



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD OF COMMISSIONERS

NOTICE AND AGENDA FOR

June 19, 2018

PLEASE TAKE NOTICE that a regular meeting of the Kalamazoo County Board of Commissioners is scheduled for **Tuesday, June 19, 2018 at 7:00 PM** in the Board of Commissioners Room, second floor, County Administration Building, 201 West Kalamazoo Avenue, Kalamazoo, Michigan, for the purpose of considering the following items:

- ITEM 1 CALL TO ORDER**
- ITEM 2 INVOCATION**
- ITEM 3 PLEDGE OF ALLEGIANCE**
- ITEM 4 ROLL CALL**
- ITEM 5 APPROVAL OF MINUTES**
- ITEM 6 COMMUNICATIONS**
- ITEM 7 CITIZENS' TIME**
- ITEM 8 FOR CONSIDERATION**

- A. Resolution Recognizing June 2018 as Pride Month In Kalamazoo County
- B. Justice Against Bullying School Awareness Month for June

CONSENT AGENDA ITEMS

Administration

- C. Request for approval of Memorandum of Understanding & Lease for Space within Administration Building with Local Initiatives Support Coalition

Circuit Court

- D. Request for Approval of Elimination/Creation of Positions (housekeeping)
- E. Request for Approval to Apply for Michigan Mental Health Court Grant Program to fund the Juvenile Mental Health Treatment & Recovery Court Program
- F. Request for Approval of the Elimination of the Problem-Solving Court Case Manager position for Treatment & Recovery Court and the Creation of two .50 Family Support Aide Positions for Treatment & Recovery Court
- G. Request for Approval of Service Agreement with Midstate Security Company, LLC to Maintain and Support the Kalamazoo County Juvenile Home Security System
- H. Request for Approval of Elimination/Creation of Positions (Reallocation of account numbers)

District Court

- I. Request for Approval to Accept Grant Funding from the State Justice Institute for Implicit Bias/Procedural Justice Education for Judges and Staff

Finance

- J. Request for Approval of Contract Agreement between County of Kalamazoo and MAXIMUS Consulting Services

Health & Community Services

- K. Request for Acceptance of United Way Grant Award for Maternal Child Health Programs and Position Continuation and Position Elimination within the Fatherhood Program
- L. Request for Approval and Signature of Health & Community Services Department/Area Agency on Aging IIIA (HCS/AAIIIA) FY 2019 Annual Implementation Plan
- M. Request Approval of Resolution for Elder Abuse Awareness Month: June 2018
- N. Request for Approval of Position Creations and Position Elimination within the Healthy Babies Healthy Start (HBHS) Program
- O. Request for Approval and Signature of Annual Support Agreement with DBA Technologies for FACSPRO Software
- P. Request for Approval of the Statement of Grant Award, #2018-6 from the MI Aging & Adult Services Agency to the Region 3-A Area Agency on Aging for the Purpose of Supporting Older Adult Service Programs
- Q. Request for Approval and Signature of the Turnover & Rent Commencement Date Letter Certificate between PlazaCorp Realty Advisors, Inc and Kalamazoo County, for 400 Bryant Street (aka 311 E Alcott Street), Kalamazoo, Michigan

Sheriff

- R. Request for Approval to Advertise and Hire the Position of Nurse, RN at the D step of the K08 Salary Schedule
- S. Request for Approval of the 2018 Marine Grant Program Michigan Department of Natural Resources (DNR) Award Amount

Board of Commissioners

- T. Request for Approval of Disbursements
- U. Request for Approval of Agreement 2017-01, Modification 01, between the County of Kalamazoo and the W.E. Upjohn Institute for Employment Research Employment Management Services Division
- V. Request for Approval of the Michigan Works! System Plan (MWSP) Instructions for Calendar Years (CYs) 2017 and 2018, the Period of January 1, 2017 through December 31, 2017, and January 1, 2018 through December 31, 2018

NON-CONSENT AGENDA ITEMS

- W. Request for Approval to Adopt the Non-Potable Water Well Program and Amend the Kalamazoo County Sanitary Code

ITEM 9 OLD BUSINESS

NEW BUSINESS

- X. Request for Approval to Apply for Office of Juvenile Justice and Delinquency Prevention Grant to Fund the Family Dependency Treatment Court Program
- Y. Request for Approval of a Resolution to Utilize the County's Option to Acquire Tax Foreclosed Properties

- ITEM 10 COUNTY ADMINISTRATOR'S REPORT**
- ITEM 11 CHAIRPERSON'S REPORT**
- ITEM 12 VICE CHAIRPERSON'S REPORT**
- ITEM 13 MEMBERS' TIME**
- ITEM 14 ADJOURNMENT**

MEETINGS OF THE KALAMAZOO COUNTY BOARD OF COMMISSIONERS ARE OPEN TO ALL WITHOUT REGARD TO RACE, SEX, COLOR, AGE, NATIONAL ORIGIN, RELIGION, HEIGHT, WEIGHT, MARITAL STATUS, POLITICAL AFFILIATION, SEXUAL ORIENTATION, GENDER IDENTITY OR DISABILITY. KALAMAZOO COUNTY WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS SIGNERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING/HEARING, TO INDIVIDUALS WITH DISABILITIES AT THE MEETING/HEARING UPON FOUR (4) BUSINESS DAYS' NOTICE TO THE COUNTY. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY BY WRITING OR CALLING:

KALAMAZOO COUNTY GOVERNMENT | 201 West Kalamazoo Avenue | Kalamazoo, Michigan 49007 | (269)384-8111



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: June 19, 2018
DEPARTMENT: Administrative Services
PREPARED BY: Dina Sutton, Administrator's Executive Coordinator
SUBJECT: Resolution Recognizing June 2018 as Pride Month
In Kalamazoo County

SPECIFIC ACTION REQUESTED:

Resolution Recognizing June 2018 as Pride Month In Kalamazoo County

DESCRIPTION OF ACTION (dollar amount, purpose):

Approve a Resolution Recognizing June 2018 as Pride Month In Kalamazoo County

TIME FRAME OF ACTION:

June 19, 2018

FUNDING SOURCE & BUDGET CHANGES:

n/a

PERSONNEL IF REQUIRED:

n/a

NEW OR RENEWAL:

New

ANY OTHER PERTINENT INFORMATION:

n/a

PROCUREMENT INFORMATION:

n/a

CONTACT PERSON:

Tracy Hall, Commissioner, District 3



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: June 19, 2018
DEPARTMENT: Administrative Services
PREPARED BY: Dina Sutton, Administrator's Executive Coordinator
SUBJECT: Justice Against Bullying School Awareness Month for June

SPECIFIC ACTION REQUESTED:

Justice Against Bullying School Awareness Month for June

DESCRIPTION OF ACTION (dollar amount, purpose):

