



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

MINUTES

KALAMAZOO COUNTY BOARD OF COMMISSIONERS

REGULAR MEETING

JULY 18, 2017

ITEM 1 Call to Order: The Regular Meeting of the Board of Commissioners was called to order by Chairperson Shugars, at 7:00 pm in the Board of Commissioner's Room, second floor, County Administration Building, 201 West Kalamazoo Avenue, Kalamazoo, Michigan, on July 18, 2017.

ITEM 2 Invocation: Commissioner John Gisler.

ITEM 3 Pledge of Allegiance: Commissioner Gisler led the Pledge of Allegiance.

ITEM 4 Roll Call: Commissioners John Gisler, Tracy Hall, Ron Kendall, Scott McGraw, Stephanie Moore, Mike Quinn, Julie Rogers, Michael Seals, Dale Shugars, and Kevin Wordelman.

Members Absent: Commissioner Roger Tuinier.

Administrators Present: Tracie Moored, County Administrator/Controller; Thom Canny, Corporate Counsel; Amanda Morse, Deputy County Administrator; Lisa Henthorn, Deputy County Administrator; Jim Rutherford, HCS Director; Megan Buwalda, Chief Deputy Treasurer; Timothy A. Snow, County Clerk; Dina Sutton, Executive Coordinator.

ITEM 5 Approval of Minutes:

Commissioner Seals moved and it was duly seconded that the Minutes of the July 5, 2017 Board meeting be approved as distributed.

There being no discussion, the motion carried by a voice vote.

ITEM 6 Communications:



Commissioner Gisler presented the following communication which is on file in the Administrative Services Office unless otherwise noted:

- a) An Email from John D. Hilliard supporting a Senior Millage.

He stated he also received Communication from the Clerks opposing a Senior Millage.

Several Commissioners received communication urging support on a Senior Millage.

ITEM 7 Citizens' Time

Chairperson Shugars stated that Citizens' Time was when any citizen could address the Board on a non-agenda item. He said anyone wishing to address the Board on a non-agenda item should come to the podium, give their name and address, and limit their remarks to four minutes. He said if anyone would like to speak about an item that was on the consent agenda, they could ask that it be removed from the consent agenda at this time or he would provide an opportunity just prior to that section of the agenda.

Ms. Megan Buwalda, Treasurer's Office invited the Board to the upcoming Tax Auction.

Mr. Larry Provancher, Kalamazoo, stated he was opposed to the Convention of the States Resolution.

Several citizens addressed the Board urging the Board to place a Senior Millage question on the November Ballot.

Mr. Dennis Weber, Kalamazoo, stated he supported the Convention of the States Resolution.

Mr. Frank Warren, Kalamazoo, stated he was not supportive of moving Veterans Affairs Office to Community Mental Health.

Mr. Tony Lorenz, Kalamazoo, stated he was not in support of a Senior Millage.

ITEM 8 For Consideration

CONSENT AGENDA

Administration

A. Request for Approval of Facilities Standards Policies

That the Board of Commissioners approve the Facilities Standards Policies as included in the Packet.

Circuit Court

B. Request for Approval of Amendment to Child Care Fund

That the Board of Commissioners approve the Amendment to the Child Care Fund to include an additional \$77,372 in grant funds.

C. Request for Approval of US Bank Equipment Lease and Applied Imaging Maintenance Agreement



That the appropriate County officials be authorized and directed to execute US Bank Equipment Lease and Applied Imaging Maintenance Agreement for two (2) multi-functional printers in the amount of \$184.00 per month for a 60 month lease; a copy of said Agreement to be attached to the official Minutes of this meeting.

Health & Community Services

D. Request for Approval of an Agreement and Business Associate Agreement with Consultants in Laboratory Medicine for Breast and Cervical Cancer Control Navigation Program (BCCCNP)

That the appropriate County officials be authorized and directed to execute an Agreement and Business Associate Agreement with Consultants in Laboratory Medicine for Breast and Cervical Cancer Control Navigation Program (BCCCNP) effective March 1, 2017 with automatic annual renewals; a copy of said Agreements to be attached to the official Minutes of this meeting.

