

## MINUTES

### KALAMAZOO COUNTY BOARD OF COMMISSIONERS

#### REGULAR MEETING

JUNE 20, 2017

ITEM 1 Call to Order: The Regular Meeting of the Board of Commissioners was called to order by Chairperson Shugars, at 7:00 pm in the Board of Commissioner's Room, second floor, County Administration Building, 201 West Kalamazoo Avenue, Kalamazoo, Michigan, on June 20, 2017.

ITEM 2 Invocation: Imam Hafiz Nauman of Kalamazoo Islamic Center on behalf of Commissioner Mike Quinn.

ITEM 3 Pledge of Allegiance: Commissioner Quinn led the Pledge of Allegiance.

ITEM 4 Roll Call: Commissioners John Gisler, Tracy Hall, Ron Kendall, Scott McGraw, Stephanie Moore, Mike Quinn, Julie Rogers, Michael Seals, Dale Shugars, Roger Tuinier and Kevin Wordelman.

Members Absent: None.

Administrators Present: Tracie Moored, County Administrator/Controller; Thom Canny, Corporate Counsel; Amanda Morse, Deputy Administrator; Lisa Henthorn, Deputy Administrator; Kristine Cunningham, Human Resources Director; Mary Balkema, Treasurer; David Rachowicz, Parks & Expo Center Director; Timothy A. Snow, County Clerk; Dina Sutton, Executive Coordinator.

ITEM 5 Approval of Minutes:

Commissioner Rogers moved and it was duly seconded that the Minutes of the June 6, 2017 Board meeting be approved as distributed.

There being no discussion, the motion carried by a voice vote.

ITEM 6 Communications:

Commissioner Quinn presented the following communications which are on file in the Administrative Services Office unless otherwise noted:

- a) Emails from Toni Gross, Carrie Knowlton and Elizabeth Hawkins supporting the County ID.
- b) A Letter from Moms Demand Action asking Vice Chair Moore for an explanation for her recent comments.

Commissioner Quinn indicated he received communications concerning the ID Resolution.

Commissioner McGraw indicated he received communications supporting the ID Resolution; communications concerning Commissioner Quinn's comments; and communications comments made by Vice Chair Moore.

Commissioner Seals stated he too received several communications.

Commissioner Wordelman stated he too received several communications.

#### ITEM 7      Citizens' Time

Chairperson Shugars stated that Citizens' Time was when any citizen could address the Board on a non-agenda item. He said anyone wishing to address the Board on a non-agenda item should come to the podium, give their name and address, and limit their remarks to four minutes. He said if anyone would like to speak about an item that was on the consent agenda, they could ask that it be removed from the consent agenda at this time or he would provide an opportunity just prior to that section of the agenda.

Mr. Nathan Danielson, Kalamazoo, read a letter from Moms Demand Action concerning comments made by Vice Chair Moore concerning gun violence.

Ms. Beth Lupey, Kalamazoo, stated Moms Demand Action held a meeting concerning the recent comments made by Vice Chair Moore.

Ms. Bridgette Bell, Kalamazoo Conservation District, discussed some upcoming events.

Ms. Erin Bissonnette, Kalamazoo, Michigan Agriculture Environmental Assurance Program, addressed the Board concerning upcoming events.

Several citizens urged the Board to support the County ID Recommendation.

Several citizens urged the Board to support putting a Senior Millage question on the November ballot.

Commissioner Seals moved and it was duly seconded to move into a close session pursuant to Section 8h.

The roll call vote was as follows:

Ayes:	All members present
Nays:	None
Abstains:	None
Absent:	None

The motion carried.

ITEM 8 For Consideration

The Board returned to regular session at 9:53 p.m.

**CONSENT AGENDA**

Circuit Court

A. Request for Approval of a Contract with Nicole Triplett (17-39001) and Secure Counseling Services (17-39002) for Guidance to Families at Risk of Children Being Removed from the Home  
That the appropriate County officials be authorized and directed to execute a Contract with Nicole Triplett (17-39001) in the maximum amount of \$114,000 and Secure Counseling Services (17-39002) in the maximum amount of \$8,000 for Guidance to Families at Risk of Children Being Removed from the Home for the period of June 20, 2017 through September 30, 2017; a copy of said Contracts to be attached to the official Minutes of this meeting.

District Court

B. Request for Approval of Amendment #1 to Contract with Southwest Michigan Behavioral Health (SWMBH) due to Increased Funding  
That the appropriate County officials be authorized and directed to execute Amendment #1 to Contract with Southwest Michigan Behavioral Health (SWMBH) due to Increased Funding in the total amount of \$11,500 for the period of October 1, 2016 through September 30, 2017; a copy of said Amendment #1 to be attached to the official Minutes of this meeting.

