
BOARD OF
COMMISSIONERS'
MEETING



June 6, 2017

**NOTICE AND AGENDA FOR
JUNE 6, 2017 MEETING
OF THE
KALAMAZOO COUNTY BOARD OF COMMISSIONERS**

PLEASE TAKE NOTICE that a regular meeting of the Kalamazoo County Board of Commissioners is scheduled for Tuesday, June 6, 2017, at 7:00 p.m. in the Board of Commissioners Room, second floor, County Administration Building, 201 West Kalamazoo Avenue, Kalamazoo, Michigan, for the purpose of considering the following items:

- ITEM 1 Call to Order
- ITEM 2 Invocation
- ITEM 3 Pledge of Allegiance
- ITEM 4 Roll Call
- ITEM 5 Approval of Minutes
- ITEM 6 Communications
- ITEM 7 Citizens' Time
- ITEM 8 For Consideration

- A. Request for Approval of Resolution Recognizing June 2017 as Pride Month in Kalamazoo County

CONSENT AGENDA

Clerk/Register (Elections)

- B. Request for Approval of Resolution Authorizing Clerk to Sign Grant Agreement for Voting Equipment

Equalization

- C. Request for Approval of Resolution to Levy

Health & Community Services

- D. Request for Approval of Grant Agreement with Michigan Medicare/Medicaid Assistance Program (MMAP), Inc. for Area Agency on Aging IIIA
- E. Request for Approval of Amendment #1 to the Agreement with Senior Services Southwest Michigan
- F. Request for Approval of Annual Support Agreement with DBA Technologies for FACSPRO Software
- G. Request for Approval of Lease Agreement with the Douglass Community Association to Conduct Health Services
- H. Request for Approval of an Agreement with Youth Opportunities Unlimited (Y.O.U) to Provide a Placement Site for At-Risk Youth
- I. Request for Approval to Create a Paid Internship Position to Support Creation of the Online Community Data Hub (Grant Funds)

Michigan Works!

- J. Request for Approval of Contract 2015-01, Mod 02 with W.E. Upjohn Institute for Employment Research
- K. Request for Approval of Agreement 2017-01 with W.E. Upjohn Institute for Employment Research Employment Management Services Division

Parks & Expo Center

L. Request for Approval of Trail Easements Granted to Kalamazoo County and the City of Kalamazoo for the Downtown Connection of the Kalamazoo River Valley Trail

Planning & Community Development

M. Request for Approval of an Amendment to Agreement with Pictometry International to Re-capture Pictometry Aerial Imagery in 2018

Sheriff

N. Request for Approval an Agreement with Kalamazoo Community Mental Health and Substance Abuse Services (KCMHSAS) for Mental Health Services at the Jail

O. Request for Approval of Honeywell Instant Alert Plus Service Agreement and Accept Funding from the Kalamazoo Mortgage Hero Salute (Grant Funds)

Board of Commissioners

P. Request for Approval of Transfers and Disbursements

Q. Request for Approval of Appointments to Various Advisory Boards

NON-CONSENT AGENDA ITEMS

The following Items are Non-Consent Agenda Items and will be voted on individually.

- ITEM 9 Old Business
- ITEM 10 New Business
- ITEM 11 County Administrator's Report
- ITEM 12 Members' Time
- ITEM 13 Vice Chairperson's Report
- ITEM 14 Chairperson's Report
- ITEM 15 Adjournment

Dina Sutton

Dina Sutton
Administrator's Executive Coordinator

MAY 31, 2017

MEETINGS OF THE KALAMAZOO COUNTY BOARD OF COMMISSIONERS ARE OPEN TO ALL WITHOUT REGARD TO RACE, SEX, COLOR, AGE, NATIONAL ORIGIN, RELIGION, HEIGHT, WEIGHT, MARITAL STATUS, POLITICAL AFFILIATION, SEXUAL ORIENTATION, GENDER IDENTITY OR DISABILITY. KALAMAZOO COUNTY WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS SIGNERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING/HEARING, TO INDIVIDUALS WITH DISABILITIES AT THE MEETING/HEARING UPON FOUR (4) BUSINESS DAYS' NOTICE TO THE COUNTY. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY BY WRITING OR CALLING:

