

## MINUTES

### KALAMAZOO COUNTY BOARD OF COMMISSIONERS

#### REGULAR MEETING

JULY 1, 2014

ITEM 1 Call to Order: The Regular Meeting of the Board of Commissioners was called to order by Chairperson Maturen, at 7:00 pm in the Board of Commissioner's Room, second floor, County Administration Building, 201 West Kalamazoo Avenue, Kalamazoo, Michigan, on July 1, 2014.

ITEM 2 Invocation: City Commissioner Jack Urban gave the Invocation on behalf of Commissioner Carolyn Alford.

ITEM 3 Pledge of Allegiance: Commissioner Alford led the Pledge of Allegiance.

ITEM 4 Roll Call: Commissioners Carolyn Alford, Dave Buskirk, Jeff Heppler, Brandt Iden, David Maturen, Julie Rogers, Michael Seals, Phil Stinchcomb, John Taylor, and John Zull.

Members Absent: Commissioner Roger Tuinier.

Administrators Present: Peter Battani, Administrator; John Faul, Deputy County Administrator; Tracie Moored, Finance Director; Thom Canny, Corporate Counsel; Lotta Jarnefelt, Planning & Community Director; Treasurer Mary Balkema; Timothy A. Snow, County Clerk; Dina Sutton, Office Manager.

ITEM 5 Approval of Minutes:

Commissioner Seals moved and it was duly seconded that the Minutes of the June 17, 2014, Board meeting be approved as distributed.

There being no discussion, the motion carried by a voice vote.

Ms. Deb Buchholtz from Holtyn & Associates encouraged the Board and employees to participate in the Health Trails Challenge.

ITEM 6 Communications:

Commissioner Alford presented the following communications which are on file in the Administrative Services Office unless otherwise noted:

- a) A Resolution from Huron County opposing HB 5097 and SB850.

- b) A Resolution from Huron County supporting HCR 31.
- c) A Resolution from Oceana County expressing its support for the proposal to eliminate the unfair double tax.
- d) A Letter from the Michigan Department of Corrections recommending an additional "Floater" assigned to the new addition of the Jail.

#### ITEM 7      Citizens' Time

Chairperson Maturen stated that Citizens' Time was when any citizen could address the Board on a non-agenda item. He said anyone wishing to address the Board on a non-agenda item should come to the podium, give their name and address, and limit their remarks to four minutes. He said if anyone would like to speak about an item that was on the consent agenda, they could ask that it be removed from the consent agenda at this time or he would provide an opportunity just prior to that section of the agenda.

Mr. Frank Warren, Kalamazoo distributed the 2014 Fair Pamphlet and encouraged the Board to attend.

#### ITEM 8      For Consideration

##### A.      Public Comment on Proposed/Draft Tax Increment Financing Plan

Mr. Ron Reid, Kalamazoo Township Supervisor stated the Kalamazoo Township Board had sent a letter with its concerns. He stated he had an issue with the County changing the rules midway through a project and it seemed to be a reoccurring problem.

Ms. Libby Heiny-Cogswell, Oshtemo Township Supervisor stated Oshtemo Township Board also had sent information ahead of time concerning the Plan. She too, along with Supervisor Reid expressed her frustration with changing the rules midway through a project. She encouraged the County to work with Oshtemo Township and maybe meet in the middle.

Ms. Ann Nieuwenhuis, Comstock Township Supervisor stated Comstock Township also submitted written comments. She concurred with comments made by Supervisors Reid and Heiny-Cogswell concerning the rules changing midstream. She distributed excerpts of the County's Strategic Plan.

Chairman Maturen indicated written communication had been received by others as well and further discussion would ensue.

#### **CONSENT AGENDA**

##### B.      Request for Approval of 25 Year Resolution Honoring Mary Summers

That the Board of Commissioners approve the following Resolution:

WHEREAS, Mary Summers has served the citizens of Kalamazoo County for twenty-five (25) years as of June 27, 2014; and

WHEREAS, Mary Summers has faithfully served as a Deputy; and

WHEREAS, the County of Kalamazoo wishes to acknowledge and honor employees who have longevity under the umbrella of County Government, since it is through longevity that expertise in the employee's particular field is achieved.

NOW, THEREFORE, BE IT RESOLVED that the Kalamazoo County Board of Commissioners does hereby acknowledge with gratitude the many years of dedication and service Mary Summers has imparted to the citizens of the County and offers its best wishes for many more years of mutual association.