Approve a Resolution Justice Against Bullying School Awareness Month for June

TIME FRAME OF ACTION:

June 19, 2018

FUNDING SOURCE & BUDGET CHANGES:

n/a

PERSONNEL IF REQUIRED:

n/a

NEW OR RENEWAL:

New

ANY OTHER PERTINENT INFORMATION:

n/a

PROCUREMENT INFORMATION:

n/a

CONTACT PERSON:

Tracy Hall, Commissioner, District 3



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: June 19, 2018
DEPARTMENT: Administrative Services
PREPARED BY: Tracie Moored, Administrator/Controller
SUBJECT: Request for approval of Memorandum of Understanding & Lease for Space within Administration Building with Local Initiatives Support Coalition

SPECIFIC ACTION REQUESTED:

Request for approval of Memorandum of Understanding & Lease for Space within Administration Building with Local Initiatives Support Coalition (LISC) in support of addressing the shortage and condition of housing for residents

DESCRIPTION OF ACTION (dollar amount, purpose):

The Affordable Housing Initiative is a three-year strategic partnership between LISC, the City and multiple partners with the overall goal of addressing the shortage and condition of housing for residents by increasing the availability of decent, affordable rental housing and affordable homeownership opportunities in under-resourced neighborhoods, predominately in the City of Kalamazoo. LISC is enlisting the assistance of community partners to help carry this initiative forward and contribute to its success.

This MOU and Lease for Space describes the commencement of a collaboration between LISC and the County and the County's contribution to LISC's overall Housing Investment Strategy aimed at increasing the availability of affordable housing and improving the condition of the housing stock. The County will be joining the Affordable Housing Initiative as a partner with LISC, the City of Kalamazoo (City), the Kalamazoo County Treasurer, numerous Kalamazoo non-profit agencies, and several local funders to address decent, safe, affordable and healthy housing in Kalamazoo County. Because of the increased work involved with this initiative, LISC will be hiring additional staff. The

current LISC office space cannot accommodate a larger LISC staff.

In seeking this new housing partnership with the County, LISC proposes to co-locate with the County at 201 W. Kalamazoo Avenue. In lieu of a financial contribution to the Affordable Housing Initiative in 2018, LISC requests the use of this space at no cost.

The County will also provide on-going access to property tax data for a project with Dynamo Metrics which will capture and integrate parcel data from various sources in Kalamazoo County such as the Kalamazoo County Treasurer's property data, Kalamazoo County Land Bank activity files, and the City of Kalamazoo Assessor's files. LISC has agreed to pay the costs associated with the delivery of products and services from Dynamo Metrics, LLC, a data analysis company.

This computer system will make housing information available at the micro-neighborhood level. Reports and metrics resulting from the Neighborhood Intel data analysis will assist with long-term housing development planning, provide information about the impact of new housing units, and measure the effectiveness of neighborhood development over time. In addition, this system will serve as a guide to understand better the financial impact of investments in affordable housing. The City will provide primary oversight of this partnership.

TIME FRAME OF ACTION:

6/20/2018

FUNDING SOURCE & BUDGET CHANGES:

N/A

PERSONNEL IF REQUIRED:

N/A

NEW OR RENEWAL:

New

ANY OTHER PERTINENT INFORMATION:

N/A

PROCUREMENT INFORMATION:

N/A

CONTACT PERSON:

Tracie Moored, Administrator/Controller, 269-383-8843



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: June 19, 2018
DEPARTMENT: Circuit Court
PREPARED BY: Suzette Joseph, Family Division Administrator
SUBJECT: Request for Approval of Elimination/Creation of Positions (housekeeping)

SPECIFIC ACTION REQUESTED:

9th Circuit Court Family Division is requesting that position 10558-006 Juvenile Probation Officer II be moved from 292-664 Child Care Fund - In Home Care to 292-668 Child Care Fund - Kalamazoo Empowering Youth for Success.

DESCRIPTION OF ACTION (dollar amount, purpose):

9th Circuit Court Family Division is requesting that position 10558-006 Juvenile Probation Officer II be moved from 292-664 Child Care Fund - In Home Care to 292-668 Child Care Fund - Kalamazoo Empowering Youth for Success.

TIME FRAME OF ACTION:

6/20/2018

FUNDING SOURCE & BUDGET CHANGES:

State Funding

PERSONNEL IF REQUIRED:

ELIMINATION:

Fund & Activity	Position #	Position Title	Band	FTE	Salary Range	Effective Date
292-664	10558-006	Juvenile Probation Officer II	j12	1.0	\$21.68-\$28.18	6/20/2018

CREATION:

Fund & Activity	Position #	Position Title	Band	FTE	Salary Range	Effective Date
292-668	10558-006	Juvenile Probation Officer II	j12	1.0	\$21.68-\$28.18	6/20/2018

NEW OR RENEWAL:

New

ANY OTHER PERTINENT INFORMATION:

NA

PROCUREMENT INFORMATION:

NA

CONTACT PERSON:

Suzette Joseph, Family Division Administrator, 269-385-6039



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: June 19, 2018
DEPARTMENT: Circuit Court
PREPARED BY: Sara Green, Problem Solving Courts
Administrator
SUBJECT: Request for Approval to Apply for Michigan Mental
Health Court Grant Program to fund the Juvenile
Mental Health Treatment & Recovery Court
Program

SPECIFIC ACTION REQUESTED:

9th Circuit Court is seeking permission to apply for Michigan Mental Health Court Grant Program to fund the Juvenile Mental Health Treatment & Recovery Court Program.

DESCRIPTION OF ACTION (dollar amount, purpose):

9th Circuit Court is seeking permission to apply for Michigan Mental Health Court Grant Program to fund the Juvenile Mental Health Treatment & Recovery Court Program in the amount of \$107,409.92.

This funding will assist with covering a portion of the salary for an existing position as well as the salary for an additional position, drug testing, treatment and transitional housing services.

TIME FRAME OF ACTION:

October 1, 2018-September 30, 2019

FUNDING SOURCE & BUDGET CHANGES:

State

PERSONNEL IF REQUIRED:

NEW OR RENEWAL:

Renew

ANY OTHER PERTINENT INFORMATION:

Indirect costs supported by General Fund.

PROCUREMENT INFORMATION:

NA

CONTACT PERSON:

Sara Green, Problem Solving Courts Administrator, 269-383-6469



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: June 19, 2018
DEPARTMENT: Circuit Court
PREPARED BY: Sara Green, Problem Solving Courts Administrator
SUBJECT: Request for Approval of the Elimination of the Problem-Solving Court Case Manager position for Treatment & Recovery Court and the Creation of two .50 Family Support Aide Positions for Treatment & Recovery Court

SPECIFIC ACTION REQUESTED:

9th Circuit Court is requesting the elimination of the Problem-Solving Court Case Manager position for Treatment & Recovery Court and the creation of two .50 Family Support Aide positions for Treatment & Recovery Court.