Dina Sutton
Administrator's Executive Coordinator
KALAMAZOO COUNTY GOVERNMENT
201 West Kalamazoo Avenue
Kalamazoo, Michigan 49007
TELEPHONE: (269)384-8111

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: June 6, 2017

DEPARTMENT: Clerk/Register (Elections)

PREPARED BY: Tim Snow, Clerk/Register

SUBJECT: Resolution Authorizing Clerk to Sign Grant Agreement for Voting Equipment

SPECIFIC ACTION REQUESTED:

Approve the attached Resolution authorizing County Clerk to sign a forthcoming grant agreement from the State of Michigan which will provide new voting equipment and programming software to Kalamazoo County.

DESCRIPTION OF ACTION (dollar amount, purpose):

Approximately \$19,192.66 to purchase replacement computers. All other funding will come through grant.

TIME FRAME OF ACTION:

New voting equipment will be used in November 2017 for the first time.

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

State and Local. The State of Michigan, through HAVA funds and other State funds is providing the new election equipment and the programming software. The County is required to purchase replacement computers for election programming. Appropriate dollars were budgeted in the 2017 Election Budget for this purchase.

PERSONNEL IF REQUIRED:

(indicate if elimination or creation and list FTE; job title; grade; full-time salary range; account number; and, if known, position number)

NEW OR RENEWAL OR AMENDMENT:

(If an amendment to a contract/agreement please provide the date in which the original was approved by the Board of Commissioners)

New

ANY OTHER PERTINENT INFORMATION:

I will be glad to present additional information at the Committee of the Whole.

PROCUREMENT INFORMATION:

(indicate if the contract was bid out, if not, state reason(s) why; indicate last time contract was bid out; indicate if awarded bidder was the lowest bidder, if not, indicate why)

CONTACT PERSON WITH PHONE NUMBER:

Tim Snow – 384-8141

Kalamazoo County Commission Resolution

WHEREAS, the Kalamazoo County Commission wishes to apply to the Secretary of State for a grant to purchase a new voting system, which includes precinct tabulators, Absent Voter Counting Board (AVCB) tabulators, accessible voting devices for use by individuals with disabilities, and related Election Management System (EMS) software.

WHEREAS, partial funding for the new voting system will be provided by the State, and will include a combination of Federal Help America Vote Act and State-appropriated funds. Local funding obligations are detailed in the attached Election Systems & Software quote.

WHEREAS, Kalamazoo County plans to begin implementation of the new voting system in 2017.

WHEREAS, the deadline for submitting the required State Grant Application is June 30, 2017.

NOW, THEREFORE, BE IT RESOLVED that the Kalamazoo County Clerk is authorized to submit this Grant Application on behalf of Kalamazoo County on this 6th day of June, 2017.

The foregoing resolution offered by Commissioner

Second offered by Commissioner

Upon roll call vote the following voted "aye"

"nay"

the Chairman declared the resolution adopted.

Dale Shugars, Chair

Timothy A. Snow, County Clerk

**2017
RESOLUTION TO LEVY**

WHEREAS, the County Administrator of Kalamazoo County has submitted to the Board of Commissioners of Kalamazoo County estimates of the anticipated expenditures for the various departments and functions of Kalamazoo County for the year 2017; together with the estimated revenues from said departments and from taxation for the year 2017; and

WHEREAS, it is the duty of the Kalamazoo County Board of Commissioners to discuss, consider and authorize an annual appropriation to cover such expenditures as determined by the Board of Commissioners to be necessary; and

WHEREAS, it is estimated that a 4.6810 mill tax to cover such estimated expenditures would be necessary.

NOW, THEREFORE, BE IT RESOLVED that a 4.6810 mill operating tax be spread on the taxable value of the property of the County of Kalamazoo in 2017 to cover the estimated expenditures for the various departments and functions of Kalamazoo County for the year 2017. Such tax spread being subject to Public Act 357 of 2004, requiring the total operating rate of 4.6810 mills to be levied in July 2017.

