

## MINUTES

### KALAMAZOO COUNTY BOARD OF COMMISSIONERS SPECIAL COMMITTEE OF THE WHOLE

JUNE 15, 2015

PLACE: Room 207A, County Administration Building

TIME: 4:00 p.m. – 7:50 p.m.

MEMBERS PRESENT: Commissioners John Gisler, Jeff Heppler, Scott McGraw, Stephanie Moore, Larry Provancher, Julie Rogers, Michael Seals, Dale Shugars, John Taylor, Roger Tuinier and Kevin Wordelman

MEMBERS ABSENT: None

OTHERS PRESENT: John Faul, Thom Canny, Tracie Moored, Dina Sutton, Kristine Cunningham, Lotta Jarnefelt, Rachel Grover, Karl Nollenberger

Chairman Taylor convened the Special Committee of the Whole at 4:00 p.m.

1. Call to Order
2. Roll Call
3. Citizen's Time
4. Review of Candidates In Executive Session

Commissioner Provancher moved and it was duly seconded that the Board of Commissioners, functioning as a Committee of the Whole, go into a closed session pursuant to Section 8 (f) of the Open Meetings Act to review and consider the contents of applications for employment to a public office because the candidates have requested that the applications remain confidential.

The roll call vote was as follows:

Ayes: All members present  
Nays: None  
Abstains: None  
Absent: None

The motion carried.

5. Candidate Travel Policy/Budget

Chairman Taylor stated the County Policy was that it did not pay for candidates to interview; however, he felt the County Administrator position was different and the County should pay for travel.

Ms. Tracie Moored, Finance Director, indicated Administration would prepare a budget for Board approval for candidate travel considerations.

Commissioner Rogers indicated she would not support travel expenses for spouses at this time.

Ms. Moored reviewed her memo as included in the packet.

Commissioner Shugars stated he felt it should be made from 1 hour to 50 miles.

Discussion ensued.

Chairman Taylor inquired of the Board about interviewing the top five candidates on June 27 and the final candidates in two weeks.

Chairman Taylor inquired about paying for travel expenses for spouses.

Commissioner Wordelman stated he really didn't support paying for travel expenses, although he would support applicants but would not support paying for spouses.

Commissioner Rogers stated she didn't care if spouses traveled, but did not want to pay per diem for them.

Commissioner Shugars stated it was more of inclusion for the candidates.

Mr. Nollenberger stated it was his suggestion to invite spouses for the 2<sup>nd</sup> interview.

Chairman Taylor felt it was important to pay travel expenses for the final candidates. The Board indicated it would pay for travel for the final two candidates.

#### 6. Interview Process/Schedule

Chairman Taylor stated it was his recommendation to point each Commissioner's top three candidates.

Mr. Nollenberger stated he suggested using a chart system.

Commissioner Rogers stated she would like to hear more about each of the candidates before ranking.

Chairman Taylor asked the Board to pick top two questions and submit to Ms. Cunningham and Mr. Nollenberger to finalize and return to the Board.

Mr. Nollenberger stated he spoke with candidate #8 and #4 available and both were available for June 29 and 30. He stated he left messages for candidate #2.

Discussion ensued on the process.

Chairman Taylor requested the Board to keep the afternoon of June 29<sup>th</sup> open for interviews and reception.

#### 7. Interview Questions

Due to time, Chairman Taylor asked the Board to select its top two questions on the sheet being passed around and Mr. Nollenberger would compile the information.

#### 8. Adjournment – no later than 7 p.m.

There being no further business to come before the Board, Chairman Taylor adjourned the meeting at 7:50 p.m.

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John Taylor, Chairman  
Kalamazoo County Board of Commissioners