E. Request for Approval of Memorandum of Understanding (MOU) with LIFT Foundation for Healthy Babies Healthy Start (HBHS) Project

That the appropriate County officials be authorized and directed to execute Memorandum of Understanding (MOU) with LIFT Foundation for education services for the Healthy Babies Healthy Start (HBHS) Project for the period of July 1, 2017 through June 30, 2018; a copy of said MOU to be attached to the official Minutes of this meeting.

F. Request for Approval of a Contract with Douglass Community Center for Fatherhood Program

That the appropriate County officials be authorized and directed to execute a Contract with Douglass Community Center for Fatherhood Program for the provision of educational classes and activities for the period of July 19, 2017 through October 31, 2017 for an amount not to exceed \$720; a copy of said Contract to be attached to the official Minutes of this meeting.

G. Request for Approval of Elimination/Creation of Positions (General Funds/Cost Neutral)

That the Board of Commissioners approve the Elimination/Creation of the following Positions:

Elimination:

Account:	Position #	FTE	Grade	Salary	Effective
221-301	Prevention Specialist #10069-005	1.0	K07	\$19.71 – \$24.21	July, 18, 2017

Creation:

Account:	Position #	FTE	Grade	Salary	Effective
221-227	Disease Intervention Specialist #10085-*	1.0	K07	\$19.71 - \$24.21	July, 18, 2017

H. Request for Approval of Contract Amendment with Ecumenical Senior Center

That the appropriate County officials be authorized and directed to execute Contract Amendment with Ecumenical Senior Center for delivery of congregate meals to senior citizens in need of nutritional meals in the amount of \$5,000 for the period of October 1, 2016 through September 30, 2017; a copy of said Contract Amendment to be attached to the official Minutes of this meeting.



Michigan Works!I. Request for Approval of Amendment #1 with Michigan Department of Talent & Economic Development for Budget Modification for the Clemens Food Group Project

That the appropriate County officials be authorized and directed to execute Amendment #1 with Michigan Department of Talent & Economic Development for Budget Modification for the Clemens Food Group Project in the amount of \$7,100 for the period of February 7, 2017 through January 31, 2018; a copy of said Amendment #1 to be attached to the official Minutes of this meeting.

J. Request for Approval of Memorandum of Understanding (MOU) Under the Workforce Innovation and Opportunity Act (WIOA) for the Michigan Works! Southwest Area

That the appropriate County officials be authorized and directed to execute Memorandum of Understanding (MOU) Under the Workforce Innovation and Opportunity Act (WIOA) for the Michigan Works! Southwest Area; a copy of said MOU to be attached to the official Minutes of this meeting.

Prosecuting AttorneyK. Request for Approval of First Amendment to the FY 2016-2017 Memorandum of Understanding (MOU) with the Department of Attorney General

That the appropriate County officials be authorized and directed to execute First Amendment to the FY 2016-2017 Memorandum of Understanding (MOU) with the Department of Attorney General to allow for an Independent Contractor Agreement for a community based Sexual Assault Victim Advocate for the period of October 1, 2016 through September 30, 2017; a copy of said First Amendment to be attached to the official Minutes of this meeting.

L. Request for Approval of an Independent Contractor Agreement with the YWCA

That the appropriate County officials be authorized and directed to execute an Independent Contractor Agreement with the YWCA for Sexual Assault Victim Advocate for the Sexual Assault Kit Investigation Project for the period of October 1, 2016 through September 30, 2017; a copy of said Agreement to be attached to the official Minutes of this meeting.