Health & Community Services

C. Request for Approval of Purchase of Service Agreement & Business Associate Agreement with HomeCare Transitions, Inc.  
That the appropriate County officials be authorized and directed to execute Purchase of Service Agreement & Business Associate Agreement with HomeCare Transitions, Inc. for provider services, the Purchase of Service Agreement is made effective March 21, 2017 with the term of October 1, 2016 to September 30, 2019 and the Business Associate agreement has the term March 21, 2017 with automatic renewals; a copy of said Agreements to be attached to the official Minutes of this meeting.

D. Request for Approval of FY2018 Annual Implementation Plan for the Region IIIA Area Agency on Aging

This item was removed from the Consent Agenda.

E. Request for Approval of Amendment #4 WAP16-39015 Weatherization Extension Agreement with the State of Michigan Department of Health & Human Services (MDHHS)  
That the appropriate County officials be authorized and directed to execute Amendment #4 WAP16-39015 Weatherization Extension Agreement with MDHHS for the 2016 DOE Weatherization Assistance Program extending the Agreement through September 30, 2019; a copy of said Amendment #4 to be attached to the official Minutes of this meeting.

Chm Initial \_\_\_\_\_

Clk Initial \_\_\_\_\_

30180

F. Request for Approval to Submit Grant Proposal to the National Association of County and City Health Officials (NACCHO)

That the appropriate County officials be authorized and directed to submit Grant Proposal to the National Association of County and City Health Officials (NACCHO) to increase the awareness and implementation of school-based approaches for HIV and STD prevention among adolescents and the creation of a position:

*INCREASE:*

<u>Account:</u>	<u>Position #</u>	<u>FTE</u>	<u>Grade</u>	<u>Salary</u>	<u>Effective</u>
221-201	STD COORDINATOR #10914-001	.25	K08	\$26.41	April 1, 2018

G. Request for Approval of an Amendment to Contract with Western Michigan University Homer Stryker M.D. School of Medicine for Healthy Babies Healthy Start (HBHS) Project

That the appropriate County officials be authorized and directed to execute an Amendment to Contract with Western Michigan University Homer Stryker M.D. School of Medicine for Healthy Babies Healthy Start (HBHS) Project to amend language under Section L of the Contract effective June 21, 2017 with annual renewals; a copy of said Amendment to be attached to the official Minutes of this meeting.

H. Request for Approval of Healthy Babies Healthy Start (HBHS) Contract with Mamasutra Loving Arts

That the appropriate County officials be authorized and directed to execute Healthy Babies Healthy Start (HBHS) Contract with Mamasutra Loving Arts for the provision of doula services to prenatal and perinatal program participants for HBHS Project in the amount not to exceed \$10,000 for the period of June 1, 2017 through March 31, 2018; a copy of said Contract to be attached to the official Minutes of this meeting.

I. Request for Approval of an Extension of Paid Internship Position to Support the STD Health Coalition (Grant Funds)

That the Board of Commissioners approve the extension of a paid internship position for the period of July 1, 2017 through August 31, 2017:

<u>Account:</u>	<u>Position #</u>	<u>FTE</u>	<u>Grade</u>	<u>Salary</u>	<u>Effective</u>
221-201	19999-006 STD Intern	00	00	\$14.00 per hour	07/01/2017

J. Request for Approval of Increased Hours of Paid Internship Positions to Support the Maternal and Child Health Needs Assessment (Grant Funds)

That the Board of Commissioners approve the increased hours of a paid internship positions from 30 hours a week to 60 hours a week to be divided by 3 interns to support the Maternal and Child Health Needs Assessment for the period of May 1, 2017 through September 30, 2017:

<u>Account:</u>	<u>Position #</u>	<u>FTE</u>	<u>Grade</u>	<u>Salary</u>	<u>Effective</u>
221-221	19999-010 Community Assessment Intern	00	00	\$14.00 per hour	6/20/17

K. Request for Approval of Paid Internship Positions for the Emergency Preparedness

Program (Grant Funds)

That the Board of Commissioners approve of Paid Internship Positions for Emergency Preparedness Program for the period of July 1, 2017 through June 30, 2018 as follows:

Account:	Position #	FTE	Grade	Salary	Effective
248-170	19999-003 Emergency Preparedness Intern	00	00	\$14.00 per hour	07/01/2017-09/30/17
248-171	19999-003 Emergency Preparedness Intern	00	00	\$14.00 per hour	10/01/17-06/30/18

Human Resources

L. Request for Approval of Renewal of an Agreement with Bronson Battle Creek Hospital dba HelpNet Employee Assistance Program

That the appropriate County officials be authorized and directed to execute renewal of an Agreement with Bronson Battle Creek Hospital dba HelpNet Employee Assistance Program in the amount of \$21.50 per employee annually for the period of July 1, 2017 through June 30, 2018; a copy of said Renewal to be attached to the official Minutes of this meeting.