DESCRIPTION OF ACTION (dollar amount, purpose):

Eliminate K06 1.0FTE case manager position for Treatment & Recovery Court

Create K04 two .5FTE family support aide positions for Treatment & Recovery Court

TIME FRAME OF ACTION:

6/19/2018

FUNDING SOURCE & BUDGET CHANGES:

State-Michigan Mental Health Court Grant Program

PERSONNEL IF REQUIRED:

ELIMINATION:

Fund &	Position #	Position Title	Band	FTE	Salary Range	Effective Date
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Activity

249-172	10215-005	Problem-Solving Court Case Manager	K08	1.0	\$23.18 - \$28.46	6/19/2018
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CREATION:

Fund & Activity	Position #	Position Title	Band	FTE	Salary Range	Effective Date
249-172	TBD	Family Support Aide	K04	0.5	\$14.82 - \$18.18	6/19/2018
249-172	TBD	Family Support Aide	K04	0.5	\$14.82 - \$18.18	6/19/2018

NEW OR RENEWAL:

New

ANY OTHER PERTINENT INFORMATION:

NA

PROCUREMENT INFORMATION:

NA

CONTACT PERSON:

Sara Green, Problem Solving Courts Administrator, 269-383-6469



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: June 19, 2018
DEPARTMENT: Circuit Court
PREPARED BY: Justin J. Clark, Automation and Technology Administrator
SUBJECT: Request for Approval and Signature of Service Agreement with Midstate Security Company, LLC to Maintain and Support the Kalamazoo County Juvenile Home Security System

SPECIFIC ACTION REQUESTED:

Request for approval and signature on a Service Agreement between Midstate Security Company, LLC and the Kalamazoo County Juvenile Home for support and maintenance of the security system.

DESCRIPTION OF ACTION (dollar amount, purpose):

The Juvenile Home Security System is a high priority building component due to the nature of the Juvenile Home being a 24 hour secure detention facility.

The security system consists of a wide variety of technology, including cameras, intercoms, application and database servers, a card access system, and door lock controls. Computers power unique, custom software applications that blend all of the different systems together seamlessly.

To ensure safety and stability for juveniles, employees and visitors, a service contract covering maintenance and support to all security components is a necessity. One system malfunction can have serious consequences putting people at risk. A service agreement ensures that problems are addressed promptly, day or night. Midstate has also installed a large percentage of the equipment in the Juvenile Home. When that equipment malfunctions, a service contract offers adjustment and replacement of covered parts,

without additional cost to the customer.

The cost of the service agreement is \$35,739.30 for one year of coverage. This cost increased only \$739.30 from all previous agreements dating back to 2013 with Midstate. The agreement provides replacement coverage for \$560,000 worth of new equipment approved and funded by the county's Technology Fund in 2017.

TIME FRAME OF ACTION:

Maintenance and support retroactive to January 1, 2018 - December 31, 2018.

FUNDING SOURCE & BUDGET CHANGES:

Child Care Fund Operating Budget 292-662-931.11

PERSONNEL IF REQUIRED:

N/A

NEW OR RENEWAL:

New. Please note that a similar service agreement with Midstate was in place from 2013-2017. However, new equipment added to the system prompted a new agreement proposal.

ANY OTHER PERTINENT INFORMATION:

Midstate has supported and maintained equipment at the Juvenile Home installed by another vendor since 2013. During that time, Midstate has helped update antiquated technology piece by piece to keep management and operational controls within the building robust. The updated service agreement offers a greater deal of protection on investment because Midstate offers replacement of covered parts with no cost to the customer.

PROCUREMENT INFORMATION:

This contract did not go out to bid. The court did not choose to auto-renew the previous contract with the same language because it did not account for the new equipment added by Midstate in 2017. It was not the court's intent to seek a new vendor to service and maintain the security system, but rather to update the terms of the agreement to better reflect the equipment covered under the agreement.

CONTACT PERSON:

Thom Canny, Administrator
Justin Clark, Automation & Technology Admin., 269-384-8246



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: June 19, 2018
DEPARTMENT: Circuit Court
PREPARED BY: Sara Green, Problem Solving Courts Administrator
SUBJECT: Request for Approval of Elimination/Creation of Positions (Reallocation of account numbers)

SPECIFIC ACTION REQUESTED:

9th Circuit Court is requesting approval of a position elimination and creation in order to correct the funding of the Problem Solving Case Manager position.

DESCRIPTION OF ACTION (dollar amount, purpose):

At the 3/6/2018 BOC meeting, 9th Circuit Court eliminated various positions to create Problem Solving Court Case Manager positions. The funding for these positions was meant to remain the same however the funding for Problem Solving Court Case Manager 10215-004 was changed. To correct this error, we are requesting that the funding be restored to it's original breakdown.

TIME FRAME OF ACTION:

Effective 3/16/2018

FUNDING SOURCE & BUDGET CHANGES:

State

PERSONNEL IF REQUIRED:

ELIMINATION:

Fund & Activity	Position #	Position Title	Band	FTE	Salary Range	Effective Date
249-170	10215-004	Problem Solving Court Case Manager	k08	0.5	\$23.18 - \$28.46	3/16/2018

CREATION:

Fund & Activity	Position #	Position Title	Band	FTE	Salary Range	Effective Date
292-676	10215-004	Problem Solving Court Case Manager	k08	0.5	\$23.18 - \$28.46	3/16/2018

NEW OR RENEWAL:

New

ANY OTHER PERTINENT INFORMATION:

NA

PROCUREMENT INFORMATION:

NA

CONTACT PERSON:

Sara Green, Problem Solving Courts Administrator, 269-383-6469



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: June 19, 2018
DEPARTMENT: District Court
PREPARED BY: Ann Filkins, District Court Administrator
SUBJECT: Request for Approval to Accept Grant Funding from the State Justice Institute for Implicit Bias/Procedural Justice Education for Judges and Staff

SPECIFIC ACTION REQUESTED:

Requesting approval to accept grant funding from the State Justice Institute for Implicit Bias/Procedural Justice Education for Judges and staff.

