

## MINUTES

### KALAMAZOO COUNTY BOARD OF COMMISSIONERS

#### REGULAR MEETING

JULY 16, 2013

ITEM 1 Call to Order: The Regular Meeting of the Board of Commissioners was called to order by Chairperson Maturen, at 7:00 pm in the Board of Commissioner's Room, second floor, County Administration Building, 201 West Kalamazoo Avenue, Kalamazoo, Michigan, on July 16, 2013.

ITEM 2 Invocation: Commissioner Michael Seals.

ITEM 3 Pledge of Allegiance: Commissioner Seals led the Pledge of Allegiance.

ITEM 4 Roll Call: Commissioners Dave Buskirk, Jeff Heppler, Brandt Iden, David Maturen, Julie Rogers, Michael Seals, Phil Stinchcomb, John Taylor, and John Zull.

Members Absent: Commissioners Carolyn Alford, Roger Tuinier.

Administrators Present: Peter Battani, Administrator; John Faul, Deputy County Administrator; Tracie Moored, Finance Director; Thom Canny, Corporate Counsel; David Rachowicz, Parks Director; Linda Vail, HCS Director; Mary Balkema, Treasurer; Timothy A. Snow, County Clerk; Dina Sutton, Office Manager.

ITEM 5 Approval of Minutes:

Commissioner Taylor moved and it was duly seconded that the Minutes of the July 2, 2013, Board meeting be approved as distributed.

There being no discussion, the motion carried by a voice vote.

ITEM 6 Communications:

Commissioner Seals presented the following communications which are on file in the Administrative Services Office unless otherwise noted:

- a) A Resolution from Roscommon County calling upon the Governor and the State Legislature to restore revenue sharing payments to counties in fiscal year 2014.
- b) A Letter from Enbridge stating they received permission to replace the remaining segments of its Line 6B crude oil pipeline in the State of Michigan.

- c) A Notice of Public Hearing from Township of Schoolcraft on Application for Industrial Facilities Exemption Certificate for EIMO Technologies, Inc.

ITEM 7      Citizens' Time

Chairperson Maturen stated that Citizens' Time was when any citizen could address the Board on a non-agenda item. He said anyone wishing to address the Board on a non-agenda item should come to the podium, give their name and address, and limit their remarks to four minutes. He said if anyone would like to speak about an item that was on the consent agenda, they could ask that it be removed from the consent agenda at this time or he would provide an opportunity just prior to that section of the agenda.

Mr. Frank Warren, Kalamazoo, stated he was going to assist with the Calhoun County Veterans Drug Court.

Mr. David Rachowicz, Director of Parks, thanked the Board for their work on creating a Fair Council. He introduced Ms. Roxanne Bruce, Fair Council Coordinator. Ms. Bruce distributed a brochure and pass to each of the Commissioners.

Ms. Veronica Bolhuis, 4-H Coordinator stated the new 4-H Coordinator was hired and 4-H was working on a lot of different projects.

Ms. Cynthia Owens-White, Kalamazoo, addressed the Board concerning a property in the City of Kalamazoo located on 711 N. Church, for being foreclosed upon by Kalamazoo County Treasurer's office.

ITEM 8      For Consideration

A.      Update from Michigan Association of Counties – Tim McGuire

Mr. Tim McGuire, Executive Director provided an update to the Board and distributed a written report.

B.      Kalamazoo County Transportation Authority (KCTA) Annual Report – Linda Teeter

Ms. Linda Teeter, Chair introduced members of the KCTA Board. She presented a Power Point presentation.

Commissioner Seals thanked everyone for getting this process under way and it was great to have a final date established.

Vice Chairman Buskirk thanked the Administrators from all the agencies for working together. He stated he would like to see the draft boundaries as soon as possible.

Commissioner Rogers echoed comments made. She stated an ongoing concern was the two separate websites and encouraged streamlining the process. Ms. Teeter stated she would have Mr. McBride contact Commissioner Rogers to see if there were some options/solutions.

