

## MINUTES

### KALAMAZOO COUNTY BOARD OF COMMISSIONERS

#### REGULAR MEETING

JULY 7, 2015

ITEM 1      Call to Order: The Regular Meeting of the Board of Commissioners was called to order by Chairperson Taylor, at 7:00 pm in the Board of Commissioner's Room, second floor, County Administration Building, 201 West Kalamazoo Avenue, Kalamazoo, Michigan, on July 7, 2015.

ITEM 2      Invocation: Commissioner Julie Rogers.

ITEM 3      Pledge of Allegiance: Commissioner Rogers led the Pledge of Allegiance.

ITEM 4      Roll Call: Commissioners John Gisler, Jeff Heppler, Scott McGraw, Stephanie Moore, Larry Provancher, Julie Rogers, Michael Seals, Dale Shugars, John Taylor, Roger Tuinier and Kevin Wordelman.

Members Absent: None.

Administrators Present: John Faul, Interim County Administrator; Tracie Moored, Finance Director; Thom Canny, Corporate Counsel; Sheriff Rick Fuller; Treasurer Mary Balkema; Timothy A. Snow, County Clerk; Dina Sutton, Office Manager.

ITEM 5      Approval of Minutes:

Commissioner Wordelman moved and it was duly seconded that the Minutes of the June 16, 2015, Board meeting be approved as distributed.

There being no discussion, the motion carried by a voice vote.

ITEM 6      Communications:

Commissioner Rogers presented the following communication which is on file in the Administrative Services Office unless otherwise noted:

- a) A letter from Dave Campbell, Superintendent of Kalamazoo RESA urging the Board to support a housing millage.

Commissioner Rogers stated she received communications from constituents concerning the dog licensing law.

Commissioner Wordelman stated he received a letter from Dr. Rice urging the Board to support a housing millage as well as several calls and emails from constituents.

ITEM 7      Citizens' Time

Chairperson Taylor stated that Citizens' Time was when any citizen could address the Board on a non-agenda item. He said anyone wishing to address the Board on a non-agenda item should come to the podium, give their name and address, and limit their remarks to four minutes. He said if anyone would like to speak about an item that was on the consent agenda, they could ask that it be removed from the consent agenda at this time or he would provide an opportunity just prior to that section of the agenda.

Mr. Frank Thompson, Kalamazoo, addressed the Board stating he had applied for a permit to host a Block Party that would be titled: Neighbors Helping Neighbors.

Mr. Tim Graham, Kalamazoo, addressed the Board concerning the City of Kalamazoo's financial situation and urged the County to network and reach out and work collaboratively.

Mr. Frank Warren, Kalamazoo, addressed the Board concerning the Drug Court graduates for 2015; he indicated there had been 15 so far.

Mr. Jim Furner, Kalamazoo, addressed the Board concerning cut-through traffic within his neighborhood.

Ms. Arlene Larson, Kalamazoo, addressed the Board concerning traffic and noise within her neighborhood.

ITEM 8      For Consideration

A.      Request for Approval of a Resolution Honoring Kalamazoo Rotary

Commissioner Wordelman moved and it was duly seconded that the Board of Commissioners approve the following Resolution:

WHEREAS, The Kalamazoo Rotary Club first met on December 29, 1914 and received its charter on April 1, 1915; and

WHEREAS, 100 years later the Kalamazoo Rotary Club kicked off its year-long centennial celebration; and,

WHEREAS, the Rotary Club challenges members to provide humanitarian service, encourage high ethical standards, and promote good will and peace in the world; and,

WHEREAS, the Kalamazoo Rotary Club sponsors projects and events throughout the Kalamazoo community and around the world to fulfill its motto of "Service above Self"; and,

WHEREAS, in the last 100 years, the Kalamazoo Rotary Club has contributed greatly to Camp Rota-Kiwan, the Douglass Community Center, the Kalamazoo Symphony Orchestra, Harold

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Upjohn School, Lake Farm, Pretty Lake Camp, Camp Merrie Woode, Kalamazoo Nature Center, Borgess Medical Center, Bronson Methodist Hospital, Gryphon Place, the Rotary stage in Bronson Park and many other organizations and projects important to our community; and,

WHEREAS, every year since 2009, Kalamazoo Rotary Club members visit second-grade classrooms in Kalamazoo Public Schools as part of their Rotary is for Reading program, reading to nearly 1,100 second-graders in 2015 alone; and,

WHEREAS, The Kalamazoo Rotary Club has a continued positive impact on the social, physical and economic well-being of the Kalamazoo County community, the state of Michigan and beyond.