DESCRIPTION OF ACTION (dollar amount, purpose):

The 8th District Court was awarded a grant in the amount of \$5,600 to provide Implicit Bias and Procedural Justice Training for judges and staff. This court-wide project is designed to identify, implement and promote procedural fairness and to address awareness and removal of implicit bias

TIME FRAME OF ACTION:

May 1, 2018 to May 1, 2019

FUNDING SOURCE & BUDGET CHANGES:

Federal \$5,600
Local Match \$5,600

Match will come from the 8th District Court Training Budget

PERSONNEL IF REQUIRED:

None

NEW OR RENEWAL:

New

ANY OTHER PERTINENT INFORMATION:

N/A

PROCUREMENT INFORMATION:

N/A

CONTACT PERSON:

Ann Filkins, Administrator, 269-384-8166



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: June 19, 2018
DEPARTMENT: Finance
PREPARED BY: Tim Meeker, Finance Director
SUBJECT: Request for Approval of Contract Agreement between County of Kalamazoo and MAXIMUS Consulting Services

SPECIFIC ACTION REQUESTED:

Request for Approval of Contract Agreement between County of Kalamazoo and MAXIMUS Consulting Services

DESCRIPTION OF ACTION (dollar amount, purpose):

This contract is for the development of the annual central services cost allocation plan. Total compensation in the amount of \$34,500 which represents \$11,500 for each respective year.

TIME FRAME OF ACTION:

June 1, 2018 through March 31, 2021

FUNDING SOURCE & BUDGET CHANGES:

General Fund

PERSONNEL IF REQUIRED:

N/A

NEW OR RENEWAL:

Renewal

ANY OTHER PERTINENT INFORMATION:

N/A

PROCUREMENT INFORMATION:

This contract has not gone through the RFP process at this time given the firm's familiarity with the County and the fact that their pricing has remained unchanged from the last contract. We anticipate utilizing the RFP process before the next renewal.

CONTACT PERSON:

Amanda Morse, Deputy County Administrator, 269-384-8148



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: June 19, 2018
DEPARTMENT: Health & Community Services
PREPARED BY: James A. Rutherford, MPA
SUBJECT: Request for Acceptance of United Way Grant Award for Maternal Child Health Programs and Fatherhood Program Position Continuation and Position Elimination

SPECIFIC ACTION REQUESTED:

HCS Administration requests Board approval of acceptance of a grant award from the United Way of Battle Creek and Kalamazoo Region (UWBCKR) in support of the Fatherhood Program and the Nurse-Family Partnership Program. This award is a reduction in funding for both programs. Therefore, HCS Administration requests a position continuation of the Care Coordinator position and a position elimination of the Community Educator within the Fatherhood program.

DESCRIPTION OF ACTION (dollar amount, purpose):

This funding is in the amount of \$75,000 per program, per year as an award of the 3-year Strategic Grant.

The Fatherhood Program works specifically with fathers/male caregivers in the community to address infant mortality issues and parenting support. Goals include support to increase the number of infants who are born healthy and continue to thrive, reduce sleep-related infant deaths and disparities, reduce unintended pregnancies, and promote behavioral health services and other programs to men. This award will continue to support the Care Coordinator to serve approximately 25-30 fathers/families.

The NFP Program is an evidence-based, proven approach to improving the health and life-course of low-income, first-time mothers, and their children. Visits occur during the

first pregnancy of the woman and throughout the first two years of her child's life. This award will continue to support an additional RN home visitor with up to an additional 25 families to be served.

Both the Fatherhood and Nurse-Family Partnership programs are partners with the community infant mortality initiative, Cradle Kalamazoo.

TIME FRAME OF ACTION:

July 1, 2018 - June 30, 2019

FUNDING SOURCE & BUDGET CHANGES:

The United Way of Battle Creek and Kalamazoo Region

PERSONNEL IF REQUIRED:

CONTINUATION:

Fund & Activity	Position #	Position Title	Band	FTE	Salary Range	Effective Date
297-185	10937-001	Care Coordinator	K06	1.0	\$37,731.20- \$46,259.20	07/01/2018

ELIMINATION:

Fund & Activity	Position #	Position Title	Band	FTE	Salary Range	Effective Date
297-185	10931-001	Community Educator	K06	1.0	\$37,731.20- \$46,259.20	07/01/2018

NEW OR RENEWAL:

Renewal

ANY OTHER PERTINENT INFORMATION:

N/A

PROCUREMENT INFORMATION:

N/A

CONTACT PERSON:

Lisa Henthorn, Deputy County Administrator, 269-383-8901



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: June 19, 2018
DEPARTMENT: Health & Community Services
PREPARED BY: James A. Rutherford, MPA
SUBJECT: Request for Approval and Signature of Health & Community Services Department/Area Agency on Aging IIIA (HCS/AAIIIA) FY 2019 Annual Implementation Plan

SPECIFIC ACTION REQUESTED:

HCS Administration requests Board approval and signature of the Fiscal Year 2018 Annual Implementation Plan for Region IIIA Area Agency on Aging.

DESCRIPTION OF ACTION (dollar amount, purpose):

Each year, the Michigan Department of Health & Human Services (MDHHS), requires that HCS/AAIIIA compose and submit a plan identifying priorities for spending state and federal monies designated for aging services primarily in Kalamazoo County (Long-Term Care Ombudsman program serves a 5-county area). The County Board of Commissioners, as the AAIIIA's policy board, is required to review and approve the plan prior to the plan being submitted to the state. The Older Services Advisory Council held the required Public Hearing during its May 9, 2018 meeting. No comments were made to OASAC from the public during the Public hearing. OASAC approved the FY19 plan on May 9, 2018.

The plan is a continuation of the direction set by the previously approved three-year, Multi-Year Plan, prioritizing the funding of services to maintain older adults in their homes with dignity and quality of life. The amount of federal and state funding, including local match and program income, expected to be available to support the administrative responsibilities of the HCS/AAIIIA, and provide program development, supportive and nutrition services is \$1,915,162.

TIME FRAME OF ACTION:

The 2019 fiscal year is from October 1, 2018 through September 30, 2019.

FUNDING SOURCE & BUDGET CHANGES:

Funding is from the federal Administration on Aging, the Michigan Department of Health & Human Services Aging & Adult Services Agency, client donations, County General Fund and a required 10% minimum match provided by sub-recipients.

PERSONNEL IF REQUIRED:

N/A

NEW OR RENEWAL:

New: This is the third year of a three year multi-year plan.

ANY OTHER PERTINENT INFORMATION:

It is expected that the amount of funding available will change since at this time state and federal funds are uncertain. There are no new activities planned for the fiscal year 2019.

The draft plan is currently available for review at <http://www.kalcounty.com/aaa/reports.html>

PROCUREMENT INFORMATION:

N/A

CONTACT PERSON:

Lisa Henthorn, Deputy County Administrator, 269-383-8901



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: June 19, 2018
DEPARTMENT: Health & Community Services
PREPARED BY: James A. Rutherford, MPA
SUBJECT: Request Approval of Resolution for Elder Abuse Awareness Month: June 2018

SPECIFIC ACTION REQUESTED:

HCS Administration request Board approval for a resolution to recognize Elder Abuse Awareness Month for June 2018, during the County Board of Commissioners Meeting on June 19, 2018.

