



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

MINUTES

KALAMAZOO COUNTY BOARD OF COMMISSIONERS

REGULAR MEETING

AUGUST 15, 2017

ITEM 1 Call to Order: The Regular Meeting of the Board of Commissioners was called to order by Chairperson Shugars, at 7:00 pm in the Board of Commissioner's Room, second floor, County Administration Building, 201 West Kalamazoo Avenue, Kalamazoo, Michigan, on August 15, 2017.

ITEM 2 Invocation: Commissioner Ron Kendall.

ITEM 3 Pledge of Allegiance: Commissioner Kendall led the Pledge of Allegiance.

ITEM 4 Roll Call: Commissioners John Gisler, Tracy Hall, Ron Kendall, Scott McGraw, Stephanie Moore, Mike Quinn, Julie Rogers, Michael Seals, Dale Shugars, Roger Tuinier and Kevin Wordelman.

Members Absent: None.

Administrators Present: Tracie Moored, County Administrator/Controller; Thom Canny, Corporate Counsel; David Rachowicz, Parks Director; Megan Buwalda, Deputy Treasurer; Mary Balkema, Treasurer; Ann Filkins, District Court Administrator; Timothy A. Snow, County Clerk; Dina Sutton, Executive Coordinator.

ITEM 5 Approval of Minutes:

Commissioner McGraw moved and it was duly seconded that the Minutes of the August 2, 2017 Board meeting be approved as distributed.

There being no discussion, the motion carried by a voice vote.

ITEM 6 Communications:



Commissioner Kendall presented the following communication which is on file in the Administrative Services Office unless otherwise noted:

a) A Notice of Public Hearing from the City of Portage on the Expansion of Industrial Development District N. 55 for FEMA Corporation.

Commissioner Seals received a communication concerning the Road Commission of Kalamazoo County spraying brush on the side of the road.

Commissioner Gisler received a communication from John Gillespie concerning the transfer of the Veterans Office. He also received a communication from Barry Diesel concerning the railroad house.

Commissioner Tuinier received communication from citizens in Climax Scotts concerning the condition of the gravel roads; as well as communications concerning the transfer of the Veterans Office.

ITEM 7 Citizens' Time

Chairperson Shugars stated that Citizens' Time was when any citizen could address the Board on a non-agenda item. He said anyone wishing to address the Board on a non-agenda item should come to the podium, give their name and address, and limit their remarks to four minutes. He said if anyone would like to speak about an item that was on the consent agenda, they could ask that it be removed from the consent agenda at this time or he would provide an opportunity just prior to that section of the agenda.

Mr. David Kingsley, Kalamazoo, thanked the Board for the work on Consolidated Dispatch. He also stated he was pleased and thanked the Board for having a County ID Program.

ITEM 8 For Consideration

CONSENT AGENDA

Circuit Court

A. Request for Approval of Elimination/Creation of Positions (General Fund)

That the Board of Commissioners approve the Elimination/Creation of the following Positions:

Elimination:

<u>Account:</u>	<u>Position#</u>	<u>FTE</u>	<u>Grade</u>	<u>Salary</u>	<u>Effective</u>
101-132-704.00	Court Services Coordinator #10156-001	1.0	K6	\$17.83 - 21.86	immediately

Creation:

<u>Account:</u>	<u>Position#</u>	<u>FTE</u>	<u>Grade</u>	<u>Salary</u>	<u>Effective</u>
101-132-704.00	Automation & Technology Coordinator #10404-xxx	1.0	K6	\$17.83 - 21.86	immediately



District CourtB. Request for Approval of Elimination/Creation of Positions (Law Enforcement Millage/General Fund)

That the Board of Commissioners approve the Elimination/Creation of the following Positions:

CREATE:

<u>Position #</u>	<u>Job Title</u>	<u>Grade</u>	<u>Salary Range</u>	<u>FTE</u>	<u>Account Number</u>
10907-020	Court Services Specialist	k05	33,987.20 – 41,724.80	1.0	101-136-704.00
10907-021	Court Services Specialist	k05	33,987.20 – 41,724.80	1.0	104-136-704.00
10907-022	Court Services Specialist	k05	33,987.20 – 41,724.80	1.0	101-136-704.00

ELIMINATE:

<u>Position #</u>	<u>Job Title</u>	<u>Grade</u>	<u>Salary Range</u>	<u>FTE</u>	<u>Account Number</u>
10905-001	Probation Assistant	k04	30,305.60-37,169.60	1.0	101-136-704.00
10905-002	Probation Assistant	k04	30,305.60-37,169.60	1.0	101-136-704.00
10905-003	Probation Assistant	k04	30,305.60-37,169.60	1.0	104-136-704.00

This change will be an increase of \$3,681.60-\$4,555.20 per position for a total increase of \$11,044.80-\$13,665.60.

