

MINUTES

KALAMAZOO COUNTY BOARD OF COMMISSIONERS

REGULAR MEETING

JULY 21, 2015

ITEM 1 Call to Order: The Regular Meeting of the Board of Commissioners was called to order by Chairperson Taylor, at 7:00 pm in the Board of Commissioner's Room, second floor, County Administration Building, 201 West Kalamazoo Avenue, Kalamazoo, Michigan, on July 21, 2015.

ITEM 2 Invocation: Commissioner Roger Tuinier.

ITEM 3 Pledge of Allegiance: Commissioner Tuinier led the Pledge of Allegiance.

ITEM 4 Roll Call: Commissioners John Gisler, Jeff Heppler, Scott McGraw, Stephanie Moore, Larry Provancher, Julie Rogers, Michael Seals, Dale Shugars, John Taylor, Roger Tuinier and Kevin Wordelman.

Members Absent: None.

Administrators Present: John Faul, Interim County Administrator; Tracie Moored, Finance Director; Thom Canny, Corporate Counsel; Jeff Getting, Prosecuting Attorney; Mary Balkema, Treasurer; Rick Fuller, Sheriff; Paul Matyas, Undersheriff; Lotta Jarnefelt, Planning & Community Development Director; David Rachowicz, Parks Director; Dr. Gillian Stoltman, HCS Director; Timothy A. Snow, County Clerk; Dina Sutton, Office Manager.

ITEM 5 Approval of Minutes:

Commissioner Seals moved and it was duly seconded that the Minutes of the July 7, 2015, Board meeting be approved as distributed.

There being no discussion, the motion carried by a voice vote.

ITEM 6 Communications:

Commissioner Tuinier presented the following communications which are on file in the Administrative Services Office unless otherwise noted:

- a) Notice of Public Hearing from Charter Township of Comstock on Industrial Facilities Tax Exemption Certificates for Landscape Forms Inc., Bell's Brewery Inc., and Burchett Quality Tool, Ltd.

- b) A Letter from Ms. Heidi Voorhees, President, GovHRUSA, LLC thanking the County for using their firm for the County Administrator Search and to notify the County it would not be charging the County for the final installment nor expenses incurred.

Several Commissioners stated they received communication from constituents supporting the housing millage and some not supportive of the housing millage.

ITEM 7 Citizens' Time

Chairperson Taylor stated that Citizens' Time was when any citizen could address the Board on a non-agenda item. He said anyone wishing to address the Board on a non-agenda item should come to the podium, give their name and address, and limit their remarks to four minutes. He said if anyone would like to speak about an item that was on the consent agenda, they could ask that it be removed from the consent agenda at this time or he would provide an opportunity just prior to that section of the agenda.

Mr. Jim Furner, Kalamazoo, addressed the Board concerning the traffic in his neighborhood.

Mr. Tim Graham, Kalamazoo, addressed the Board concerning the development of the corners of Kalamazoo, Westnedge and Church Street.

Mr. Frank Warren, Kalamazoo, stated he felt Ft. Custer should have a plaque for a former Michigan Senator. He stated he would be working both Kalamazoo County and Calhoun County Fairs.

Mr. David Rachowicz, Parks Director, invited the County Board of Commissioners to lunch on Thursday, August 13, 2015 with the 4-H Club members.

ITEM 8 For Consideration

A. Request for Approval of a Resolution Honoring Laura Misner

Commissioner Shugars moved and it was duly seconded that the Board of Commissioners approve the following Resolution:

WHEREAS, that it is with pride that we recognize Laura Misner for being named a finalist for the "Charles T. Kuntzleman Accepting the Challenge Award" as part of the Governor's Fitness Awards; and

WHEREAS, Laura Misner has continued to pursue a healthy and balanced life despite extraordinary challenges. Laura, a 20 year veteran of the Kalamazoo Department of Public Safety who joined the Kalamazoo County Sheriff's Office on June 19, 2012 as an Airport Deputy, was struck by a Jeep while attending to two other individuals at the scene of a rollover. The accident left her with serious injuries to her leg and hip; and

WHEREAS, after spending time in a wheelchair and undergoing extensive physical therapy, Laura completed a 5K run/walk just five months after the accident. Throughout the following two years of

physical therapy, Laura pushed herself to continue to gain strength, stamina and endurance. Laura has remarkably made a full recovery and continues her progress toward total health and wellness; and

WHEREAS, we are inspired by the dedication and commitment that Laura has demonstrated to her health and wellness despite her challenges. She has illustrated that perseverance and determination can overcome any circumstance and that a healthy life is an achievable goal for all.