DESCRIPTION OF ACTION (dollar amount, purpose):

June 15, 2018 will mark the twelfth annual World Elder Abuse Awareness Day. Across the nation, area agencies on aging and community partners will come together to bring awareness to this often devastating issue. Prevention is the best remedy for elder abuse, and it begins with awareness and education. Board support of this resolution will highlight the importance of understanding and address this complex issue, as well as stand as a reminder to all older adults that they are valued in Kalamazoo County.

TIME FRAME OF ACTION:

June 2018

FUNDING SOURCE & BUDGET CHANGES:

N/A

PERSONNEL IF REQUIRED:

N/A

NEW OR RENEWAL:

New

ANY OTHER PERTINENT INFORMATION:

This will be the first Elder Abuse Resolution in Kalamazoo County and is a launching point to further the work of the Kalamazoo Elder Abuse Prevention Coalition facilitated by the Health & Community Services Department's Area Agency on Aging IIIA. Recognition of this month will also help meet the Area Agency on Aging IIIA outcome goals for the 2018 PREVNT grant.

PROCUREMENT INFORMATION:

N/A

CONTACT PERSON:

Lisa Henthorn, Deputy County Administrator, 269-383-8901



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

Kalamazoo County Board of Commissioners RESOLUTION Elder Abuse Awareness Month: June 2018

WHEREAS, older adults deserve to be treated with respect and dignity as vital contributors to our community, serving as leaders, mentors, volunteers and more;

WHEREAS, in 2006, in support of the United Nations International Plan of Action, proclaimed a day to recognize the significance of elder abuse as a public health and human rights issue; and

WHEREAS, June 15, 2018 marks the 12th Annual World Elder Abuse Awareness Day; its recognition promoting a better understanding of the impact of abuse and neglect of older adults; and

WHEREAS, the Kalamazoo County Area Agency on Aging, IIIA, along with the Kalamazoo County Elder Abuse Prevention Coalition recognize the importance of taking action to raise awareness, prevent and address elder abuse; and

WHEREAS, we as a community, have collective responsibility to understand and respond to the needs of all of our residents, including recognizing the importance of elder abuse prevention by promoting education and strengthening social supports for elders; and

WHEREAS, everywhere there is justice there can be no abuse, and it is up to all of us to ensure that proper social structures exist to engage all people, reducing the likelihood of abuse, isolation and ageism;

WHEREAS, NOW, THEREFORE, BE IT RESOLVED that the Kalamazoo County Board of Commissioners does support Elder Abuse Awareness in Kalamazoo County during the month of June 2018, and encourage all residents to recognize and celebrate older adults and their ongoing contributions to the success and vitality of Kalamazoo County.

STATE OF MICHIGAN }
 }
 } SS
COUNTY OF KALAMAZOO }

I, Timothy A. Snow, County Clerk/Register, do hereby certify that the foregoing is a true copy of a Resolution adopted by the Kalamazoo County Board of Commissioners at a regular session held on June 19, 2018.

Timothy A. Snow, County Clerk/Register



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: June 19, 2018
DEPARTMENT: Health & Community Services
PREPARED BY: James A. Rutherford, MPA
SUBJECT: Request for Approval of Position Creations and Position Elimination within the Healthy Babies Healthy Start (HBHS) Program

SPECIFIC ACTION REQUESTED:

HCS Administration requests Board approval to create positions and eliminate one position within the Healthy Babies Healthy Start (HBHS) program.

DESCRIPTION OF ACTION (dollar amount, purpose):

The HBHS program is in the final year of a five-year grant to continue the collaborative efforts to reduce the infant mortality rate in Kalamazoo County by focusing on the geographic areas with the highest concentration of infant and fetal deaths. This grant award was approved at the March 20, 2018 KCBOC meeting.

TIME FRAME OF ACTION:

Effective June 20, 2018 – March 31, 2019

FUNDING SOURCE & BUDGET CHANGES:

HRSA - Federal

PERSONNEL IF REQUIRED:

CREATION:

Fund & Activity	Position #	Position Title	Band	FTE	Salary Range	Effective Date
297-183	10922-001	Community Health Educator	K07	.2	\$20.05 - \$24.63	06/20/18
297-182	10202-010	Care Coordinator	K06	.2	\$18.14 -	06/20/18

297-182	10202-011	Care Coordinator	K06	.2	\$18.14 - \$22.24	06/20/18
297-182	10202-012	Care Coordinator	K06	.2	\$18.14 - \$22.24	06/20/18
297-182	10202-013	Care Coordinator	K06	.2	\$18.14 - \$22.24	06/20/18
297-182	10202-018	Care Coordinator	K06	.2	\$18.14 - \$22.24	06/20/18
297-182	10202-019	Care Coordinator	K06	.2	\$18.14 - \$22.24	06/20/18
297-180	10917-001	Administrative Assistant	K03	.2	\$13.93 - \$17.08	06/20/18

ELIMINATION:

Fund & Activity	Position #	Position Title	Band	FTE	Salary Range	Effective Date
297-174	10202-016	Care Coordinator	K06	1.0	\$18.14 - \$22.24	06/20/18

NEW OR RENEWAL:

Renewal – this is the final year of the 5-year grant cycle.

ANY OTHER PERTINENT INFORMATION:

Due to a reduced funding allocation in March 2018, staff FTEs were reduced; however, as a result of a recent position vacancy, funding from that position supports increasing the remaining team members to full-time status. The vacant position will be eliminated at this time.

PROCUREMENT INFORMATION:

N/A

CONTACT PERSON:

Lisa Henthorn, Deputy County Administrator, 269-383-8901



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: June 19, 2018
DEPARTMENT: Health & Community Services
PREPARED BY: James A. Rutherford, MPA
SUBJECT: Request for Approval and Signature of Annual Support Agreement with DBA Technologies for FACSPRO Software

SPECIFIC ACTION REQUESTED:

HCS Administration requests Board approval and signature of the DBA Technologies FACSPRO Software Support Agreement in the amount of \$6,200 for the period of October 1, 2018 through September 30, 2019.

DESCRIPTION OF ACTION (dollar amount, purpose):

The agreement will allow the Community Action Agency to collect client data and qualification information in a secure location, and remain compliant with required grant guidelines related to program reporting.

TIME FRAME OF ACTION:

October 1, 2018 through September 30, 2019

FUNDING SOURCE & BUDGET CHANGES:

Community Services Block Grant (CSBG)

PERSONNEL IF REQUIRED:

N/A

NEW OR RENEWAL:

Renewal

ANY OTHER PERTINENT INFORMATION:

N/A

PROCUREMENT INFORMATION:

N/A

CONTACT PERSON:

Lisa Henthorn, Deputy County Administrator, 269-383-8901



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: June 19, 2018
DEPARTMENT: Health & Community Services
PREPARED BY: James A. Rutherford, MPA
SUBJECT: Request for Approval of the Statement of Grant Award, #2018-6 from the MI Aging & Adult Services Agency to the Region 3-A Area Agency on Aging for the Purpose of Supporting Older Adult Service Programs

SPECIFIC ACTION REQUESTED:

HCS Administration requests board approval to accept a Statement of Grant Award 2018-6 from the MI Aging & Adult Services Agency to the Kalamazoo County Health & Community Services Dept., Region 3A Area Agency on Aging to support older adult service programs.