#### Buildings & Grounds

##### C. Request for Approval of Elimination/Creation of Positions (house keeping)

That the Board of Commissioners approve the elimination/creation of the following Positions:

#### ELIMINATE:

<u>Account #</u>	<u>Position/#</u>	<u>Pay Range (annualized)</u>	<u>Grade</u>	<u>FTE</u>	<u>Effective</u>
581-583	Building Operator 10455-004	\$26,769.60-31,886.40	S12a	1.0	05/06/2014
101-265	Building Operator II 10582-003	\$27,289.60-32,531.20	S12b	1.0	05/06/2014

#### CREATE:

<u>Account #</u>	<u>Position/#</u>	<u>Pay Range (annualized)</u>	<u>Grade</u>	<u>FTE</u>	<u>Effective</u>
581-583	Building Operator II/ 10582-XXX	\$27,289.60-32,531.20	S12b	1.0	05/06/2014
101-265	Building Operator 10455-001	\$26,769.60-31,886.40	S12a	1.0	05/06/2014

#### Health & Community Services

##### D. Request for Approval of Amendment #4 to the Sublease Agreement with the Parks Foundation

That the appropriate County officials be authorized and directed to execute Amendment #4 to the Sublease Agreement with the Parks Foundation for office space in the amount of \$178/month for the period of July 1, 2014 through December 31, 2014; a copy of said Amendment #4 to be attached to the official Minutes of this meeting.

##### E. Request for Approval of an Amendment to Addendum to Letter of Renewal for 2013-2014 Sublease with Kalamazoo Community Mental Health

That the appropriate County officials be authorized and directed to execute Addendum to Letter of Renewal for 2013-2014 Sublease with Kalamazoo Community Mental Health for office space in the amount of \$11, 841/month for the period of July 1, 2014 through September 30, 2014; a copy of said Addendum to be attached to the official Minutes of this meeting.

F. Request for Approval of Multiple Amendments to Purchase of Service Agreements with Various Providers of Service for Area Agency on Aging

Proposed Motion: I move that the appropriate County officials be authorized and directed to execute Purchase of Service Agreements with the following Providers for the period of October 1, 2013 and ending September 30, 2016; a copy of said Amendments to be attached to the official Minutes of this meeting.

Organization

Services

Carelinc Medical

Nutritional Supplements

Lifespan Continu-Care

Homemaking, In-Home Respite, Medication Management, Personal Care, Personal Emergency Response System, Transportation

G. Request for Approval to Accept Grant Award from the Federal Department of Health & Human Services, Health Resources & Services Administration (HRSA) for the Healthy Babies Healthy Start (HBHS) Project

That the appropriate County officials be authorized and directed to accept Grant Award from HRSA for the reduction of infant mortality and perinatal health disparities in Kalamazoo as part of the HBHS Project in the amount of \$150,000 for the period of June 1, 2014 through August 31, 2014; a copy of said Grant to be attached to the official Minutes of this meeting.

H. Request for Approval of DBA Technology FACSPRO Software Annual Support Agreement and Business Associate Agreement

That the appropriate County officials be authorized and directed to execute DBA Technology FACSPRO Software Annual Support Agreement and Business Associate Agreement to allow CAA to track client outcomes and permits timely, accurate reporting in the amount of \$6,200 for the period of October 1, 2014 through September 30, 2015; a copy of said Agreements to be attached to the official Minutes of this meeting.

I. Request for Approval of Paid Internship for the Emergency Preparedness Program (grant funded)

Proposed Motion: I move that the Board of Commissioners approve to increase the paid intern position (#19999-003) in the Emergency Preparedness Program to 1,514 hours, at a total cost not to exceed \$21,200, plus fringe rate.

Human Resources

J. Request for Approval of a Memorandum of Understanding with On The Move Kalamazoo

That the appropriate County officials be authorized and directed to execute a Memorandum of Understanding with On The Move Kalamazoo to increase access to healthier lifestyle and motivate and support people in Kalamazoo who desire a healthy lifestyle for the period of July 1, 2014 through June 30, 2015; a copy of said Memorandum of Understanding to be attached to the official Minutes of this meeting.

Treasurer

K. Request for Approval of Resolution to Utilize the County's Option to Acquire Tax Foreclosed Property

That the Board of Commissioners approve the following Resolution for properties located at 914 Davis Street (06-21-273-004) and 408 Drexel Place (06-15-121-023):

WHEREAS, the Kalamazoo County Treasurer is acting as the foreclosing governmental unit under P.A. 123 of 1999; and

WHEREAS, the General Property Tax Act (PA123 of 1999), allows a county, under MCL 211.78m(1), to purchase tax foreclosed property for the minimum bid which is defined in statute; and

WHEREAS, the County Board of Commissioners wish to utilize their local option to acquire tax foreclosed property not otherwise optioned by the State of Michigan or other local units of government; and

WHEREAS, the Kalamazoo County Land Bank Authority (the "Authority") on May 11, 2013 passed a resolution requesting the County to acquire certain properties that meet the criteria outlined in the Authority's Priorities.

THEREFORE BE IT RESOLVED that the Board of Commissioners request the County Treasurer, acting as the Foreclosing Governmental Unit, to accept the minimum bid in the name of Kalamazoo County for the properties identified in the attached list, subject to local and state option and other deletions as required by statute and Land Bank Priorities, Policies and Procedures.

BE IT FURTHER RESOLVED, that acquisition cost shall be covered by the Kalamazoo County Land Bank Authority, the County contingency fund, and MDOT.