Parks & Expo Center

M. Request for Approval of Trail Easements Granted to Kalamazoo County and the City of Kalamazoo for the Downtown Connection of the Kalamazoo River Valley Trail

That the Board of Commissioners approve Trail Easements Granted to Kalamazoo County and the City of Kalamazoo for the Downtown Connection of the Kalamazoo River Valley Trail; a copy of said Easements to be attached to the official Minutes of this meeting.

- Kalamazoo Valley Community College
- Bronson Hospital

Planning & Community Development

N. Request for Approval to Submit an Application for a Scholarship from Michigan Association of Planning (MAP) for Educational and Training Needs

That the appropriate County officials be authorized and directed to submit an Application for a Scholarship from Michigan Association of Planning (MAP) for Educational and Training Needs in the amount of \$500-\$1,500.

Sheriff

O. Request for Approval of the Elimination/Creation of Positions and Submit FY2018 Grant Application to the Michigan Department of Corrections

That the Board of Commissioners approve the Elimination/Creation of positions and submission of FY2018 Grant Application to the Michigan Department of Corrections for Programs and Services in the amount of \$833,095.00 and Felony Drunk Driver Jail Reimbursement in the amount of \$8,700.00 for the period of October 1, 2017 through September 30, 2018:

Eliminate:

10903-002	Drug Testing Assistant	K3	0.4FTE	240-160	\$11,390.08 - \$13,969.28
10903-002	Drug Testing Assistant	K3	0.4FTE	242-160	\$11,390.08 - \$13,969.28

Create:

10345-00x Drug Testing Assistant K4 1.0FTE 331-002 \$30,305.60 - \$37,169.60  
10345-00x Drug Testing Assistant K4 1.0FTE 331-002 \$30,305.60 - \$37,169.60

P. Request for Approval of Expenditure for Consolidated Crime Lab Project (within Sheriff's General Funds)

That the Board of Commissioners approve Expenditure for Consolidated Crime Lab Project in the amount of \$6,849.00.

Q. Request for Approval of Salary Exception for a Patrol Deputy (within Sheriff's General Fund)

That the Board of Commissioners approve salary exception for a Patrol Deputy NF19 Step F \$53,705.00/annually.

R. Request for Approval of Renewal of the Intergovernmental Funding Agreement with the County of Van Buren

That the appropriate County officials be authorized and directed to execute Renewal of the Intergovernmental Funding Agreement with the County of Van Buren for Homeland Security Grant Program; a copy of said Renewal to be attached to the official Minutes of this meeting.

S. Request for Approval of 2017 Marine Safety Grant Agreement with the Michigan Department of Natural Resources (MDNR)

That the appropriate County officials be authorized and directed to execute 2017 Marine Safety Grant Agreement with the Michigan Department of Natural Resources (MDNR) in the amount of \$24,000.00 for the period of January 1, 2017 through September 30, 2017; a copy of said Grant Agreement to be attached to the official Minutes of this meeting.

T. Request for Approval to Purchase Talino KA-101 Forensic Workstation (Drug Enforcement Funds)

That the Board of Commissioners approve the Purchase of a Talino KA-101 Forensic Workstation in the amount of \$5,595.00.

U. Request for Approval of Service Agreement with Roe-Comm, Inc.

That the appropriate County officials be authorized and directed to execute Service Agreement with Roe-Comm, Inc. for maintenance and service of 454 police radios and one jail repeater in the amount of \$36,415.00 per year for the period of July 1, 2017 through June 30, 2019; a copy of said Agreement to be attached to the official Minutes of this meeting.

V. Request for Approval of School Resource Deputy Agreement with Gull Lake Community Schools

That the appropriate County officials be authorized and directed to execute School Resource Deputy Agreement with Gull Lake Community Schools in the amount of \$86,652.72 for school year 2017-2018; a copy of said Agreement to be attached to the official Minutes of this meeting.