NOW, THEREFORE, BE IT RESOLVED, that the Kalamazoo County Board of Commissioners does hereby recognize the Rotary Club of Kalamazoo for celebrating 100 years of impact in our community.

The roll call vote was as follows:

Ayes: All members present  
Nays: None  
Abstains: None  
Absent: None

The motion carried.

## **CONSENT AGENDA**

### Circuit Court

#### B. Request for Approval of a Contract with Robert Griffith, PsyD, ABAP

That the appropriate County officials be authorized and directed to execute a Contract with Robert Griffith, PsyD, ABAP for evaluation of juveniles for competency and/or criminal responsibility at the rate of \$700 per occurrence for forensic evaluation and \$160 per hour one hour minimum and one hour of preparation for testimony in Court effective July 1, 2015; a copy of said Contract to be attached to the official Minutes of this meeting.

### Finance

#### C. Request for Approval of a Contract Agreement with MAXIMUS Consulting Services

That the appropriate County officials be authorized and directed to execute a Contract Agreement with MAXIMUS Consulting Services to develop a central services cost allocation plan in the amount of \$34,500 for the period of July 7, 2015 through March 31, 2018; a copy of said Contract to be attached to the official Minutes of this meeting.

### Health & Community Services

#### D. Request for Approval of Household Hazardous Waste (HHW) Contract Amendments with Multiple Townships and Municipalities

That the appropriate County officials be authorized and directed to execute HHW Contract Amendments with the following Townships and Municipalities for the period of January 1, 2015

through December 31, 2015: a copy of said Amendments to be attached to the official Minutes of this meeting.

#### GOVERNMENTAL UNITS AND FUNDING

1. Augusta, Village of \$500
2. Kalamazoo, City of \$ 40,000
3. Pavilion Township \$4,200

#### E. Request for Approval of Contract Addendum with Harmony Information Systems

That the appropriate County officials be authorized and directed to execute a Contract Addendum with Harmony Information Systems for the purpose of providing administrative access to AAALIA staff member effective June 3, 2015; a copy of said Contract Addendum to be attached to the official Minutes of this meeting.

#### F. Request for Approval to Terminate a Contract for Professional Services with Patricia Goodman

That the Board of Commissioners approve the Termination of a Contract for Professional Services with Patricia Goodman effective July 7, 2015.

#### G. Request for Approval of Advertising Contract with Smartlite

That the appropriate County officials be authorized and directed to execute an Advertising Contract with Smartlite for mass marketing of the Diabetes PATH Program for the period of August 1, 2015 through July 31, 2016; a copy of said Contract to be attached to the official Minutes of this meeting.

#### H. Request for Approval of 2015-2016 Advertising Agreement with YP-Yellow Pages

That the appropriate County officials be authorized and directed to execute 2015-2016 Advertising Agreement with YP-Yellow Pages for various County Departments; a copy of said Agreement to be attached to the official Minutes of this meeting.

#### I. Request for Approval of Business Agreement with Bronson Methodist Hospital

That the appropriate County officials be authorized and directed to execute a Business Associate Agreement with Bronson Methodist Hospital for the provisions of office space to conduct pre-natal and perinatal services for HCS Maternal and Child Health Programs effective June 1, 2015 with automatic annual renewals; a copy of said Contract to be attached to the official Minutes of this meeting.