NOW, THEREFORE, LET IT BE RESOLVED, that the County of Kalamazoo and County Board of Commissioners wish to congratulate and honor Laura Misner for being named a finalist for the "Charles T. Kuntzleman Accepting the Challenge Award."

The roll call vote was as follows:

Ayes:	All members present
Nays:	None
Abstains:	None
Absent:	None

The motion carried.

Senator O'Brien stated Ms. Misner was such an inspiration to so many. Senator O'Brien presented Ms. Misner with an award.

Sheriff Rick Fuller stated Ms. Misner was a huge inspiration to the County of Kalamazoo.

B. Road Commission of Kalamazoo County and Michigan Department of Transportation Infrastructure Report

Ms. Joanna Johnson, Managing Director, Road Commission of Kalamazoo County presented its Annual Report.

Ms. Kim Avery, Southwest Region Engineer, MDOT presented its Annual Report.

Commissioner Rogers thanked both entities for their presentations. She inquired about the KL Avenue, 11th Street to Drake Road area. Ms. Johnson stated the Road Commission had held initial discussions with Oshtemo Township and discussions would continue.

Commissioner McGraw stated he toured the Road Commission facilities and expressed his gratitude to Ms. Johnson to her and her staff for the work they did. He stated he was very impressed with the Road Commission Board members.

Commissioner Seals inquired of Ms. Johnson of the Berkley, North and Dartmouth Streets issue being brought before the County Board of Commissioners. Ms. Johnson indicated that there was a study being done by Western Michigan University and the Road Commission had looked at this area and would continue to look at this issue.

Commissioner Seals thanked the Road Commission for their work with Kalamazoo Township.

Commissioner Shugars thanked the Road Commission and MDOT for their work. He stated he still had safety concerns with the I-94 incident that occurred over the winter. Ms. Avery stated a study was being done currently with MDOT, State Police and Universities from Jackson to the Indiana Border that would address short, mid and long term solutions; she indicated the study would be released within the month.

Ms. Johnson invited the Board to a session on September 23 from 9i to 10:30 a.m. on Setting Realistic Speed Limits being hosted by the Michigan State Police.

Commissioner Wordelman urged safety for bicyclists and supported Complete Streets.

Vice Chair Heppler thanked both for their presentations and for their collaboration with working on projects.

Chair Taylor inquired about what percentage of funding was utilized for non-motorized vehicles and Ms. Johnson indicated approximately 1%.

CONSENT AGENDA

Health & Community Services

C. Request for Approval of Household Hazardous Waste (HHW) Contract Amendments with Multiple Townships and Municipalities

That the appropriate County officials be authorized and directed to execute HHW Contract Amendments with multiple Townships and Municipalities for the period of January 1, 2015 through December 31, 2015 as follows; a copy of said Amendments to be attached to the official Minutes of this meeting.

GOVERNMENTAL UNITS AND FUNDING

- | | |
|-----------------------|----------|
| 1. Climax, Village of | \$400 |
| 2. Oshtemo Township | \$12,000 |

D. Request for Approval of a Grant Agreement from the Michigan Medicare/Medicaid Assistance Program (MMAP) for the Senior Medicare Patrol Project

That the appropriate County officials be authorized and directed to execute a Grant Agreement with MMAP for the Senior Medicare Patrol Project in the amount of \$4,372 for the period of June 1, 2015 through May 31, 2018; a copy of said Agreement to be attached to the official Minutes of this meeting.

E. Request for Approval of Breast and Cervical Cancer Control Navigation Program (BCCCNP) Amendment #2 to Agreement with Bronson Battle Creek

That the appropriate County officials be authorized and directed to execute BCCCNP Amendment #2 to Agreement with Bronson Battle Creek to add additional provider services effective July 1, 2015 with automatic annual renewals; a copy of said Amendment #2 to be attached to the official Minutes of this meeting.

