

MINUTES

KALAMAZOO COUNTY BOARD OF COMMISSIONERS

REGULAR MEETING

JUNE 7, 2016

ITEM 1 Call to Order: The Regular Meeting of the Board of Commissioners was called to order by Chairperson Taylor, at 7:00 pm in the Board of Commissioner's Room, second floor, County Administration Building, 201 West Kalamazoo Avenue, Kalamazoo, Michigan, on June 7, 2016

ITEM 2 Invocation: Commissioner John Gisler.

ITEM 3 Pledge of Allegiance: Commissioner Gisler led the Pledge of Allegiance.

ITEM 4 Roll Call: Commissioners John Gisler, Jeff Heppler, Scott McGraw, Stephanie Moore, Larry Provancher, Julie Rogers, Michael Seals, Dale Shugars, John Taylor, Roger Tuinier and Kevin Wordelman.

Members Absent: None.

Administrators Present: John Faul, Interim County Administrator; Tracie Moored, Finance Director; Thom Canny, Corporate Counsel; Timothy A. Snow, County Clerk; Steve Burnham, Probate Court Administrator; Suzanne Darling, Circuit Court Administrator; Judge Curtis Bell; David Rachowicz, Parks & Expo Director; Judge Alexander Lipsey; Jeff Getting, Prosecuting Attorney; Dina Sutton, Office Manager.

ITEM 5 Approval of Minutes:

Commissioner Seals moved and it was duly seconded that the Minutes of the May 17, 2016, Board meeting be approved as distributed.

There being no discussion, the motion carried by a voice vote.

ITEM 6 Communications:

Commissioner Gisler presented the following communications which are on file in the Administrative Services Office unless otherwise noted:

- a) A Letter from the US EPA Congratulating and Confirming that the County Brownfield Redevelopment Authority was selected as one of the entities the EPA will begin negotiations with to award cooperative agreements for two assessment grants.

- b) A Resolution from the County of Cheboygan urging the EPA and Army Corps of Engineers to support in efforts to protect Michigan's Waterways.
- c) A Resolution from the County of Cheboygan urging State Law Makers and top officials to stop exempting themselves from the laws that they enact.

Commissioner McGraw received numerous communications, which were on file.

ITEM 7 Citizens' Time

Chairperson Taylor stated that Citizens' Time was when any citizen could address the Board on a non-agenda item. He said anyone wishing to address the Board on a non-agenda item should come to the podium, give their name and address, and limit their remarks to four minutes. He said if anyone would like to speak about an item that was on the consent agenda, they could ask that it be removed from the consent agenda at this time or he would provide an opportunity just prior to that section of the agenda.

Mr. Frank Warren, Kalamazoo, stated he participated in the Talon Flight last weekend.

Mr. Ben Damerow, Kalamazoo, stated the Workforce Development Board would be losing over \$550,000 in funding; which meant 150-160 people would not be served and 8 staff members would be laid off.

Mr. Jim Feltch, Galesburg, addressed the Board concerning the Construction Manager for the Alcott Street property. He stated he was disappointed in the behavior of the Commission from the earlier meeting.

ITEM 8 For Consideration

A. Request for Approval of 25 Year Resolution Honoring Suzanne Darling

Commissioner McGraw moved and it was duly seconded that the Board of Commissioners approve the following Resolution:

WHEREAS, Suzanne Darling has served the citizens of Kalamazoo County for twenty-five (25) years as of May 24, 2016; and,

WHEREAS, Suzanne Darling has faithfully served as the Circuit Court Administrator; and,

WHEREAS, Suzanne Darling also served as Probate Court Administrator, Probate Register and Attorney Referee during her tenure; and,

WHEREAS, the County of Kalamazoo wishes to acknowledge and honor employees who have longevity under the umbrella of County Government, since it is through longevity that expertise in the employee's particular field is achieved.

Chm Initial _____

Clk Initial _____

29908

NOW, THEREFORE, BE IT RESOLVED that the Kalamazoo County Board of Commissioners does hereby acknowledge with gratitude the many years of dedication and service Suzanne Darling has imparted to the citizens of the County and offers its best wishes for many more years of mutual association.

The roll call vote was as follows:

Ayes: All members present

Nays: None

Abstains: None

Absent: None

The motion carried.

Ms. Darling thanked the Board for honoring her. She thanked the Judges and Staff for being here to support her and the work she was doing would not be possible without them.

