

MINUTES

KALAMAZOO COUNTY BOARD OF COMMISSIONERS

REGULAR MEETING

JUNE 21, 2016

ITEM 1 Call to Order: The Regular Meeting of the Board of Commissioners was called to order by Chairperson Taylor, at 7:00 pm in the Board of Commissioner's Room, second floor, County Administration Building, 201 West Kalamazoo Avenue, Kalamazoo, Michigan, on June 21, 2016.

ITEM 2 Invocation: Commissioner Roger Tuinier.

ITEM 3 Pledge of Allegiance: Commissioner Tuinier led the Pledge of Allegiance.

ITEM 4 Roll Call: Commissioners John Gisler, Jeff Heppler, Scott McGraw, Larry Provancher, Julie Rogers, Michael Seals, Dale Shugars, John Taylor, Roger Tuinier and Kevin Wordelman.

Members Absent: Commissioner Stephanie Moore.

Administrators Present: John Faul, Deputy County Administrator; Tracie Moored, Finance Director; Thom Canny, Corporate Counsel; Timothy A. Snow, County Clerk; Mary Balkema, Treasurer; Jeff Getting, Prosecuting Attorney; Lotta Jarnefelt, Planning & Community Director; Rachael Grover, Resource Coordinator; Dina Sutton, Office Manager.

ITEM 5 Approval of Minutes:

Commissioner Seals moved and it was duly seconded that the Minutes of the June 7, 2016 Board meeting be approved as distributed.

There being no discussion, the motion carried by a voice vote.

ITEM 6 Communications:

Commissioner Tuinier presented the following communications which are on file in the Administrative Services Office unless otherwise noted:

- a) An email from Jack Urban supporting instituting Complete Streets Policy at the County level.
- b) An email from Mr. Hal Jenson recommending the services of Walbridge to the County.

- c) An email from Ms. Esther Lawrence regarding the management of Highland Hills and urging the County to change the codes and law to allow inspectors into those homes to ensure safety and quality.

Commissioner McGraw stated he received emails from Russell McGregor, Mark Bielang, and Jacob Brylowski supporting Walbridge.

Commissioner Wordelman stated he received an email from Kraig Lee supporting Walbridge.

Commissioner Taylor stated he received communication concerning the Road Commission and he directed them to the Road Commission.

ITEM 7 Citizens' Time

Chairperson Taylor stated that Citizens' Time was when any citizen could address the Board on a non-agenda item. He said anyone wishing to address the Board on a non-agenda item should come to the podium, give their name and address, and limit their remarks to four minutes. He said if anyone would like to speak about an item that was on the consent agenda, they could ask that it be removed from the consent agenda at this time or he would provide an opportunity just prior to that section of the agenda.

Ms. Jo Brown, Kalamazoo, addressed the Board concerning promoting Mr. Faul to Interim County Administrator.

Sgt. Alan Ferreira, Kalamazoo, stated for the last 15 years he had issues with sewage drainage and road issues with H Avenue and the Road Commission would not address the issues.

Mr. Frank Thompson, Kalamazoo, stated he was upset with the Community and all the incidents happening.

Ms. Deb Buchholtz, Kalamazoo, thanked the Board for allowing her the opportunity to serve on the County Road Commission. She stated the Road Commission was working on Complete Streets and suggested members from both Boards meet to discuss Complete Streets.

ITEM 8 For Consideration

A. Public Hearing on Brownfield Plan for 2425 S. 11th Street, Oshtemo Township

Commissioner Tuinier moved and it was duly seconded that the Board of Commissioners move into a Public Hearing on the Brownfield Plan for 2425 S. 11th Street, Oshtemo Township.

Mr. Brian Metnor, Richland, thanked the Board for their consideration for approving this Plan. He stated he was excited to stay in Oshtemo Township.

There being no further discussion, the motion carried by a voice vote.

Commissioner Wordelman moved and it was duly seconded that the Board of Commissioners move out of a Public Hearing on the Brownfield Plan for 2425 S. 11th Street, Oshtemo Township.

There being no discussion, the motion carried by a voice vote.