F. Request for Approval of Breast and Cervical Cancer Control Navigation Program (BCCCNP) Provider Agreement & Business Associate Agreement with Foundation for Behavioral Resources dba Augusta Family Health Clinic

This Item was removed from the Consent Agenda.

G. Request for Approval of an Agreement with Cribs for Kids, Inc.

That the appropriate County officials be authorized and directed to execute an Agreement with Cribs for Kids, Inc. to utilize and purchase safe sleep brochures and pack-n-plays to educate new parents on the importance of providing a safe sleep environment for their new infant effective July 1, 2015 with automatic annual renewals; a copy of said Agreement to be attached to the official Minutes of this meeting.

H. Request for Approval of Extensions to LIHEAP/DOE 13-39015 Weatherization Subcontract Agreements

That the appropriate County officials be authorized and directed to execute Extensions to LIHEAP/DOE 13-39015 Weatherization Subcontract Agreements for 90 days with the following; a copy of said Contract Extensions to be attached to the official Minutes of this meeting.

Subcontract Agreements:

- DeHaan Heating/Cooling, Andrew Gyllstrom – HVAC
- Rogers Refrigeration, Steve Rogers – HVAC
- Better World Builders, Mark Lee – Auditor/QC Inspector
- Athena Construction, Heidi Johnson – Auditor/QC Inspector
- Flory Construction, Bill Flory – Weatherization Contractor
- Neville Construction, Dale Neville – Weatherization Contractor
- Lakeshore Construction, Mike Horvath – Weatherization Contractor

Information Systems

I. Request for Approval of Agreement for Service and Customer Authorization Agreement with Earthlink Business

That the appropriate County officials be authorized and directed to execute Agreement for Service and Customer Authorization Agreement with Earthlink Business for 5 basic phone lines to provide failover service for outbound calls and 911 calls at the new Gull Road Justice Complex at a rate of \$22.87/month each; a copy of said Agreements to be attached to the official Minutes of this meeting.

Michigan Works!

J. Request for Approval of Program Year (PY) 2015 Employment Services (ES) Plan Instructions PI 15-10

That the appropriate County officials be authorized and directed to execute Program Year (PY) 2015 Employment Services (ES) Plan Instructions PI 15-10 that provides job matching at no cost to all employers and job seekers in the amount of \$415,277 for the period of July 1, 2015 through June 30, 2016; a copy of said Plan to be attached to the official Minutes of this meeting.

K. Request for Approval of Workforce Development Areas Under the Workforce Innovation, and Opportunity Act (WIOA) Adult, Dislocated Worker and Youth Program Allocations PI 15-09
That the appropriate County officials be authorized and directed to execute WIOA Adult (\$1,029,982), Dislocated Worker (\$1,095,648) and Youth (\$1,380,681) Program Allocations PI 15-09 for the period of July 1, 2015 through June 30, 2017; a copy of said Plan to be attached to the official Minutes of this meeting.

Purchasing

L. Request for Approval of Contract Extension with One-Way Products and Indusco Supply for Groups II and III for Janitorial Supplies

That the appropriate County officials be authorized and directed to execute Contract Extension with One-Way Products and Indusco Supply for Groups II and III for Janitorial Supplies for the period of August 1, 2015 through July 31, 2016; a copy of said Contract Extension to be attached to the official Minutes of this meeting.

Sheriff

M. Request for Approval to Transfer Office of Emergency Management Equipment (high volume vacuum and trailer) to Climax Township Fire Department

That the Board of Commissioners approve the transfer of Office of Emergency Management Equipment (high volume vacuum and trailer) to Climax Township Fire Department.

N. Request for Approval of Contract Extension with Roe-Comm for Maintenance on the Fire Towers and the Backup Dispatch Center

That the appropriate County officials be authorized and directed to execute Contract Extension with Roe-Comm for Maintenance on the Fire Towers and the Backup Dispatch Center in the amount of \$14,424 for the period of July 1, 2015 through June 30, 2016; a copy of said Contract Extension to be attached to the official Minutes of this meeting.