BE IT FURTHER RESOLVED that the County Administrator-Controller, as the duly appointed Budget Director, is hereby empowered to administer such duties as may be from time to time delegated to that office by the Kalamazoo County Board of Commissioners.

BE IT FURTHER RESOLVED that the Budget Guidelines as adopted by the Kalamazoo County Board of Commissioners at the October 4, 2016 meeting and such amendments as from time to time may be adopted, shall be incorporated by reference into this Resolution and the County Administrator-Controller is hereby authorized to implement those guidelines for fiscal control of the County revenues and expenditures.

DATED: June 6, 2017

Dale Shugars, Chairperson
Kalamazoo County Board of Commissioners

STATE OF MICHIGAN)
) SS.
COUNTY OF KALAMAZOO)

I, Timothy A. Snow, County Clerk/Register for the County of Kalamazoo, Michigan, do hereby certify that the foregoing is a true copy of a Resolution adopted by the Kalamazoo County Board of Commissioners at a regular session held on June 6, 2017.

Timothy A. Snow,
Kalamazoo County Clerk/Register

BOARD AGENDA REQUEST FORM**PROPOSED FOR BOARD MEETING OF:** June 6, 2017**DEPARTMENT:** Health & Community Services**PREPARED BY:** James A. Rutherford, MPA, Health Officer/Director**SUBJECT:** APPROVAL OF GRANT AGREEMENT BETWEEN MMAP, Inc.
AND AREA AGENCY ON AGING IIIA**SPECIFIC ACTION REQUESTED:**

HCS Administration requests Board approval of the Agreement between the Michigan Medicare/Medicaid Assistance Program (MMAP, Inc.) and the Area Agency on Aging IIIA (AAIII A) in the amount of \$2,119.00.

DESCRIPTION OF ACTION:

The funding is specifically for the Medicare Medicaid Assistance Program (MMAP) for the purpose of providing one-on-one counseling and community outreach and education to help Medicare beneficiaries understand their health care benefits and provide application assistance for cost savings programs, specifically the Medicare Supplemental Insurance Subsidy.

TIME FRAME OF ACTION:

The agreement is effective December 1, 2016 through November 30, 2017.

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

These funds are from the Michigan Health Endowment Fund.

PERSONNEL IF REQUIRED:

N/A

NEW OR RENEWAL:

New

ANY OTHER PERTINENT INFORMATION:

These funds will be sub-contracted to Senior Services Southwest Michigan who are responsible for meeting program guidelines as the MMAP contractor for Kalamazoo County.

PROCUREMENT INFORMATION:

N/A

CONTACT PERSON:

Judy Sivak, Area Agency on Aging Director, 373-5153 or jasiva@kalcounty.com.

BOARD AGENDA REQUEST FORM**PROPOSED FOR BOARD MEETING OF:** June 6, 2017**DEPARTMENT:** Health & Community Services**PREPARED BY:** James A. Rutherford, MPA, Health Officer/Director**SUBJECT: APPROVAL OF AMENDMENT #1 OF the AGREEMENT WITH SENIOR SERVICES SOUTHWEST MICHIGAN****SPECIFIC ACTION REQUESTED:**

HCS Administration requests Board approval of Amendment #1 to the December 20, 2017 Agreement between Senior Services Southwest Michigan and the Health & Community Services Dept./Area Agency on Aging IIIA (AAAIIIA) for the addition of related agreements to include MHEF Medicare Supplemental Insurance Subsidy Grant through MMAP/SHIP funding.

DESCRIPTION OF ACTION:

The purpose of the amendment is to insert A.1.F., MHEF Medicare Supplemental Insurance Subsidy Grant under the Contractee Responsibilities. This insert allows the new funding source from MMAP/SHIP funding to include the new related agreement. Previous item A.1.F., And all other grants as accepted by the board and requested from MMAP/SHIP, has been reassigned to A.1.G.