DESCRIPTION OF ACTION (dollar amount, purpose):

This grant award reflects the amount of funds allocated for the 2018 fiscal year via federal sources in the amount of \$472,628. This SGA also reflects a minor decrease in State Home Delivered meals funding of \$984 and State Alternative Care of \$231. This brings the total fiscal year 2018 award of state and federal funds amount up to \$1,793,778. Acceptance of this funding allows the continued provision of a range of services designed to help older adults in the community which are provided by the AAALIA and community partners.

TIME FRAME OF ACTION:

SGA #2018-6 is effective from October 1, 2017 through September 30, 2018

FUNDING SOURCE & BUDGET CHANGES:

The funding represents allocations from the federal Older Americans Act and the Older

Michiganian's Act through the MI Aging & Adult Services Agency.

Grant Funding Information

Grant Title: State of Grant Award
Grantor Agency: Michigan Department of Health & Human Services, Aging & Adult Services Agency
Grant Period: 10/01/2017-09/30/2018
CFDA #:
Program Name: Region 3-A Area Agency on Aging
Program:
Grant ID: 20180434;E20182798
Originating Funding Source:

PERSONNEL IF REQUIRED:

N/A

NEW OR RENEWAL:

Continuation

ANY OTHER PERTINENT INFORMATION:

This represents the sixth of multiple awards expected throughout the course of the fiscal year. This funding represents a portion of the FY18 Annual Implementation Plan approved by the Board at the 6/20/2017 meeting.

PROCUREMENT INFORMATION:

N/A

CONTACT PERSON:

Lisa Henthorn, Deputy County Administrator, 269-383-8901



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: June 19, 2018
DEPARTMENT: Health & Community Services
PREPARED BY: James A. Rutherford, MPA
SUBJECT: Request for Approval and Signature of the Turnover & Rent Commencement Date Letter Certificate between PlazaCorp Realty Advisors, Inc and Kalamazoo County, for 400 Bryant Street (aka 311 E Alcott Street), Kalamazoo, Michigan

SPECIFIC ACTION REQUESTED:

HCS Administration requests Board approval and signature of the agreement between PlazaCorp Realty Advisors, Inc and Kalamazoo County, for the Turnover & Rent Commencement for 400 Bryant Street (aka 311 E Alcott Street), Kalamazoo, Michigan.

DESCRIPTION OF ACTION (dollar amount, purpose):

Approval and signature of the agreement delivers possession of the 311 E. Alcott facility from 400 Bryant, LLC c/o PlazaCorp Realty Advisors, Inc. to the County and officially begins the commencement of the original lease (BOC 12.20.16) with Amendment #1 (BOC 8.2.17) as of June 1, 2018 and thru May 31, 2038. The first base rent payment for the lease will be June 1, 2019, as outlined in Amendment #1 of the lease.

Additional rent payments for operating expenses, estimated at \$1,515.43 per month, begin as of June 1, 2018. The estimated additional rent payments for 2018 are approximately \$10,600.

TIME FRAME OF ACTION:

June 1, 2018 through May 31, 2038

FUNDING SOURCE & BUDGET CHANGES:

Funding for the additional rent as noted above will be from within the existing operating budget for the HCS Facility Fund.

PERSONNEL IF REQUIRED:

N/A

NEW OR RENEWAL:

New

ANY OTHER PERTINENT INFORMATION:

KCBOC approved the initial lease on 12/20/16.

KCBOC approved Amendment #1 to the initial lease on 8/02/17.

PROCUREMENT INFORMATION:

N/A

CONTACT PERSON:

Lisa Henthorn, Deputy County Administrator, 269-383-8901



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: June 19, 2018
DEPARTMENT: Sheriff
PREPARED BY: William Timmerman, Chief Deputy
SUBJECT: Request for Approval to Advertise and Hire the Position of Nurse, RN at the D step of the K08 Salary Schedule

SPECIFIC ACTION REQUESTED:

The Sheriff's Office is requesting that the County Board approve advertising and hiring for the position of Nurse, RN at Step D of the K08 Salary Schedule.

DESCRIPTION OF ACTION (dollar amount, purpose):

The Sheriff's Office is requesting that the County Board approve advertising and hiring for the position of Nurse, RN at Step D of the K08 Salary Schedule.

TIME FRAME OF ACTION:

June 20, 2018

FUNDING SOURCE & BUDGET CHANGES:

Existing Sheriff's Department Salary & Fringe Budgets

PERSONNEL IF REQUIRED:

N/A

NEW OR RENEWAL:

N/A

ANY OTHER PERTINENT INFORMATION:

In this highly competitive job market, it has proven difficult to attract and retain qualified

applicants for the position of Nurse, RN at the Kalamazoo County Jail. The Sheriff's Office has 5 current openings for Nurse, RN and has been continuously advertising for the position since April 29, 2018, as of May 31, 2018 we have received only one application.

In consultation with Administration and Human Resources Departments, we recommend posting the position at a higher rate of pay in an effort to attract more applicants.

PROCUREMENT INFORMATION:

N/A

CONTACT PERSON:

Rick Fuller, Sheriff



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: June 19, 2018
DEPARTMENT: Sheriff
PREPARED BY: Terra Mickolatcher, Financial Administrator
SUBJECT: Request for Approval of the 2018 Marine Grant Program Michigan Department of Natural Resources (DNR) Award Amount

SPECIFIC ACTION REQUESTED:

Request for approval of the 2018 Marine Grant program Michigan Department of Natural Resources (DNR) award amount

DESCRIPTION OF ACTION (dollar amount, purpose):

Request for approval of the 2018 Marine Grant program Michigan Department of Natural Resources (DNR) award amount of \$23,000.00.

County Portion: \$91,772.00

Total Grant Estimated Cost: \$114,772.00

This is an annual program which includes many elements such as: boating safety, monitoring waterways, and other marine patrolling. This is an annual submission, the County pays a portion of the total costs for the program related to Salary/Fringe benefits.

