be the end of July.

Discussion ensued on the Jail Project.

Commissioner Rogers inquired of Mr. Faul concerning the communication the Board received concerning Mr. Steve Lawrence.

Mr. Faul stated the next Gull Road Court Facility (GRCF) design charette would be on June 11th and June 12th at 9 a.m.

5. 2013 – 4 Month Budget Projections

Ms. Moored reviewed her memo as included in the packet. She indicated the County was within budget and department heads are working diligently to keep costs at a minimum. She stated at this time Administration did not have any recommended changes at this time.

Commissioner Taylor stated he did not feel the 4 month projections were worthwhile. Ms. Moored indicated this information was required of the auditors and that Administration was required to come before the Board at least 3 times per year.

Commissioner Heppler inquired what it would cost the County for health benefits. He wanted the number of the employees, which department they worked in, and their tenure.

6. Strategic Calendar

Mr. Peter Battani, County Administrator reviewed his memo as included in the packet.

Discussion ensued on receiving a Strategic Plan update.

7. Any other items

Chairman Maturen indicated he and the Vice Chair had sent a memo out on the RFP process for the Labor Attorney. He indicated McCarthy Smith Law Group would not be submitting an RFP. He stated on May 30 at 8 a.m. interviews would be conducted and there was a Team in place for this, however, Commissioners were more than welcome to attend.

Commissioner Taylor inquired if there were going to be costs associated with negotiating the contract(s) with the Labor Attorneys. Mr. Canny indicated everyone was being asked to provide an hourly rate and some had indicated they would be willing to look at other options, such as a retainer, hourly plus travel, etc.

Discussion ensued.

8. Executive Session

There was no Executive Session.

9. Adjournment – no later than 6 p.m.

There being no further business to come before the Board, Chairman Maturen adjourned the meeting at 4:52 p.m.

David C. Maturen, Chairman
Kalamazoo County Board of Commissioners