#### J. Request for Approval of Data Sharing Agreement with Kalamazoo Regional Education Service Agency (KRESA)

That the appropriate County officials be authorized and directed to execute a Data Sharing Agreement with KRESA to provide data sharing from MCH home visitation with KRESA for the period of July 1, 2015 through September 1, 2016; a copy of said Agreement to be attached to the official Minutes of this meeting.

#### K. Request for Approval of Creation of Position (Grant Funds)

That the Board of Commissioners approve the Creation of the following Position:

Create:

Account#	Position/#	Grade	FTE	Pay Range	Effective
305-140	Immunization Registry Coordinator #10766-TBD	K7	1.0	\$35,942-\$48,526	7/8/2015

Prosecuting AttorneyL. Request for Approval of 2014-2015 Victims of Crime Act (VOCA) Grant Amendment #1 with the Michigan Department of Community Health

that the appropriate County officials be authorized and directed to execute 2014-2015 VOCA Grant Amendment #1 with the Michigan Department of Community Health to include revisions to budget categories to reflect current spending and changes to staffing assignments in the amount of \$75,491 for the period of October 1, 2014 through September 30, 2015; a copy of said Amendment #1 to be attached to the official Minutes of this meeting.

TreasurerM. Request for Approval to Accept Field of Interest Grant from the Local Initiatives Support Corporation (LISC)

That the appropriate County officials be authorized and directed to accept Field of Interest Grant from LISC in the amount of \$60,000 to make critical repairs for multiple households in order to maintain economic and housing stability for 17 school age children; a copy of said Grant to be attached to the official Minutes of this meeting.

N. Request for Approval of Resolution to Acquire Tax Foreclosed Property

That the Board of Commissioners approve the following Resolution:

WHEREAS, the Kalamazoo County Treasurer is acting as the foreclosing governmental unit under P.A. 123 of 1999; and

WHEREAS, the General Property Tax Act (PA123 of 1999), allows a county, under MCL 211.78m(1), to purchase tax foreclosed property for the minimum bid which is defined in statute; and

WHEREAS, the County Board of Commissioners wish to utilize their local option to acquire tax foreclosed property not otherwise optioned by the State of Michigan or other local units of government; and

WHEREAS, the Kalamazoo County Land Bank Authority (the "Authority") on June 11, 2015 passed a resolution requesting the County to acquire certain properties that meet the criteria outlined in the Authority's Priorities.

THEREFORE BE IT RESOLVED that the Board of Commissioners request the County Treasurer, acting as the Foreclosing Governmental Unit, to accept the minimum bid in the name of Kalamazoo County for the properties identified in the attached list, subject to local and state option and other deletions as required by statute and Land Bank Priorities, Policies and Procedures.

BE IT FURTHER RESOLVED, that the Board Chairperson and County Clerk are authorized to sign any necessary documents as approved by the County Attorney to convey said properties to the Authority.

Board of Commissioners

O. Request for Approval of Transfers and Disbursements

That the Board of Commissioners approve Transfers and Disbursements as defined and set forth in the document entitled, "Recommended Transfers and Disbursements, dated July 7, 2015", noting claims in the total amount of \$2,828,230.67 be approved; that the County Clerk be authorized to certify to the County Treasurer that the Board has approved on this date the disbursements in the list dated July 7, 2015, and the Director of Finance be authorized to make budgetary transfers, as listed.

P. Request for Approval of Appointments to Various Advisory Boards

That the Board of Commissioners approve the following Appointments:

Veterans' Affair Committee:

- ✓ Thomas Burton to assume a term ending 12/31/15
- ✓ Chad Dillon to assume a term ending 12/31/16

Community Action Tripartite Advisory Board:

- ✓ Don Cooney to assume a term ending 12/31/17 representing the Public Sector

Q. Request for Approval of Cash Advance to the Kalamazoo County Consolidated Dispatch Authority

That the Board of Commissioners approve a cash advance to the Kalamazoo County Consolidated Dispatch Authority in the amount of \$173,000, minus the \$27,000 authorized for the professional services agreement with SGR to hire an Executive Director.