TIME FRAME OF ACTION:

Grant Period: January 1st through September 30th

FUNDING SOURCE & BUDGET CHANGES:

Federal

Budget Changes:

Account Name	Account Number	Increase/Decrease	Amount
Salary Pool	101-301-808.00	Decrease	2,000.00
Transfer to Fund 327	101-301-999.76	Increase	2,000.00
Unspecified Grants	327-999-680.02	Increase	2,000.00
Appropriation	327-999-969.00	Increase	2,000.00

PERSONNEL IF REQUIRED:

N/A

NEW OR RENEWAL:

Renewal #MS18-061

ANY OTHER PERTINENT INFORMATION:

Existing personnel

1 full time officer: estimated wages & fringe: \$61,882.00

9 part-time officers: estimated wages & fringe: \$31,961.00

Total Estimated Salary & Fringe: \$93,783.00

PROCUREMENT INFORMATION:

N/A

CONTACT PERSON:

Terra Mickolatcher, Finance Administrator



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: June 19, 2018
DEPARTMENT: Administrative Services
PREPARED BY: Amanda Morse, Deputy County Administrator -
Internal Services
SUBJECT: Request for Approval of Disbursements

SPECIFIC ACTION REQUESTED:

Request for Approval of Disbursements

DESCRIPTION OF ACTION (dollar amount, purpose):

Approval of Disbursements totaling \$3,614,305.32.

TIME FRAME OF ACTION:

Checks will be released 6/20/2018

FUNDING SOURCE & BUDGET CHANGES:

Please see claims list attached with Committee of the Whole agenda for detail.

PERSONNEL IF REQUIRED:

N/A

NEW OR RENEWAL:

N/A

ANY OTHER PERTINENT INFORMATION:

N/A

PROCUREMENT INFORMATION:

N/A

CONTACT PERSON:

Amanda Morse, Deputy County Administrator, 269-384-8148



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: June 19, 2018
DEPARTMENT: Michigan Works!
PREPARED BY: Amy Meyers, Michigan Works! Southwest
SUBJECT: Request for Approval of Agreement 2017-01, Modification 01, between the County of Kalamazoo and the W.E. Upjohn Institute for Employment Research Employment Management Services Division

SPECIFIC ACTION REQUESTED:

Review and approval of Agreement 2017-01, Modification 01, between the County of Kalamazoo and the W.E. Upjohn Institute for Employment Research Employment Management Services Division.

DESCRIPTION OF ACTION (dollar amount, purpose):

Funding for programs and services for the Michigan Works! System and activities of the Workforce Development Board for Michigan Works! Southwest is defined in the attached modification between the W. E. Upjohn Institute for Employment Research, Employment Management Services Division and the County of Kalamazoo.

TIME FRAME OF ACTION:

July 1, 2017 through June 30, 2019

FUNDING SOURCE & BUDGET CHANGES:

Federal and State; Modification reflects actual budget from 2017/2018 and planned 2018/2019 budget.

PERSONNEL IF REQUIRED:

Personnel used to implement programs and services are supported through this

Workforce Development Agreement between the W.E. Upjohn Institute for Employment Research, Employment Management Services Division and the County of Kalamazoo.

NEW OR RENEWAL:

This is a modification to the original agreement, 2017-01, which is renewed every 2 years.

ANY OTHER PERTINENT INFORMATION:

PROCUREMENT INFORMATION:

CONTACT PERSON:

Amy Meyers, Policy and Planning Manager, 269.385.0414



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: June 19, 2018
DEPARTMENT: Michigan Works!
PREPARED BY: Amy Meyers, Michigan Works! Southwest
SUBJECT: Request for Approval of the Michigan Works!
System Plan (MWSP) Instructions for Calendar
Years (CYs) 2017 and 2018, the Period of January 1,
2017 through December 31, 2017, and January 1,
2018 through December 31, 2018

SPECIFIC ACTION REQUESTED:

Review and approval of the Michigan Works! System Plan (MWSP) Instructions for Calendar Years (CYs) 2017 and 2018, the Period of January 1, 2017 through December 31, 2017, and January 1, 2018 through December 31, 2018

DESCRIPTION OF ACTION (dollar amount, purpose):

Non-Financial.

The Michigan Works! System Plan is an instrument for the annual documentation and execution of employment, education and training programs through the incorporation of a range of forms, certifications, stipulations and administrative procedures applicable for all programs funded through the Talent Investment Agency/Workforce Development Agency (TIA/WDA).

Administrative procedures required as part of the Michigan Works! System Plan include: State and Federal Provisions, Designation and Certification of the One-Stop Operator, and MW!SW Area Identification, Verification and Designation of: Operating structure (Intergovernmental Transfers of Functional and Responsibilities, P.A. 8 of 1967). Grant Recipient (County of Kalamazoo, Kalamazoo County Board of Commissioners). Chief Elected Official (Chairperson, Kalamazoo County Board of Commissioners). Chairperson of

the Michigan Works! Southwest Workforce Development Board.Administrative Entity
(Michigan Works! Agency/W.E. Upjohn Institute for Employment Research).

TIME FRAME OF ACTION:

Calendar Years (CYs) 2017 and 2018, the Period of January 1, 2017 through December 31, 2017, and January 1, 2018 through December 31, 2018

FUNDING SOURCE & BUDGET CHANGES:

Non-Financial.

PERSONNEL IF REQUIRED:

N/A

NEW OR RENEWAL:

New

ANY OTHER PERTINENT INFORMATION:

PROCUREMENT INFORMATION:

CONTACT PERSON:

Amy Meyers, Policy and Planning Manager, 269.385.0414



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: June 19, 2018
DEPARTMENT: Health & Community Services
PREPARED BY: James A. Rutherford, MPA
SUBJECT: Request for Approval to Adopt the Non-Potable Water Well Program and Changes to the Kalamazoo County Sanitary Code

SPECIFIC ACTION REQUESTED:

HCS Administration requests Board approval to adopt the Non-Potable Water Well Program and amend the Kalamazoo County Sanitary Code.

DESCRIPTION OF ACTION (dollar amount, purpose):

April 17, 2018 – Jim Rutherford, HCS Health Officer, and Vern Johnson, HCS Environmental Health Unit Manager, presented to the Board of Commissioners on Non-Potable Water Well Permitting and the subsequent amendment to the Kalamazoo County Sanitary Code. The Board of Commissioners approved the request.

May 15, 2018 – Board of Commissioners approved a Resolution to schedule a Public Hearing for Non-Potable Water Well Program to be held on June 5, 2018 at 7:00 p.m. in the County Commission Chambers, Second Floor, Administration Building, 201 Kalamazoo Avenue, Kalamazoo, Michigan. Upon approval of Resolution, the County Clerk and HCS Administration posted a notice of the hearing 10 days before the Public Hearing, pursuant to the Public Health Code Section 333.2442.

June 5, 2018 - A Public Hearing was held to consider the amendment of the Kalamazoo County Sanitary Code to allow for the regulation of non-potable water wells that produce less than 70 gallon per minute.

June 19, 2018 - HCS Administration request Board approval to adopt the Non-Potable

Water Well Program and amend the Kalamazoo County Sanitary Code.

TIME FRAME OF ACTION:

Changes to the Kalamazoo County Sanitary Code will become effective 45 days after Board of Commission approval.