O. Request for Approval of Contract Extension with Roe-Comm for Maintenance and Repair of Portable Radios, Mobile Radios, and Signal Repeaters

That the appropriate County officials be authorized and directed to execute Contract Extension with Roe-Comm for Maintenance and Repair of Portable Radios, Mobile Radios, and Signal Repeaters in the amount of \$32,481.44 for the period of July 1, 2015 through June 30, 2016; a copy of said Contract Extension to be attached to the official Minutes of this meeting.

P. Request for Approval of a Contract with TouchPay Holdings, LLC

That the appropriate County officials be authorized and directed to execute a Contract with TouchPay Holdings, LLC who bought out EZ Card and Kiosk and who will now manage the kiosk services; a copy of said Contract to be attached to the official Minutes of this meeting.

Board of Commissioners

Q. Request for Approval of Transfers and Disbursements

That the Board of Commissioners approve Transfers and Disbursements as defined and set forth in the document entitled, "Recommended Transfers and Disbursements, dated July 21, 2015", noting claims in the total amount of \$2,378,000.39 be approved; that the County Clerk be authorized to certify to the County Treasurer that the Board has approved on this date the

disbursements in the list dated July 21, 2015, and the Director of Finance be authorized to make budgetary transfers, as listed.

R. Request for Approval of Appointments to the Community Action Tripartite Advisory Board (CATAB)

That the Board of Commissioners approve the following Appointments:

Private Sector

- Appoint Ms. Sherry Thomas Cloud to assume a term that will expire 03/31/17
- Appoint Ms. Christina Hegwood to assume a term that will expire 03/31/16

Consumer Sector

- Appoint Ms. Clisha Graves to assume a term that will expire 03/31/16

S. Request for Approval of a Contract with Hiring Solutions

That the Board of Commissioners approve a Contract with Hiring Solutions to assist with the Hiring of the County Administrator in the amount of \$25,000; a copy of said Contract to be attached to the official Minutes of this meeting.

T. Request for Approval of Amendments to Freedom of Information Action (FOIA) Policy

That the Board of Commissioners approve of Amendments to FOIA Policy.

Commissioner Tuinier moved and it was duly seconded that Items C. through T., with the exception of Item F., be voted on at one time by a roll call vote and be considered as a consent agenda by the Board.

The roll call vote was as follows:

Ayes:	All members present
Nays:	None
Abstains:	None
Absent:	None

The motion carried.

NON-CONSENT AGENDA ITEMS

The following Items are Non-Consent Agenda Items and will be voted on individually.

F. Request for Approval of Breast and Cervical Cancer Control Program Navigation Program (BCCCNP) Provider Agreement & Business Associate Agreement with Foundation for Behavioral Resources dba Augusta Family Health Clinic

Commissioner Wordelman moved and it was duly seconded that the appropriate County officials be authorized and directed to execute BCCCNP Provider Agreement & Business Associate Agreement with Foundation for Behavioral Resources dba Augusta Family Health Clinic effective July 1, 2015 with automatic annual renewals; a copy of said Agreement to be attached to the

official Minutes of this meeting.

Commissioner Rogers stated she had originally asked to have this item removed from the agenda due to some issues; however, she had spoken with staff members at HCS and now felt comfortable approving this agreement.

There being no further discussion, the motion carried by a voice vote.

ITEM 9 Old Business

Board of Commissioners

U. Request for Approval of a Resolution Authorizing the Funding of the Local Housing Assistance Fund through a Millage Request Submitted to the Electorate on November 3, 2015
Commissioner Moore moved and it was duly seconded that the Board of Commissioners approve the following Resolution:

WHEREAS, beginning in 2006 the Kalamazoo County Public Housing Commission has faithfully implemented and measured the Local Housing Assistance Fund; and,

WHEREAS, the Local Housing Assistance Fund has provided, and continues to provide, valuable and needed assistance to some of the County's most vulnerable residents by aiding families and individuals who were homeless or at risk of becoming homeless; and

WHEREAS, the Local Housing Assistance Fund positively impacted over more than 1,200 individuals – single adults, parents and children during its first ten (10) years in existence through the provision of housing and/or housing supports; and

WHEREAS, Kalamazoo County, the City of Kalamazoo, and the City of Portage, were the original, primary financial contributors to the Local Housing Assistance Fund, but can no longer continue to provide the financial support to the Local Housing Fund which would permit the Local Housing Fund to serve some of the most vulnerable people in the County; and