The purpose of the MHEF funding is to provide one-on-one counseling and community outreach and education through the Medicare Medicaid Assistance Program to help Medicare beneficiaries understand their health care benefits and options available through public and private health insurance programs, and provide application assistance for cost savings programs, specifically the Medicare Supplemental Insurance Subsidy.

TIME FRAME OF ACTION:

The amendment is effective June 6, 2017 and will comply with the original period of agreement.

FUNDING SOURCE:

These funds are from the Michigan Health Endowment Fund. No General Fund dollars are used.

PERSONNEL IF REQUIRED:

N/A

NEW OR RENEWAL:

New

ANY OTHER PERTINENT INFORMATION:

N/A

PROCUREMENT INFORMATION:

N/A

CONTACT PERSON:

Judy Sivak, Area Agency on Aging Director, 373-5153 or jasiva@kalcounty.com.

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: June 6, 2017

DEPARTMENT: Health & Community Services

PREPARED BY: James A. Rutherford, MPA, Health Officer/Director

SUBJECT: **APPROVAL OF ANNUAL SUPPORT AGREEMENT WITH DBA TECHNOLOGIES FOR FACSPRO SOFTWARE.**

SPECIFIC ACTION REQUESTED:

HCS Administration requests Board approval of the DBA Technologies FACSPRO Software Support Agreement in the amount of \$6,200 for the period of October 1, 2017 through September 30, 2018.

DESCRIPTION OF ACTION:

This agreement will permit the Community Action Agency to collect client data and qualification information in a secure location. This agreement also allows the Community Action Agency to remain compliant with grant guidelines for program reporting.

TIME FRAME OF ACTION:

The Agreement is effective October 1, 2017 through September 30, 2018.

FUNDING SOURCE:

There are no County funds associated with this action. The funding represents allocations from the federal Community Services Block Grant (CSBG) program.

PERSONNEL:

N/A

NEW OR RENEWAL:

Renewal

PROCUREMENT INFORMATION:

N/A

CONTACT PERSON WITH PHONE NUMBER:

Amber Leverette, MPA, CAA Manager, 373-5101, arleve@kalcounty.com.

BOARD AGENDA REQUEST FORM**PROPOSED FOR BOARD MEETING OF:** June 6, 2017**DEPARTMENT:** Health & Community Services**PREPARED BY:** James A. Rutherford, MPA, Health Officer/Director**SUBJECT:** **APPROVAL OF LEASE AGREEMENT BETWEEN HEALTH & COMMUNITY SERVICES AND THE DOUGLASS COMMUNITY ASSOCIATION****SPECIFIC ACTION REQUESTED:**

HCS Administration requests Board approval of a Lease Agreement between Kalamazoo County and Douglass Community Association for the provision of office space to conduct health services for the HCS Department.

DESCRIPTION OF ACTION (dollar amount, purpose):

This agreement will provide space for HCS to provide monthly clinical services in a confidential setting. HCS will be leasing three offices for the following programs and services, including but limited to, STD Testing & Treatment and HIV Counseling & Testing. By consistently having staff available on the 3rd Wednesday of every month the department will increase its ability to protect the health of Kalamazoo County Residents and promote preventative health. The location of the Douglass Community Association facility provides an ideal out-clinic site for clinic access for community residents.

TIME FRAME OF ACTION:

This agreement will begin June 6th, 2017 and will automatically renew for consecutive one year periods unless amended or rescinded by either party.

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

The sublease will be paid for out of the appropriate budgets. Three rooms will be leased at a cost of \$180.00 per room for a total monthly cost of \$540.00. A combination of over the counter fees, insurance reimbursements and State grant revenue will be used to fund the sublease agreement. No General Fund dollars will be used for the sublease.

PERSONNEL IF REQUIRED:

There are no new personnel required as a result of this action.

NEW OR RENEWAL:

This is a renewal of an agreement that was originally approved on March 1, 2016.

PROCUREMENT INFORMATION:

There is no procurement associated with this request.

CONTACT PERSON WITH PHONE NUMBER:

Lynne Norman, Deputy Director–Health Services, MPH, RN at 269-373-5237 or ldnorm@kalcounty.com.