Board of Commissioners

W. Request for Approval of Transfers and Disbursements

That the Board of Commissioners approve the Transfers and Disbursements as defined and set forth in the document entitled, "Recommended Transfers and Disbursements, dated June 20, 2017", noting claims in the total amount of \$2,534,450.37 be approved; that the County Clerk be authorized to certify to the County Treasurer that the Board has approved on this date the disbursements in the list dated June 20, 2017, and the Director of Finance be authorized to make budgetary transfers, as listed.

X. Request for Approval of an Appointment to the Community Action Tripartite Advisory Board (CATAB)

That the Board of Commissioners approve the following Appointment:

- ✚ Community Action Tripartite Advisory Board:
  - Shequita Lewis for a term commencing April 1, 2015 through March 31, 2018

Y. Request for Approval of First Amendment to Agreement for Transfer and Exchange of Real Estate

That the appropriate County officials be authorized and directed to execute First Amendment to Agreement for Transfer and Exchange of Real Estate to garner additional information on the environmental impacts; a copy of said Amendment to be attached to the official Minutes of this meeting.

Commissioner Quinn moved and it was duly seconded that Items A. through Y., with the exception of Item D., be voted on at one time by a roll call vote and be considered as a consent agenda by the Board.

The roll call vote was as follows:

Ayes:	All members present
Nays:	None
Abstains:	None
Absent:	None

The motion carried.

**NON-CONSENT AGENDA ITEMS**

**The following Items are Non-Consent Agenda Items and will be voted on individually.**

D. Request for Approval of FY2018 Annual Implementation Plan for the Region IIIA Area Agency on Aging

Commissioner Wordelman moved and it was duly seconded that the appropriate County officials be authorized and directed to approve FY2018 Annual Implementation Plan for the Region IIIA Area Agency on Aging as required by the State in the amount of \$1,973,293 as well as the elimination of positions for the period of October 1, 2017 through September 30, 2018; a copy of said Plan to be attached to the official Minutes of this meeting.

Commissioner Rogers stated she pulled this item off the agenda as she had several questions.

Ms. Lisa Henthorn, Deputy County Administrator, read the questions and answers.

Commissioner Rogers indicated she would support the Plan however, she had several concerns.

There being no further discussion, the motion carried by a voice vote.

ITEM 9 Old Business

There was no old business.

ITEM 10 New Business

Z. Request for Approval of Bargaining Agreement with Fraternal Order of Police, Deputies Association

Vice Chair Moore moved and it was duly seconded that the Board of Commissioners approve a Bargaining Agreement as secured by the County's bargaining team between the County of Kalamazoo and the FOP, Deputies Association, and that the County Board Chair and the County Clerk-Register be authorized and directed to sign the aforementioned Agreement, for the period of January 1, 2016 through December 31, 2018; a copy of said Agreement to be attached to the official Minutes of this meeting.

The roll call vote was as follows:

Ayes:	All members present
Nays:	None
Abstains:	None
Absent:	None

The motion carried.

Commissioner Wordelman stated he would like to discuss a senior millage at the next meeting and would like Administration to provide the information.

Ms. Moored respectfully requested the Board give Administration until the July 18<sup>th</sup> meeting to allow for Administration to gather the necessary information.

Commissioner Wordelman indicated he had concerns with waiting due to the Federal budget.

ITEM 11 County Administrator's Report

County Administrator Ms. Tracie Moored reminded the Board of their budget priorities. She also stated she had heard information had been distributed concerning Consolidated Dispatch and had been released to the City Commission and would get the information to the Board.

ITEM 12     Member's Time

Commissioner Quinn thanked the citizen's for addressing the Board tonight.

Commissioner Rogers stated the unemployment rate was down in the County. She thanked Judy Sivak for her work at the County.

Commissioner Hall thanked the County ID Task Force for all their hard work on this project. She too thanked Judy Sivak.

Commissioner Seals indicated the funeral for Chief Ed Switalski would be held.

Commissioner Gisler reminded those of the Schoolcraft 4<sup>th</sup> of July parade.

Commissioner Tuinier expressed his condolences to Chief Switalksi's family.

ITEM 13     Vice Chairperson's Report

There was no Vice Chairperson's Report.

ITEM 14     Chairperson's Report

Chairperson Shugars indicated there would be a special meeting on June 29<sup>th</sup> at 12:30 p.m.

Commissioner Rogers moved and it was duly seconded to hold special meeting on June 29<sup>th</sup> at 12:30 p.m.

ITEM 15     Adjournment

There being no further business to come before the Board, Chairperson Shugars adjourned the meeting at 10:27 p.m.

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Timothy A. Snow  
Clerk/Register of Deeds

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Dale Shugars, Chairperson  
Kalamazoo County Board of  
Commissioners