Commissioner Iden stated this was a long process; he echoed Vice Chairman's comments. He stated he would like to see a fair box increase.

Mr. Peter Battani, County Administrator thanked KCTA, especially Linda Teeter and Greg Rosine for all the time they had spent on this. He stated a year ago this project was at a standstill and now the project was moving along and could be a model for other communities.

## **CONSENT AGENDA**

### Health & Community Services

C. Request for Approval of Amendment #5 to the 2012/2013 Comprehensive Planning, Budgeting and Contracting (CPBC) Agreement with the Michigan Department of Community Health (MDCH)

Proposed Motion: I move that the appropriate County officials be authorized and directed to execute Amendment #5 Contract #20130415-05 to the 2012/2013 CPBC Agreement with MDCH for increased funding in the amount of \$64,276 for a total of \$3,595,609 for the period of October 1, 2012 through September 30, 2013; a copy of said Amendment #5 to be attached to the official Minutes of this meeting.

D. Request for Approval to Purchase Biomedical Refrigerator for Clinical Services

Proposed Motion: I move that the Board of Commissioners approve the purchase of Biomedical Refrigerator for Clinical Services in the amount not to exceed \$6,000.

E. Request for Approval of Fee Schedule Changes for the Clinical Services Division

Proposed Motion: I move that the Board of Commissioners approve Fee Schedule Changes for the Clinical Services Division as follows:

- Clinical Services Division – A per shot vaccine administration fee of \$23.00 for the first injection and \$16.00 for subsequent injections on same date of service is recommended and upon approval, will take effect on August 1, 2013. The current fee is \$15.00 for each injection.

F. Request for Approval of Agreement # LCA 13-39015 with the Michigan Department of Human Services (MDHS)

Proposed Motion: I move that the appropriate County officials be authorized and directed to execute Agreement # LCA 13-39015 with MDHS for the Low Income Home Energy Assistance Program Crisis Assistance Grant for the period of September 1, 2013 through August 31, 2016; a copy of said Agreement to be attached to the official Minutes of this meeting.

G. Request for Approval to Apply for the CDBG Housing Rehabilitation Resolution Grant

Proposed Motion: I move that the Board of Commissioners approve the following Resolution:

WHEREAS, Kalamazoo County is interested in the continuing effort of their Health and Community Services Department to provide affordable housing opportunities to low, very low and extremely low income residents of the County;

WHEREAS, said Kalamazoo County Board of Commissioners has reviewed and understood the contents of the application for funding including the Section 3 requirements:

WHEREAS, said work under this application may only occur in the County general and excludes the City of Kalamazoo and the City of Portage as they each receive their own Community Development Block Grant (CDBG) funding;

WHEREAS, said Kalamazoo County Board of Commissioners accepts the recommendation of the Health and Community Services Department to apply for the allocated amount of \$375,000 for the next grant period (2 years from the date of projected grant award) which will provide for the rehabilitation of 11 to 13 housing units;

NOTING the success of the previous grant award completed in the rehabilitation of 8 units at an average of \$30,000 each;

THEREFORE BE IT RESOLVED said Kalamazoo County Board of Commissioners authorizes their Authorized Official (the County Board Chair) and it's Clerk/Register to sign and submit the application and forms as required;

FURTHER, The Kalamazoo County Board of Commissioners authorize their Health and Community Services Department, through its Community Action to prepare and submit the application and Section 3 plan for CDBG funds through the Michigan State Housing Development Authority's Housing Resources Fund.

H. Request for Approval of Grant Award from the Irving S. Gilmore Foundation to Support the 2013 Health Equity Summit, "Collective Consciousness"

Proposed Motion: I move that the appropriate County officials be authorized and directed to execute Grant Award from the Irving S. Gilmore Foundation to support the 2013 Healthy Equity Summit. "Collective Consciousness" in the amount of \$3,000; a copy of said Grant Award to be attached to the official Minutes of this meeting.