BOARD AGENDA REQUEST FORM**PROPOSED FOR BOARD MEETING OF:** June 6, 2017**DEPARTMENT:** Health & Community Services**PREPARED BY:** James A. Rutherford, MPA, Health Officer/Director**SUBJECT: APPROVAL OF AGREEMENT BETWEEN YOUTH OPPORTUNITIES UNLIMITED (Y.O.U.) AND THE HEALTH & COMMUNITY SERVICES DEPARTMENT****SPECIFIC ACTION REQUESTED:**

HCS Administration requests Board approval of an agreement between the Youth Opportunities Unlimited, which is a division of Kalamazoo Regional Educational Service Agency and Michigan Works, and HCS.

DESCRIPTION OF ACTION (dollar amount, purpose):

HCS wishes to initiate a collaborative partnership with Youth Opportunities Unlimited to provide a placement site for at-risk youth from Kalamazoo County. Y.O.U is a workforce readiness program that helps at-risk job seekers improve their workforce readiness skills and educational attainment, while empowering them to become self-sufficient. Y.O.U. will monitor the students to ensure all rules and regulations governing the students are adhered to as well as providing orientation for HCS staff who will be coordinating the students. There is not a cost associated with this collaboration.

TIME FRAME OF ACTION:

The agreement will begin in June of 2017 and remain in effect until revocation by either party.

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

No County funds are associated with this request.

PERSONNEL IF REQUIRED:

N/A

NEW OR RENEWAL:

New

ANY OTHER PERTINENT INFORMATION:

The acceptance of this agreement will further HCS's goal to enhance the health and well-being of the community by providing under-served individuals the opportunity to improve their community through workforce readiness and social skill development. This partnership strengthens the capacity of individuals at-risk to obtain self-sufficiency.

PROCUREMENT INFORMATION:

N/A

CONTACT PERSON WITH PHONE NUMBER:

Lynne Norman, Deputy Director–Health Services, MPH, RN at 269-373-5237 or ldnorm@kalcounty.com.

BOARD AGENDA REQUEST FORM**PROPOSED FOR BOARD MEETING OF:** June 6, 2017**DEPARTMENT:** Health & Community Services**PREPARED BY:** James A. Rutherford, MPA, Health Officer/Director**SUBJECT:** REQUEST FOR APPROVAL OF PAID INTERNSHIP POSITION
IN HCS TO SUPPORT CREATION OF THE ONLINE
COMMUNITY DATA HUB**SPECIFIC ACTION REQUESTED:**

HCS Administration requests Board approval of a paid internship position to support the development of an online community data hub at a total cost not to exceed \$18,500 including any applicable fringe rates.

DESCRIPTION OF ACTION:

A paid internship position is requested for up to a maximum of 1,214 hours worked for the period of July 1st, 2017 – June 30th, 2018. This internship will support the creation of a community health data hub specifically supporting the Epidemiologist in data analysis activities. It is expected that this position will be filled with an undergraduate or graduate student seeking a degree in the area of Statistics, Epidemiology, Public Health or other related field.

TIME FRAME OF ACTION:

A paid internship position(s) is requested for up to a maximum of 1,214 hours for the period of July 1, 2017 through June 30, 2018.

FUNDING SOURCE IF REQUIRED:

No County general funds are required for this request. All funding is provided by a Data Hub grant received from the Kalamazoo County Health Plan.

PERSONNEL IF REQUIRED:*CREATE:*

Account:	Position #	FTE	Grade	Salary	Effective
221-201	Community Data Hub Intern #TBD	00	00	\$14.00 per hour	07/01/2017

NEW OR RENEWAL:

New

PROCUREMENT INFORMATION:

N/A

CONTACT PERSON WITH PHONE NUMBER:

Lynne Norman, Deputy Director--Health Services, MPH, RN at 269-373-5237 or ldnorm@kalamazoo.com.

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: June 7, 2017

DEPARTMENT: Human Services

PREPARED BY: Ben Damerow

SUBJECT: Contract 2015-01, Mod 02 between the County of Kalamazoo and the W. E. Upjohn Institute for Employment Research.