Health & Community ServicesC. Request for Approval of Amendment #2 from the Michigan Medicare/Medicaid Assistance Program (MMAAP) for the Senior Medicare Patrol

That the appropriate County officials be authorized and directed to execute Amendment #2 from MMAAP to support volunteers and staff who conduct outreach and education activities to educate Medicare and Medicaid beneficiaries in the amount of \$2,290 for the period of June 1, 2017 through November 30, 2017; a copy of said Amendment #2 to be attached to the official Minutes of this meeting.

D. Request for Approval of Amendments to Providers of Service Agreements for the Area Agency on Aging Program

That the appropriate County officials be authorized and directed to execute Amendments to Providers of Service Agreements for the Area Agency on Aging Program to provide services to individuals who are over the age of 60 in Kalamazoo County; with targeted focus being on helping seniors remain as independent as possible in their home for as long as possible for the period of October 1, 2016 through September 30, 2017; a copy of said Amendments to be attached to the official Minutes of this meeting.

- Western Michigan University: Center for Disability Services
- Senior Services
- South County Community Services

E. Request for Approval of Contract for Professional Consulting Services with KMartin Works

That the appropriate County officials be authorized and directed to execute Contract for Professional Consulting Services with KMartin Works for the development and implementation of a strategic plan and community needs assessment for Community Action Agency in the amount of \$16,600 for the period of August 2, 2017 through September 30, 2018; a copy of said Contract to be attached to the official Minutes



of this meeting.

F. Request for Approval of Amendment #2 to the LCA16-39015 Contract

That the appropriate County officials be authorized and directed to execute Amendment #2 to the LCA-16-39015 Contract to add language regarding operating advances to eligible Community Action Agencies for the period of September 1, 2016 through August 31, 2019; a copy of said Amendment #2 to be attached to the official Minutes of this meeting.

G. Request for Approval of Amendment #6 to the WAP16-39015 Contract

That the appropriate County officials be authorized and directed to execute Amendment #6 to the WAP16-39015 Contract to add language regarding operating advances to eligible Community Action Agencies for the period of July 31, 2016 through September 30, 2019; a copy of said Amendment #6 to be attached to the official Minutes of this meeting.

Human Resources

H. Request for Approval of Sublicense and Support Agreements with Blue Cross Blue Shield

That the appropriate County officials be authorized and directed to execute Sublicense and Support Agreements with Blue Cross Blue Shield to utilize data analysis reporting tool to assist with claims analysis effective August 1, 2017; a copy of said Sublicense and Support Agreements to be attached to the official Minutes of this meeting.

I. Request for Approval of 2018 Wellness Solution Summary Form Agreements

That the appropriate County officials be authorized and directed to execute 2018 Wellness Solution Summary Form Agreements with Blue Cross Blue Shield for the employees on the County's health plan at a rate of \$2.50/per member/per month and for employees that opt out of the County's health plan, but are included in wellness at a rate of \$1.50/per member/per month; a copy of said Agreements to be attached to the official Minutes of this meeting.

J. Request for Approval of Medicare Plus Blue Renewals with Blue Cross Blue Shield for FOP Segment 1, FOP Segment 2, General/CMH Retirees, and Road Commission Retirees

That the appropriate County officials be authorized and directed to execute Medicare Plus Blue Renewals with Blue Cross Blue Shield for FOP Segment 1, FOP Segment 2, General/CMH Retirees, and Road Commission Retirees for the period of January 1, 2018 through December 31, 2018; a copy of said Agreements to be attached to the official Minutes of this meeting.

FOP Segment 1 (Sheriff's Office retirees retired before 1/1/2013)	\$412.09/month
FOP Segment 2 (Sheriff's Office retirees retired after 1/1/2013)	\$286.25/month
General/CMH Retirees	\$275.86/month
Road Commission Retirees	\$318.48/month

Parks & Expo Center

K. Request for Approval of Markin Glen Michigan Department of Natural Resources (MDNR) Trust Fund Grant Agreement

That the appropriate County officials be authorized and directed to execute Markin Glen Michigan



Department of Natural Resources (MDNR) Trust Fund Grant Agreement for park improvement project in the amount of \$320,000 for the period of July 14, 2017 through July 31, 2019; a copy of said Agreement to be attached to the official Minutes of this meeting.

L. Request for Approval of 2020 Home Expo Agreement

That the appropriate County officials be authorized and directed to execute 2020 Home Expo Agreement with the Home Builders Association of Southwest Michigan in the amount of \$22,731; a copy of said Agreement to be attached to the official Minutes of this meeting.

Sheriff

M. Request for Approval of Funds Per Public Act 124 of 2003 Toward Equipment for Correction Officers' Training and Correction Officers' Training Expenses

That the Board of Commissioners approve funds Per Public Act 124 of 2003 Toward Equipment for Correction Officers' Training and Correction Officers' Training Expenses in the total amount of \$18,000 effective immediately.