I. Request for Approval of Grant Award from the Kalamazoo Community Foundation to Support the 2013 Health Equity Summit, "Collective Consciousness"

Proposed Motion: I move that the appropriate County officials be authorized and directed to execute Grant Award from the Kalamazoo Community Foundation to support the 2013 Healthy Equity Summit. "Collective Consciousness" in the amount of \$5,000; a copy of said Grant Award to be attached to the official Minutes of this meeting.

J. Request for Approval of Breast and Cervical Cancer Control Program (BCCCP) Agreement with Lakeland Medical Practices

Proposed Motion: I move that the appropriate County officials be authorized and directed to execute BCCCP Agreement with Lakeland Medical Practices effective October 1, 2012 with automatic annual renewals; a copy of said Agreement to be attached to the official Minutes of this meeting.

K. Request for Approval to Accept Mutual Confidentiality Agreement with Henry Schein for Dentrax Dental Practice Management Software

Proposed Motion: I move that the appropriate County officials be authorized and directed to execute Mutual Confidentiality Agreement with Henry Schein for Dentrax Dental Practice Management Software effective May 22, 2013 with automatic annual renewals for four consecutive years; a copy of said Agreement to be attached to the official Minutes of this meeting.

L. Request for Approval of Resolution Confirming the Appointment of Deputy Medical Examiners for Kalamazoo County

Proposed Motion: I move that the Board of Commissioners approve the following Resolution:

WHEREAS, Section 52.201a of the Michigan Compiled Laws authorizes the Kalamazoo County Board of Commissioners to appoint Deputy Medical Examiners who meet the required qualifications, are licensed physicians in the State of Michigan, and who have been approved by the Chief Medical Examiner; and

WHEREAS, Kalamazoo County's Chief Medical Examiner has formally requested the appointment of the following individuals as Deputy Medical Examiners for Kalamazoo County:

Joseph A. Deltondo, D.O.,  
Elizabeth A. Douglas, M.D.  
&  
Brandy L. Shattuck, MD; and

WHEREAS, Kalamazoo County's Chief Medical Examiner has verified that each of these physicians meets the required qualifications and is licensed to practice medicine in the State of Michigan;

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners confirms the appointments of Dr. Joseph A. Deltondo, Dr. Elizabeth A. Douglas, and Dr. Brandy L. Shattuck as Deputy Medical Examiners for Kalamazoo County, effective immediately.

Parks & Expo Center

M. Request for Approval of Home Builders Association of S.W. Michigan 2014 Home Expo Contract

Proposed Motion: I move that the appropriate County officials be authorized and directed to execute Home Builders Association of S.W. Michigan 2014 Home Expo Contract in the amount of \$21,566; a copy of said Contract to be attached to the official Minutes of this meeting.

N. Request for Approval of 2016 United Kennel Club Premiere Dog Show

Proposed Motion: I move that the appropriate County officials be authorized and directed to execute 2016 United Kennel Club Premiere Dog Show Contract in the amount of \$18,241; a copy of said Contract to be attached to the official Minutes of this meeting.

O. Request for Approval of Markin Glen Master Plan

Proposed Motion: I move that the appropriate County officials be authorized and directed to

accept a Proposal from O'Boyle, Cowell, Blalock and Associates, Inc to develop a Master Plan for Markin Glen Park in the amount of \$10,950; a copy of said Contract to be attached to the official Minutes of this meeting.

#### Purchasing

##### P. Request for Approval of Janitorial Supplies Contract Extension

This Item was removed from the Consent Agenda.