WHEREAS, the Local Housing Assistance Fund could continue its current programs, and expand those programs to serve more people, if there was a dedicated funding source for the Local Housing Assistance Fund; and

WHEREAS, the Kalamazoo Public Housing Commission has conducted its own study and review of the financial resources necessary to maintain, and grow, the Local Housing Assistance Fund to better meet the needs of the County's residents; and

WHEREAS, the Kalamazoo Public Housing Commission's study recommends that the Kalamazoo County Board of Commissioners ask the County electorate to approve millage request imposing a

Chm Initial _____

Clk Initial _____

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0.10 mill tax on all taxable property within the County to fund the Local Housing Assistance Fund;
and

WHEREAS, the County Board of Commissioners has received the Public Housing Commission's Report and recommendation, and agrees with the Public Housing Commission's recommendation to create a dedicated and reliable funding mechanism for the Local Housing Assistance Fund;
and,

NOW, THEREFORE, BE IT RESOLVED that a question shall be placed on the ballot for consideration of the electorate on November 3, 2015, asking the electorate to approve the imposition of a 0.10 mill levy on taxable property within the County to provide a dedicated and reliable funding mechanism for the Local Housing Assistance Fund;

NOW, THEREFORE, BE IT FURTHER RESOLVED that the form of the question shall be as follows:

"KALAMAZOO COUNTY LOCAL HOUSING ASSISTANCE FUND MILLAGE

"For the purpose of creating a local fund to provide housing assistance to persons of low income who are homeless or at risk of homelessness, shall the limitation on the amount of taxes which may be imposed on taxable property in Kalamazoo County be increased by 0.10 mills, being 10 cents (\$0.10) per thousand dollars (\$1,000) of taxable value on all taxable property in Kalamazoo County for a period of six (6) years, being 2015 to 2020, inclusive? It is estimated that 0.10 mills would raise approximately \$817,100 when first levied in 2015."

BE IT FURTHER RESOLVED that said election shall be held and conducted and the results of said election shall be canvassed in accordance with the provisions of the State law pertaining to the submission of such questions to the electors entitled to vote thereon and that the County Clerk/Register of Kalamazoo County and the County Treasurer of Kalamazoo County shall do and perform all acts required by law for the calling and conducting of such election, and that the said Clerk/Register of Kalamazoo County shall within five (5) days of said election file with the County Treasurer for Kalamazoo County a certified copy of the official declaration of the results of said election.

Mr. David Anderson, Chair of the Kalamazoo Public Housing Commission urged the support of this Resolution.

Mr. David Artley, Kalamazoo Public Housing Commission urged the support of this Resolution.

Ms. Leona Carter, Kalamazoo, stated she moved to Kalamazoo due to the Kalamazoo Promise and urged the County to support this Resolution.

Commissioner Gisler thanked Mr. Anderson and Mr. Artley for their passion, hard work and dedication. He stated neither the Resolution nor the ballot language mentioned children. He

stated most of the proponents who support putting this on the ballot were doing so for the children. He stated the monies should be utilized strictly for families with children. He stated he would not support this Resolution.

Commissioner Provancher stated he too had some concerns with the wording in the ballot. Commissioner Provancher moved and it was duly seconded to amend the language from persons to children in the ballot language.

Commissioner Wordelman made a friendly amendment to add families with after the wording children.

Commissioner Rogers stated this millage would be very beneficial to children and families in many ways and for years to come. She urged her fellow Commissioners to support it.

Commissioner Shugars wanted clarification on the ballot language; that the funds would be strictly used for assisting homeless children.

Commissioner Moore stated she felt this was a no brainer. She stated she did have some concern with total dedication being strictly for children, although, she felt the monies should be ear marked for children. She stated she dealt with men and women who did not have custody of their children due to being homeless and hoped these monies could help them as well.

Mr. Artley stated the millage would be families with children and would be focused on children. He stated with the Local Housing Assistance Fund children were placed with their parents that were displaced and homeless. He indicated benchmarks would be put in place.

Commissioner Moore stated she felt the amendment was acceptable and she would support it.