Board of Commissioners

N. Request for Approval of Transfers and Disbursements

Proposed Motion: I move that the Board of Commissioners approve the Transfers and Disbursements as defined and set forth in the document entitled, "Recommended Transfers and Disbursements, dated August 15, 2017", noting claims in the total amount of \$1,149,196.47 be approved; that the County Clerk be authorized to certify to the County Treasurer that the Board has approved on this date the disbursements in the list dated August 15, 2017, and the Director of Finance be authorized to make budgetary transfers, as listed.

O. Request for Approval of Memorandum of Understanding and Approval of Resolution Supporting a Grant from Michigan State Housing Development Authority (MSHDA) for Improvements to Bronson Park

That the Board of Commissioners approve a Memorandum of Understanding with the City of Kalamazoo and approve the following Resolution:

WHEREAS, the City of Kalamazoo plans to submit an application to receive a Michigan State Housing Development Authority (MSHDA) State Historic Preservation Office (SHPO) Certified Local Government (CLG) Grant of \$70,000 for the purpose of assisting in the rehabilitation of the Alfonso Iannelli Fountain of the Pioneers in Bronson Park in downtown Kalamazoo; and,

WHEREAS, the total cost of the Rehabilitation Project is \$1,250,000 and the \$70,000 grant represents 5.6% of the total project cost; and,

WHEREAS, the City's Grant Application requires a matching share from the City of Kalamazoo of at least 40% and the City will make a matching contribution of 94.4% (\$1,180,000) resulting in the entire Rehabilitation Project being paid for through the Grant Application and the City's matching fund contribution; and,



WHEREAS, the County must adopt a resolution in support of the City's Grant Application because the County is the owner of Bronson Park

THEREFORE IT IS RESOLVED, That the County approves entering into a Memorandum of Understanding (MOU) with the City of Kalamazoo to detail the Agreement Scope, Agreement Period, and Agreement Components.

IT IS FURTHER RESOLVED, That the County Board of Commissioners, supports the City's Grant Application as described in this Resolution and also affirms that the Grant Applicant is The City of Kalamazoo, which is the sole historic lessor of Bronson Park and will be the sole recipient, administrator, fund matcher, and fiscal agent of the Grant; and,

IT IS FURTHER RESOLVED, That the County Board of Commissioners, affirms that the County of Kalamazoo, as the owner of Bronson Park, will not receive, administer, fund match, or act as a fiscal agent paying vendors or receiving reimbursement from SHPO for the Grant, and resolves its support for the Grant, and authorizes the City to do all transactions as they pertain to any award which may be made as a result of the Grant application.

P. Request for Approval of Consolidated Dispatch Funding

This item was removed from the Agenda.

Q. Request for Approval of Resolution Authorizing the Transfer of Five Million Dollars (\$5,000,000) of Surplus Funds from the Kalamazoo County Delinquent Tax Revolving Fund to the Kalamazoo County General Fund

That the Board of Commissioners approve the following Resolution:

WHEREAS, the Kalamazoo County Board of Commissioners established the Kalamazoo County Delinquent Tax Revolving Fund pursuant to the provisions of MCL 211.87b; and,

WHEREAS, pursuant to MCL 211.87b(7), the Kalamazoo County Board of Commissioners has the authority to transfer any surplus in the Kalamazoo County Delinquent Tax Revolving Fund to the Kalamazoo County General Fund; and,

WHEREAS, the Kalamazoo County Board of Commissioners, in consultation with the Kalamazoo County Treasurer, have determined that there is currently a surplus in the Kalamazoo County Delinquent Tax Revolving Fund of Five Million Dollars (\$5,000,000); and,

WHEREAS, the Kalamazoo County Board of Commissioners has determined that it is reasonable and appropriate to transfer the Five Million Dollars (\$5,000,000) surplus in the Kalamazoo County Delinquent Tax Revolving Fund to the Kalamazoo County General Fund.

NOW, THEREFORE, BE IT RESOLVED, that the Five Million Dollars (\$5,000,000) surplus in the Kalamazoo County Delinquent Tax Revolving Fund shall be transferred to the Kalamazoo County General Fund on or before September 1, 2017; and,



BE IT FURTHER RESOLVED that the County Administrator/Controller and the County Treasurer of Kalamazoo County shall do and perform all acts required by law to accomplish the Transfer of the Surplus Funds into the County General Fund.

Proposed Motion for Consent Agenda: I move that Items A. through Q., with the exception of Item P., be voted on at one time by a roll call vote and be considered as a consent agenda by the Board.

The roll call vote was as follows:

Ayes:	All members present
Nays:	None
Abstains:	None
Absent:	None

The motion carried.