#### Board of Commissioners

##### Q. Request for Approval of Transfers and Disbursements

Proposed Motion: I move that the Board of Commissioners approve the Transfers and Disbursements as defined and set forth in the document entitled, "Recommended Transfers and Disbursements, dated July 16, 2013", noting claims in the total amount of \$1,427,625.13, be approved; that the County Clerk be authorized to certify to the County Treasurer that the Board has approved on this date the disbursements in the list dated July 16, 2013, and the Director of Finance be authorized to make budgetary transfers, as listed.

##### R. Request for Approval of Appointments to Various Advisory Boards

Proposed Motion: I move that the Board of Commissioners approve the following appointments to various advisory boards:

#### Planning Commission

- The appointment of Steven Cook to fill a term that will expire 03/31/2016

#### Economic Development Corporation/Brownfield Redevelopment Authority

- The appointment of Habib Mandwee to assume a term that will expire 10/31/2015

#### Department of Medical Examiner's

- The appointment of Joseph A. Deltondo, D.O., Elizabeth A. Douglas, M.D., & Brandy L. Shattuck, M.D. as Deputy Medical Examiners effective July 1, 2013

##### S. Request for Approval of Resolution Supporting Public Act 152 Compliance

Proposed Motion: I move that the Board of Commissioners approve the following Resolution:

WHEREAS, the County of Kalamazoo desires to remain in compliance with the Provisions of Act 152 of the Public Acts of 2011; and,

WHEREAS, Act 152 of the Public Acts of 2011 provides that Kalamazoo County will be in compliance with the provisions of the Act if the County pays no more than 80% of the total annual costs of all the medical benefit plans it offers or contributes to for its employees and elected public officials, for a medical benefit plan coverage year beginning on or after January 1, 2012; and,

WHEREAS, beginning on January 1, 2012, Kalamazoo County paid no more than 80% of the total annual costs of all the medical benefit plans it offers or contributes to for its employees and elected public officials, for a medical benefit plan coverage year beginning on or after January 1, 2012; and,

WHEREAS, Kalamazoo has committed to pay no more than 80% of the total annual costs of all the medical benefit plans it offers or contributes to for its employees and elected public officials, for a medical benefit plan coverage year beginning on or after January 1, 2013.

NOW, THEREFORE, IT IS HEREBY RESOLVED as follows:

1. Kalamazoo County has been in continuous compliance with the provisions of Act 152 of the Public Acts of 2011 since January 1, 2012; and
2. Kalamazoo County is committed to be in compliance with the provisions of Act 152 of the Public Acts of 2011, and will pay no more than 80% of the total annual costs of all the medical benefit plans it offers or contributes to for its employees and elected public officials, for a medical benefit plan coverage year beginning on or after January 1, 2013.

T. Request for Approval of Change Order #1 with Soil and Engineers, Inc. for Gull Road Court Facility Project

Proposed Motion: I move that the appropriate County officials be authorized and directed to execute Change Order #1 for additional soil borings with Soil and Engineers, Inc. for Gull Road Court Facility Project; a copy of said Change Order to be attached to the official Minutes of this meeting.

U. Request for Approval to Issue of Notice to Proceed with General Contractor Bid for Healy Street Center Project

Proposed Motion: I move that the Board of Commissioners authorize an Issue of Notice to Proceed with General Contractor Bid with Frederick Construction, Inc. for the Healy Street Center Project.

V. Request for Approval of Salary Exception – Circuit Court

This Item was removed from the Agenda.

Commissioner Seals moved and it was duly seconded that Items C. through U., with the exception of Item P., be voted on at one time by a roll call vote and be considered as a consent agenda by the Board.

The roll call vote was as follows:

Ayes:	All members present
Nays:	None
Abstains:	None
Absent:	Commissioners Alford, Tuinier

The motion carried.

**NON-CONSENT AGENDA ITEMS**

**The following Items are Non-Consent Agenda Items and will be voted on individually.**

P. Request for Approval of Janitorial Supplies Contract Extension

Commissioner Stinchcomb moved and it was duly seconded that the appropriate County officials be authorized and directed to execute Janitorial Supplies Contract Extension with One-Way Products and Indusco Supply in the amounts listed in the Packet for the period August 1, 2013 through July 31, 2014; a copy of said Contract Extensions to be attached to the official Minutes of this meeting.