BE IT FURTHER RESOLVED, that the Board Chairperson and County Clerk are authorized to sign any necessary documents as approved by the County Attorney to convey said properties to the Authority.

Board of Commissioners

L. Request for Approval of Transfers and Disbursements

That the Board of Commissioners approve the Transfers and Disbursements as defined and set forth in the document entitled, "Recommended Transfers and Disbursements, dated July 1, 2014", noting claims in the total amount of \$2,251,863.35, be approved; that the County Clerk be authorized to certify to the County Treasurer that the Board has approved on this date the disbursements in the list dated July 1, 2014, and the Director of Finance be authorized to make budgetary transfers, as listed.

M. Request for Approval of Amendment to Police Protection Agreement with Comstock Charter Township

That the appropriate County officials be authorized and directed to execute Amendment to Police Protection Agreement with Comstock Charter Township confirming two (2) deputies are assigned

to the Township for the 2014 calendar year; a copy of said Amendment to be attached to the official Minutes of this meeting.

Commissioner Alford moved and it was duly seconded that Items B. through M., be voted on at one time by a roll call vote and be considered as a consent agenda by the Board.

The roll call vote was as follows:

Ayes:	All members present
Nays:	None
Abstains:	None
Absent:	Commissioner Tuinier

The motion carried.

### **NON-CONSENT AGENDA ITEMS**

**The following Items are Non-Consent Agenda Items and will be voted on individually.**

#### ITEM 9 Old Business

There was no old business.

#### ITEM 10 New Business

##### N. Request for Approval of a Contract Extension with McDonald's Towing and Rescue for Vehicles Under 20,000 GVW

Commissioner Heppler moved and it was duly seconded that the appropriate County officials be authorized and directed to execute Contract Extension with McDonalds Towing and Rescue, Inc. for the period of July 3, 2014 through July 2, 2015; a copy of said Contract Extension to be attached to the official Minutes of this meeting.

There being no discussion, the motion carried by a voice vote.

##### O. Request for Approval of a Contract Extension with McDonald's Towing and Rescue for Vehicles Over 20,000 GVW

Commissioner Iden moved and it was duly seconded that the appropriate County officials be authorized and directed to execute Contract Extension with McDonalds Towing and Rescue, Inc. for the period of July 3, 2014 through July 2, 2015; a copy of said Contract Extension to be attached to the official Minutes of this meeting.

Commissioner Rogers inquired what the difference was between the two contracts and Mr. Canny stated when a person was in an accident and didn't have a preference with who towed their vehicle this was who the County used.

There being no further discussion, the motion carried by a voice vote.

ITEM 11      County Administrator's Report

County Administrator Mr. Peter Battani stated the People vs. Cunningham issue would reduce court revenue next year unless there was a legislative solution to the issue. He stated Administration was working with the Courts and Prosecutor on a possible solution at a local level. He stated Department of Human Services paid the May payments and Mr. Peck would be at the July 15<sup>th</sup> meeting for an update. He thanked Mr. Lee Adams for all his work on the TIF Plan.

ITEM 12      Chairperson's Report

Chairperson Maturen stated KCTA Boundaries would be discussed further as well as the KATS Complete Streets Policy. He stated the Child Care Fund could possibly cost the County \$1 million dollars and fortunately the County was in a position that it would be able to handle this situation and thanked staff for their due diligence.

ITEM 13      Vice Chairperson's Report

Vice Chairman Buskirk wished everyone a happy and safe 4<sup>th</sup> of July.

ITEM 14      Members' Time

Commissioner Alford wished everyone an enjoyable 4<sup>th</sup> of July weekend and to be safe.

Commissioner Heppler echoed comments made by Commissioners Buskirk and Alford. He also asked everyone to thank police, fire, EMT and soldiers for their work.

Commissioner Rogers invited everyone to Alamo Township for fireworks. She stated she would be attending the NACo conference next week. She thanked the Township Supervisors for addressing the Board tonight and thanked those for submitting written comments.

Commissioner Seals thanked the Township Supervisors for addressing the Board regarding the TIF Policy. He stated ridership was up at the Airport. He wanted to thank all the veterans and their families for serving.

Commissioner Stinchcomb stated freedom came with a price and the veterans needed to be remembered and thanked. He stated the Parks Department would be installing a water pad at River Oaks Park.

Commissioner Taylor thanked the veterans for their service. He stated he was willing to work with Oshtemo Township.

Commissioner Zull stated Portage Rotary would be sponsoring fireworks on Friday. He stated the County could not sustain TIF's and tax abatements any longer and urged the local units of government to use their operating budget.

Chm Initial \_\_\_\_\_

Clk Initial \_\_\_\_\_

29463

ITEM 15     Adjournment

There being no further business to come before the Board, Chairperson Maturen adjourned the meeting at 7:50 p.m.

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Timothy A. Snow  
Clerk/Register of Deeds

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David C. Maturen, Chairperson  
Kalamazoo County Board of  
Commissioners