Commissioner Gisler stated he would be acceptable to the amendment.

Commissioner Wordelman stated he supported the amendment language; however, he would have supported it without the amended language.

Commissioner McGraw inquired if hiring a staff person from those millage dollars would be acceptable and Mr. Canny indicated those funds were allowable under the revenue generated from the millage.

Commissioner McGraw inquired of Mr. Anderson if the ballot language amendment was acceptable and Mr. Anderson stated it was more than acceptable. He stated it was his fault for making sure the language wasn't in there to begin with.

The roll call vote on the amendment to the ballot language was as follows:

Ayes:	All members present
Nays:	None
Abstains:	None

Absent: None

The motion on the amendment carried.

Commissioner McGraw stated he still had concerns with the measurement sticks, budget and did not feel like there was a sound financial plan ready at this time.

Commissioner McGraw stated he did not want to see anyone homeless, however, he had concerns that the Public Housing Commission (PHC) had not asked the County Board of Commissioners for any additional funds to be allocated to the PHC. He stated he would rather see this as a general fund discussion vs. a millage question.

Commissioner Seals stated at the inception of the Public Housing Commission there were a lot of entities involved and bench marks had been set and success was achieved. He stated he was assured the PHC would not have an issue meeting benchmarks.

Commissioner Provancher stated he had no concerns with the accountability with the revenue. He had full faith in the Public Housing Commission.

Commissioner Rogers stated she had no concerns with the Public Housing Commissions proposal.

Commissioner Gisler stated with the amendment it was a better proposal, however, it still was a tax increase and would not support this request.

Vice Chairperson Heppler stated the Public Housing Commission and Local Housing Assistance Fund had been quite successful. He did have concerns that the current allocation had been requested or spent. He stated he would be in favor of reaching out to other local entities and working together to leverage additional funds to assist with homelessness.

Commissioner Wordelman stated by the Board passing the ballot language it would allow the citizens to vote. He stated this was allowing citizens to make the choice, it was their personal choice.

Commissioner Seals stated the amount of homeless children had more than doubled since the inception of the Public Housing Commission.

Chair Taylor stated he was supportive of this request. He stated the Board was making the decision to allow the citizens the option to vote and let them decide.

The roll call vote was as follows:

Ayes: Commissioners Moore, Provancher, Rogers, Seals, Taylor, Wordelman
Nays: Commissioners Heppler, McGraw, Shugars, Tuinier, Gisler
Abstains: None
Absent: None

The motion carried.

ITEM 10 New Business

There was no new business.

ITEM 11 County Administrator's Report

There was no Administrator's Report.

ITEM 12 Chairperson's Report

Chairperson Taylor stated he was very proud of the Board and its discussion on the housing millage.

ITEM 13 Vice Chairperson's Report

Vice Chairman Heppler stated he concurred with the Chair.

ITEM 14 Members' Time

Commissioner Tuinier stated he thought maybe the Board should be looking at internal candidates for the County Administrator position and thought it was something to consider.

Commissioner Gisler stated he had free tickets to the Annual Breakfast on the Farm on August 8th at 9 a.m.

Commissioner Moore invited everyone to attend a Race and Policing Forum on July 30th at 5:30 p.m. at the Douglas Community Association. She stated the Annual Mother's Of Hope meeting would be held on August 1st Noon to 6 p.m. at Spring Valley Park.

Commissioner Provancher stated he had visited the County Jail Garden a few times and was quite impressed with it.

Commissioner Rogers stated the Workforce Development Board was awarded the Prisoner Reentry Grant for one year. She stated Michigan Works! bench marked unemployment rate from 2014 was 5.9% to 4.0 % in 2015. She stated the County would miss MLive report Alex Mitchell.

Commissioner Seals stated National Night Out was being held on Tuesday, August 4th and encouraged everyone to attend. He stated the Eastside Neighborhood Association was in the black for the first time ever.

ITEM 15 Adjournment

Chm Initial _____

Clk Initial _____

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There being no further business to come before the Board, Chairperson Taylor adjourned the meeting at 9:44 p.m.

Timothy A. Snow
Clerk/Register of Deeds

John Taylor, Chairperson
Kalamazoo County Board of
Commissioners