CONSENT AGENDA

Circuit Court

B. Request for Approval to Submit Grant Application for the Michigan Drug Court Grant Program through SCAO for the Family Dependency Treatment Court Program

That the appropriate County officials be authorized and directed to submit Grant Application for the Michigan Drug Court Grant Program through SCAO for the Family Dependency Treatment Court Program in the amount of \$97,193.33 for the period of October 1, 2016 through September 30, 2017; a copy of said Grant to be attached to the official Minutes of this meeting.

C. Request for Approval to Submit Grant Application for the Michigan Veterans Treatment Court Grant Program through SCAO for the Veterans Treatment Court Program

That the appropriate County officials be authorized and directed to submit Grant Application for the Michigan Veterans Treatment Court Grant Program through SCAO for the Veterans Treatment Court Program in the amount of \$98,603.57 for the period of October 1, 2016 through September 30, 2017; a copy of said Grant to be attached to the official Minutes of this meeting.

D. Request for Approval to Submit Swift and Sure Sanctions Program Grant through SCAO for the Swift and Sure Sanctions Probation Program

That the appropriate County officials be authorized and directed to submit Swift and Sure Sanctions Program Grant through SCAO for the Swift and Sure Sanctions Probation Program in the amount of \$296,589.32 for the period of October 1, 2016 through September 30, 2017; a copy of said Grant to be attached to the official Minutes of this meeting.

E. Request for Approval to Submit Title IV-D Cooperative Reimbursement Program – 2017 Grant Application

That the appropriate County officials be authorized and directed to submit Title IV-D Cooperative Reimbursement Program – 2017 Grant Application in the amount of \$14,751,573.

Community Corrections

F. Request for Approval to Submit FY2017 Application for Comprehensive Corrections Plan to the State of Michigan

That the appropriate County officials be authorized and directed to submit FY2017 Application for Comprehensive Corrections Plan to the State of Michigan for the period of October 1, 2016 through September 30, 2017 in the amounts listed below:

- Programs and Services in the amount of \$938,197.00.
- Probation Residential funding for 49 beds (estimated to be \$860,000.00)
- Felony Drunk Driver Community Treatment/Jail Reimbursement in the amount of \$8,700.00

FinanceG. Request for Approval of Nationwide Financial Services Governmental Money Purchase Pension Plan Restatement

That the appropriate County officials be authorized and directed to execute Nationwide Financial Services Governmental Money Purchase Pension Plan Restatement for former City of Portage District Court employees effective January 1, 2016; a copy of said Plan to be attached to the official Minutes of this meeting.

Health & Community ServicesH. Request for Approval of HCS Nursing Positions Step Exception

That the Board of Commissioners approve HCS nursing positions step exception to E step for the positions presently at steps A-D.

I. Request for Approval of Contract Addendum with United Way of Battle Creek and Kalamazoo Region

That the appropriate County officials be authorized and directed to execute a Contract Addendum with United Way of Battle Creek and Kalamazoo Region extending grant funding in the amount of \$20,078.85 for the period of July 1, 2016 through October 31, 2016; a copy of said Addendum to be attached to the official Minutes of this meeting.

J. Request for Approval of Amendments to Provider of Service Agreements

That the appropriate County officials be authorized and directed to execute Amendments with the following provider of service Agreements ending September 30, 2016; a copy of said Amendments to be attached to the official Minutes of this meeting.

Organization	Services	Funding
Counseling at Home	Caregiver Counseling/Education & Support	\$11,890
Legal Aid of Western Michigan	Legal Services	\$13,200
Senior Services Southwest Michigan	Staffing, Transportation, Home Aid, Meal (Congregate & home delivery) Support, Education, MMAP	\$790,374.40
WMU Center for Disability Services	Adult Day Care, USDA	\$15,077

K. Request for Approval of an Agreement with the Center for Information Management, Inc. (CIM)

That the appropriate County officials be authorized and directed to execute an Agreement with CIM for information services from CIM's MI-Choice Information System Service Bureau for the amounts of monthly maintenance fee of \$130/month for software data access, updates, technical assistance and support and Vendor View maintenance fee of \$110.00/month, plus a special assessment of \$32 per month for upgrading COMPASS for the period of October 1, 2016 through September 30, 2017; a copy of said Agreement to be attached to the official Minutes of this meeting.