SPECIFIC ACTION REQUESTED: Review and approval of Contract 2015-01, Mod 02 between the County of Kalamazoo and the W. E. Upjohn Institute for Employment Research.

DESCRIPTION OF ACTION (dollar amount, purpose): Funding for programs and services for the Michigan Works! System and activities of the Workforce Development Board for the Michigan Works! Southwest Area is defined in the attached Management Services contract modification between the W. E. Upjohn Institute for Employment Research, Employment Management Services Division and the County of Kalamazoo.

TIME FRAME OF ACTION: July 1, 2015 through June 30, 2017

FUNDING SOURCE IF REQUIRED (Federal, State, or Local): Federal and State

PERSONNEL IF REQUIRED: Personnel used to implement programs and services are supported through this Management Services Contract between the W.E. Upjohn Institute for Employment Research, Employment Management Services Division (EMSD) and the County of Kalamazoo.

NEW OR RENEWAL: Modification 02 of the current contract 2015-01.

ANY OTHER PERTINENT INFORMATION: This contract is renewed every two years.

CONTACT PERSON WITH PHONE NUMBER: Ben Damerow 349-1533

Please Attach All Necessary Information (i.e. Agreements/Contracts/Applications):

- Contract 2015-01, Modification 02 is attached

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: June 6, 2017

DEPARTMENT: Human Services

PREPARED BY: Ben Damerow

SUBJECT: Agreement 2017-01 between the County of Kalamazoo and the W.E. Upjohn Institute.

SPECIFIC ACTION REQUESTED: Review and approval of Agreement 2017-01 between the County of Kalamazoo and the W.E. Upjohn Institute for Employment Research Employment Management Services Division.

DESCRIPTION OF ACTION (dollar amount, purpose): Funding for programs and services for the Michigan Works! System and activities of the Workforce Development Board for Michigan Works! Southwest is defined in the attached Workforce Development Agreement between the W. E. Upjohn Institute for Employment Research, Employment Management Services Division and the County of Kalamazoo.

TIME FRAME OF ACTION: July 1, 2017 through June 30, 2019

FUNDING SOURCE IF REQUIRED (Federal, State, or Local): Federal and State

PERSONNEL IF REQUIRED: Personnel used to implement programs and services are supported through this Workforce Development Agreement between the W.E. Upjohn Institute for Employment Research, Employment Management Services Division and the County of Kalamazoo.

NEW OR RENEWAL: New Agreement 2017-01

ANY OTHER PERTINENT INFORMATION: This agreement is renewed every 2 years.

CONTACT PERSON WITH PHONE NUMBER: Ben Damerow 349-1533

PLEASE ATTACH ALL NECESSARY INFORMATION i.e. Agreements/Contracts/Applications:

Workforce Development Agreement 2017-01 is attached

BOARD AGENDA REQUEST FORM**PROPOSED FOR BOARD MEETING OF: June 6, 2017****DEPARTMENT: Parks & Expo Center****PREPARED BY: David Rachowicz****SUBJECT: Kalamazoo River Valley Trail Downtown Connection Easements****SPECIFIC ACTION REQUESTED:**

Approve Trail Easements granted to Kalamazoo County and the City of Kalamazoo for the Downtown Connection of the Kalamazoo River Valley Trail.

DESCRIPTION OF ACTION (dollar amount, purpose):

The Kalamazoo River Valley Trail is currently 22 miles long and there is a gap in the three main trail segments through Downtown Kalamazoo. We have been working in partnership with the City of Kalamazoo and the Parks Foundation of Kalamazoo to construct a 1 mile segment of trail through Downtown Kalamazoo. The Parks Foundation is contributing \$748,000 towards the cost of construction. The engineering and construction is being completed by the City of Kalamazoo. On November 15, 2016 the Board of Commissioners approved an agreement with the City of Kalamazoo to operate this portion of the KRV Trail.

