

## MINUTES

### KALAMAZOO COUNTY BOARD OF COMMISSIONERS

#### REGULAR MEETING

AUGUST 16, 2016

ITEM 1      Call to Order: The Regular Meeting of the Board of Commissioners was called to order by Chairperson Taylor, at 7:00 pm in the Board of Commissioner's Room, second floor, County Administration Building, 201 West Kalamazoo Avenue, Kalamazoo, Michigan, on August 16, 2016.

ITEM 2      Invocation: Reverend Jeffrey Townsend on behalf of Commissioner Stephanie Moore.

ITEM 3      Pledge of Allegiance: Commissioner Moore led the Pledge of Allegiance.

ITEM 4      Roll Call: Commissioners John Gisler, Jeff Heppler, Scott McGraw, Stephanie Moore, Larry Provancher, Julie Rogers, Michael Seals, Dale Shugars, John Taylor, Roger Tuinier and Kevin Wordelman.

Commissioner Moore arrived at 7:02 p.m.

Members Absent: None.

Administrators Present: John Faul, Interim County Administrator; Tracie Moored, Finance Director; Thom Canny, Corporate Counsel; Sheriff Rick Fuller; Undersheriff Paul Matyas; Jeff Getting, Prosecuting Attorney; Dina Sutton, Office Manager.

ITEM 5      Approval of Minutes:

Commissioner Seals moved and it was duly seconded that the Minutes of the August 3, 2016, Board meeting be approved as distributed.

There being no discussion, the motion carried by a voice vote.

ITEM 6      Communications:

Vice Chairman Heppler indicated he received communication from Gull Lake Schools concerning the liaison officer.

ITEM 7      Citizens' Time

Chairperson Taylor stated that Citizens' Time was when any citizen could address the Board on a non-agenda item. He said anyone wishing to address the Board on a non-agenda item should come to the podium, give their name and address, and limit their remarks to four minutes. He said if anyone would like to speak about an item that was on the consent agenda, they could ask that it be removed from the consent agenda at this time or he would provide an opportunity just prior to that section of the agenda.

Mr. Christopher Rundle, Gull Lakes Superintendent thanked the Board for their consideration of the school resource officer.

Ms. Katie Zamora, Kalamazoo, addressed the Board concerning the Gull Lake School resource officer and urged the Board to support this position.

Mr. Michael Evans, Richland, thanked the Board in advance for their consideration of the Gull Lake School resource officer.

Ms. Karen Mox, Richland, thanked the Board in advance for their consideration of the Gull Lake School resource officer.

ITEM 8      For Consideration**CONSENT AGENDA**A.      Request for Approval of 25 Year Resolution Honoring Margaret Bourgeois

That the Board of Commissioners approve the following Resolution:

WHEREAS, Margaret Bourgeois has served the citizens of Kalamazoo County for twenty-five (25) years as of August 12, 2016; and

WHEREAS, Margaret Bourgeois has faithfully served as a Deputy Court Manager; and

WHEREAS, the County of Kalamazoo wishes to acknowledge and honor employees who have longevity under the umbrella of County Government, since it is through longevity that expertise in the employee's particular field is achieved.

NOW, THEREFORE, BE IT RESOLVED that the Kalamazoo County Board of Commissioners does hereby acknowledge with gratitude the many years of dedication and service Margaret Bourgeois has imparted to the citizens of the County and offers its best wishes for many more years of mutual association.

District CourtB.      Request for Approval of Grant Contract with the Irving S. Gilmore Foundation and Approval to Carryover Remaining Grant Funds for Program Year 2016 – 2017

That the appropriate County officials be authorized and directed to execute a Grant Contract with

Chm Initial \_\_\_\_\_

Clk Initial \_\_\_\_\_

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Irving S. Gilmore Foundation in the amount of \$30,500 for the Young Adult Diversion Program for the period of July 19, 2016 through June 30, 2017 and approve carryover of remaining grant funds in the amount of \$12,000 for program year 2016-2017; a copy of said Contract to be attached to the official Minutes of this meeting.

### Finance

#### C. Request for Approval of Elimination/Creation of Positions (Housekeeping)

That the Board of Commissioners approve the Elimination/Creation of the following Positions:

#### Eliminate:

<u>Fund &amp; Activity</u>	<u>Position #</u>	<u>Position Title</u>	<u>Band</u>	<u>FTE</u>	<u>Salary Range</u>	<u>Eff Date</u>
101-222	10844-001	Resource Coordinator	K08	1.0	\$42,452.80 - \$57,324.80	1/1/2016

#### Create:

<u>Fund &amp; Activity</u>	<u>Position #</u>	<u>Position Title</u>	<u>Band</u>	<u>FTE</u>	<u>Salary Range</u>	<u>Eff Date</u>
101-801	10844-001	Resource Coordinator	K08	1.0	\$42,452.80 - \$57,324.80	1/1/2016

### Health & Community Services

#### D. Request for Approval of LCA16-39015 Low Income Home Energy Assistance Program (LIHEAP) Crisis Assistance (LCA) Deliverable Fuel Agreement with the Michigan Department of Health and Human Services (MDHHS)

This item was removed from the Consent Agenda.