B. Public Hearing Resolution to Levy

Commissioner McGraw moved and it was duly seconded that the Board of Commissioners move into a Public Hearing on the Resolution to Levy.

There being no discussion, the motion carried by a voice vote.

Commissioner Moore moved and it was duly seconded that the Board of Commissioners move out of a Public Hearing on the Resolution to Levy.

There being no discussion, the motion carried by a voice vote.

CONSENT AGENDA

Buildings & Grounds

C. Request for Approval of Contract with Otis Elevators for the Gull Road Justice Complex

That the appropriate County officials be authorized and directed to execute a Service Contract with Otis Elevators for four elevators located at the Gull Road Justice Complex in the amount of \$14,400/annually effective November 1, 2017 for three years; a copy of said Contract to be attached to the official Minutes of this meeting.

D. Request for Approval of a Space Utilization Agreement with DNA Diagnostics Center

That the appropriate County officials be authorized and directed to execute an Agreement with DNA Diagnostics Center for space in the Administration Building for collection of DNA samples from individuals for purposes of paternity verification in the amount of \$25 for each half day of use and \$50 for each full day use for the period of April 25, 2016 through December 31, 2016; a copy of said Contract to be attached to the official Minutes of this meeting.

Circuit CourtE. Request for Approval of a Contract with Recovery Institute of Southwest Michigan

That the appropriate County officials be authorized and directed to execute a Contract with Recovery Institute of Southwest Michigan for the purpose of providing a recovery coach for the Drug Treatment Court Programs at the rate of \$24/hour not to exceed 36 hours or \$840/month for the period of January 1, 2016 through September 30, 2016; a copy of said Contract to be attached to the official Minutes of this meeting.

F. Request for Approval of Michigan Legal Milestone Plaque at Michigan Avenue Courthouse

That the Board of Commissioners approve placement of Michigan Legal Milestone Plaque at the Michigan Avenue Courthouse.

G. Request for Approval of a Grant Agreement with the Kalamazoo Community Foundation

Proposed Motion: I move that the appropriate County officials be authorized and directed to execute a Grant Agreement with the Kalamazoo Community Foundation in the amount of \$295,600 for the Drug Treatment Court Programs (\$290,000 for Men's Women's/Juvenile & Family and \$5,600 for Sobriety) for the period of April 1, 2016 through March 31, 2017; a copy of said Agreement to be attached to the official Minutes of this meeting.

EqualizationH. Request for Approval of Resolution to Levy Authorization of the Collection of the Levy

That the Board of Commissioners approve the following Resolution:

WHEREAS, the County Controller of Kalamazoo County has submitted to the Board of Commissioners of Kalamazoo County estimates of the anticipated expenditures for the various departments and functions of Kalamazoo County for the year 2016; together with the estimated revenues from said departments and from taxation for the year 2016; and

WHEREAS, it is the duty of the Kalamazoo County Board of Commissioners to discuss, consider and authorize an annual appropriation to cover such expenditures as determined by the Board of Commissioners to be necessary; and

WHEREAS, it is estimated that a 4.6871 mill tax to cover such estimated expenditures would be necessary.

NOW, THEREFORE, BE IT RESOLVED that a 4.6871 mill operating tax be spread on the taxable value of the property of the County of Kalamazoo in 2016 to cover the estimated expenditures for the various departments and functions of Kalamazoo County for the year 2016. Such tax spread being subject to Public Act 357 of 2004, requiring the total operating rate of 4.6871 mills to be levied in July 2016.

BE IT FURTHER RESOLVED that the County Controller, as the duly appointed Budget Director, is hereby empowered to administer such duties as may be from time to time delegated to that office by the Kalamazoo County Board of Commissioners.

BE IT FURTHER RESOLVED that the Budget Guidelines as adopted by the Kalamazoo County Board of Commissioners at the October 6, 2015 meeting and such amendments as from time to time may be adopted, shall be incorporated by reference into this Resolution and the County Controller is hereby authorized to implement those guidelines for fiscal control of the County revenues and expenditures.

Finance/Human Resources

I. Request for Approval of a Letter of Engagement with Korn Ferry Hay Group

That the appropriate County officials be authorized and directed to execute a Letter of Engagement with Korn Ferry Hay Group to continue to provide job evaluation services for the period of May 1, 2016 through April 30, 2017; a copy of said Letter of Engagement to be attached to the official Minutes of this meeting.