L. Request for Approval of Amendment #4 to the 2015-2016 Comprehensive Agreement with the Michigan Department of Health & Human Services (MDHHS)

That the appropriate County officials be authorized and directed to execute Amendment #4 to the Comprehensive Agreement with MDHHS to award \$34,381 for Public Health Emergency Preparedness (PHEP) 7/1/16 - 9/30/16, award an additional \$3,000 for BCCNP Coordination, a funding re-allocation in the amount of \$12,415 from ELPHS On-site Wastewater Treatment to ELPHS Private and Type III Water Supply, as well as a \$20,443 funding reduction for WIC Resident Services for the period of October 20, 2015 through September 30, 2016; a copy of said Amendment #4 to be attached to the official Minutes of this meeting.

M. Request for Approval of Clinical Laboratory Participating & Prudent Laboratory Use (PLUS) Participation Agreements with Blue Cross Blue Shield of Michigan (BCBSM)

That the appropriate County officials be authorized and directed to execute PLUS Participation Agreements with BCBSM for the provision of laboratory services to individuals who have commercial insurance coverage effective immediately with automatic annual renewals; a copy of said Agreements to be attached to the official Minutes of this meeting.

N. Request for Approval of a Business Associate Agreement with Sokhna Heathyre Mabin for the Healthy Babies Healthy Start (HBHS) Program

That the appropriate County officials be authorized and directed to execute a Business Associate Agreement with Sokhna Heathyre Mabin for the provision of Doula services to pre-natal and perinatal participants of the HBHS Program in the amount not to exceed \$12,000 for the period of July 1, 2016 through March 31, 2017; a copy of said Agreement to be attached to the official Minutes of this meeting.

O. Request for Approval of Elimination/Creation of Positions

That the Board of Commissioners approve the Elimination/Creation of the following Positions:

Eliminate:

<u>Account #</u>	<u>Position/#</u>	<u>Grade</u>	<u>FTE</u>	<u>Pay Range</u>	<u>Effective</u>
318-150	Public Health Nurse Specialist #10879-001	K8	.2	\$8,490 - \$11,464	7/2/16

Create:

<u>Account#</u>	<u>Position/#</u>	<u>Grade</u>	<u>FTE</u>	<u>Pay Range</u>	<u>Effective</u>
690-004	Public Health Nurse Specialist #10879-002	K8	.2	\$8,490 - \$11,464	7/2/16

Michigan Works!

P. Request for Approval of Workforce Innovation and Opportunity Act (WIOA) Four-Year Regional and Local Plans

That the appropriate County officials be authorized and directed to execute WIOA Four-Year Regional and Local Plans; a copy of said Plans to be attached to the official Minutes of this meeting.

Planning & Community Development

Q. Request for Approval of Resolution Approving Brownfield Plan for 2425 S. 11th Street, Oshtemo Township

That the Board of Commissioners approve the following Resolution:

WHEREAS, the Kalamazoo County Board of Commissioners, pursuant to and in accordance with the provisions of the Brownfield Redevelopment Financing Act, being Act 381 of the Public Acts of the State of Michigan of 1996, as amended (the "Act"), have formally resolved to participate in the Brownfield Redevelopment Authority (BRA) of Kalamazoo County (the "Authority") and have designated that all related activities shall proceed through the BRA; and

WHEREAS, the Authority, pursuant to and in accordance with Section 13 of the Act, has reviewed, adopted and recommended for approval by the Kalamazoo County Board of Commissioners, the Brownfield plan (the "Plan") attached hereto, to be carried out within Oshtemo Township, relating to the redevelopment project on the commercial property located at 2425 S. 11th Street, Oshtemo Township, Michigan, (the "Site"), as more particularly described and shown in Figures 1 and 2 and Attachments contained within the attached Plan; and

WHEREAS, the Kalamazoo County Board of Commissioners have reviewed the Plan, and have been provided a reasonable opportunity to express their views and recommendations regarding the Plan and in accordance with Sections 13(13) of the Act; and

WHEREAS, the Kalamazoo County Board of Commissioners have noticed and held a public hearing in accordance with Section 13(10,11,12 and 13) of the Act, and

WHEREAS, Oshtemo Township has passed a resolution supporting adoption of the Plan; and

WHEREAS, the Kalamazoo County Board of Commissioners have made the following determinations and findings:

- A. The Plan constitutes a public purpose under the Act;
- B. The Plan meets all of the requirements for a Brownfield plan set forth in Section 13 of the Act;
- C. The proposed method of financing the costs of the eligible activities, as described in the Plan, was feasible and the Authority has the ability to arrange the financing;
- D. The costs of the eligible activities proposed in the Plan are reasonable and necessary to carry out the purposes of the Act; and
- E. School taxes will not be captured in accordance with the Plan; and

WHEREAS, as a result of its review of the Plan, the Kalamazoo County Board of Commissioners concur with approval of the Plan.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Plan Approved. Pursuant to the authority vested in the Kalamazoo County Board of Commissioners, by the Act, the Plan is hereby approved in the form attached to this Resolution.

