

MINUTES

KALAMAZOO COUNTY BOARD OF COMMISSIONERS

REGULAR MEETING

JULY 19, 2016

ITEM 1 Call to Order: The Regular Meeting of the Board of Commissioners was called to order by Chairperson Taylor, at 7:00 pm in the Board of Commissioner's Room, second floor, County Administration Building, 201 West Kalamazoo Avenue, Kalamazoo, Michigan, on July 19, 2016.

ITEM 2 Invocation: Commissioner Michael Seals.

ITEM 3 Pledge of Allegiance: Commissioner Seals led the Pledge of Allegiance.

ITEM 4 Roll Call: Commissioners John Gisler, Jeff Heppler, Stephanie Moore, Larry Provancher, Julie Rogers, Michael Seals, Dale Shugars, John Taylor, Roger Tuinier and Kevin Wordelman.

Members Absent: Commissioner Scott McGraw.

Administrators Present: John Faul, Interim County Administrator; Tracie Moored, Finance Director; Thom Canny, Corporate Counsel; Rachael Grover, Resource Coordinator; Jeff Getting, Prosecuting Attorney; Timothy A. Snow, County Clerk; Dina Sutton, Office Manager.

ITEM 5 Approval of Minutes:

Commissioner Moore moved and it was duly seconded that the Minutes of the July 5, 2016, Board meeting be approved as distributed.

There being no discussion, the motion carried by a voice vote.

ITEM 6 Communications:

Commissioner Seals presented the following communications which are on file in the Administrative Services Office unless otherwise noted:

- a) A Letter from Chief Judge Curtis Bell indicating Case Evaluations will be conducted at the Crosstown Facility starting October 1, 2016 and Civil Operations will also be transferred to the Crosstown Facility starting April 2017.
- b) A Notice of Public Hearing on Industrial Facilities Exemption Certificate for Burchett Quality Tool, Ltd.

ITEM 7 Citizens' Time

Chairperson Taylor stated that Citizens' Time was when any citizen could address the Board on a non-agenda item. He said anyone wishing to address the Board on a non-agenda item should come to the podium, give their name and address, and limit their remarks to four minutes. He said if anyone would like to speak about an item that was on the consent agenda, they could ask that it be removed from the consent agenda at this time or he would provide an opportunity just prior to that section of the agenda.

Mr. Frank Warren, Kalamazoo, addressed the Board concerning the upcoming Fair as well as the City of Battle Creek addressing pan handling.

ITEM 8 For ConsiderationA. Michigan Association of Counties (MAC) Presentation

Mr. Tim McGuire provided an update to the Board on the Michigan Association of Counties.

Commissioner Rogers thanked Mr. McGuire for his presentation and thanked him for his work on the Dark Stores.

Commissioner Gisler thanked Mr. McGuire for his presentation. Commissioner Gisler inquired of Mr. McGuire how Kalamazoo County Commissioners were made in comparison to other counties and Mr. McGuire indicated he would have staff get the information to the Board.

Commissioner Shugars stated the unfunded mandates were problematic not only at the County level but State and local levels as well.

Commissioner Seals inquired about Indigent Defense.

Mr. McGuire indicated there had been a recent report done and he would also get that information to the Board.

Commissioner Wordelman inquired about how the leadership of MAC was made up. Mr. McGuire indicated there were five standing committees represented by Commissioners throughout the state. He indicated staff researched information and provided it to the committees and the committees made a recommendation to the MAC Board of Directors and then it is discussed with Legislators.

Chairman Taylor stated he was continually impressed with the work done by MAC and thanked them for all of their hard work.

Commissioner Provancher inquired if MAC had done any research and work on Indigent Defense and Mr. McGuire indicated MAC had worked on this over the years with not much success.

CONSENT AGENDA

B. Request for Approval of 25 Year Resolution Honoring Lisa Budzyn

That the Board of Commissioners approve the following Resolution:

WHEREAS, Lisa Budzyn has served the citizens of Kalamazoo County for twenty-five (25) years as of July 8, 2016; and

WHEREAS, Lisa Budzyn has faithfully served as a Senior Legal Assistant; and

WHEREAS, the County of Kalamazoo wishes to acknowledge and honor employees who have longevity under the umbrella of County Government, since it is through longevity that expertise in the employee's particular field is achieved.