Health & Community Services

J. Request for Approval to Accept Statement of Grant Award #2016-4 & 2016-5 from the MI Aging & Adult Services Agency (AASA)

That the appropriate County officials be authorized and directed to accept Statement of Grant Award #2016-4 & 2016-5 from the MI AASA in the amount of \$62,458 and \$8,814 for the continued provision of a range of services provided by AAALIA for the period of October 1, 2015 through September 30, 2016; a copy of said Award to be attached to the official Minutes of this meeting.

K. Request for Approval of Site Sponsor Agreement with Kalamazoo College

That the appropriate County officials be authorized and directed to execute a Site Sponsor Agreement with Kalamazoo College to allow college students to intern within HCS through September 30, 2016; a copy of said Agreement to be attached to the official Minutes of this meeting.

L. Request for Approval of a Contract with Kalamazoo Metro Transit

That the appropriate County officials be authorized and directed to execute a Contract with Kalamazoo Metro Transit for the purchase of bus passes for Kalamazoo Valley Community College Promise students participating in the Community Action Assistance for Promise Students Program in the amount of \$4,800 for the period of May 1, 2016 through September 30, 2016; a copy of said Contract to be attached to the official Minutes of this meeting.

M. Request for Approval of a Contract with Senior Services Southwest Michigan

That the appropriate County officials be authorized and directed to execute a Contract with Senior Services Southwest Michigan for the delivery of home delivered meals and Senior Project Fresh coupons for eligible senior citizens in the amount of \$33,790 for the period of May 1, 2016 through September 30, 2016; a copy of said Contract to be attached to the official Minutes of this meeting.

Michigan Works!

N. Request for Approval of Contract 2015-01, Mod 01 with the W.E. Upjohn Institute

That the appropriate County officials be authorized and directed to execute Contract 2015-01, Mod 01 with the W.E. Upjohn Institute for programs and services for the Michigan Works! System; a copy of said Contract to be attached to the official Minutes of this meeting.

Parks & Expo CenterO. Request for Approval of Copier Lease with Ricoh-USA

That the appropriate County officials be authorized and directed to execute a Copier Lease with Ricoh-USA in the amount of \$56.37/month and \$0.0040 per copy image effective June 2016 for a period of 60 months; a copy of said Lease to be attached to the official Minutes of this meeting.

SheriffP. Request for Approval of the Creation of a Part-time Position – Dispatcher (General Funds)

That the Board of Commissioners approve the Creation of the following Position:

Create:

<u>Fund & Activity</u>	<u>Position #</u>	<u>Position Title</u>	<u>Band</u>	<u>FTE</u>	<u>Salary Range</u>	<u>Eff Date</u>
101-301	10442- TBD	Dispatcher	nf16b	0.75	\$26,176.80 - \$31,652.40	6/8/2016

Board of CommissionersQ. Request for Approval of Transfers and Disbursements

That the Board of Commissioners approve Transfers and Disbursements as defined and set forth in the document entitled, "Recommended Transfers and Disbursements, dated June 7, 2016", noting claims in the total amount of \$1,861,355.06 be approved and that the County Clerk be authorized to certify to the County Treasurer that the Board has approved on this date the disbursements in the list dated June 7, 2016, and the Director of Finance be authorized to make budgetary transfers, as listed.

R. Request for Approval of Resolution Honoring Kevin Werkman

That the Board of Commissioners approve the following Resolution:

WHEREAS, Kevin Werkman was appointed to the Kalamazoo County Building Authority in August 2011 and served until April 2016, serving with dedication and distinction by always thoroughly reviewing the meeting agendas and making informed decisions; and

WHEREAS, Kevin Werkman is a Senior Manager at Jansen, Valk, Thompson & Reahm, PC and has an extensive financial background, which was beneficial to the Kalamazoo County Building Authority; and

WHEREAS, Kevin Werkman is a Certified Public Accountant and a Chartered Global Management Accountant; and

WHEREAS, Kevin Werkman earned his Master and Bachelor degrees of Business Administration from Western Michigan University; and

WHEREAS, Kevin Werkman is a loyal and faithful member of the community, serving as Treasurer for Second Impressions, in addition to his service on the Kalamazoo County Building Authority.

Chm Initial _____

Clk Initial _____

29912

NOW, THEREFORE, LET IT BE RESOLVED that the County of Kalamazoo and the Kalamazoo County Building Authority wish to acknowledge and honor Kevin Werkman for his contributions to the Kalamazoo County Building Authority and to the citizens of Kalamazoo County.