Commissioner Taylor stated he requested this item be removed from the consent agenda because he had remembered a conversation concerning this contract the last time and it was his understanding the contract would be bid out this time.

Discussion ensued.

Commissioner Rogers moved and it was duly seconded to postpone action until the August 6, 2013 Board meeting.

There being no further discussion, the motion carried by a voice vote.

ITEM 9 Old Business

There was no old business.

ITEM 10 New Business

W. Request for Approval of Appointments to Aeronautics Board

Commissioner Zull moved and it was duly seconded that the Board of Commissioners approve the following appointments:

Mr. James Woodruff for a term ending July 31, 2016

Mr. Mark Weiss for a term ending July 31, 2016

Mr. Greg Hamelink for a term effective August 1, 2013 through July 31, 2016

Commissioner Zull stated he felt these three individuals were the right candidates for this Board.

Commissioners Seals stated he felt the Board should review the makeup of the Aeronautics Board.

Commissioner Rogers stated she concurred with Commissioner Seals. She stated she felt the Aeronautics Board needed more representation from the tourism industry and the private sector.

Commissioner Iden stated he thought Mr. Hamelink would represent the Board well; however, he felt Mr. Rogowski would have been a great individual to have on this Board so he would not be supporting this motion.

Commissioner Taylor stated the business sector was well represented; he echoed comments made by Commissioners Seals and Rogers.

Discussion ensued.

There being no further discussion, the motion carried by a voice vote, with one abstention.

ITEM 11 County Administrator's Report

County Administrator Peter Battani reminded the Board of the Health Equity Summit on Friday. He also stated the Plante Moran presentation would be held on Thursday. He informed the Board that David Artley was retiring and information would be sent out concerning this. He also stated the Chairman would be delivering the State of the County on July 29<sup>th</sup>.

ITEM 12 Chairperson's Report

There was no Chairperson's Report.

ITEM 13 Vice Chairperson's Report

Vice Chairman Buskirk thanked Mr. Rachowicz for getting the Home Expo back to the Expo Center. He also stated Direct Air was now off the books so the Airport was showing an increase in ridership. He stated he spoke at the Allied Site rally last week.

ITEM 14 Members' Time

Commissioner Seals stated he was disappointed in the reporting on the Jail expansion by Channel 3 News.

Commissioner Stinchcomb thanked Ms. Veronica Bolhuis from 4-H and Mr. Rachowicz for their work on the upcoming Fair.

Commissioner Zull stated he sat on the Parks Board and was encouraged as to what he had been hearing concerning the upcoming Fair.

Commissioner Heppler stated at the last meeting the Board discussed issues concerning pollution and possible risk in the area around Lamont Street and Mr. Canny stated there was no health risk to staff, or to the Jail, Parks, or Animal Services departments.

Commissioner Iden encouraged everyone to attend the Texas Township Farmers Market. He stated in August, tennis nationals would be in Kalamazoo. He stated Governor Snyder would be at Senior Services on July 25<sup>th</sup> for an event.

Chm Initial \_\_\_\_\_

Clk Initial \_\_\_\_\_

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Commissioner Rogers invited everyone to the Westwood Ice Cream Social on July 26<sup>th</sup> at the Fire Station. She stated on August 3<sup>rd</sup> she would be hosting coffee at Oshtemo Township Hall. She stated she would be attending the Health Equity Summit.

ITEM 15     Adjournment

There being no further business to come before the Board, Chairperson Maturen adjourned the meeting at 8:27 p.m.

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Timothy A. Snow  
Clerk/Register of Deeds

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David C. Maturen, Chairperson  
Kalamazoo County Board of  
Commissioners