

## MINUTES

### KALAMAZOO COUNTY BOARD OF COMMISSIONERS COMMITTEE OF THE WHOLE

JULY 21, 2015

PLACE: Room 207A, County Administration Building

TIME: 4:00 p.m. – 6:17 p.m.

MEMBERS PRESENT: Commissioners John Gisler, Jeff Heppler, Scott McGraw, Stephanie Moore, Larry Provancher, Julie Rogers, Michael Seals, Dale Shugars, John Taylor, Roger Tuinier and Kevin Wordelman

MEMBERS ABSENT: None

OTHERS PRESENT: John Faul, Thom Canny, Tracie Moored, Amanda Woodin, Jeff Getting, Mary Balkema, Rachel Grover, Lisa Bradshaw, Tim Snow, Rick Fuller, Paul Matyas, Dina Sutton

Chairman Taylor convened the Committee of the Whole at 4:00 p.m.

1. Aeronautic Board Interviews

The Board introduced themselves and interviewed Mr. Bill Duggan and Ms. Cecile Mutch for Aeronautic Board.

Commissioners Gisler and Moore arrived at 4:05 p.m.

Commissioner Rogers stated she thought check in on a smart phone would be beneficial at the Airport.

2. Review of Transfers and Disbursements

Ms. Tracie Moored, Finance Director stated claims for July 21, 2015 totaled \$2,378,000.39. She indicated there were several budget adjustments.

Commissioner Rogers inquired about the Health & Community Services building rental increase and Ms. Moored indicated it was probably due to cost allocation within their budget.

Commissioner Moore inquired if there was any impact to Community Action Agency and Ms. Moored indicated she was not sure but would get the information and provide it to the Board.

3. Southwest Michigan First (SWMF) Presentation

Mr. Ron Kitchens, CEO, SWMF provided the Board of Commissioners with an update on various developments.

Vice Chairperson Heppler stated the smaller businesses were going away and he felt they were the backbone of the Country. He wanted to know what the County could do to keep them in the community.

Mr. Kitchens indicated there were approximately 40 programs a year that assisted small business owners, as well as, networking with Western Michigan University, State of Michigan, and match making efforts.

Commissioner Shugars stated the Jersey Giant was part of the Momentum Program. He also stated 425 was an area in which needed to be looked at.

Commissioner Shugars suggested a conference for all local officials to discuss 425.

Chairman Taylor thanked Mr. Kitchens and his staff for their hard work and dedication.

#### 4. Audit Wrap Up

Mr. Doug Harera and Ms. Kristy Vandermolen from BDO presented the County's Audit.

Sheriff Fuller stated he recognized the deficiency in the inmate trust-X jail account mentioned in the report and the Sheriff's Office was still working on the issue.

Commissioner Shugars stated the lack of bank reconciliation was a serious issue and would like it taken care of.

Commissioner Shugars stated the County spent a lot of money on having the single audit done and did not want any findings on the single audit report next year.

Commissioner Rogers stated she was very proud of the Finance Director and her team for their hard work, she also thanked the Sheriff for his work on last year's recommendations.

Commissioner Rogers stated there were significant deficiencies with Health & Community Services, Community Action Tripartite Advisory Board and felt a representative from their department should have been present to address those deficiencies.

Commissioner McGraw inquired about the software and personnel investments the Sheriff's Office had incurred concerning the reconciliation process and the Sheriff indicated it was over \$10,000.

Commissioner McGraw inquired where the disconnect came from and the Sheriff Fuller stated he felt the vendor did not provide the service in which the Sheriff needed.

Commissioner Shugars thanked BDO for their work on the audit.

#### 5. Any other items

Mr. Thom Canny, Corporate Counsel, updated the Board concerning the Memorandum of Understanding with the Humane Society. He stated the Humane Society was looking to purchase undeveloped land in Comstock Township, which were not the terms of the original Memorandum of Understanding. He indicated the County and Humane Society needed to get back together and strategize; however, he felt a resolution would be feasible.

Chairman Taylor stated he felt Commissioners Tuinier and Rogers should sit on the subcommittee to work with the Humane Society.

Commissioner Rogers stated she would give an update concerning the NACo conference at the next meeting.

Chairman Taylor stated Commissioner Provancher would be participating in the Welcome Kalamazoo Group meetings and invited anyone to participate if they would like.

Chairman Taylor stated the next meeting had been slated for August 5<sup>th</sup> and wanted to know if there was any interest in moving the meeting to August 4<sup>th</sup>; there was no interest to change the meeting.

#### 6. Executive Session

Commissioner Wordelman moved and it was duly seconded that the Board of Commissioners, functioning as a Committee of the Whole, go into a closed session pursuant to Sections 8(d and e) of the Open Meetings Act to consider the purchase or lease of real property and for the purpose of consulting with the County's attorney

regarding trial or settlement negotiations in the matter of Lanier vs. Kalamazoo County because an open meeting would have a detrimental financial effect on the litigation or settlement position of the County.

The roll call vote was as follows:

Ayes: All members present

Nays: None

Abstains: None

Absent: None

The motion carried.

7. Adjournment – no later than 6 p.m.

There being no further business to come before the Board, Chairman Taylor adjourned the meeting at 6:17 p.m.

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John Taylor, Chairman  
Kalamazoo County Board of Commissioners