Commissioner Gisler moved and it was duly seconded that Items C. through R., be voted on at one time by a roll call vote and be considered as a consent agenda by the Board.

The roll call vote was as follows:

Ayes:	All members present
Nays:	None
Abstains:	None
Absent:	None

The motion carried.

NON-CONSENT AGENDA ITEMS

The following Items are Non-Consent Agenda Items and will be voted on individually.

S. Request for Approval of Allocation of Funds for the Kalamazoo Department of Public Safety: Police Foundation Critical Incident Review proposal

Commissioner Provancher moved and it was duly seconded to approve the allocation of funds for the Kalamazoo Department of Public Safety: Police Foundation Critical Incident Review Proposal.

Commissioner Shugars stated he would not support this request as he did not feel County dollars should be used for this and that Foundation or Non-profit funds should be utilized for an independent review.

Commissioner Wordelman stated he would support this request because it was a learning opportunity for not only Kalamazoo, but others in the country.

Commissioner Rogers stated she too would support this proposal. She stated this situation was unique because there were multiple jurisdictions involved.

Chairman Taylor stated his only hesitation was the funding source; however, he would support this proposal.

Commissioner McGraw stated a request had been made to the Kalamazoo Community Foundation about funding and he had not heard back from them and maybe the Board could postpone the vote.

Chairman Taylor stated the Sheriff and Prosecutor indicated it was time sensitive.

Commissioner Moore stated she would not support this proposal since there were other criminal activities happening in the community and nothing was being done to eliminate crime and support safety for all citizens.

Vice Chairman Heppler stated he agreed with comments made by Commissioner Moore that all citizens of the entire County needed to be protected, it was not isolated to one neighborhood, one community and as a law enforcement agent he promoted the safety of all citizens. He stated he had concerns with unitizing tax payers dollars; he stated he did not like studies and the monies could be utilized elsewhere.

The roll call vote was as follows:

Ayes: All members present, except
Nays: Commissioner McGraw, Moore, Shugars, Tuinier, Heppler
Abstains: None
Absent: None

The motion carried.

ITEM 9 Old Business

There was no old business.

ITEM 10 New Business

There was no new business.

ITEM 11 County Administrator's Report

Interim County Administrator Mr. John Faul stated he distributed his report via email and a hard copy as well.

ITEM 12 Chairperson's Report

Chairperson Taylor stated the 2017 budget was right around the corner and was the most important item the Board did. He stated the County had a lot to be proud of right now, particularly with a DB Contribution Plan being funded at 115% and have a great bonding rate.

ITEM 13 Vice Chairperson's Report

Vice Chairman Heppler echoed comments made by Chairman Taylor. He thanked all those that attended the Memorial Day ceremonies. He thanked veterans, fire personnel, police personnel and EMT personnel.

ITEM 14 Members' Time

Commissioner Gisler stated he attended the Vicksburg Memorial Day ceremony.

Chm Initial _____

Clk Initial _____

29914

Commissioner McGraw stated he was disappointed that the Sheriff was not at the meeting tonight and hoped by creating a part-time position that it would benefit the County as a whole. He stated the Memorial Day parade in Portage was successful.

Commissioner Moore stated it was no secret she had been disappointed with the Community Action Agency; she felt giving the CATAB the tools necessary to measure the effectiveness of the programs and the outcomes of the programs. She stated she was looking forward to attending the national conference in August. She stated Dr. Warfield's service would be held on June 17th.

Commissioner Provancher stated Community Mental Health Board selected new leadership.

Commissioner Rogers expressed her condolences to Dr. Warfield's family. She stated the Park Street Market had a new pharmacy. She inquired about Project Fresh coupons. She attended an event put on by the Kalamazoo Child Abuse Neglect Council at a local elementary school.

Commissioner Seals expressed his condolences to Dr. Warfield's family.

Commissioner Shugars stated he was glad to see Commissioner Provancher healthy.

Commissioner Wordelman stated he was saddened by the loss of his grandmother as well as Dr. Warfield. He stated he just learned there was an accident on Westnedge by Markin Glen where some bicyclists had been injured and killed.

ITEM 15 Adjournment

There being no further business to come before the Board, Chairperson Taylor adjourned the meeting at 7:52 p.m.

Timothy A. Snow
Clerk/Register of Deeds

John Taylor, Chairperson
Kalamazoo County Board of
Commissioners