The easements agreements are with:

- Kalamazoo Valley Community College
- Western Michigan University
- West Michigan Cancer Center
- Kalamazoo County Community Mental Health
- Number 39 LLC(Plaza Corp)
- 19 Props LLC(Plaza Corp)
- Downtown Tomorrow Incorporated

The easements are for the section of trail from the Kalamazoo Mall to the Westnedge Avenue. These easements are being donated and there is no cost associated with the acquisition. Once the trail is complete, this section of trail will become a part of the County Park operated Kalamazoo River Valley Trail. The cost for maintenance and operation will be funded by the endowment held at the Kalamazoo Community Foundation. The endowment has a balance of \$1.45 million and the Parks Foundation is raising additional funds to increase this amount.

TIME FRAME OF ACTION:

Construction started in fall of 2016 and the project should be complete by fall of 2017.

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

No County funds will be needed for the construction of the trail. Operation and maintenance expenses will be funded through the KRV Trail Endowment Fund. The Parks Foundation of Kalamazoo County has done private fundraising to pay for the construction and to fund the maintenance endowment.

PERSONNEL IF REQUIRED: No additional staff will be needed.

NEW OR RENEWAL: These are new easements.

ANY OTHER PERTINENT INFORMATION:

The easement grantors and the City of Kalamazoo have approved the easement agreements.

PROCUREMENT INFORMATION: NA

CONTACT PERSON WITH PHONE NUMBER:

David Rachowicz, (269) 383-8787

Email: dmrach@kalcounty.com

BOARD AGENDA REQUEST FORM**PROPOSED FOR BOARD MEETING OF:** June 6, 2017 BOC**DEPARTMENT:** Planning and Community Development**PREPARED BY:** Lotta Jarnefelt, Director**SUBJECT:** Contract amendment for countywide Pictometry aerial imagery project**SPECIFIC ACTION REQUESTED:**

Approval of amendment to agreement with Pictometry International to re-capture Pictometry aerial imagery in 2018.

DESCRIPTION OF ACTION (dollar amount, purpose):*Dollar amount:*

There is no additional cost for this amendment.

Pictometry Corp agreed to re-fly the County in 2017 after the 2016 flight failed to capture countywide imagery during leaf-off conditions. An amendment to the contract was approved at the August 16, 2016 BOC meeting.

It has become clear that leaf-on conditions will be unacceptable again this year, and another re-fly is planned for the 2018 season to finally get the leaf-off imagery that has been agreed upon. The attached letter confirms the plans to re-fly in 2018 at no additional cost, and the County signatures are requested as the letter serves as an amendment to the contract approved on June 2, 2015 and amended on December 1, 2015 and August 16, 2016.

The imagery from the 2016 is available on the Pictometry website and the County GIS website. The 2017 imagery will also be made available after it is delivered in late summer. Both the 2016 and 2017 imagery's usefulness is limited in areas with heavy leaf coverage, but it is provided for use while waiting for the final leaf-off image capture in 2018.

TIME FRAME OF ACTION:

Re-fly in the spring of 2018

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

No additional funds are needed. The project is funded by the register of Deeds Automation Fund.

PERSONNEL IF REQUIRED:

NA

NEW OR RENEWAL OR AMENDMENT:

Last contract amendment with Pictometry for the 2016 flight was approved August 16, 2016.

ANY OTHER PERTINENT INFORMATION:

NA

PROCUREMENT INFORMATION:

NA

CONTACT PERSON WITH PHONE NUMBER:

If you have any questions or comments, please contact Lotta Jarnefelt at 384-8115 or LMJARN@kalcounty.com

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: June 6, 2017

DEPARTMENT: Sheriff's Office

PREPARED BY: Paul Matyas, Undersheriff

SUBJECT: Approval Community Mental Health Services Agreement

SPECIFIC ACTION REQUESTED:

Approve annual agreement between the Sheriff's Office and the Kalamazoo Community Mental Health and Substance Abuse Services

DESCRIPTION OF ACTION (dollar amount, purpose):

This agreement continues the collaboration of services between the Sheriff's Office and CMH for services for inmates in the jail. There is no cost for the services however the Sheriff's Office reimburses CMH for hospital billed charges.