NON-CONSENT AGENDA ITEMS

The following Items are Non-Consent Agenda Items and will be voted on individually.

ITEM 9 Old Business

Vice Chair Moore moved and it was duly seconded to dissolve the County Identification Task Force.

Commissioner Gisler inquired if there were other Task Forces in which the work was complete and needed to be dissolved.

Commissioner Wordelman stated he was concerned it was premature to dissolve the Task Force. He stated he was supportive with creating the County Identification Advisory Board and would like to set some deadlines.

Chair Shugars inquired of Commissioner Hall's preference.

Commissioner Hall stated she would like to see the Advisory Board functions start sooner rather than later.

Commissioner Seals stated he would like it to occur sooner.

Commissioner Rogers stated the Advisory Board had been created under the Resolution the Board passed. It was her understanding the Board Appointment Committee would make those recommendations as well as Bylaws being established.

Commissioner Hall stated she would like the first 11 to be appointed and then go through the application process once terms are complete.



Ms. Tracie Moored stated a time-frame of 60 days would be necessary.

Discussion ensued.

Commissioner Kendall stated the Task Force had not met officially in some time.

Commissioner Tuinier indicated he would like to remove his support and allow for an amendment to the motion.

Mr. Canny indicated the Board Bylaws would require all initial interviews be conducted by a Committee of the Whole before people are appointed to a new board.

Mr. Zachary Lassister, Kalamazoo, stated he had concerns with dissolving the Task Force before the Advisory Board members being appointed.

Chair Shugars asked Commissioners Hall and Kendall to meet with Corporate Counsel and Administration prior to dissolving the Task Force.

Vice Chair Moore rescinded her motion. She thanked the Task Force members for their work.

Commissioner Wordelman indicated he didn't feel the Advisory Board needed to be seated before ending the Task Force.

Commissioner Rogers stated the Advisory Board should be seated before January 1, 2018.

Ms. Moored clarified that expenditures would not occur until January 1, 2018.

Commissioner Rogers stated she had been contacted by citizens concerning a Senior Millage Task Force and would like to hear some thoughts on that.

Chair Shugars indicated he along with Vice Chair Moore and Administration would meet and discuss.

ITEM 10 New Business

R. Request for Approval to Authorize Corporate Counsel to Implement Recommendation: Caper vs. Kalamazoo County et al and Briggs vs. Kalamazoo County et al

Commissioner McGraw moved and it was duly seconded that the Board of Commissioners authorize Corporate Counsel to implement recommendation in Caper vs. Kalamazoo County et al and Briggs vs. Kalamazoo County et al.

Mr. Zachary Lassister, Kalamazoo, stated he would like to know what the recommendation was by Corporate Counsel.



Mr. Thom Canny, Corporate Counsel, indicated the Open Meetings Act allowed for protection due to the County's position.

There being no further discussion, the motion carried by a voice vote.

ITEM 11 County Administrator's Report

County Administrator Ms. Tracie Moored indicated the RFP was released for architect/engineer for the future County Building.

ITEM 12 Member's Time

Commissioner Rogers stated Workforce Development Board received additional funding from the Federal Government. She stated she along with the Chair and Vice Chair attended an event at the White House last week and it was very beneficial and she advocated for Brownfield Development Authority as well as medical treatment for Veterans.

Commissioner Hall stated a Call to Action event was held this past weekend.

Commissioner Seals mentioned the recent events and asked everyone to be respectful to one another.

Commissioner Wordelman mentioned the recent events and asked everyone to be respectful to one another.

Commissioner Tuinier encouraged everyone to love thy neighbor as themselves. He stated Animal Services had a good meeting last weekend and would report to the Board in September.

Commissioner Quinn stated he concurred with comments made by previous commissioners.

ITEM 13 Vice Chairperson's Report

Vice Chairperson Moore stated the trip to the White House was very informative and insightful. She stated she was disappointed that there seemed to be a disconnect with the needs of Kalamazoo County, however, it was beneficial to meet with them and open the door for communication and dialogue. She thanked the Michigan Association of Counties for hosting them. She mentioned it was the Anniversary of the Voting Rights of 1965. She mentioned the recent events within the City of Kalamazoo.

ITEM 14 Chairperson's Report

Chairperson Shugars asked Mr. David Rachowicz to let the Board know when the Markin Glen ribbon cutting event was. Mr. David Rachowicz, Parks Director, invited the Board to the Markin Glen ribbon cutting event on Thursday.

Chairperson Shugars stated MAC/NACo presented issues to Commissioners at the White House event.



Chm Initial _____

Clk Initial _____

30203

ITEM 15 Adjournment

There being no further business to come before the Board, Chairperson Shugars adjourned the meeting at 8:12 p.m.

Timothy A. Snow
Clerk/Register of Deeds

Dale Shugars, Chairperson
Kalamazoo County Board of
Commissioners