#### E. Request for Approval of Elimination/Creation of Positions (Grant Funds)

This Item was removed from the Agenda.

### Michigan Works!

#### F. Request for Approval of Workforce Innovation and Opportunity Act (WIOA) Adult, Dislocated Worker (DW), and Youth Program Allocations for Allocation Year (AY) 2016

That the appropriate County officials be authorized and directed to execute WIOA Adult, DW, and Youth Program Allocations for AY 2016 for the period of July 1, 2016 through June 30, 2018; a copy of said Contract to be attached to the official Minutes of this meeting.

Adult:	\$895,289
Dislocated Worker:	\$1,065,101
Youth:	\$1,080,281

### Planning & Community Development

#### G. Request for Approval of Contract Amendment with Pictometry International

That the appropriate County officials be authorized and directed to execute a Contract Amendment with Pictometry International due to aerial imagery that was captured was unacceptable; a copy of said Contract Amendment to be attached to the official Minutes of this meeting.

Prosecuting AttorneyH. Request for Approval of FY2015-2016 Byrne Justice Assistance Grant program Subcontract Amendment with the Michigan State Police

That the appropriate County officials be authorized and directed to execute FY2015-2016 Byrne Justice Assistance Grant program Subcontract Amendment with the Michigan State Police due to a reduction in grant funding from \$42,915.96 to \$38,000 for the period of October 1, 2015 through September 30, 2016; a copy of said Amendment to be attached to the official Minutes of this meeting.

I. Request for Approval of an Amendment to FY2015-2016 SWET Agreement

That the appropriate County officials be authorized and directed to execute an Amendment to FY2015-2016 SWET Agreement due to an increase in grant funding from \$42,915.16 to \$47,831.12 for the period of October 1, 2015 through September 30, 2016; a copy of said Amendment to be attached to the official Minutes of this meeting.

SheriffJ. Request for Approval of Temporary F-19 Position Due to Military Leave

That the Board of Commissioners approve a Temporary F-19 Position due to a military leave for the period of September 2, 2017 through November 30, 2022.

Board of CommissionersK. Request for Approval of Transfers and Disbursements

That the Board of Commissioners approve Transfers and Disbursements as defined and set forth in the document entitled, "Recommended Transfers and Disbursements, dated August 16, 2016", noting claims in the total amount of \$1,537,706.67 be approved and that the County Clerk be authorized to certify to the County Treasurer that the Board has approved on this date the disbursements in the list dated August 16, 2016, and the Director of Finance be authorized to make budgetary transfers, as listed.

L. Request for Approval of Resolution Expanding Membership of Aeronautics Board

That the Board of Commissioners approve the following Resolution:

WHEREAS, on May 16, 2006 the Kalamazoo County Board of Commissioners established the Kalamazoo County Aeronautics Board of Trustees (Aeronautics Board) to serve as a Board of Trustees over the Kalamazoo/Battle Creek International Airport; said Board to consist of seven (7) Trustees who shall be lawful residents of the United States of America; and,

WHEREAS, the Kalamazoo County Board of Commissioners has determined that the Aeronautics Board would benefit from the addition of two (2) more members to the Aeronautics Board.

NOW, THEREFORE, BE IT RESOLVED that the Kalamazoo County Board of Commissioners reaffirms that the Aeronautics Board is to serve as a Board of Trustees over the Kalamazoo/Battle Creek International Airport; said Board to consist of nine (9) Trustees who shall be lawful residents of the United States of America.

BE IT FURTHER RESOLVED that the Kalamazoo County Board of Commissioners shall appoint the two (2) additional Trustees to the Aeronautics Board. Each new Trustee's term of Office shall commence on the first day of August, 2016 and shall last three (3) years. Provided, however, the first Trustee appointed to the Aeronautics Board, pursuant to this Resolution, shall be appointed for a term of two (2) years; and the second Trustee appointed to the Aeronautics Board, pursuant to this Resolution, shall be appointed for a term of one (1) year.

BE IT FURTHER RESOLVED that the remaining portions of the May 16, 2016 Resolution establishing the Kalamazoo County Aeronautics Board of Trustees, remains in full force and effect.

M. Request for Approval of Reappointments and Appointments to the Aeronautics Board  
This item was removed from the Consent Agenda.

Commissioner Moore moved and it was duly seconded that Items A. through L., with the exception of Items D. & E., be voted on at one time by a roll call vote and be considered as a consent agenda by the Board.

The roll call vote was as follows:

Ayes:	All members present
Nays:	None
Abstains:	None
Absent:	None

The motion carried.