NOW, THEREFORE, BE IT RESOLVED that the Kalamazoo County Board of Commissioners does hereby acknowledge with gratitude the many years of dedication and service Lisa Budzyn has imparted to the citizens of the County and offers its best wishes for many more years of mutual association.

Buildings & Grounds

C. Request for Approval to Hire HVAC Technician for Training Purposes (B&G Salary Fund)

That the Board of Commissioners approve hiring a HVAC Technician to allow for training for a period of 30 days due to a retirement.

Circuit Court

D. Request for Approval of Agreements with Everbank and DL Gallivan Office Solutions

That the appropriate County officials be authorized and directed to execute Agreements with Everbank and DL Gallivan Office Solutions to replace two copy machines at a rate of \$291.10 plus per copy cost for the period of 60 months; a copy of said Agreements to be attached to the official Minutes of this meeting.

Finance/Purchasing

E. Request for Approval of Janitorial Supplies Contract Extension with One-Way Products and Indusco Supply

That the appropriate County officials be authorized and directed to execute Janitorial Supplies Contract Extension with One-Way Products and Indusco Supply for the period of August 1, 2016 through July 31, 2017; a copy of said Contract Extensions to be attached to the official Minutes of this meeting.

Health & Community Services

F. Request for Approval of a Breast and Cervical Cancer Control Navigation Program (BCCCNP) Updated & Renewed Agreement & Business Associate Agreement with Community Health Center of Branch County

That the appropriate County officials be authorized and directed to execute BCCCNP Updated & Renewed Agreement & Business Associate Agreement with Community Health Center of Branch County for continued services according to current program requirements effective April 1, 2016

with automatic annual renewals; a copy of said Agreements to be attached to the official Minutes of this meeting.

G. Request for Approval of Water Quality Protection Amendment to Grant Contract with the Michigan Department of Environmental Quality (MDEQ)

That the appropriate County officials be authorized and directed to execute Water Quality Protection Amendment to Grant Contract with MDEQ for the purchase of reagents associated with the development of protocols and procedures for rapid beach water testing in the amount of \$4,600 for the period of May 1, 2015 through September 30, 2016; a copy of said Amendment to be attached to the official Minutes of this meeting.

H. Request for Approval of Paid Internships in the Emergency Preparedness Program (Grant Funds)

That the Board of Commissioners approve of paid internships in the Emergency Preparedness Program to assess capacity and capability to plan for, respond to, and recover from public health emergencies in the amount not to exceed \$23,842 for the period of July 1, 2016 through June 30, 2017.

I. Request for Approval of Additional Staff Hours for the Nurse Family Partnership (NFP) Program (Grant Funds)

That the Board of Commissioners approve the additional staff hours in the NFP Program by 100 hours for the period of July 20, 2016 through September 30, 2016.

Michigan Works!

J. Request for Approval of Career Jump Start (CJS) Initiative

That the appropriate County officials be authorized and directed to execute Career Jump Start Initiative in the amount of \$13,950 for the period of December 1, 2015 through September 30, 2016; a copy of said Contract to be attached to the official Minutes of this meeting.

K. Request for Approval of Reemployment Services and Eligibility Assessment (RESEA) Program

That the appropriate County officials be authorized and directed to execute Reemployment Services and Eligibility Assessment Program in the amount of \$35,540 for the period of January 1, 2016 through December 31, 2016; a copy of said Contract to be attached to the official Minutes of this meeting.

L. Request for Approval of Program Year 2016 Employment Service Plan Instructions

That the appropriate County officials be authorized and directed to execute Program Year 2016 Employment Service Plan Instructions in the amount of \$418,234 for the period of July 1, 2016 through June 30, 2017; a copy of said Plan to be attached to the official Minutes of this meeting.