FUNDING SOURCE & BUDGET CHANGES:

N/A

PERSONNEL IF REQUIRED:

N/A

NEW OR RENEWAL:

New

ANY OTHER PERTINENT INFORMATION:

Staff presented to the Committee of the Whole at its regular meeting on April 17, 2018 a proposed amendment to the County Sanitary Code in order to allow for the regulation of non-potable water wells:

- There is currently no application/review/permit requirements needed for a property owner to install a non-potable water well within Kalamazoo County. As a result, these wells are drilled without groundwater protection review, well construction assessment, and assurance that wells are not installed in areas of known environmental contamination. Environmental Health, under the authority of State of Michigan, Part 127 of PA 368 and with the approval from the Kalamazoo County Board of Commissioners will add non-potable water wells that produce less than 70 gallons/minute to our existing water well permitting program and Kalamazoo County Sanitary Code.
- Non-Potable Water Well permit application and drilling permit will be subject to the same permit fee as Potable Water Well application fee of \$255.00.

PROCUREMENT INFORMATION:

N/A

CONTACT PERSON:

Lisa Henthorn, Deputy County Administrator, 269-383-8901



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: June 19, 2018
DEPARTMENT: Circuit Court
PREPARED BY: Sara Green, Problem Solving Courts Administrator
SUBJECT: Request for Approval to Apply for Office of Juvenile Justice and Delinquency Prevention Grant to Fund the Family Dependency Treatment Court Program

SPECIFIC ACTION REQUESTED:

9th Circuit Court is seeking permission to apply for Office of Juvenile Justice and Delinquency Prevention Grant to fund the Family Dependency Treatment Court Program.

DESCRIPTION OF ACTION (dollar amount, purpose):

9th Circuit Court is seeking permission to apply for Office of Juvenile Justice and Delinquency Prevention Grant to fund the Family Dependency Treatment Court Program in the amount of \$400,000.

This new funding will allow the Family Dependency Treatment Court to expand the program from 15 participants to 20 participants, continue the part-time contractual recovery coach position that is currently funded from a grant through Recovery Institute, send the Family Dependency Treatment Court Program team to the National Association of Drug Court Professionals conference in order to fulfill a requirement for program certification and to assist in the funding of all the treatment.

This is a four year grant and if approved will begin October 1, 2018.

TIME FRAME OF ACTION:

6/19/2018

FUNDING SOURCE & BUDGET CHANGES:

Federal

Grant requires a 25% match which will come from the Kalamazoo Community Foundation Drug Treatment Court Fund.

PERSONNEL IF REQUIRED:

N/A

NEW OR RENEWAL:

New

ANY OTHER PERTINENT INFORMATION:

Indirect costs supported by General Fund.

PROCUREMENT INFORMATION:

N/A

CONTACT PERSON:

Sara Green, Problem Solving Courts Administrator, 269-383-6469



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: June 19, 2018
DEPARTMENT: Treasurer
PREPARED BY: Mary Balkema, County Treasurer
SUBJECT: Request for Approval of a Resolution to Utilize the County's Option to Acquire Tax Foreclosed Properties

SPECIFIC ACTION REQUESTED:

I am requesting the County Board of Commissioners utilize their local option to acquire tax foreclosed properties not otherwise optioned by the State of Michigan or other local units of government.

DESCRIPTION OF ACTION (dollar amount, purpose):

The Kalamazoo County Land Bank Authority (KCLBA) is requesting that the County exercise the "first right of refusal" to acquire Five (5) properties that meet the criteria outlined in the Authorities priorities. The parcels referenced below have title issues. The Land Bank will use their power of "expedited quiet title" to clear the title. In every instance, there is a deceased person on the title that left no will. Because of the clouded title issues, the person living in the home cannot get any federal or state assistance to help with ongoing housing issues. The person residing in the structure has made arrangements with the Kalamazoo County Treasurer to **pay the delinquent tax bill in full.** There is no impact to the DTRF. The KCLBA will hold the title to these properties on an interim basis for the sole purpose of clearing clouded title issues.

529 Charlotte (06-14-191-031), 1024 N. Park (06-15-112-183), East L Avenue (07-20-455-120), 6699 East L (07-20-455-140), East L Avenue (07-20-455-150)

Kalamazoo County Parks and Expo Center is requesting the County exercise their "first right of refusal" to acquire two parcels adjacent to existing parks. The first is a vacant lot

at 1315 Olmstead Road which is adjacent to the Kalamazoo County Expo Center. The second parcel is located at 209 West "G" Avenue and is adjacent to the Markin Glen Park. This strategic land acquisition has passed the June 7th advisory board meeting and the Parks department is prepared to pay the minimum bid and make the "DTRF" whole. This request has the approval of the County Treasurer.

TIME FRAME OF ACTION:

June 2018

FUNDING SOURCE & BUDGET CHANGES:

Parks Capital Budget

PERSONNEL IF REQUIRED:

N/A

NEW OR RENEWAL:

New

ANY OTHER PERTINENT INFORMATION:

N/A

PROCUREMENT INFORMATION:

N/A

CONTACT PERSON:

Mary Balkema, Treasurer, 269-384-8134



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

Kalamazoo County Board of Commissioners RESOLUTION

Resolution to Utilize the County's Option to Acquire Tax Foreclosed Property

WHEREAS, the Kalamazoo County Treasurer is acting as the foreclosing governmental unit under P.A. 123 of 1999; and

WHEREAS, the General Property Tax Act (PA123 of 1999), allows a county, under MCL 211.78m(1), to purchase tax foreclosed property for the minimum bid which is defined in statute; and

WHEREAS, the County Board of Commissioners wish to utilize their local option to acquire tax foreclosed property not otherwise optioned by the State of Michigan or other local units of government; and

WHEREAS, the Kalamazoo County Land Bank Authority (the "Authority") on May 30, 2018 passed a resolution requesting the County to acquire certain properties that meet the criteria outlined in the Authority's Priorities.

THEREFORE BE IT RESOLVED that the Board of Commissioners request the County Treasurer, acting as the Foreclosing Governmental Unit, to accept the minimum bid in the name of Kalamazoo County for the properties identified in the attached list, subject to local and state option and other deletions as required by statute and Land Bank Priorities, Policies and Procedures.

BE IT FURTHER RESOLVED, that the Board Chairperson and County Clerk are authorized to sign any necessary documents as approved by the County Attorney to convey said properties to the Authority.

STATE OF MICHIGAN)
) SS
COUNTY OF KALAMAZOO)

I, Timothy A. Snow, County Clerk Register, do hereby certify the forgoing is a true copy of a Resolution adopted by the Kalamazoo County Board of Commissioners at a regular session held on June 19, 2018.

Timothy A. Snow
County Clerk/Register