### **NON-CONSENT AGENDA ITEMS**

**The following Items are Non-Consent Agenda Items and will be voted on individually.**

D. Request for Approval of LCA16-39015 Low Income Home Energy Assistance Program (LIHEAP) Crisis Assistance (LCA) Deliverable Fuel Agreement with the Michigan Department of Health and Human Services (MDHHS)

Commissioner Provancher moved and it was duly seconded that the appropriate County officials be authorized and directed to execute LIHEAP LCA deliverable fuel Agreement with MDHHS to continue providing deliverable fuel assistance and services to low income and at risk families for the period of September 1, 2016 until August 31, 2019; a copy of said Agreement to be attached to the official Minutes of this meeting.

Commissioner Gisler indicated he would like wording changed in the Board brief.

Discussion ensued.

There being no further discussion, the motion carried by a voice vote, with one abstention.

M. Request for Approval of Reappointments and Appointments to the Aeronautics Board

Commissioner Rogers moved to vote on the appointment of each individual separately. There was no support.

Reappoint:

- Mr. James Woodruff to serve a 3-year term commencing 8/1/16 to 7/31/19
- Mr. Greg Hamelink to serve a 3-year term commencing 8/1/16 to 7/31/19
- Mr. Mark Weiss to serve a 3-year term commencing 8/1/16 to 7/31/19

Appoint:

- Ms. Nichole Miller to serve a 2 -year term commencing 8/1/16 to 7/31/18

Chairman Taylor moved the following reappointments/appointments:

Reappoint:

- Mr. James Woodruff to serve a 2-year term commencing 8/1/16 to 7/31/18
- Mr. Greg Hamelink to serve a 3-year term commencing 8/1/16 to 7/31/19
- Mr. Mark Weiss to serve a 3-year term commencing 8/1/16 to 7/31/19

Appoint:

- Ms. Nichole Miller to serve a 3 -year term commencing 8/1/16 to 7/31/19

There being no further discussion, the motion carried by a voice vote.

**NON-CONSENT AGENDA ITEMS**

**The following Items are Non-Consent Agenda Items and will be voted on individually.**

N. Request for Approval of School Resource Deputy Agreement with Gull Lake Schools  
Commissioner Seals moved and it was duly seconded that the Board of Commissioners approve the Creation of a F-19 Deputy Position (\$106,940) and approve an Agreement with Gull Lake Schools for a School Resource Officer to be assigned to the school in the amount of \$88,643.22 for the school year beginning August 29, 2016 and ending June 9, 2017; a copy of said Agreement to be attached to the official Minutes of this meeting.

Commissioner Shugars asked for clarification of costs being paid by the Sheriff and it was indicated the funds would be from the Sheriff's operating budget.

Vice Chairman Heppler stated he appreciated the clarification on the funding source.

Commissioner Rogers thanked all those involved and indicated she would like a report at the end of the year.

Commissioner Provancher stated he was opposed to this motion.

Commissioner Gisler inquired what the cost was for a deputy assigned to a Township.

Sheriff Fuller indicated the Townships paid for the services they received.

Commissioner Seals stated this was a collaborative effort and he appreciated it and supported it.

Commissioner Moore inquired if there had been any communication with the school and parents.

Mr. Rundle indicated the School Board unanimously supported this project. He indicated there was a community event last week and it was well received.

Commissioner McGraw inquired if the officer would be assigned elsewhere during the summer months and Sheriff Fuller indicated that was correct.

Commissioner Wordelman stated it was unfortunate the armed deputies were necessary at public schools.

Chairman Taylor thanked the Sheriff for absorbing the costs within his budget.

The roll call vote was as follows:

Ayes:	All members present
Nays:	Commissioner Provancher
Abstains:	None
Absent:	None

The motion carried.

ITEM 9 Old Business

There was no old business.

ITEM 10 New Business

Commissioner Wordelman moved and it was duly seconded that the Kalamazoo County Board of Commissioners accept and approve the "Voluntary Resignation Agreement and Waiver of Claims" of Ms. Kelly Dziedzic and that the Board Chairperson be authorized to sign said Agreement on behalf of the County.

There being no discussion, the motion carried by a voice vote.

ITEM 11 County Administrator's Report

Interim County Administrator Mr. John Faul indicated he had distributed a written report.

ITEM 12     Chairperson's Report

There was no report.

ITEM 13     Vice Chairperson's Report

Vice Chairman Heppler asked everyone to pray for men and women in uniform.

ITEM 14     Members' Time

Commissioner Moore thanked everyone for the support on the Mother's of Hope event. She thanked Pastor Townsend for giving the Invocation. She indicated Pastor Strick Strickland was the new President of the NAACP.

Commissioner Rogers thanked the Prosecutor and Sheriff for attending an Uber Drive awareness meeting earlier today. She invited everyone to Oshtemo Fun Day this Saturday.

Commissioner Seals reminded everyone of the AZO Fair being held on August 20<sup>th</sup>.

Commissioner Wordelman stated he appreciated the presentation on the infant mortality rate earlier today.

ITEM 15     Adjournment

There being no further business to come before the Board, Chairperson Taylor adjourned the meeting at 7:58 p.m.

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Timothy A. Snow  
Clerk/Register of Deeds

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John Taylor, Chairperson  
Kalamazoo County Board of  
Commissioners