

## MINUTES

### KALAMAZOO COUNTY BOARD OF COMMISSIONERS COMMITTEE OF THE WHOLE

JUNE 2, 2015

PLACE: Room 207A, County Administration Building

TIME: 4:00 p.m. – 6:25 p.m.

MEMBERS PRESENT: Commissioners John Gisler, Jeff Heppler, Scott McGraw, Stephanie Moore, Larry Provancher, Julie Rogers, Michael Seals, Dale Shugars, John Taylor, Roger Tuinier and Kevin Wordelman

MEMBERS ABSENT: None.

OTHERS PRESENT: John Faul, Thom Canny, Tracie Moored, Lotta Jarnefelt, Tim Snow, Mary Balkema, Julie Pioch, Lynne Norman, Lucinda Stinson, Lisa Bradshaw, Judy Sivak, Kristine Cunningham, Pat Crowley, Rick Fuller, Paul Matyas, Dina Sutton

Chairman Taylor convened the Committee of the Whole at 4:00 p.m.

#### 1. Land Bank Interviews

The Board introduced themselves and interviewed Becky Fulgoni and Thomas Kostrzewa for Land Bank Authority.

Commissioner Gisler stated he was impressed with both candidates.

Commissioner Shugars inquired if the Land Bank Authority had a recommendation and Commissioner Moore felt Ms. Fulgoni would be a great fit.

Treasurer Balkema stated Ms. Fulgoni had been involved with the Land Bank Authority already and was their choice.

Commissioner Wordelman stated he agreed with Commissioner Gisler's comments.

#### 2. Review of Transfers and Disbursements

Ms. Tracie Moored, Finance Director stated claims for June 2, 2015 totaled \$1,406,035.01. She stated there was one budget transfer, which was Item R. on the Board agenda.

#### 3. AAAIIA Implementation Plan for FY2015

Ms. Judy Sivak, Program Director, presented a Power Point presentation on the Area Agency on Aging FY 2015 Implementation Plan.

Commissioner Wordelman inquired about the Community for a Lifetime . Ms. Sivak stated it was provided by the State and it was a process that was done to decide if communities were elderly friendly; such as having pharmacy delivery, grocery store delivery, transportation, curbsides and it's all done through volunteers. She stated Harbor Shores was currently undergoing this process.

Commissioner Rogers thanked Ms. Sivak for her presentation. She thanked Ms. Sivak for the advisory work done by the Older Adult Services Advisory Board.

Commissioner Rogers inquired about the Governor's Prosperity Project and wanted to know if Ms. Sivak had heard anything about additional collaboration and Ms. Sivak stated the Area Agency on Aging had many collaborations currently and hadn't heard anything from the Governor's Office.

Commissioner Shugars inquired if Ms. Sivak was familiar with the PACE Program in Kent County and she stated vaguely.

Commissioner Shugars recommended that the local partners collaborate on putting together an event thanking all of its volunteers and employees.

Chair Taylor thanked Ms. Sivak and her staff for their hard work.

#### 4. Administrator Search Process Update

Ms. Kristine Cunningham, Human Resources Director indicated the applications for County Administrator were due on May 25<sup>th</sup>; she stated 36 resumes had been received and Mr. Nollenberger would conduct interviews and background checks, etc. The candidate information would be received by June 11 in Human Resources and would be distributed to the Board.

Ms. Cunningham stated GovHR would distributed two documents to the Board and was asking each Board member to select their top 2-3 interview questions so they can be finalized at the June 15<sup>th</sup> meeting.

Ms. Cunningham stated Mr. Nollenberger stated he needed the Board to make a decision as to whether the County would pay for travel expenses for the top 5 candidates.

Chair Taylor stated he felt the Board should pay for reasonable travel expenses for the top 5 candidates.

Commissioner Gisler stated he would support that request.

Commissioner McGraw inquired if the candidate number was 5 and Ms. Cunningham indicated that had been the plan all along.

Commissioner Rogers stated she did not agree for paying for spouses.

Commissioner Wordelman thought the number of candidates received was low.

Commissioner Moore inquired if it was customary to pay for travel.

Ms. Moored stated the County had done it both ways but the Board did need to set parameters and she would prepare that information for the June 15<sup>th</sup> meeting.

Discussion ensued.

#### 5. Responsible Bidders' Policy Discussion

Commissioner Wordelman stated included in the Packet was the latest version of the Policy.

Commissioner McGraw stated he appreciated the work and changes made. He inquired about the Interpretation paragraph included and Mr. Canny indicated it was part of the current Local Reinvestment and Regional Partnership Policy.

Commissioner McGraw stated he wanted to broaden Section 5 to include trade industry and if it was done, he would support the Policy.

Commissioner Gisler inquired if the current Policy offered apprenticeship participation and Mr. Canny indicated it did not.

Commissioner Gisler stated he didn't think it was necessary to have an apprenticeship participation in the Policy.

Commissioner Rogers stated just because a company didn't meet all of the qualifications within the Policy they were automatically excluded. She stated the Board had the authority to award the contract based on other factors.

Mr. Canny stated he concurred. He also stated the Policy was to award a contract based on lowest, qualified bidder.

Discussion ensued.

Commissioner Shugars inquired if the current construction contracts, if over \$50,000, had to utilize the current Policy and Mr. Canny indicated that was correct.

Commissioner Shugars inquired if the Building Authority had any input on the proposed Policy.

Commissioner Provancher stated he had concerns with Section 8.

Commissioner Seals stated during the Gull Road Complex project, members of the County met with developers and asked more specific questions of them.

Commissioner Gisler stated he had concerns with using the wording "must" within the proposed Policy. He also stated the apprenticeship requirement bothered him, he thought maybe unskilled, unemployed individuals would better benefit.

Commissioner Wordelman stated the Policy was defining the criteria to use to determine if the bidder was qualified.

Discussion ensued.

6. Any other items

Chair Taylor inquired of the Board if they'd be interested in having dinner ordered in between the two meetings.

Discussion ensued.

The Board decided it would not order in on a regular basis.

Commissioner Shugars inquired about the discussions between the Sheriff and Oshtemo Township. He stated there was a group who had met and had a memo he could distribute to the Board.

7. Executive Session

There was no Executive Session.

8. Adjournment – no later than 6 p.m.

There being no further business to come before the Board, Chairman Taylor adjourned the meeting at 6:25 p.m.

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John Taylor, Chairman  
Kalamazoo County Board of Commissioners