TreasurerM. Request for Approval of Elimination/Creation of Positions (General Fund)

That the Board of Commissioners approve the Elimination/Creation of the following Positions:

Eliminate:

10112-002	Senior Account Clerk	K4	30,305.60- 37,169.60
1.0 FTE	101-253-704.00		
10112-004	Senior Account Clerk	K4	30,305.60- 37,169.60
1.0 FTE	101-253-704.00		

Create:

xxxxx-TBD	Senior Account Clerk II	K5	33,987.20- 41,724.80
1.0 FTE	101-253-704.00		



Commissioner Seals stated he would like to make an amendment to approve the ADA component and make the ADA improvements to the County Administration Building.

Ms. Buwalda stated the Treasurer's Office had been working on this issue for the last several months and really needed to be accessible for everyone. She indicated the other issue was security. She indicated the plan was to have additional public space.

Commissioner Hall inquired why renovations were being done to the office when the County was moving within the next few years.

Commissioner Rogers stated she was conflicted on this issue. She stated she supported ADA compliancy and there were other areas in the building that were not ADA compliant. She would like Administration to look into this. She indicated she was surprised by the timing of this request. She said she would be supportive of ADA and Security improvements.

Commissioner Kendall inquired if other Departments with requests over \$50,000 with General Funds or Capital Funds were utilized if those requests did come before the Board.

Mr. Zachary Lassister, Kalamazoo, stated he did not support investing money into a building that would be moving within the next few years. He suggested having Disability Network review all ADA plans.

Commissioner Kendall stated he would assume the architect would be familiar with ADA compliancy.

Ms. Buwalda stated the furniture costs included furniture that would be moved to the new facility.

Commissioner Rogers stated she did not feel the new furniture would be able to be moved.

Commissioner McGraw inquired if there would still be additional costs.

The roll call vote on the amended motion was as follows:

Ayes:	All members present, except
Nays:	Commissioners Kendall, Moore, Shugars, Gisler, McGraw
Abstains:	None
Absent:	Commissioner Tuinier

The motion failed.

The roll call vote on the original motion was as follows:

Ayes:	All members present, except
Nays:	Commissioners Rogers, Seals, Hall
Abstains:	None



Absent: Commissioner Tuinier

The motion carried.

ITEM 9 Old Business

There was no old business.

ITEM 10 New Business

Commissioner Seals moved and it was duly seconded to direct Administration to make the first floor ADA Compliant.

Ms. Moored stated she respectfully requested to allow Buildings & Grounds to review the first floor concerning compliancy and report to the Board.

Mr. Canny indicated Commissioner Seals needed to withdraw or amend his motion.

Commissioner Seals withdrew his motion.

ITEM 11 County Administrator's Report

County Administrator Ms. Tracie Moored stated the organization strategic rollout session was held with County employees.

ITEM 12 Member's Time

Commissioner Gisler stated the Road Commission was making progress on various projects within the County. He stated he attended the STD Task Force meeting earlier today.

Commissioner Wordelman stated he looked forward to discuss the Senior Millage. He stated the Board adopted the Facilities Standards Policies tonight and was pleased.

Commissioner Kendall stated Chief Switalski was named Fire Chief of the Year. He thanked the Ross Township Board for their service.

Commissioner Rogers stated the County had a NACo Rx program and urged everyone to sign up. She stated she attended the Oshtemo Township meeting where the Road Commission made a presentation.

Commissioner Hall echoed Commissioner Wordelman's comments on the Senior Millage.

Commissioner McGraw stated Discover Kalamazoo was close to reaching a solution on the pending lawsuit with Southwest Michigan First.



Chm Initial _____

Clk Initial _____

30202

Commissioner Seals stated the Airport's request to expand the runway was approved. He stated on July 29th the Airport would be hosting an Air Fair.

ITEM 13 Vice Chairperson's Report

Vice Chairperson Moore stated she would be attending the NACo Conference this upcoming weekend. She indicated Amnesty Day was upcoming.

ITEM 14 Chairperson's Report

There was no Chairperson's report.

ITEM 15 Adjournment

There being no further business to come before the Board, Chairperson Shugars adjourned the meeting at 9:11 p.m.

Timothy A. Snow
Clerk/Register of Deeds

Dale Shugars, Chairperson
Kalamazoo County Board of
Commissioners