Planning & Community Development

M. Request for Approval to Accept Grant Funds from the U.S. EPA

That the appropriate County officials be authorized and directed to accept grant funds in the amount of \$400,000 to assess the environmental conditions of potential brownfield sites.

Prosecuting AttorneyN. Request for Approval of FY 2016-2017 Michigan Department of Health & Human Services (MDHHS) Contract

That the appropriate County officials be authorized and directed to execute FY 2016-2017 MDHHS Contract for the reimbursement of Assistant Prosecuting Attorneys staff hours to work on Neglect Cases in Family Court for the period of October 1, 2016 through September 30, 2017; a copy of said Contract to be attached to the official Minutes of this meeting.

SheriffO. Request for Approval of FY2016 Emergency Management Performance Grant Agreement (EMPG)

That the appropriate County officials be authorized and directed to execute FY2016 EMPG Agreement for partial funding of the Emergency Management Director's wages and fringe benefits in the amount of \$29,670 for the period of October 1, 2015 through September 30, 2016; a copy of said Agreement to be attached to the official Minutes of this meeting.

P. Request for Approval of a Mutual Aid Agreement with Barry County Sheriff's Office

That the appropriate County officials be authorized and directed to execute a Mutual Aid Agreement with Barry County Sheriff's Office effective June 21, 2016; a copy of said Agreement to be attached to the official Minutes of this meeting.

Q. Request for Approval of Medical Services Contract for the Jail with Dr. Hunt

That the appropriate County officials be authorized and directed to execute Medical Services Contract for the Jail with Dr. Hunt in the amount of \$10,000 per month; a copy of said Contract to be attached to the official Minutes of this meeting.

Board of CommissionersR. Request for Approval of Transfers and Disbursements

That the Board of Commissioners approve Transfers and Disbursements as defined and set forth in the document entitled, "Recommended Transfers and Disbursements, dated July 19, 2016", noting claims in the total amount of \$1,477,042.45 be approved and that the County Clerk be authorized to certify to the County Treasurer that the Board has approved on this date the disbursements in the list dated July 19, 2016, and the Director of Finance be authorized to make budgetary transfers, as listed.

S. Request for Approval of a Professional Services Contract with Rick Chambers & Associates

That the appropriate County officials be authorized and directed to execute a Professional Services Contract with Rick Chambers & Associates for the purpose of strengthening the capabilities of Kalamazoo County leadership, and ultimately County Staff, to communicate effectively with key internal and external audiences in the amount of \$10,000 for the period of July 19, 2016 through December 31, 2016; a copy of said Contract to be attached to the official Minutes of this meeting.

Commissioner Seals moved and it was duly seconded that Items B. through S., be voted on at one time by a roll call vote and be considered as a consent agenda by the Board.

The roll call vote was as follows:

Ayes: All members present
Nays: None
Abstains: None
Absent: Commissioner McGraw

The motion carried.

NON-CONSENT AGENDA ITEMS

The following Items are Non-Consent Agenda Items and will be voted on individually.

ITEM 9 Old Business

There was no old business.

ITEM 10 New Business

There was no new business.

ITEM 11 County Administrator's Report

There was no Administrator's Report.

ITEM 12 Chairperson's Report

Chairperson Taylor stated he had recent conversations on health equity and more information would be forthcoming.

ITEM 13 Vice Chairperson's Report

Vice Chairman Heppler stated there was so much violence and hate not only the County; but in the Country. He stated everyone needed to be kind and courteous to one another. He asked everyone to thank those on the front line.

ITEM 14 Members' Time

Commissioner Tuinier stated he concurred with Vice Chairman Heppler's comments.

Commissioner Rogers read a letter from Bike Friendly Kalamazoo. She encouraged everyone to join her in donating blood at her church. She stated she, along with Administration and Buildings and Grounds would be meeting to discuss sustainability.

ITEM 15 Adjournment

Chm Initial _____

Clk Initial _____

29939

There being no further business to come before the Board, Chairperson Taylor adjourned the meeting at 7:34 p.m.

Timothy A. Snow
Clerk/Register of Deeds

John Taylor, Chairperson
Kalamazoo County Board of
Commissioners