TIME FRAME OF ACTION:

October 1, 2016 to September 30, 2017

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

NA

PERSONNEL IF REQUIRED:

NA

NEW OR RENEWAL OR AMENDMENT:

Renewal

ANY OTHER PERTINENT INFORMATION:

CMH provides two mental health caseworkers to the jail on a daily basis which are extremely valuable given that many inmates have substance abuse and mental health issues.

PROCUREMENT INFORMATION:

CONTACT PERSON WITH PHONE NUMBER:

Paul Matyas ph: 385-6176

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: June 6, 2017

DEPARTMENT: Sheriff's Office

PREPARED BY: Paul Matyas, Undersheriff

SUBJECT: Approval of Honeywell Instant Alert Plus Service Agreement and accept funding from the Kalamazoo Mortgage Hero Salute

SPECIFIC ACTION REQUESTED:

Approve the Honeywell Instant Alert Plus Service Agreement.

DESCRIPTION OF ACTION (dollar amount, purpose):

One time set up fee of \$1,500.00 with annual service fee of \$6,000 for 500 recipients. This agreement launches the Kalamazoo Community Alert System.

TIME FRAME OF ACTION:

Immediate

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

Funded by the Kalamazoo Mortgage Hero Salute. This is a local charitable group that raises funds to support police, fire, emergency and veteran programs. They have committed to funding the Community Alert for at least three years.

PERSONNEL IF REQUIRED:

NA

NEW OR RENEWAL OR AMENDMENT:

NA

ANY OTHER PERTINENT INFORMATION:

The Community Alert System will provide instant alert via phone, text or email or combination of all three for an active dangerous event that is ongoing. The primary recipients are schools, large companies, hospitals, and media. This does not replace the Michigan active shooter notification system, rather it is designed for incidents that are dangerous to the community yet do not qualify for an active shooter notification.

PROCUREMENT INFORMATION:

Honeywell is the current vendor for OEM having already been vetted.

CONTACT PERSON WITH PHONE NUMBER:

Richard C. Fuller ph: 385-6173



Where You're a Neighbor, not a Number.

May 16, 2017

Kalamazoo County Board of Commissioners
201 West Kalamazoo Avenue
Kalamazoo, Michigan 49009

Dear County Board,

In October of 2016, our organization raised an issue and safety concern to Sherriff Richard Fuller and his team that we believed needed to be addressed to immediately improve the safety of the children in the greater Kalamazoo area.

We believe that through the acquisition of technology and a one touch notification system, our local Sherriff's Department will be able to better fulfill their mission statement of insuring that the quality of life in our community is preserved and that everyone receives the full measure of protection. We are extremely grateful for Sherriff Fuller's willingness to hear our concern and are honored that our organization is able to be part of the solution to be presented to the county board for approval.

Kalamazoo Mortgage is fully committed to financially supporting the Honeywell first-alert system and will continue to find ways to partner with local law enforcement and other non-profits to improve the lives of everyone in the communities we too are privileged enough to serve.

Thank-you in advance for your consideration and commitment to the greater Kalamazoo area.

Respectfully,

A handwritten signature in black ink, appearing to read 'Brian Methner', is written over a horizontal line.

Brian Methner
Managing Partner, Kalamazoo Mortgage

CC: Richard Fuller, Kalamazoo County Sherriff
Paul Matyas, Kalamazoo County Undersherriff



ADMINISTRATIVE SERVICES MEMORANDUM

TO: Board of Commissioners

FROM: Dina Sutton

DATE: May 29, 2017

SUBJECT: Board Appointment Committee Recommendations

For consideration at your June 6, 2017 Board meeting, the Board Appointment Committee is recommending the following appointments/reappointments:

- ✚ Substance Use Disorder Oversight Policy Board
 - Dan Doehrman for a term commencing January 1, 2017 through December 31, 2020
 - Lisa White for a term commencing January 1, 2017 through December 31, 2020
- ✚ Community Action Tripartite Advisory Board:
 - Demetrias Wolverton for a term commencing April 1, 2016 through March 31, 2019

Thank you for your consideration.