2. Severability. Should any section, clause or phrase of this Resolution be declared by the courts to be invalid, the same shall not affect the validity of this Resolution as a whole nor any part thereof other than the part so declared to be invalid.
3. Repeals. All resolutions or parts of resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

R. Request for Approval of a Contract with Beckett & Raeder to Create a County Master Plan
That the appropriate County officials be authorized and directed to execute a Contract with Beckett & Raeder to create a County Master Plan in the amount of \$30,000; a copy of said Contract to be attached to the official Minutes of this meeting.

Prosecuting Attorney

S. Request for Approval to Submit FY 2016-2017 Crime Victim Rights Grant to the Michigan Department of Community Health (MDCH)

That the appropriate County officials be authorized and directed to submit FY 2016-2017 Crime Victim Rights Grant to the MDCH in the amount of \$203,357 for the period of October 1, 2016 through September 30, 2017; a copy of said Grant to be attached to the official Minutes of this meeting.

T. Request for Approval to Submit FY 2017-2021 Title IV-D Cooperative Reimbursement Grant

That the appropriate County officials be authorized and directed to submit FY 2017-2021 Title IV-D Cooperative Reimbursement Grant in the amount of \$5,142,212.00 for the period of October 1, 2016 through September 30, 2021.

Sheriff

U. Request for Approval of 2016-2017 Byrne JAG Grant Agreement with the City of Kalamazoo

That the appropriate County officials be authorized and directed to execute 2016-2017 Byrne JAG Grant Agreement with the City of Kalamazoo to purchase equipment in the amount of \$14,913.00 for the period of 2016-2017; a copy of said Agreement to be attached to the official Minutes of this meeting.

V. Request for Approval of 2016 Marine Safety Grant

That the appropriate County officials be authorized and directed to execute 2016 Marine Safety Grant with the Michigan Department of Natural Resources in the amount of \$25,000 for the period of January 1, 2016 through September 30, 2016; a copy of said Contract to be attached to the official Minutes of this meeting.

W. Request for Approval of Kalamazoo Public Schools (KPS) Tutoring Program/Booking Fees

That the appropriate County officials be authorized and directed to approve KPS Tutoring Program/Booking Fees to supplement a tutoring program focused on GED completion in the amount of \$17,194.

Board of Commissioners

X. Request for Approval of Transfers and Disbursements

That the Board of Commissioners approve Transfers and Disbursements as defined and set forth in the document entitled, "Recommended Transfers and Disbursements, dated June 21, 2016", noting claims in the total amount of \$2,286,868.50 be approved and that the County Clerk be authorized to certify to the County Treasurer that the Board has approved on this date the disbursements in the list dated June 21, 2016, and the Director of Finance be authorized to make budgetary transfers, as listed.

Y. Request for Approval of Amendment #1 to Lease Agreement with Congregation of St. Joseph

That the appropriate County officials be authorized and directed to execute Amendment #1 to Lease Agreement with Congregation of St. Joseph for continued lease of the Nazareth College facility through December 31, 2018; a copy of said Amendment #1 to be attached to the official Minutes of this meeting.

Z. Request for Approval of Purchase Agreement with the City of Kalamazoo for Alcott Street Property

This item was removed from the Consent Agenda.

Commissioner Tuinier moved and it was duly seconded that Items B. through Y., be voted on at one time by a roll call vote and be considered as a consent agenda by the Board.

The roll call vote was as follows:

Ayes:	All members present
Nays:	None
Abstains:	None
Absent:	Commissioner Moore

The motion carried.

NON-CONSENT AGENDA ITEMS

The following Items are Non-Consent Agenda Items and will be voted on individually.