R. Request for Approval of Letter of Support to MDEQ to Waive a Public Hearing for the City of Portage's Application for the Bikeway

That the Board of Commissioners approve a Letter of Support to MDEQ to waive a public hearing for the City of Portage's application for the bikeway and authorize Interim County Administrator John Faul to sign.

Commissioner Rogers moved and it was duly seconded that Items B. through R., be voted on at one time by a roll call vote and be considered as a consent agenda by the Board.

The roll call vote was as follows:

Ayes: All members present  
Nays: None

Abstains: None

Absent: None

The motion carried.

**NON-CONSENT AGENDA ITEMS**

**The following Items are Non-Consent Agenda Items and will be voted on individually.**

S. Request for Authority to Negotiate Employment Contract for County Administrator Position

This item was removed from the Agenda.

ITEM 9 Old Business

Sheriff

T. Request for Approval of a Contract with McDonalds Towing and Rescue

Commissioner Seals moved and it was duly seconded that the appropriate County officials be authorized and directed to execute a Contract with McDonalds Towing and Rescue for towing services for vehicles for the period of July 15, 2015 through July 14, 2018; a copy of said Contract to be attached to the official Minutes of this meeting.

Commissioner Moore stated she felt the Sheriff should put the contract out for bid and not accept this contract. She stated she would not support this motion.

Commissioner Provancher stated he would not support this motion, primarily due to the fee structure.

The roll call vote was as follows:

Ayes: All members present, except

Nays: Commissioners Moore, Provancher, Rogers

Abstains: None

Absent: None

The motion carried.

ITEM 10 New Business

There was no new business.

ITEM 11 County Administrator's Report

Interim County Administrator Mr. John Faul stated he prepared a written report. He stated he also distributed a memo concerning a Facilities Master Plan update. He stated he would like to meet with the Board before the August 5, 2015 meeting when the consultant would be here.

ITEM 12 Chairperson's Report

Chairperson Taylor stated he attended the CATAB meeting last week and they expressed their desire to give an update to the Board. He stated he was asked where the Board failed by not hiring a County Administrator and he stated he felt the Board did not fail, he felt the Board was doing its due diligence and it would be a failure to hire the wrong candidate.

ITEM 13     Vice Chairperson's Report

Vice Chairman Heppler concurred with Chairperson Taylor's comments. He stated the Board needed to take the time to make the right decision.

ITEM 14     Members' Time

Commissioner Rogers stated one of the County employees' daughter was suffering an inoperable brain tumor and was sending her thoughts and prayers to Zena Vos and her family. She stated she met with a Neighborhood Watch person in Oshtemo Township to assist those residents. She stated she would be attending the NACo conference starting on Friday.

Commissioner Seals stated he appreciated Mr. Thompson addressing the Board. He stated the neighborhood in which the citizens had spoke about did have problems.

Commissioner Tuinier stated the new splash pad at River Oaks was a great asset to the Park. He concurred with the Chair and Vice Chair's comments concerning the County Administrator position.

Commissioner Wordelman stated on Thursday at 6:30 p.m. there would be a meeting concerning the river cleanup efforts for the Allied Paper site. He stated next Thursday at 10 a.m. at KVCC the Michigan Immigrant Rights would be hosting a forum on immigration.

Commissioner McGraw concurred with comments made by the Chair and Vice Chair. He welcomed Chad Dillon to the Veteran's Affairs Committee.

Commissioner Moore expressed her concern of not being contacted about Mr. Davis withdrawing his candidacy. She stated it was her understanding the State had met at the County Building concerning CATAB. She stated she would like to get the information from that meeting. She stated she had also received a proposal from CATAB for a meeting that was being held on Thursday and had expressed her concerns. She stated the ACLU was hosting a community forum on race on July 30<sup>th</sup>. She stated she understood the concerns expressed by the citizens concerning the neighborhood on the Northside.

ITEM 15     Adjournment

There being no further business to come before the Board, Chairperson Taylor adjourned the meeting at 7:57 p.m.

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Timothy A. Snow  
Clerk/Register of Deeds

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John Taylor, Chairperson  
Kalamazoo County Board of  
Commissioners