Z. Request for Approval of Purchase Agreement with the City of Kalamazoo for Alcott Street Property

Commissioner Wordelman moved and it was duly seconded that the appropriate County officials be authorized and directed to execute a Purchase Agreement with the City of Kalamazoo to purchase 4 acres of land at 505 E. Alcott Street in the amount of \$650,000; a copy of said Purchase Agreement to be attached to the official Minutes of this meeting.

Commissioner Shugars stated he wanted to make sure the provision was in the Agreement that allowed the County to back out of the Agreement if there were issues with environmental.

Commissioner Rogers stated she had concerns with the environmental as well.

Commissioner Tuinier stated he too had concerns with environmental. There being no further discussion, the motion carried by a voice vote.

ITEM 9 Old Business

There was no old business.

ITEM 10 New Business

AA. Request for Approval of Workers' Compensation Redemption

Commissioner Gisler moved and it was duly seconded that the Board of Commissioners approve redemption of all Workers' Compensation liability as recommended by the County's Attorney in the matter of Richard LaCoss v. Kalamazoo County in the amount of \$24,000.00.

There being no discussion, the motion carried by a voice vote.

BB. Request for Approval of the Workers' Compensation Claim

Commissioner McGraw moved and it was duly seconded that the Board of Commissioners approve the voluntary payment of the Workers' Compensation claim of David Oakland as recommended by the County's Attorney in the matter of David Oakland v. Kalamazoo County in an amount not to exceed \$694.35 for medical expenses, and the reinstatement of 432 hours of sick leave.

There being no discussion, the motion carried by a voice vote.

CC. Request for Approval of the Workers' Compensation Claim

Commissioner Provancher moved and it was duly seconded that the Board of Commissioners approve redemption of all Workers' Compensation liability as recommended by the County's Attorney in the matter of Todd Skinner v. Kalamazoo County in the amount of \$2,500.00.

There being no discussion, the motion carried by a voice vote.

DD. Request for Approval to Hire Chief Deputy Treasurer at the E Step

Commissioner Shugars moved and it was duly seconded that that the Board of Commissioners authorize the Treasurer to hire a Chief Deputy Treasurer at the E Step at the annual rate of \$69,139.20.

There being no discussion, the motion carried by a voice vote.

ITEM 11 County Administrator's Report

Interim County Administrator Mr. John Faul stated he had emailed his report to the Board as well as placed a hard copy in their mailboxes.

ITEM 12 Chairperson's Report

Chairperson Taylor stated he had attended several meetings and received a lot of input and ideas concerning issues such as Consolidated Dispatch, building a new facility for HCS, a new facility for Animal Services, etc. He stated he would like the Board to look at what they would like to see and not what they didn't like.

ITEM 13 Vice Chairperson's Report

Vice Chairman Hepler concurred with comments made by the Chairman. He stated the community had experienced a lot of issues over the last several months and it was a time when the community needed to work together.

ITEM 14 Members' Time

Commissioner Tuinier asked for prayers for all those affected by the recent tragedies like the cyclist accident and the Orlando incident.

Commissioner Gisler stated the Schoolcraft 4th of July parade started at 11 a.m.

Commissioner McGraw echoed comments made by the Chairman and Vice Chairman but also wanted to thank Clerk Tim Snow and Surveyor Gary Hahn.

Commissioner Rogers thanked Rachael Grover for her work on the Brownfield Plan. She thanked Mr. Faul for attending the ERACE Training recently. She stated she also attended the 100th celebration at Pretty Lake Camp. She attended the Memorial Services for Dr. Wakefield.

Commissioner Seals asked everyone to speak with their neighbors before setting off fireworks as it was pretty unsettling to a veteran. He expressed his condolences to those in Orlando.

Commissioner Shugars stated he attended the Big Brothers Big Sisters event last night and Kirk Cousins spoke at this event. He stated he attended the Lakeside Ribbon Cutting Ceremony for the Wellness Center. He also stated the SoDA in Oshtemo Township would be receiving grants to assist with sidewalks and snow removal of those sidewalks.

ITEM 15 Adjournment

There being no further business to come before the Board, Chairperson Taylor adjourned the meeting at 7:54 p.m.

Timothy A. Snow
Clerk/Register of Deeds

John Taylor, Chairperson
Kalamazoo County Board of
Commissioners